QUALITY ASSURANCE INITIATIVES

Organised By

Internal Quality Assurance Cell (IQAC)

POONA COLLEGE

Y & M Anjuman Khairul Islam's

POONA COLLEGE
OF ARTS, SCIENCE AND COMMERCE
(Affiliated to Savitribai Phule Pune University: ID No. PU/PN/ASC/023/1970)

ACTIVITY REPORT
(2019-20)

I. Basic Details:

Name of the Activity: Workshop on 'Preparation for NAAC Accreditation as Per the Latest Guidelines'

Date	Faculty	Department/ Committee	Coordinator Name & Phone no.
07/01/2020	IQAC	IQAC	Mr. Iqbal N. Shaikh (9850602350)
Time	**Venue**	**Activity for group & number**	**Nature: Academic/co- curricular / extracurricular/ Environmental/ social/ other**
11:00a.m. to 1:30 p.m.	Poona College Conference Hall	Poona College Teaching Staff (76)	Administrative

II. Brief Information about the Activity (Criterion no –   )

Topic/ Subject of the activity	Workshop on 'Preparation for NAAC Accreditation as Per the Latest Guidelines'
Objective for conducting the activity	To introduce the revised guidelines of NAAC among the teaching staff and strategy to work with it.
Methodology	Workshop
Outcome	From this workshop teaching staff of Poona College came to know the revised parameter of NAAC and how to mold their approaches to get better results

III. Proofs attached: letters/ student list of participation/ certificate/ document/photos/ any other

1. NOTICE	2. Detailed Report	3. Photographs
4. Participant Attendance		

POONA COLLEGE
of Arts, Science & Commerce
Camp, Pune – 411001 (Maharashtra)

Internal Quality Assurance Cell (IQAC)

Workshop on Preparation for NAAC Accreditation as Per the Latest Guidelines

REPORT

Internal Quality Assurance Cell (IQAC), AKI's Poona College of Arts, Science & Commerce, Camp, Pune has organized a Workshop entitled 'preparation for NAAC accreditation as per the latest guidelines' in the College Conference Hall on 7th January 2020. The workshop was organized to introduce the revised frame of NAAC among the teaching staff of the college and to prepare them to work with the revised guidelines under the IQAC initiative. To give detailed of benchmarks of the revised frame IQAC has invited to Dr. B.D. Bhole, Ex-Associate Professor (Microbiology) & IQAC Coordinator, Abasaheb Garware College, Pune. The Program was begin with introductory remarks of the workshop proposed by the Principle, Dr. Aftab Anwar Shaikh followed by Introduction of the speaker by Mr. Iqbal .N. Shaikh (Vice Principal & IQAC Coordinator). Dr. B. D. Bhole started his talk with a question – 'Why NAAC has revised their guidelines? and he himself given the answer that because we as an Institution are required to change and become more advanced in teaching learning process. Thereafter Dr. Bhole has given the details of different criterion with respected to changes in matric of different criterion from old to new. Further, Dr. Bhole has given some tricks to acclimatize with latest NAAC guidelines. Many doubts and questions related to new dimensions of "Quality Measure" proposed by NAAC raised from the audience were satisfactorily answered by Dr. Bhole. The workshop was compelled by Mr. Musharraf Hussain and it was successfully ended with vote of thanks proposed by Mr. Iqbal N. Shaikh.

Beginning of the Workshop: Dignitaries sitting on the dies

Dr. B. D. Bhole Explaining the working on right path

Dr. Bhole talking about the need to change the teaching-learning process

Dr. Bhole during queation-answer session

Y & M Anjuman Khairul Islam's

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OF ARTS, SCIENCE AND COMMERCE
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ACTIVITY REPORT
(2018-19)

I.   Basic Details:

Name of the Activity: One Day Non-Teaching District Level Workshop on 'Capacity Building by Effective Use of I.T'

Date	Faculty	Department/ Committee	Coordinator Name & Phone no.
02/02/2019	IQAC	IQAC	Dr. Majid Mulla (9822286701)
Time	**Venue**	**Activity for group & number**	**Nature: Academic/co- curricular / extracurricular/ Environmental/ social/ other**
9:00am to 4:30pm	PIMSE Conference Hall	**Non-Teaching Staff (54)**	**Administrative**

