



1970 - 2020

Anjuman Khairul Islam's

# POONA COLLEGE OF ARTS, SCIENCE & COMMERCE

- Affiliated to Savitribai Phule Pune University: ID No PU/PN/ASC/023/1970
- Junior College Index No: J-11.15.004
- Government of Maharashtra and Savitribai Phule Pune University Recognized Minority Institute
- UGC - 2(f) & 12 (B) Status • NAAC Re-accredited College • DST - FIST Funded College



K. B. Hidayatullah Road, Camp,  
Pune - 411001. (MS), India



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## Professor (Dr.) Aftab Anwar Shaikh

M.Com, Ph.D (Busi. Admin.)

PRINCIPAL

### INTERNAL QUALITY ASSURANCE CELL

Action Taken Report – 2020-2021

Meeting No. 1

Date of Meeting: 10<sup>th</sup> June 2020

Minute	Action Taken
Celebration of International Yoga Day-2020 – Online mode.	Celebrated International Yoga Day on Sunday, 21 <sup>st</sup> June 2021 online.
Compilation of data for Annual Report 2019-20.	A notice was issued on 29.07.2020 regarding the updation of the teacher profile on BOD portal of affiliating university.
To organize Online Faculty Development Program & Workshops.	An Online workshop organized on "Education Transformation in Post Covid World" on 25 <sup>th</sup> June 2020. An online Faculty Development Program was organized on "Take your Classroom online" from July 2, to July 6, 2020.
To discuss NAAC work status.	All the Criteria In-charge have been informed and advised to expedite the pending NAAC work.

Mr. Iqbal N. Shaikh

IQAC Coordinator

Dr. Aftab Anwar Shaikh

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Action Taken Report - 2020-2021

Meeting No. 2

Date of Meeting: 5<sup>th</sup> September 2020

Minute	Action Taken
Commencement of Online Classes	A notice was issued on 13 <sup>th</sup> September 2020 to commence online classes of FY/SY/TY from 16 <sup>th</sup> September 2020.
Organize activities to commemorate /celebrate important days.	21 important & historical days were commemorated /celebrated successfully by the departments.
Organize Webinars/online conferences.	International Level -2, National Level -4, and Institutional Level 2 Webinars /online conferences/online symposiums were successfully organized in the current year.

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## INTERNAL QUALITY ASSURANCE CELL

Action Taken Report – 2020-2021

Meeting No. 3

Date of Meeting: 5<sup>th</sup> December 2020

Minute	Action Taken
Finalize Document Verification Task related to NAAC – Quantitative Data.	The task of Document Verification related to NAAC – Quantitative Data have finalized on February 12, 2021.
Organize Webinar on “Innovation and Entrepreneurship”.	The Poona College – Innovation and Entrepreneurship Development Cell organized a Webinar on “Innovation and Entrepreneurship on 5 <sup>th</sup> February 2021.
Organize Investor Awareness Program in association with the Bombay Stock Exchange.	The Department of Commerce, PG & Research Centre conducted two days “Investor Awareness Program” in association with the Bombay Stock Exchange on 11 <sup>th</sup> and 12 <sup>th</sup> January 2021.
To apply for Best College Award.	The college applied for the Best College Award and the committee visited on 9 <sup>th</sup> January 2021.

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## INTERNAL QUALITY ASSURANCE CELL

Action Taken Report – 2020-2021

Meeting No. 4

Date of Meeting: 4<sup>th</sup> March 2021

Minute	Action Taken
Organize National Level Webinar in commemoration of World Tuna Day.	The Department of Zoology and the Department of Economics jointly organized National Level Webinar on the occasion of World Tuna Day on May 2, 2021
Organize a Workshop on "Research Methodology"	The Department of Economics, PG & Research Centre organized two days workshop on "Research Methodology" on 30 <sup>th</sup> and 31 <sup>st</sup> May 2021.
Submission of IIQA report.	The college have successfully submitted IIQA on May 30, 2021

Mr. Iqbal N. Shaikh

IQAC Coordinator

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Principal