TOTAL 2020

Anjuman Khairul Islam's

POONA COLLEGE OF ARTS, SCIENCE & COMMERCE

- Affiliated to Savitribai Phule Pune University: ID No PU/PN/ASC/023/1970
- Junior College Index No: J-11.15.004
- Government of Maharashtra and Savitribai Phule Pune University Recognized Minority Institute
 (20) 240 (20) 251
- UGC 2(f) & 12 (B) Status
 NAAC Re-accreditated College

• DST - FIST Funded College



K. B. Hidayatullah Road, Camp, Pune - 411001. (MS), India



+91-20-2645 4240 / 2644 6319.



principal@poonacollege.edu.in www.poonacollege.edu.in

Professor (Dr.) Aftab Anwar Shaikh

M.Com, Ph.D (Busi. Admin.)
PRINCIPAL

ANNUAL E-GOVERNANCE REPORT

E-Governance is a set of activities involving the effective integration of Information and Communication Technology (ICT) for strengthening administration and management in higher education system. It can create transparency between the colleges, universities and students. It provides user services, to improve work efficiency and to promote democratic values. It is being used as a platform for efficient, transparent and timely delivery of services to all the stakeholders. It aims to minimize the manual efforts and improve the communication, create transparent system, and to be cost and time effective. In essence the purpose of e-governance is to bring transparency and efficiency in the working of an organization. This urge for transparency and efficiency is derived by the demand of ever-increasing aspirations of information age. Speedy and cheaper communication, convenience, transparency, accountability, improved customer services and increased access to information are some of the basic parameters on which the concept of e-governance relies and findsits foundation.

AKIs Poona College of Arts, Science & Commerce is trying its best to keep pace with the recent applications of e-governance in terms of various functions being performed digitally through internet. The necessary infrastructure is provided by college management, partly by the state government and partly by the UGC and similar other funding agencies through development and project grants. Almost all of the staff and students use smart phones to utilize the benefits of modern-day technologies available in the field of higher education. Regular digital literacy programs are conducted for students and staff-members. A well-equipped IT-Cell has been established in the College to monitor and regulate smooth functioning of computer systems and to address all IT related issues so that maximum benefits could be ensured out of them. Students and staff-members are provided help-desk pattern assistance and support through IT-Cell in case of software and online portal related issues. Not only that, IT-Cell maintains online MIS and other data formats of the

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College up-to-date. The overwhelming response of human resource to digital technology has strengthened the prospects of e-governance in different areas of operation. By and large, in Poona College of Arts, Science & Commerce, the following operational fields of educational administration have been identified for realizing the exquisiteness of e-governance.

1. Planning and Development

Online official communications regarding planning and development are realized through e-mails, MIS modules, fax and messages. Proposals for infrastructural development, R & D projects, seminars & workshops, various grants and scholarships are prepared and submitted online through participative management system to concerned organisations including state government and sanctions are obtained through the same mode. Necessary budget allocations for various schemes including research projects are also realized digitally through netbanking and other online modes. Various MIS modules are an integral part of the data and information transfer process between the College and the higher education department. Yearly MIS reporting to provide to Directorate of Higher Education Maharashtra State in suggested format is carried out through www.dhemis.maharashtra.gov.in portal. The following main organizational assignments are carried out online-

- Working with various web-based MIS modules,
- Communication through e-mails to government and other agencies,
- Proactive disclosure of continuous information on its web-page,
- Large scale computerization,
- Conduction of computer awareness programs for teachers and students,
- Management of e-library, and
- Endless such functions as components of e-governance scheme.

Proper training for working on different user interfaces is organized by IOAC and IT-Cell throughout the year. Apart from maintaining online MIS & other data formats up-to-date and keeping hardware and software inventory of College up-



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to-date & accurate, new proposals for conduction of online courses and development of IT based infrastructure is also initiated by the IQAC with the technical support of IT Cell. A dedicated WhatsApp Group has been created at institution level and also in each academic department for sharing orders, information, direction and discussion on a common platform.

2. Administration

The College administration has stepped ahead in the direction of paperless administration and almost all communications with higher authorities are realized online through official e-mails and other digital formats. The College has initiated G-Suit Email Domain System for almost all official communication and all staff are using official email ids for official communication. Important notices and reports are also circulated via official e-mails. The ICT based significant institutional tasks carried out online as part of the e-governance program can be outlined as-

- Supervision of various scholarship schemes,
- Maintenance & disclosure of comprehensive information on its web-page,
- Development of ICT based infrastructure in the College,
- Wi-Fi campus and biometric attendance system,
- Fully computerised office and academic departments,
- Conduction of seminars/workshops/trainings on digital literacy,
- Organization of computer awareness programs,
- Management of e-resources in central library & departmental libraries,
- Availability & monitoring of SWAN LAN/RF/internet connection,
- Issuance of salary/GPF e-slips through emails.
- Disbursement of GPF part-final/advance payments,
- Salary payment to employees through net-banking,
- Management of College web-site (https://www.poonacollege.edu.in),
- Cashless transactions & payments, and
- The college campus is equipped with HikeVision's 50 CCTV Cameras installed



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at various places of need in the campus.

A committed WhatsApp Group has been created for sharing orders, information, direction, vital announces and notices to the employees.

3. Finance and Accounts

As a basic ingredient of e-governance concept and as per instructions of the government, all kind of financial transactions has become cashless. This section of college is partially e-governed. The salaries of employees including examination remunerations are paid online through NEFT/RTGS and rarely by cheques. Not only is that, the payment of scholarships and all purchasing transactions are executed necessarily cashless to maintain transparency and financial accountability in the system. Outlined below are some of the major assignments being performed digitally at college level-

- Online payment of examination and admission fees,
- Pay bill preparation & management of various scholarship schemes,
- All kind of payments including salaries to staff-members, earn and learn scheme, disbursement of expenses occurred in various events.
- Disbursement of salary slips.
- Conduction of computer awareness programs for office-staff,
- Management of College accounts and many such functions as required.

All the accounts are being maintained in nationalized banks with maintenance of proper ledger at College level. The college uses the Tally ERP 9.0 for the transparent functioning of Accounts department.

4. Students' Admission and Support

The busiest and painstaking time for any educational institute in today's context is handling the admission and the procedure of selecting students to its institutes based on various parameters. To support Student Admission Vriddhi Software provides exclusive modules. Admissions are then sent to University for

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validation. Admission to all undergraduate and postgraduate higher classes and admission fee deposition also initiated online through Vriddhi Software. Vriddhi Software is used for online admission process via link provided to college website https://www.poonacollege.edu.in. Post online fee deposition, Students submits admission form, fee paid receipt and required documents at respected counters in college. Examination fee deposition has also been initiated online through a software system developed exclusively by Savitribai Phule Pune University. Online admission and support activities include the followings as such-

- Disclosure of admission rules/schedule on web-page,
- Verification of documents, payment of fees & other admission formalities,
- Preparation & publication of admission rolls and related statistics,
- Admission related data management through web-based MIS & e-mails,
- Management of different scholarship schemes for students,
- Disclosure of students-centric information/data/materials on web-site,
- Wi-Fi campus & Availability of internet/e-resources in library,
- Students avail scholarships through national scholarship portals.
- Running of computer-based programs/courses,
- Conduction of computer awareness/digital literacy programs for students,
- College is equipped with ICT based teaching learning process in smart classrooms and availability of digital repository of different subjects provided through smart way of Digital formats like Google Classrooms, blogs, etc.
- Maintenance of students' attendance in web-based formats.