II.   Brief Information about the Activity (Criterion no –   )

Topic/ Subject of the activity	**One Day Non-Teaching District Level Workshop on Capacity Building by Effective Use of I.T**
Objective for conducting the activity	**To make non-teaching staff proficient is use of Information Technology**
Methodology	**Workshop**
Outcome	**Non-teaching staff were get charged that they can do their routine work efficiently by using information technology**

III.   Proofs attached: letters/ student list of participation/ certificate/ document/photos/ any other

1. Brochure	2. Detailed Report	3. Photographs
4. Participant Attendance		

POONA COLLEGE
of Arts, Science & Commerce
Camp, Pune – 411001 (Maharashtra)

Internal Quality Assurance Cell (IQAC)

One Day Non-Teaching District Level Workshop on Capacity Building by Effective Use of I.T

REPORT

Internal Quality Assurance Cell (IQAC), AKI's Poona College of Arts, Science & Commerce, Camp, Pune has organized One Day Non-Teaching District Level Workshop on 'Capacity Building by Effective Use of I.T' on 2nd February 2019 in PIMSE Conference Hall. The workshop was organized to make non- teaching staff enable to work effectively by using I.T. tools. Dr. V.P Narkhede, Joint Director, Higher Education, Pune District was the chief guest of the workshop. Recourse Persons from various government/Non-government organizations were invited, namely Samsung, CINS (SPPU), Garware College, SAGITEK etc. Introduction of the speakers were presented by Mr. Iqbal .N Shaikh (Vice Principal & IQAC Coordinator). Resource Persons from different organizations have explained and demonstrated the application of Information Technology in Clerical works and insisted to move from paper and ink to screen and keyboard. Mr. Pradeep Bepari (MD, Samsung, Delhi), told about the application of computers without any sophisticated application. Mr. Ankush Kulkarni suggested some I.T. applications to reduce human labour and save time. The Workshop was concluded with the presidential address given by Principle, Dr. Aftab Anwar Shaikh followed by Vote of thanks Proposed by Dr. Majid Mulla (Coordinator of the workshop).

L-R: Mr. Iqbal N. Shaikh (Vice Principal-Science & IQAC Coordinator), Dr. Rafique Sarkhawas (Former Principal), Mr. Pradeep Bepari (Managing Director, Samsung, Delhi), Dr. Aftab Anwar Shaikh (Principal), Mr. Moinuddin Khan (Vice Principal-Arts) & Dr. Majid Mulla (Registrar & Coordinator of the workshop) during felicitation of Dr. V.P Narkhede, Joint Director, Higher Education, Pune (in middle)

Dr. Majid Mulla (Registrar & Coordinator of the Workshop) proposing the vote of thanks

Non-teaching staff gathering during the workshop

Non-teaching staff attending the workshop

Resource Person

Mr. Pradeep Bepari
Managing Director, Samsung, Delhi

Mr. Ankush Kulkarni
I/C Officer, CINS, S P Pune University

Dr. Amol VidyaSagar
H.O.D. History, A.Garware College, Pune

Mr. Amit Baheti
HR Head, SAGITEC, India

Mr. Sharad Pustake
Research Advisor for Digial Comm.
System, SPPU, Pune

Mr. Neville Postwalla
AVP, Talent Management,
Harbinger Group, Pune

Organizers

Dr. Aftab Anwar Shaikh
Principal

Mr. Moinuddin Khan
Vice Principal (Arts)

Mr. Iqbal Shaikh
Vice Principal (Science)

Dr. Abdul Majeed Mulla
Convener and I/c Registrar

Mrs. Rizwana Khot
Cell: 9272127362

Mrs. Nazma Pathan
Cell: 9657388164

Mr. Salim Shaikh
Cell: 8087123577

Mr. Sayyed Ismail
Cell: 9175577959

From :

Y & M Anjuman Khairul Islam's
Poona College of Arts, Science & Commerce
K. B. Hidayatullah Road, Camp, Pune - 411001.
Tel.: 020-2645 4240 / 2644 6319. Email: principal@akipoonacollege.ac.in

To,

Mr. Islw Shinh S.
Vlu. Izmfmd
Gcinu

Book-Post

Y & M Anjuman Khairul Islam's
Poona College of Arts, Science & Commerce
Camp, Pune - 411001.

