



Anjuman Khairul Islam's

POONA COLLEGE OF ARTS, SCIENCE & COMMERCE

- Affiliated to Savitribai Phule Pune University: ID No PU/PN/ASC/023/1970
- Junior College Index No: J-11.15.004
- Government of Maharashtra and Savitribai Phule Pune University Recognized Minority Institute
- UGC - 2(f) & 12 (B) Status • NAAC Re-accredited College • DST - FIST Funded College



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AKI'S POONA COLLEGE OF ARTS, SCIENCE & COMMERCE

Minutes			
Committee Name	IQAC - Feedback Committee		
Meeting Date & Time	Year of the Meeting		
31 March 2021 at 11.30 am	2021		
Members Present	Signature		
Prof. Aftab Anwar Shaikh (Principal)			
Mr. Moinuddin Khan (Vice-Principal, Arts)			
Mr. Iqbal N. Shaikh (IQAC Co-ordinator)			
Dr. Shirin Shaikh			
Dr. Aafreen Ahmed			
Members Absent			
Nil			
Agenda			
Feedback collection strategy due to ongoing pandemic.			
Minutes of the meeting			
An online meeting of the feedback committee was conducted on 31 March 2021 at 11.30 am (Via Zoom Platform) .			
1. It was decided that the students feedback on curriculum for the academic year 2020-21 will be collected via Google form.			
2. The same form of the previous academic year shall be converted into Google form and the class co-ordinators shall circulate the same via whats app/ Google classrooms.			
3. The original records of the five years students, alumni, employers and teachers feedback collected shall be kept with the IQAC.			
4. Statistical analysis of the data will be done for all five years using simple statistical tools.			
5. Like previous years, this year also we will be preparing an action taken report of the data collected in 2020-21.			
6. Dr. Shirin Shaikh will be responsible for making the reports and forwarding the same to the IQAC.			
Minutes Prepared by	Mr. Iqbal N. Shaikh (IQAC Co-ordinator)	Minutes passed by	Prof. Aftab Anwar Shaikh (Principal)