Above digital functions are realized online through internet with support of ICT based infrastructure available in the College.

5. Examination System

Under the scheme of autonomy there is a fully computerized exam cell which conducts exams, maintains curriculum and publish results online for different courses/programs. The digital features of exam system include-

• Students access college website for the date of examination



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time table.

- Online registration, fee payment & issuance of admit cards on web address www.akipoona.vriddhionline.com
- Intranet for entering CCE marks and other data,
- Email and SMS implements to inform students regarding examination rules and regulations.
- Declaration of results on web-site, and
- Preparation of mark-sheets and degrees.

The College administration is committed to have an automated examination system based on features of e-governance for bringing reliability & efficiency in the system and eventually to improve the quality of education.

The above E-Governance report is submitted to the Board of Management. Board of Management has verified and accepted the same.

1) Prof.(Dr.) Aftab Anwar Shaikh, Principal

Principal

AKI'S Poona College of Arts,

Science & Commerce

Camp, Pune.

2) Mr. Iqbal N. Shaikh, IQAC Coordinator

3) Mr. Sayed Ismail, Stakeholder Representative

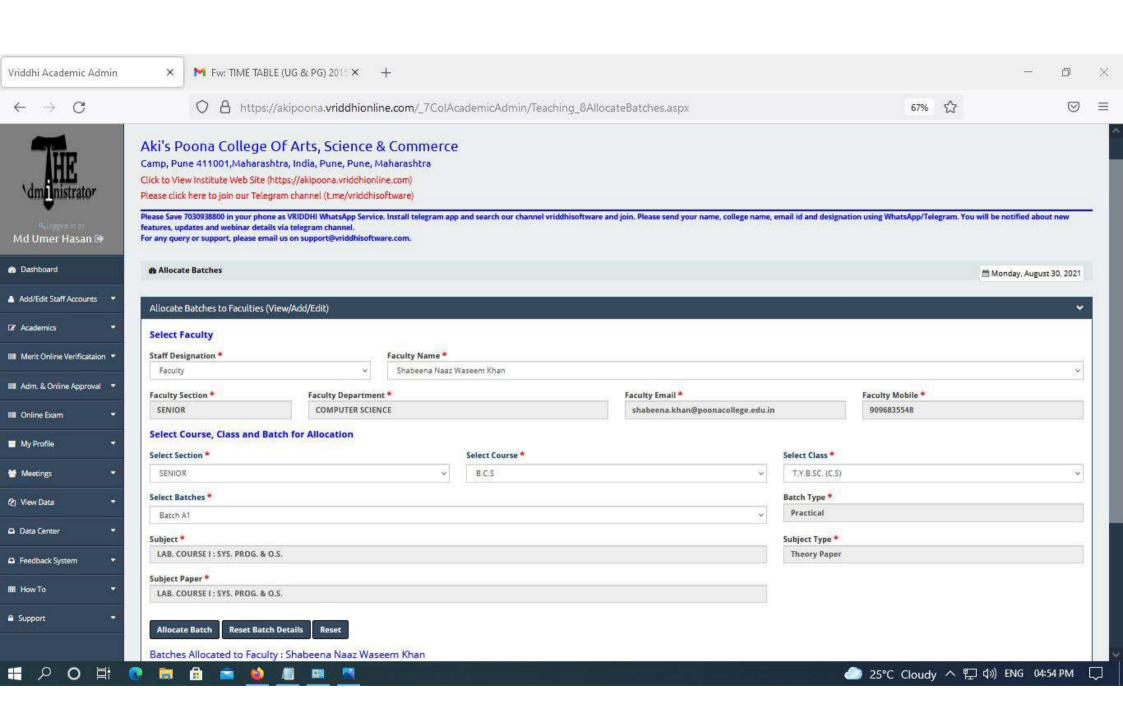
Dr. Atik Shaikh

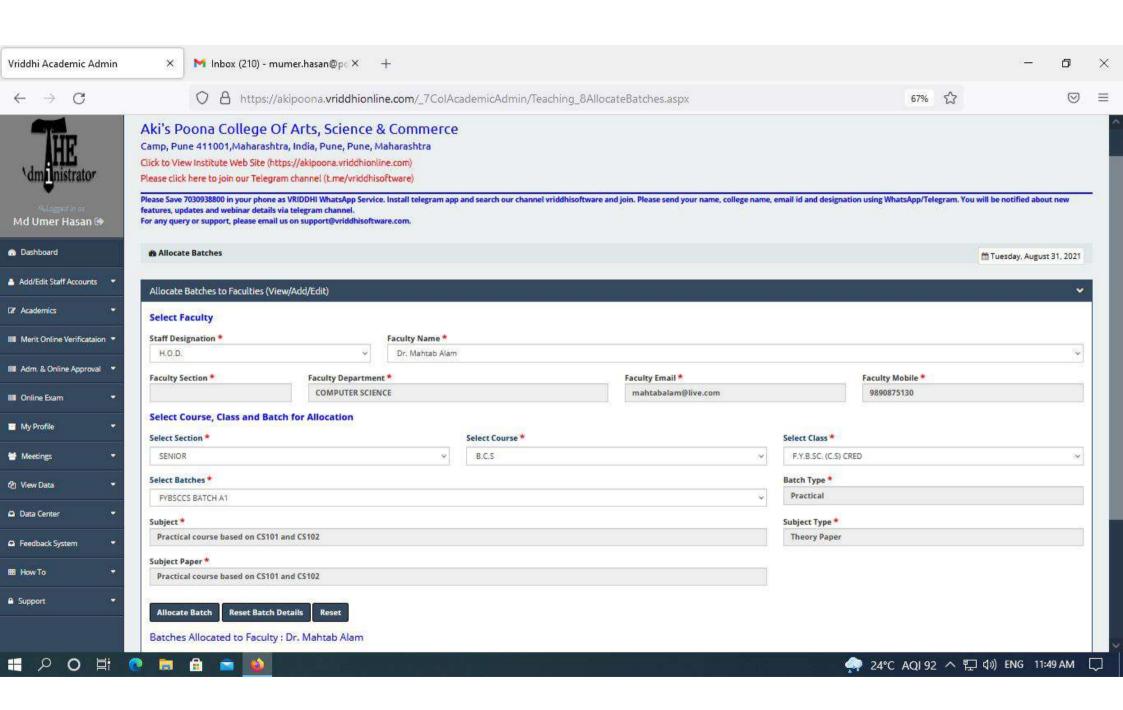
External Expert

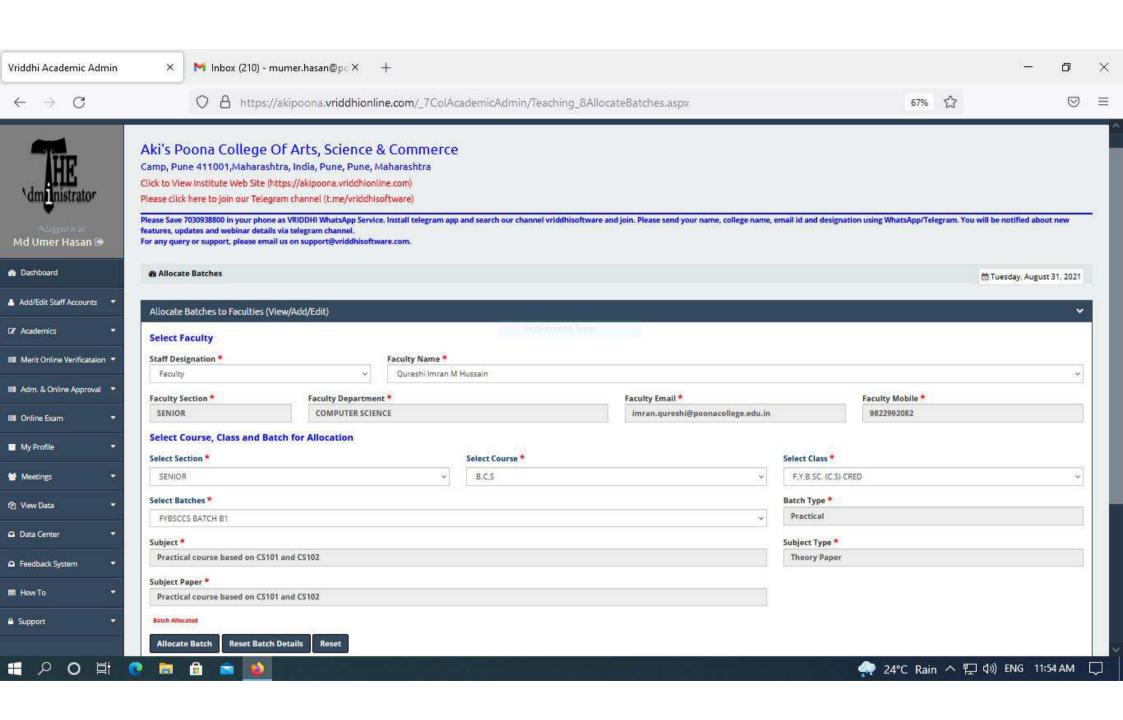
Professor, Allana Institute of Management Sciences,