Organizing
One-day
Non-teaching
District Level Workshop
On

Capacity Building by Effective Use of I.T.

2nd February 2019.
9.00a.m to 4.30pm

Venue
Pimse Conference Hall

A.K.I's
POONA COLLEGE OF ARTS SCIENCE & COMMERCE

Convener:
Registrar (I/c)
Dr. Abdul Majeed Mulla

Dear Sir/Madam,

It gives us immense pleasure to invite you to the **One Day District Level Workshop for Non-teaching staff on "Capacity Building by Effective Use of I.T."** on **Saturday, 02nd February 2019** which is being organized by the Administrative Office of Poona College of Arts, Science and Commerce. You are requested to depute two non-teaching staff members, one each from class-III and class-IV category.

About the College

The Poona College of Arts Science and Commerce Pune was established in the year 1970 by the Yateemkhana & Madrasa, Anjuman Khairul Islam Trust, Mumbai which is a philanthropic charitable trust dedicated to the noble cause of the orphans and the deprived classes of the society. The college is located at a strategic location in the cantonment area of the city and is easily accessible by the public transport system. The college has exceptional record of providing education to the downtrodden sections of the society especially the minorities, in addition to the general and elite classes as well. In a span of around 50 years, it has risen to be amongst the leading educational institutes of Pune. The college was accredited by the prestigious "A" grade by National Assessment and Accreditation Council (NAAC) in 2004 and subsequently it was reaccredited in 2015.

About the Workshop:

In order to motivate and enhance the potentials of Non-Teaching Staff through the use of IT at every stage of administration. In modern trends it has become totally unavoidable to carry out smooth functioning of any sort of administrative work without the knowledge and adequacy of Computers and E-Content. Since almost all concerned department related to college administrative work has been on the path of paperless administration and under such circumstances each staff is bound to get acquainted himself in the matter of competency, efficiency particularly in aspects of modern e-management devices.

Hence this workshop is intended to build their working capacity by updating themselves through optimum utilization of IT Content, which directly or indirectly will serve the students in more better way and will reduce their valuable time and energy.

Main Objectives of Workshop:

1. To update and amalgamate Non-Teaching Staff with Modern Trend Computers and E-Content.
2. To enhance work efficiency and productivity of employee.
3. To create awareness about institutional and social responsibility among administrative staff.
4. To groom healthy and workaholic atmosphere at work place.

Registration Fee : Rs 200

The registration fees include conference Kit, breakfast, tea and lunch (only pure veg.).

Knowledge is Power

Y & M Anjuman Khairul Islam's

POONA COLLEGE
OF ARTS, SCIENCE AND COMMERCE
(Affiliated to Savitribai Phule Pune University: ID No. PU/PN/ASC/023/1970)

ACTIVITY REPORT

(2018-19)

I.   Basic Details:

Name of the Activity: Workshop on Documentation and Compilation of QnM

Date	Faculty	Department/ Committee	Coordinator Name & Phone no.
31.03.2019	IQAC	IQAC	Mr. Iqbal N. Shaikh (9850602350)
Time	**Venue**	**Activity for group & number**	**Nature: Academic/co- curricular / extracurricular/ Environmental/ social/ other**
9:30am to 11:30 am	Poona College Conference Hall	Poona College Teaching Staff (65)	Administrative

II.   Brief Information about the Activity (Criterion no –   )

Topic/ Subject of the activity	Workshop on Documentation and Compilation of QnM
Objective for conducting the activity	To discuss documentation and Compilation of Quantitative Matrices of Revised NAAC Framework for preparation of SSR
Methodology	Workshop
Outcome	This workshop was comprehensive rundown of NAAC Accreditation and all the faculty members were came to know that how they could make the documentation of quantitative metrics breathe easy.

