

Date: -

To,  
The Gen. Secretary,  
Y&M Anjuman Khairul Islam,  
Baitul Aman C.H.S., Nagpada,  
Mumbai – 400 008.

Please attach  
recent  
passport size  
photograph

Respected Sir,

With reference to the advertisement published in the daily \_\_\_\_\_ dated \_\_\_\_\_ I, the undersigned wish to apply for the post of Shikshan Sevak in \_\_\_\_\_(subject) at Poona College of Arts, Science and Commerce, Camp, Pune – 411 001.

My Bio-Data is as given below :

1. Full Name of the applicant :  
Surname : \_\_\_\_\_  
First Name : \_\_\_\_\_  
Middle Name : \_\_\_\_\_
2. Date of Birth (DD/MM/YYYY) : \_\_\_\_\_
3. Place of Birth : \_\_\_\_\_
4. Nationality : \_\_\_\_\_
5. Gender : Male / Female / Transgender
6. Marital Status : Married / Unmarried
7. PAN No. : \_\_\_\_\_  
(Attach Copy of PAN Card)
8. Aadhar No. : \_\_\_\_\_  
(Attach copy of Aadhar Card)
9. Address for Correspondance : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

10. Permanent Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

11. Contact No. : Mobile 1 : \_\_\_\_\_

Mobile 2 : \_\_\_\_\_

Resi. : \_\_\_\_\_

12. Email ID : \_\_\_\_\_

13. Caste Category : \_\_\_\_\_

14. Whether Physically Handicapped: YES / NO

If Yes, please specify details  
(attach supporting document)

\_\_\_\_\_

**15. Educational Qualification**

Exam./ Degree	University / Board	Special Subjects	Month & Year of Passing	Percentage / Grade	Regular / External
Inter./ H.S.C.					
Graduation 1.					
2.					
Post- Graduation 1.					
2.					
B.Ed.					
M.Ed.					
Any Other					

16. Work Experience

Name of the Institute(s)	Designation	Period of Employment	Reason for leaving the institute	Pay at the time of leaving

17. Participation in Extra - Curricular and extension activities :

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1. The above information furnished by me is correct.
2. In case any false information is detected, I understand that my application is liable to be rejected or the appointment made would stand terminated.
3. I am willing to present myself at interviews, at my own expense, and, if I am selected to the post, I shall be able to accept the appointment from \_\_\_\_\_ (mention date).

Signature of applicant

Place : .....

Date : .....

**Note:**

Applicants should attach self-attested photocopies / Xerox copies of all documents stated in the application form. In Interview, the applicant will have to bring the originals of all the documents, for verification.