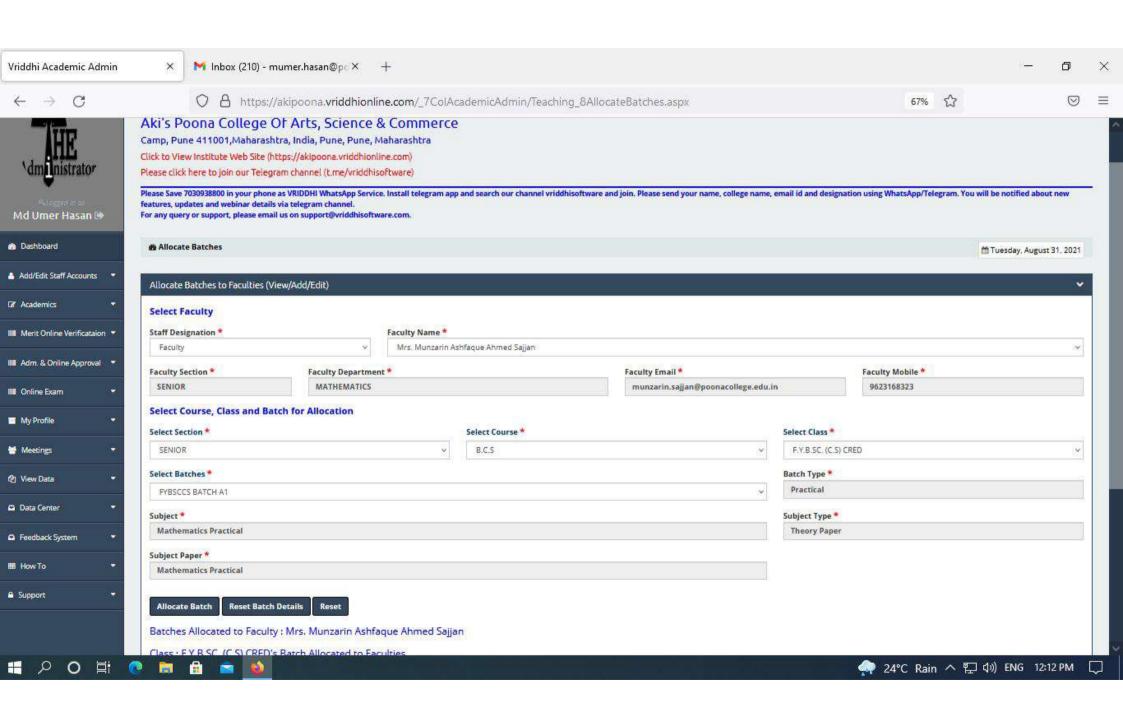
Pune

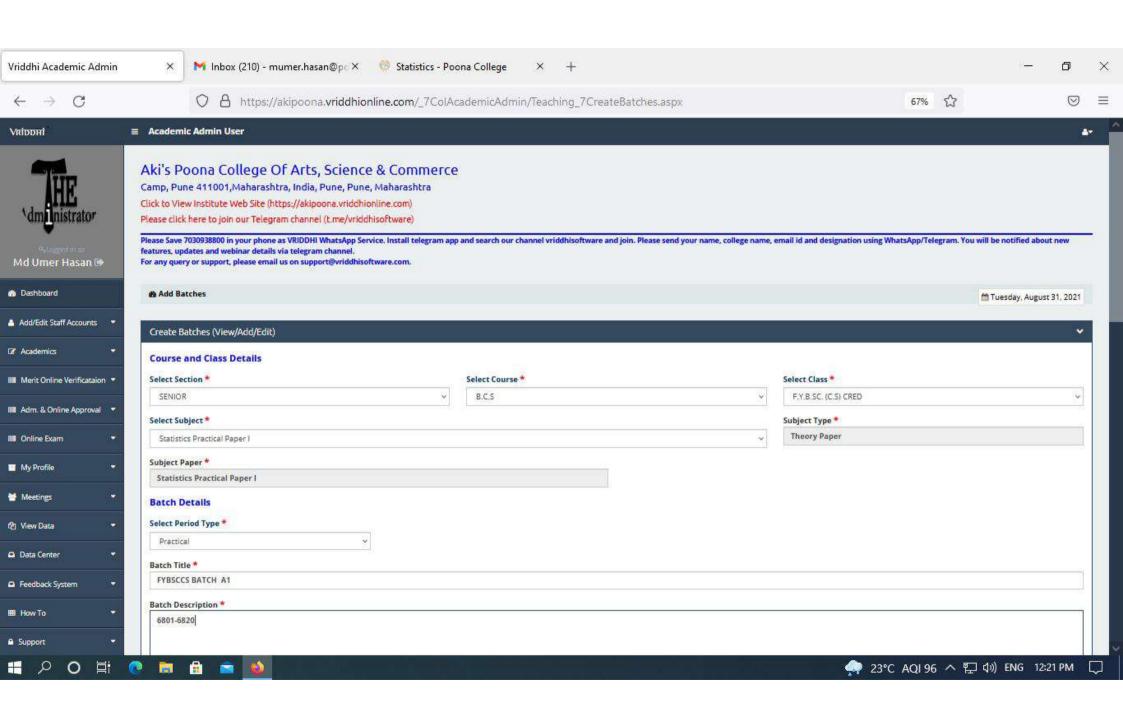


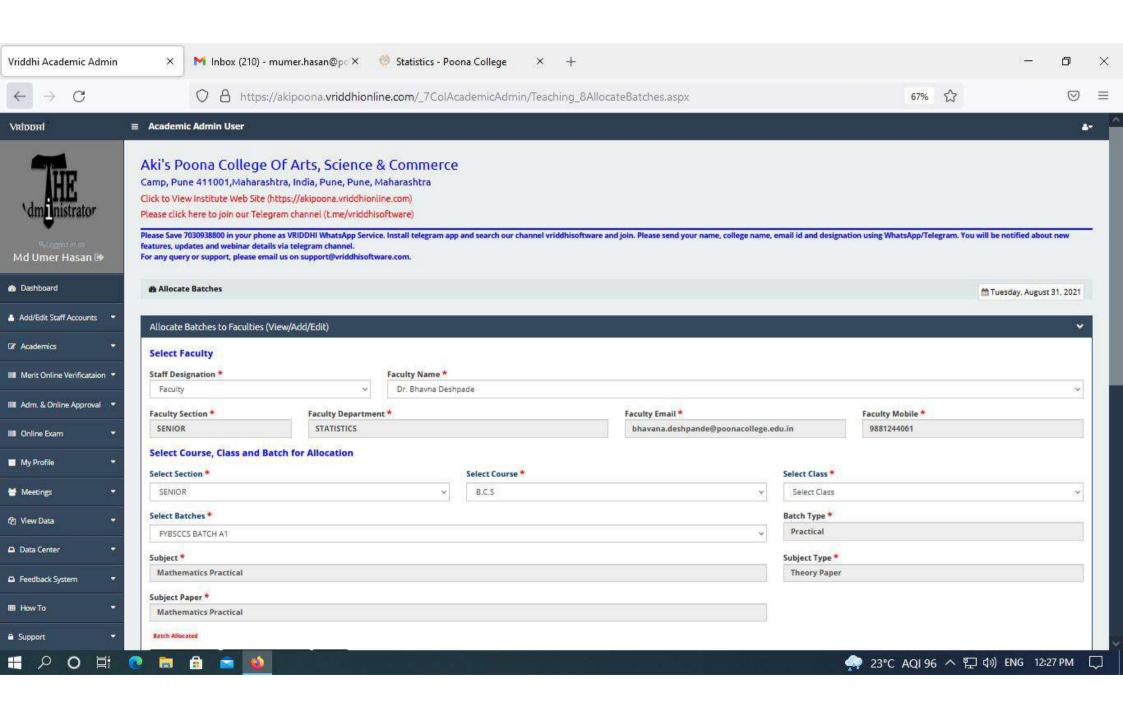


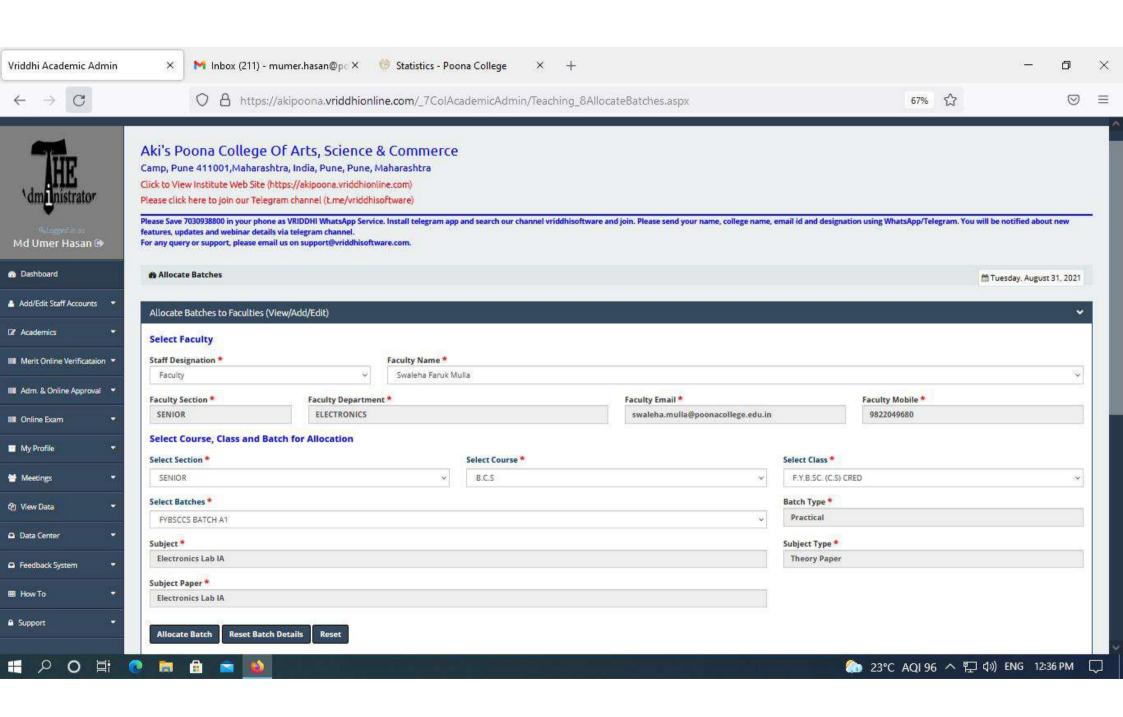