III.   Proofs attached: letters/ student list of participation/ certificate/ document/photos/ any other

1. NOTICE	2. Detailed Report	3. Photographs
4. Attendance sheet		

WORKSHOP ON DOCUMENTATION AND COMPILATION OF QNM

Report

Internal Quality Assurance Cell (IQAC), AKIs Poona College of Arts, Science & Commerce, Pune have organized a Senior College Teaching Staff Meeting on 31st March 2019 in College Conference Hall to discuss documentation and Compilation of Quantitative Matrices of Revised NAAC Framework for framing SSR. IQAC Coordinator, Mr. Iqbal Shaikh began the session with explaining agenda of the meeting. Principal Dr. Aftab Anwar Shaikh shared his opinion on the current status of progress on compilation of Quantitative data for SSR. He specifically mentioned that how much work we have done till date and what strategy we have adopt to work further. Criteria-wise status quantitative metrics was presented by Mr. Iqbal N. Shaikh and highlighted the pending works. Further Mr. Iqbal N. Shaikh explained those metrics that have higher weightage and suggested focus on these metrics. Principal Dr. Aftab Anwar Shaikh has given his gratitude to the staff members for their wonderful work and encouraged them to do better.

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Principal Dr. Aftab Anwar Shaikh and Teaching Staff Member observing presentations

Senior College Teaching Staff Member attending Criteria In charge Presentation..

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ACTIVITY REPORT
(2017-18)

I. Basic Details:

Name of the Activity: Seminar on 'Enhancing Quality in Teaching Learning Process'			
Date	**Faculty**	**Department/ Committee**	**Coordinator Name & Phone no.**
09.08.2017	Commerce & IQAC	Commerce & IQAC	Mr. Iqbal N. Shaikh (9850602350)
Time	**Venue**	**Activity for group & number**	**Nature: Academic/co- curricular / extracurricular/ Environmental/ social/ other**
10.30 am - 12:30pm	PIMSE Conference Hall	Poona College Teaching Staff (61)	Administrative

II. Brief Information about the Activity (Criterion no –)

Topic/ Subject of the activity	Seminar on 'Enhancing Quality in Teaching Learning Process'
Objective for conducting the activity	To make the teachers tech-savvy and understand the modern teaching learning process.
Methodology	Seminar
Outcome	Teachers were able to understand the need and application of ICT tools with respect to fulfill the expectations of students

III. Proofs attached: letters/ student list of participation/ certificate/ document/photos/ any other

1. Notice	2. Detailed Report	3. Photographs
4. Attendance sheet		

AKI's POONA COLLEGE of Arts, Science & Commerce
Camp, Pune – 411001 (Maharashtra)

Internal Quality Assurance Cell (IQAC)

Seminar on Enhancing Quality in Teaching Learning Process

Report

Internal Quality Assurance Cell (IQAC) in association with Department of Commerce Postgraduate and Research Center, AKI's Poona College has organized a seminar on "Enhancing Quality in Teaching-Learning-Process" on 9th August 2017 in PIMSE conference hall. The main objective of holding this seminar was to identify students' expectations and ways to meet them effectively. Mr. Manohar Ingale Ex Dean (Academic Affairs), MIT School of Management, Pune was the Guest Speaker. The seminar was begun with welcome address by the Principal Dr. Aftab Anwar Shaikh followed by highlighting of theme of the seminar proposed by Iqbal N. Shaikh (Vice Principal & IQAC Coordinator). Mr. Manohar Ingale told the importance of Quality Teaching. Further Mr. Ingale elaborated the need of technology based teaching to fulfill the expectations of modern day students. The seminar was concluded with the vote of thanks proposed by Dr. Nasrin Khan (IQAC Member & HOD, Commerce).

Prof. Iqbal Shaikh (Vice Principal, Science), Dr. Manohar Ingale (Guest speaker), Dr. Aftab Anwar Shaikh (Principal) and Moinuddin Khan (Vive Principal, Arts)

Principal, Dr. Aftab Anwar Shaikh, Presenting Welcome Address

Dr. Aftab Anwar Shaikh felicitating Dr. Manohar Ingale

Staff members attending the seminar

Dr. Nasrin Khan (IQAC Member & H.O.D, Commerce), Proposing vote of thanks

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ACTIVITY REPORT
(2017 – 2018)

I.   Basic Details:

Name of The Activity: Workshop on "Essential Documentation Procedures, Process & Product"			
Date	**Faculty**	**Department/ Committee**	**Coordinator Name & Phone no.**
18.04.2018	IQAC	IQAC	Mr. Iqbal N. Shaikh (9850602350)
Time	**Venue**	**Activity for group & number**	**Nature: Academic/co-curricular / extracurricular/ Environmental/ social/ other**
8:30am – 10:30am	Poona College Conference Hall	Poona College Teaching Staff (60)	Administrative

II.   Brief Information about the Activity (Criterion no -   ):

Topic/ Subject of the activity	Workshop on "Essential Documentation Procedures, Process & Product"
Objective for conducting the activity	To make teachers sound with tools and techniques of effective documentation
Methodology	Workshop
Outcome	Staff members understand the use of technology for making and organize NAAC documents.

