



Anjuman Khairul Islam's

POONA COLLEGE OF ARTS, SCIENCE & COMMERCE

- Affiliated to Savitribai Phule Pune University: ID No PU/PN/ASC/023/1970
- Junior College Index No: J-11.15.004
- Government of Maharashtra and Savitribai Phule Pune University Recognized Minority Institute
- UGC - 2(f) & 12 (B) Status • NAAC Re-accredited College • DST - FIST Funded College

1970 - 2020



K. B. Hidayatullah Road, Camp,
Pune - 411001. (MS), India



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Professor (Dr.) Aftab Anwar Shaikh

M.Com, Ph.D (Busi. Admin.)

PRINCIPAL

INTERNAL QUALITY ASSURANCE CELL

Action Taken Report – 2021-2022

Meeting No. 1

Date of Meeting: 8th September 2021

Minute	Action Taken
Submission of SSR.	SSR was submitted on 27 th September 2021.
Submission of DVV	DVV was submitted on 30 th November 2021.
Implementation of Comprehensive E-Governance System.	Implemented Mastersoft ERP software.
Augmentation of Infrastructural Facilities.	The proposal was forwarded to CDC for further course of action.
Organization of Seminars/Conferences/Workshops.	<ul style="list-style-type: none">- The Department of Hindi organized a national-level webinar on 14th September 2021.- An International Multidisciplinary Webinar on "Peace & Development" organized by Dept. Of Political Science & Dept. Of English and Postgraduate Center on 21st September 2021
To organize Induction Program (Deeksharambh) for newly admitted students	The Induction program was conducted on 15 th November 2021 to 18 th November 2021 for BA, B.Com & B.Sc. First-Year Students.

Mr. Iqbal N. Shaikh

IQAC Coordinator

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Action Taken Report - 2021-2022

Meeting No. 2

Date of Meeting: 7th December 2021

Minute	Action Taken
To organize Industrial / Field visits.	BBA department visited Puresattva Agro Suhana Ltd and Eco Factory Yawar, Pune on 22nd Dec 2021.
Preparation of Departmental Documentation for NAAC.	All the departments have been instructed to prepare Departmental Documentation files according to the norms of NAAC.
To celebrate National Youth Day - January 12, 2022.	NSS and NCC celebrated National Youth Day and National Youth Week. The Department of Botany organized District Level Drawing Competition.

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Meeting No. 3

Date of Meeting: 16th February 2022

Minute	Action Taken
To Commemorate / Celebrate important days.	National Science Day, International Women's Day, World Down Syndrome Day, World Book Day were celebrated by the departments.
To organize Seminars / Conferences / Workshops.	<ul style="list-style-type: none">- One week workshop was organized on "Research Methodology" by the Department of Economics and PG Research Center from 28th March to 2nd April 2022.- An international conference was organized on "The Impact of Information Technology on Business and Society" on 29th & 30th March, 2022.- A Webinar was organized on "Digital Marketing : Trends and Scope" by the Department of Computer Science, Department of BBA(CA).


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Action Taken Report – 2021-2022

Meeting No. 4

Date of Meeting: 13th May 2022

Minute	Action Taken
NAAC related departmental documentation work and updating departmental blog.	All the departments were informed.
To update faculty profile on BCUD	All the faculties were informed.
To organize program on Gender Sensitization.	NSS organised a program on "Health & Hygiene Awareness in the Youth" on 19 th and 20 th May 2022.

Dr. Iqbal N. Shaikh

IQAC Coordinator

Dr. Aftab Anwar Shaikh

Principal