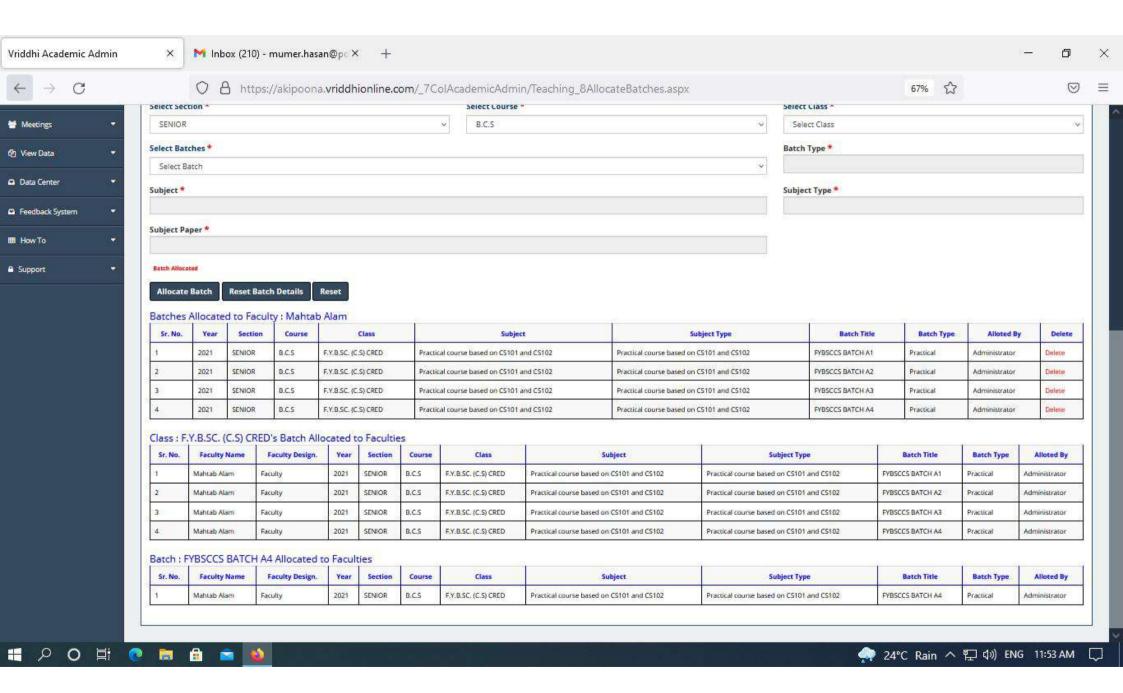


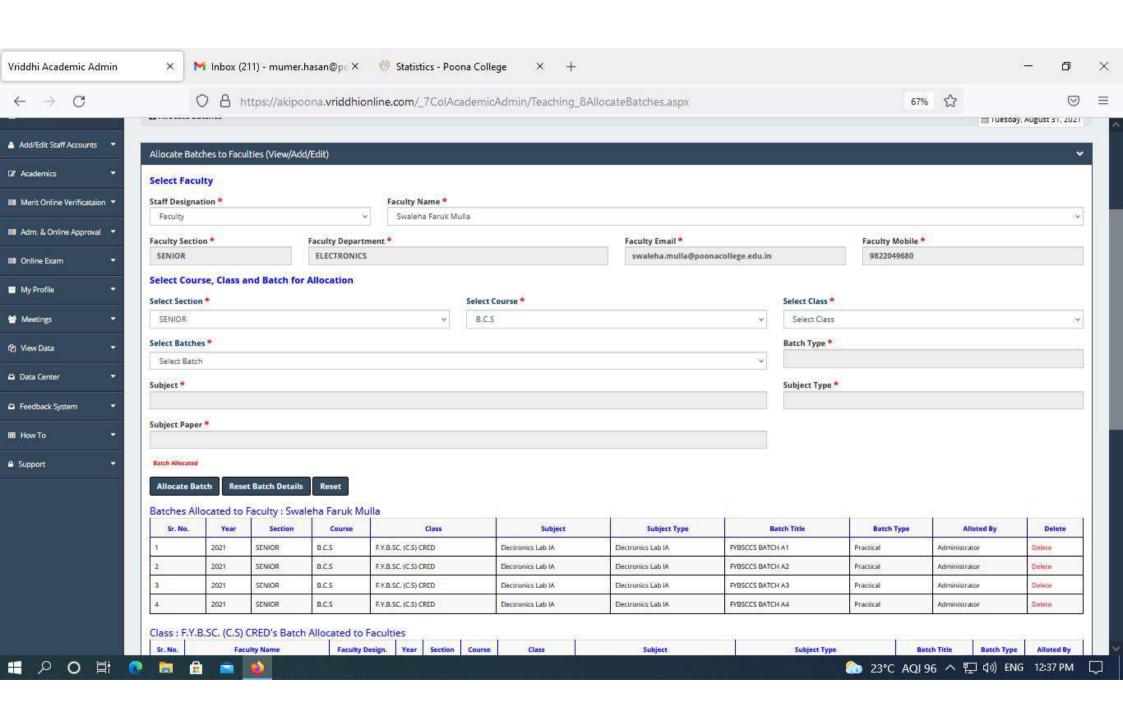


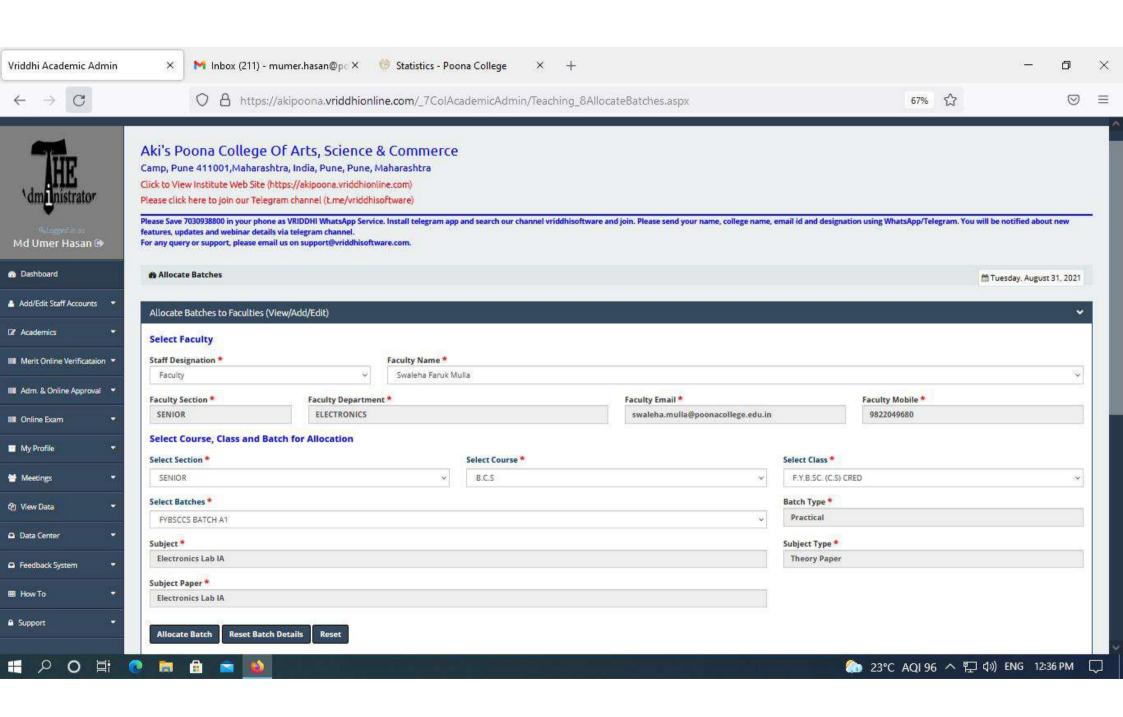


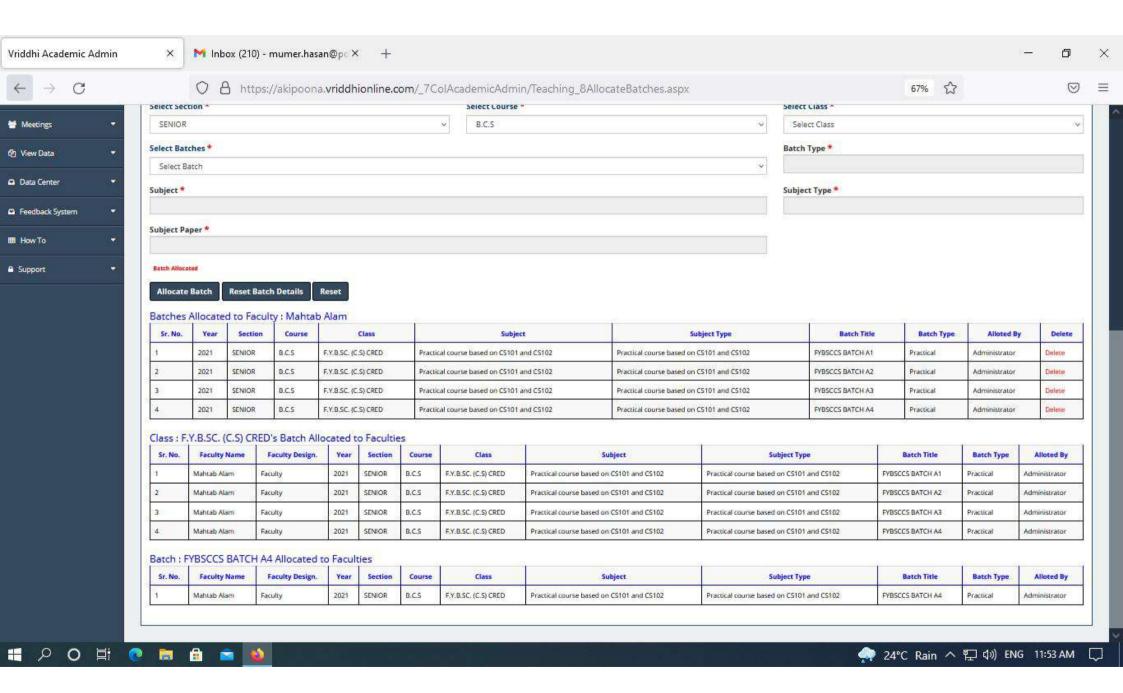


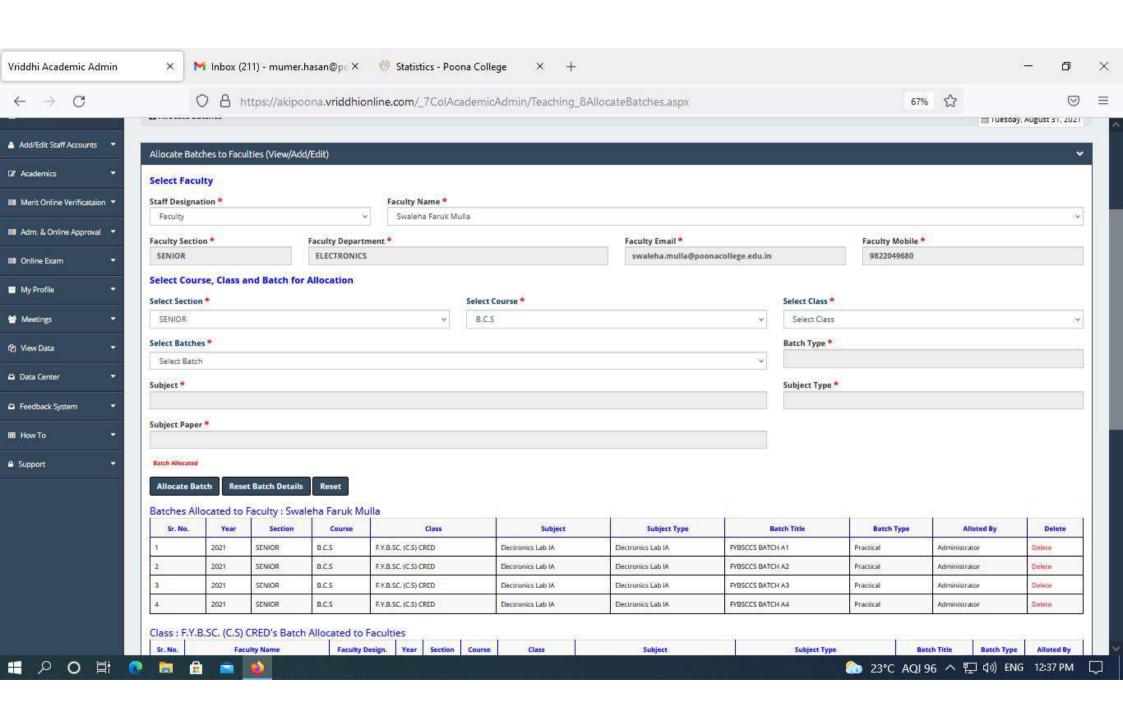