III.   Proofs attached: letters/ student list of participation/ certificate/ document/photos/ any other

1. Notice	2. Report	3. Photographs
4. Attendance	5.	6.

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WORKSHOP ON "ESSENTIAL DOCUMENTATION PROCEDURES, PROCESS & PRODUCT"

Report

Internal Quality Assurance Cell (IQAC), AKI's Poona College of Arts, Science & Commerce, Pune has organized Workshop on "Essential Documentation Procedures, Process & Product" on 18th April 2018 in Poona College Conference Hall. Dr. Peeyush Pahade, IQAC Coordinator, Haribhai V. Desai College, Pune was the Resource Person. The Workshop started with Tilawat-e-Qur'an by Dr. Ahmed Shamshad.

Mr. Iqbal N. Shaikh, Vice Principal, Science faculty, gave a commendable welcome speech stating the need of the hour of documentation for NAAC. Dr. Peeyush Pahade, with his immense knowledge shared all the 'do's and don'ts' of the entire process of Documentation and elaborated simple, easy and effective ways of documentation. Dr. Pahade circulated sample/template for event reporting and supporting documentation as a process and procedure to be followed. He also highlighted challenges in the initial phase of documentation procedure standardization process. However, that would only follow with ease of operations later. Dr. Pahade insisted on using simple technological apps like CamScanner to click, organize and upload pictures of various documents. Dr. Aftab Anwar Shaikh, Principal, gave his special Presidential address by rephrasing and reiterating the importance of Documentation. The workshop concluded with a Q & A session followed by feedback from the participants. The workshop was compered by Prof. Musharraf Hussain and he himself proposed vote of thanks.

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Dr. Ahmad Shamshad Reciting Verses of Holy Quran

Mr. Iqbal N. Shaikh giving the Welcome Address

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L-R: Mr. Moinuddin Khan (Vice Principal-Arts, Dr. Aftab Anwar Shaikh (Principal), Mr. Iqbal N. Shaikh (Vice Principal-Science & IQAC Coordinator) during felicitation of Dr. Peeyush Pahade (L-R:3rd)

Dr. Peeyush Pahade, interacting with the audience

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ACTIVITY REPORT
(2017-18)

I.   Basic Details:

Name of the Activity: A quality seminar on Accreditation Process: A Paradigm Shift			
Date	**Faculty**	**Department/ Committee**	**Coordinator Name & Phone no.**
13/11/2017	IQAC	IQAC	Mr. Iqbal N. Shaikh (9850602350)
Time	**Venue**	**Activity for group & number**	**Nature: Academic/co- curricular / extracurricular/ Environmental/ social/ other**
11:00 am to 3.30 pm	PIMSE Conference Hall	Poona College Teaching Staff (68)	Administrative

II.   Brief Information about the Activity (Criterion no –   )

Topic/ Subject of the activity	A quality seminar on Accreditation Process: A Paradigm Shift
Objective for conducting the activity	To overview all seven criteria as per the revised NAAC guideline
Methodology	Seminar
Outcome	Staff members were get some inputs that through constant and conscious work they bring change for the betterment of their institution.

III.   Proofs attached: letters/ student list of participation/ certificate/ document/photos/ any other

1. Notice	2. Detailed Report	3. Photographs
4. Participant Attendance	5.	6.

A quality seminar on Accreditation Process: A Paradigm Shift

REPORT

IQAC, Poona College had organized a quality seminar on Accreditation Process: A Paradigm Shift on 13th November 2017 from 11 am to 3.30 pm in PIMSE Conference Hall. The seminar began by Tilawat-e-Qur'an by Dr. Javed Akhtar.Mr. Musharraf Hussain, Chairman of Gymkhana Committee, compared the seminar. Vice Principal, Science, Mr. Iqbal N. Shaikh has given introductory remarks of the seminar his opening speech. Revised guideline of different criteria was presented by respective criteria in charge. Further Mr. Iqbal Shaikh has given the details of weightage of different metrics of respective criteria with a comparison how much weightage we were getting as per the old NAAC guidelines and now how much weightage we are getting as per the revised guideline. The seminar concluded with overall impressions by Principal, Dr. Aftab Anwar Shaikh. Mr. Muzaffar Shaikh propose vote of thanks.