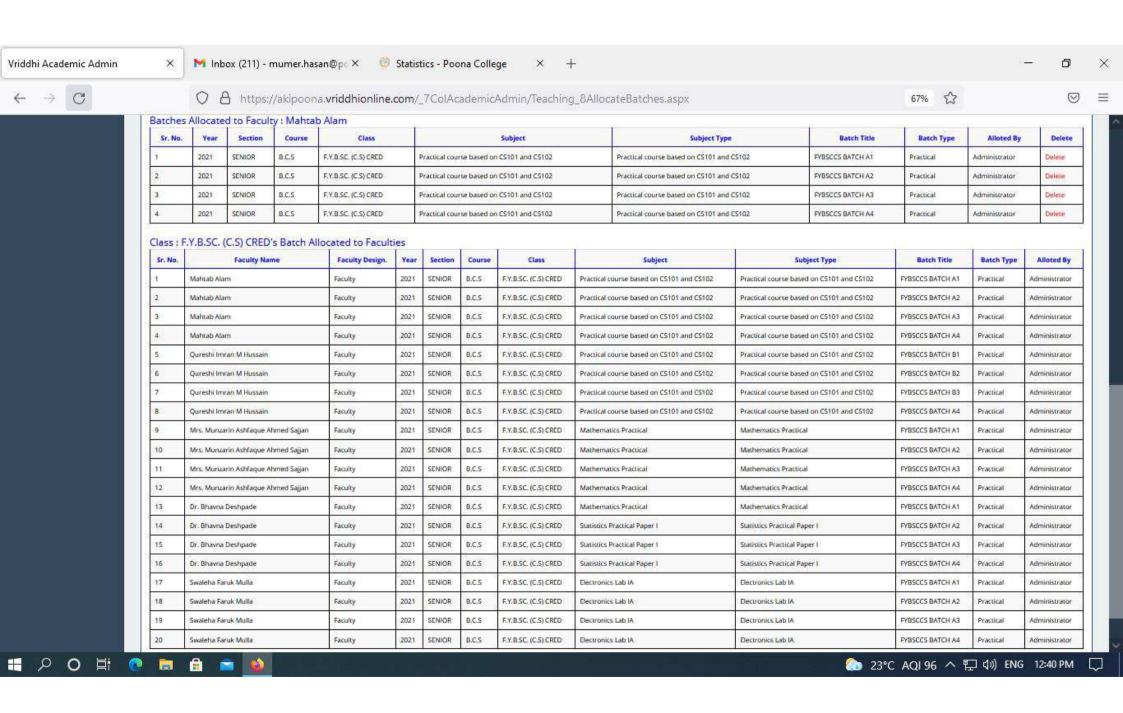


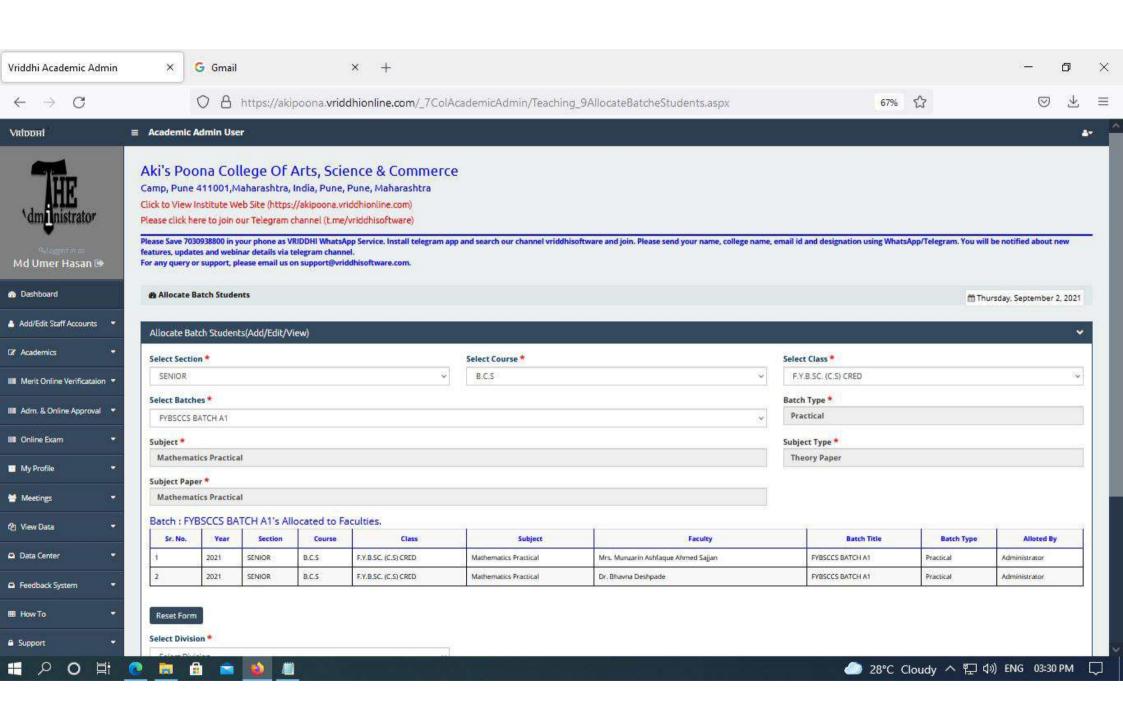


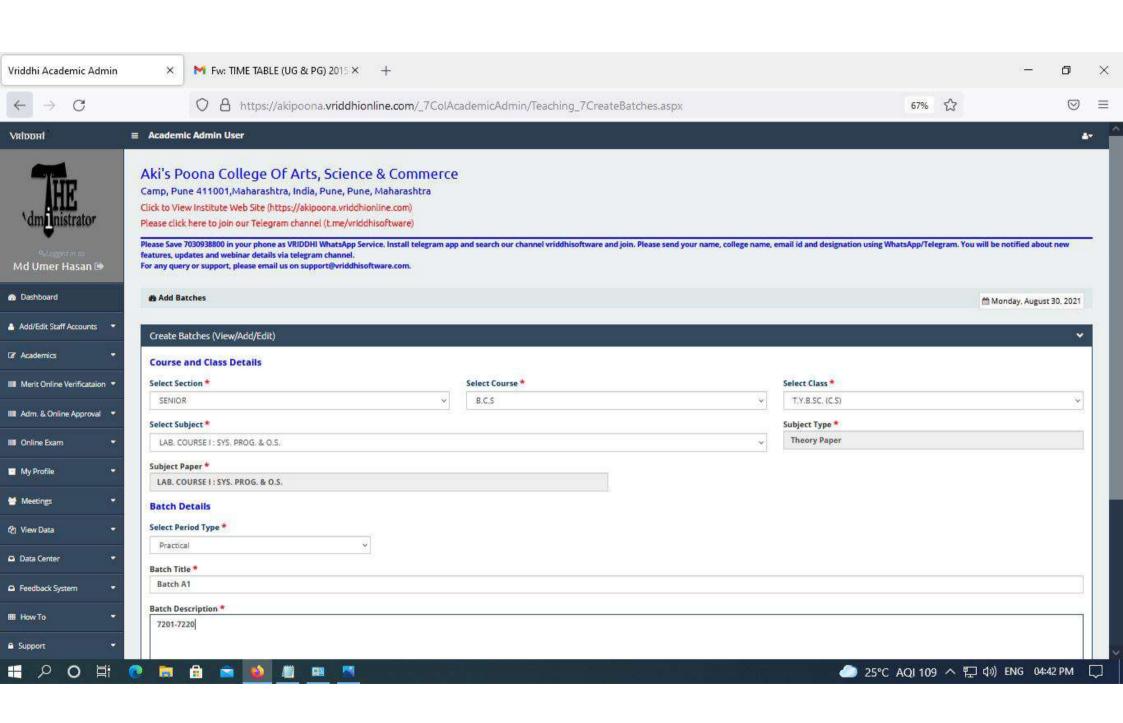


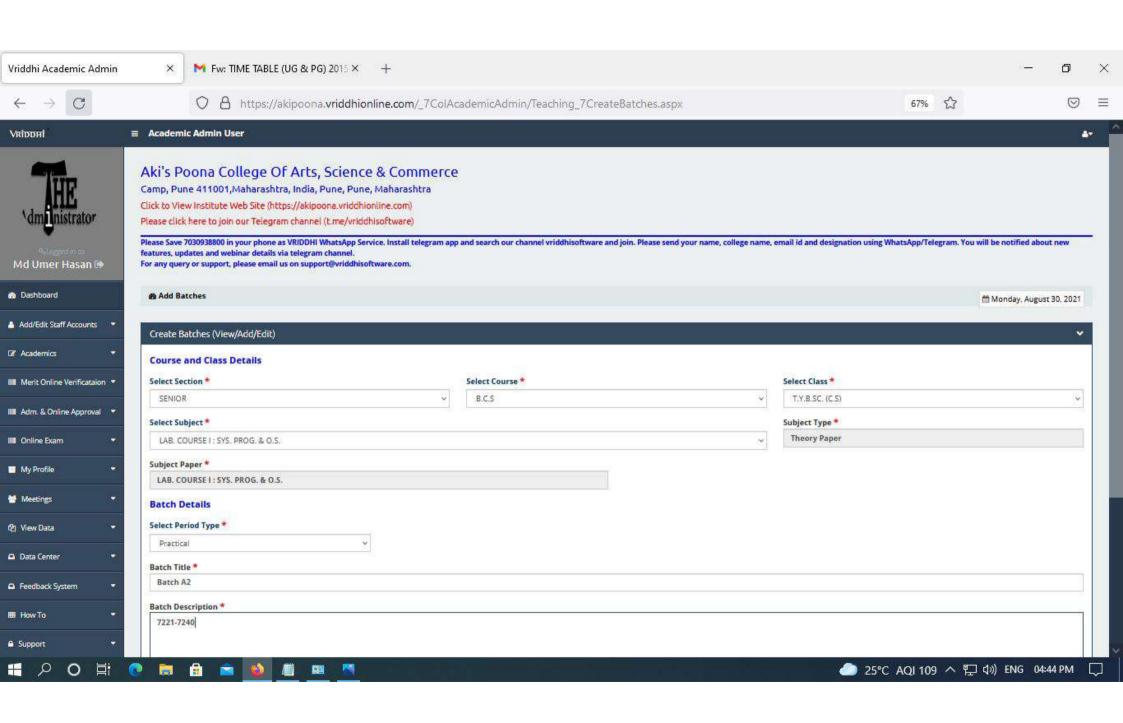