Mr. Iqbal N. Shaikh is giving the Introductory Remarks during the Seminar

Dr. Arif V. Shaikh Presenting Overview of Criteria III

Dr. Sajid Hundekar, Presenting the Overview of Criteria V

Teachers group discussion during break

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ACTIVITY REPORT
(2017 – 2018)

I. Basic Details:

Name of The Activity: Workshop on Role of NAAC in the Quality Enhancement of Higher Education			
Date	Faculty	Department/ Committee	Coordinator Name & Phone no.
10/07/2017	IQAC	IQAC	Mr. Iqbal N. Shaikh (9850602350)
Time	Venue	Activity for group & number	Nature: Academic/co-curricular / extracurricular/ Environmental/ social/ other
11:30am to 2:00pm	PIMSE Conference Hall	Poona College Teaching Staff (71)	Administrative

II. Brief Information about the Activity (Criterion no -   ):

Topic/ Subject of the activity	**Workshop on Role of NAAC in the Quality Enhancement of Higher Education**
Objective for conducting the activity	**To make staff members understand that how NAAC is enhacing the quality of higher education**
Methodology	**Workshop**
Outcome	**Staff members come to know that how can the assess and accredit and improve their teaching -learning process following the guidelines of NAAC**

III. Proofs attached: letters/ student list of participation/ certificate/ document/photos/ any other

1. Notice	2. Report	3. Photographs
4. Attendance	5.	6.

WORKSHOP ON ROLE OF NAAC IN THE QUALITY ENHANCEMENT OF HIGHER EDUCATION
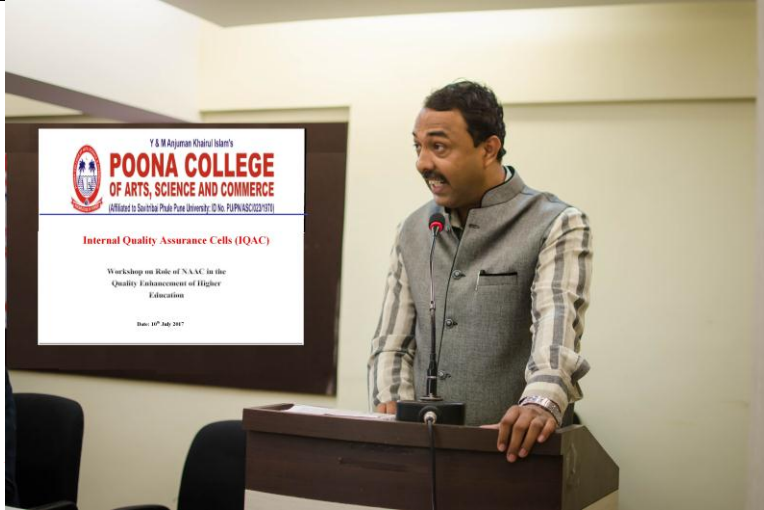
REPORT

Internal Quality Assurance Cell (IQAC), AKI's Poona College of Arts, Science & Commerce, Pune has organized Workshop on 'Role of NAAC in the Quality Enhancement of Higher Education' on 10th July 2017 in Poona College Conference Hall. Dr. N. S. Dharmadhikari, Member, NAAC (Bangalore) peer team was the speaker the workshop. Mr. Iqbal N. Shaikh, IQAC Coordinator, gave a commendable welcome speech. Dr. Dharmadhikari stated that in the Indian higher education context there is need to reduce the freedom and autonomy resulting it into an environment of dependency and centralised decision-making. However, committee for the draft for the National Education Policy 2019 chaired by Dr. K. Kasturirangan has recommended setting up of the National Higher Education Regulatory Authority (NHERA) to replace the existing regulatory authorities. Secondly, the percentage of NAAC accredited institutions is very low. As of now only 15 per cent institutions are accredited in India and those having obtained A Grade are also very less in number. Of course, government is forcing all the existing higher education institutions to get accredited by 2030. Thus, to improve these position institutions should be accorded academic, financial and administrative autonomy to yield better results. The workshop was compered by Prof. Musharraf Hussain and he himself proposed vote of thanks.

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Mr. Musharraf Hussain comparing the workshop

Mr. Iqbal N. Shaiklh giving the Introduction of Program

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Dr. N. S. Dharmadhikari giving some insights to enhance the quality of higher education

Audience attending the workshop

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ACTIVITY REPORT
(2017-18)

I. Basic Details:

Name of the Activity: Workshop on "Assessment & Accreditation Methodology: Revised NAAC Guidelines"			
Date	**Faculty**	**Department/ Committee**	**Coordinator Name & Phone no.**
16/01 2018	IQAC	IQAC	Mr. Iqbal N. Shaikh (9850602350)
Time	**Venue**	**Activity for group & number**	**Nature: Academic/co- curricular / extracurricular/ Environmental/ social/ other**
10:30 am to 3:00 pm	PIMSE Conference Hall	Poona College Teaching Staff (62)	Administrative

II. Brief Information about the Activity (Criterion no –   )

Topic/ Subject of the activity	Workshop on "Assessment & Accreditation Methodology: Revised NAAC Guidelines"
Objective for conducting the activity	To make teachers sound with the quality standards and benchmarked various criteria based on revised NAAC guidelines.
Methodology	Workshop
Outcome	Teachers were able to understand the work and planning strategies that they have to adopt while working with revised NAAC guidelines

III. Proofs attached: letters/ student list of participation/ certificate/ document/photos/ any other

1. Notice	2. Detailed Report	3. Photographs
4. Participant Attendance		

<u>Internal Quality Assurance Cell (IQAC)</u>

Workshop on "Assessment & Accreditation Methodology: Revised NAAC Guidelines"

REPORT

A Workshop on "Assessment & Accreditation Methodology: Revised NAAC Guidelines" was held on 16th January 2018 from 10:30 am to 3:00 pm in PIMSE Conference Hall. The Chief Guest for the said workshop was Dr. N. S. Dharmadhikari, Member, NAAC (Bangalore) peer team. The workshop began with Tilawat-e-Qur'an by Dr. Shamshad Ahmed. The convening was done by Prof. Musharraf Shaikh. Welcome address was given by Prof. Iqbal Shaikh, Coordinator, IQAC & Vice Principal of Science. He insisted on how the new guidelines have uplifted the quality standards and benchmarked various criteria. Dr. Dharmadhikari was felicitated at the hands of Hon. Principal Dr. Aftab Anwar Shaikh. The Chief Guest took over the platform with detailed and full of precision talk wherein he explained ICT to be, "outcome oriented and Industry based academic neighborhood by community root connect by using technology". Dr. Dharmadhikari asserted that the new NAAC guidelines have been introduced for the sake of training the brain of students for placement gain. Dr. Dharmadhikari's has given some

ideas to work smartly with the revised NAAC guideline without toughening. Principal Dr. Aftab Anwar Shaikh has given his presidential address followed by vote of thanks proposed by Prof. Moinuddin Khan, Vice Principal of Arts.

Dignitaries on the dais

Felicitation of Chief Guest Dr. N. S. Dharmadhikari

Dr. Dharmadhikari addressing the audience

Poona College faculty members attending the Workshop

Poona College faculty members: Group Discussion

कार्यशाळेप्रसंगी उपस्थित असलेले प्रमुख पाहुणे, प्राचार्य व प्राध्यापक.

नॅक शिक्षणप्रणालीतून सामाजिक जाण

भवानीपेठ : नॅक सुधारित शिक्षणप्रणालीतून सामाजिक जाण आणि मूल्ये जपणारा सुजाण नागरिक घडेल, असे मत युजीसी समितीचे माजी सदस्य प्राचार्य डॉ. नागनाथ धर्माधिकारी यांनी विद्यार्थ्यांना केले. पूना कॉलेज ऑफ आर्ट्स सायन्स ॲण्ड कॉमर्सच्या महाविद्यालयात आयोजित मूल्यांकन आणि प्रमाणन पद्धती, सुधारीत नॅक मार्गदर्शक तत्वे या एकदिवशीय कार्यशाळेच्या कार्यक्रमाप्रसंगी ते प्रमुख पाहुणे म्हणून बोलत होते. या कार्यशाळेचे आयोजन महाविद्यालयाच्या आय.क्यु.ए.सी समितीने केले होते. या कार्यशाळेची सुरुवात आय.क्यु.एस.सी. व कार्यशाळेचे समन्वयक प्रा. इक्बाल एन. शेख यांच्या प्रास्ताविकाने झाली. यावेळी प्राचार्य डॉ. आफताब अन्वर शेख, सल्लागार समितीचे अध्यक्ष डॉ. रफीक सरखवास, पूना इन्स्टिट्युट ऑफ मॅनेजमेन्ट सायन्सेस ॲन्ड एन्ट्रप्रिन्युअरशिपचे संचालक डॉ शकील अहमद उपस्थित होते. कार्यक्रमाचे आभारप्रदर्शन उपप्राचार्य प्रा. मोईनुद्दीन खान यांनी केले.

News of the Workshop published in Marathi Daily News Papers Pudhari (Dated: 21.01.2018)

Y & M Anjuman Khairul Islam's

POONA COLLEGE
OF ARTS, SCIENCE AND COMMERCE
(Affiliated to Savitribai Phule Pune University: ID No. PU/PN/ASC/023/1970)

ACTIVITY REPORT
(2015-16)

I. Basic Details:

Name of the Activity: Workshop on e-Content Development

Date	Faculty	Department/ Committee	Coordinator Name & Phone no.
20/01 2016	IQAC	IQAC	Dr. Shirin Shaikh (8459996847)
Time	**Venue**	**Activity for group & number**	**Nature: Academic/co- curricular / extracurricular/ Environmental/ social/ other**
10:30 am to 2:30 pm	Poona College Conference Hall	Poona College Teaching Staff (67)	Administrative

II. Brief Information about the Activity (Criterion no –)

Topic/ Subject of the activity	Workshop on e-Content Development
Objective for conducting the activity	The objective of this workshop was to enable some insights for creating e-contents
Methodology	Workshop
Outcome	Teachers came to know that how can they make their study material for remote use by using various applications and tools

III. Proofs attached: letters/ student list of participation/ certificate/ document/photos/ any other

1. Notice	2. Detailed Report	3. Photograph
4. Participant Attendance		

POONA COLLEGE
of Arts, Science & Commerce
Camp, Pune – 411001 (Maharashtra)

Internal Quality Assurance Cell (IQAC)

Workshop on e-Content Development

REPORT

IQAC, Poona College in association with Educational Multi Media Research Center, Savitribai Phule Pune University has organized a Workshop on e-Content Development on 20th January 2016 in Poona College Conference Hall. Dr. Balkrishna Damle, Producer, EMMRC, SPPU was the Resource Person. The objective of this workshop was to enable our teachers to make teaching videos. Mr. Iqbal N. Shaikh (Vice Principal & IQAC Coordinator) has given a commendable welcome speech. Dr. Shirin Shaikh (IQAC Member & Workshop Coordinator) has introduced the speaker. Dr. Balkrishna Damle told that Technology has touched almost all the aspect of our life. There is not a single aspect that is left untouched by technology. In the present era of blooming technology, educators too are welcoming the use of technology and leaning on technology to support the process of teaching and learning. Technology connects teachers and learners, but it is also connecting learners with learners all around the world. E-content can be remarkably effective in engaging students. Dr. Damle emphasized on the process of e-content development to be phased out as –

- Need Assessment
- Objectives
- Format/Framework

- Script/Content Writing

- Actual Shooting of content

A short film was run based on the science behind bicycling

Dr. Damle further stated that we could either make a Documentary or a Docu-Drama. Principal, Dr. Aftab Anwar Shaikh has given presidential address Prof. Musharraf Hussain compelled the workshop and he himself proposed the vote of Thanks.

Dr. Hasinuddin, Dr. Shirin Shaikh and Dr. Balkrishna Damle, Producer EMMRC at the Workshop on E-Content Developing

A section of teacher audience during the workshop on E- Content Developing

Sample E- Content screened for the teachers in the workshop on E- Content Developing