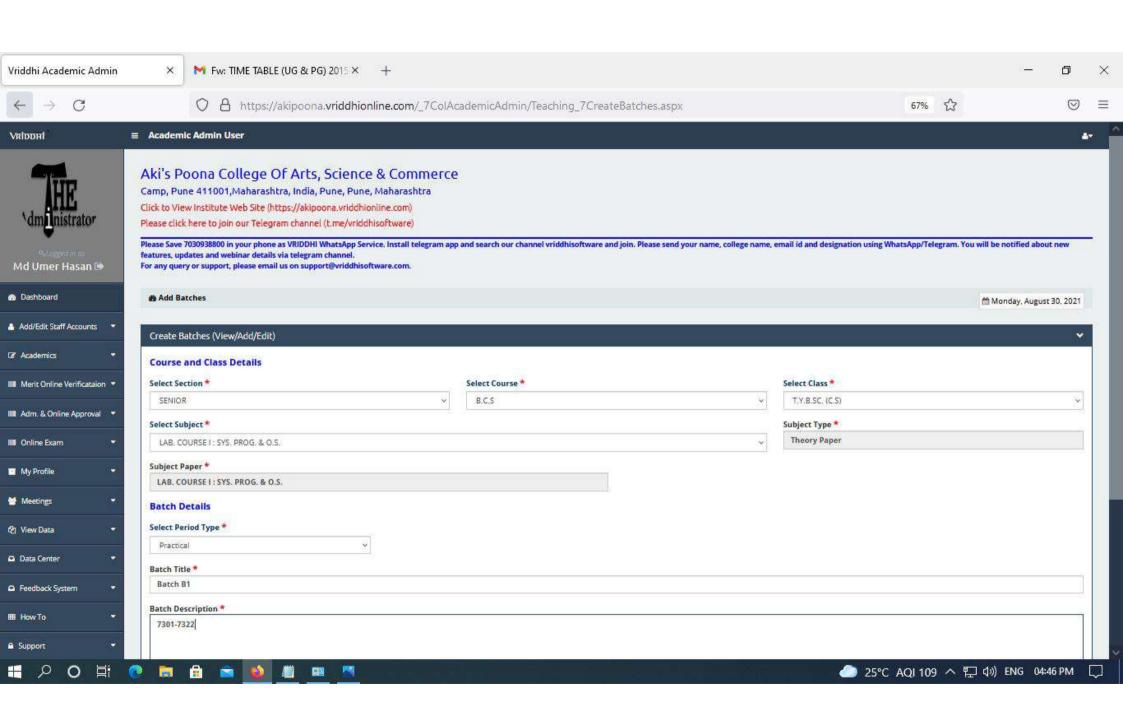


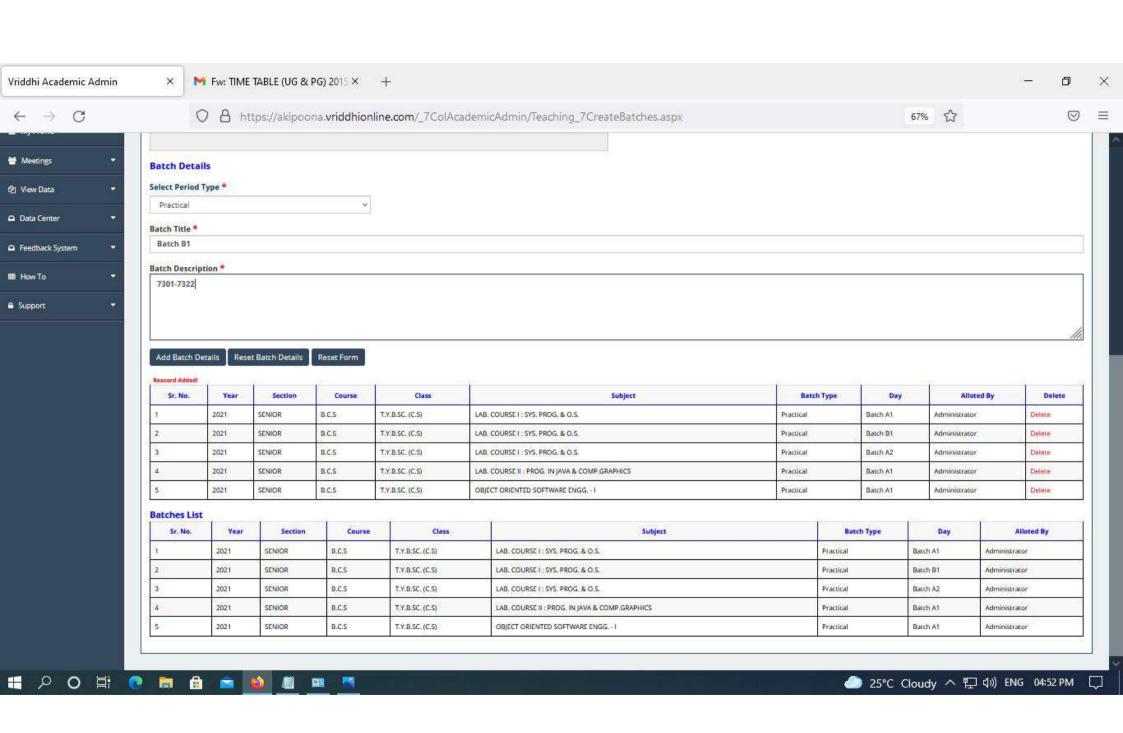






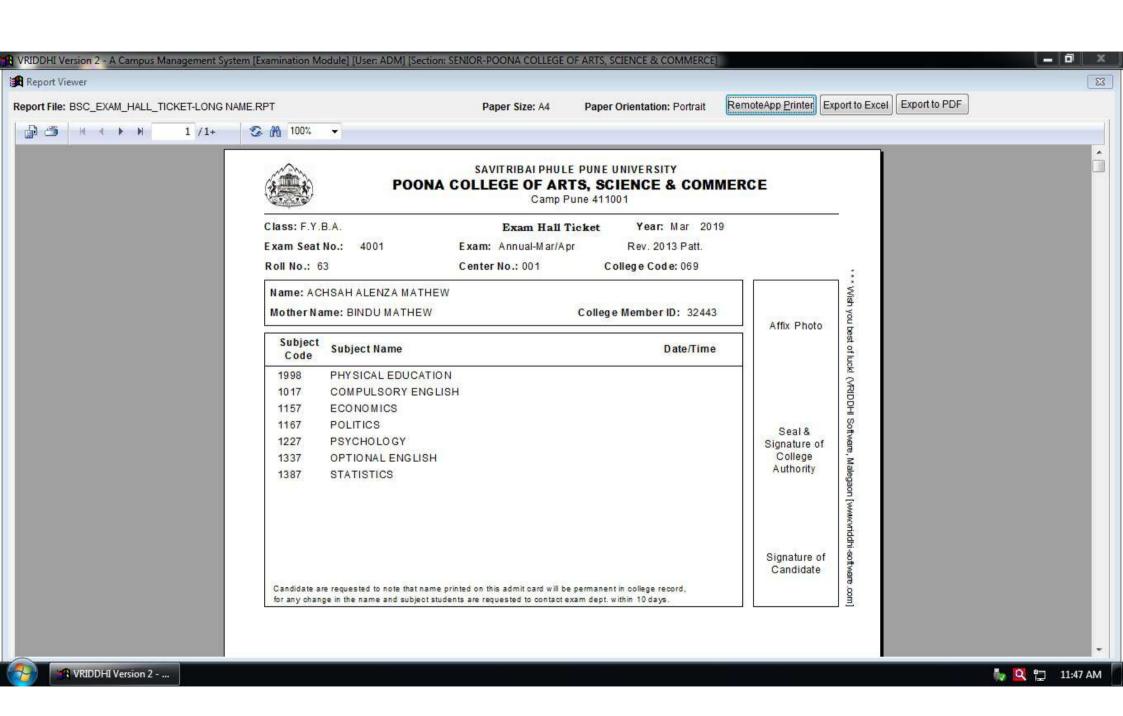




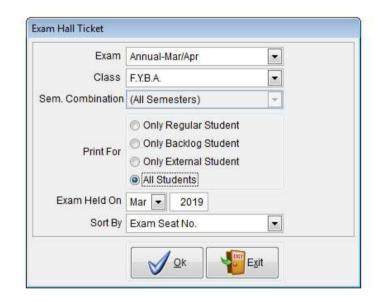




Main				Records			
Student Type	Regular	Member ID	33153	Name	MD AREEB		
Current Class	F.Y.B.COM.	Previous Class	(None)	Receipt For	Annual-Mar/Apr	▼ Form No.	
Syllabus Name		Sem. Combination		Group	In Time	 ▼ Specialization 	-
Last Institute		_		Board/Uni.			<u> </u>
Bank Name	1			Bank Branch		Chq/DD No.	, vii
Issue Date	11	Cheque/DD Amt.	(Receipt Date	05/11/2018	Bank Challan No.	
Pay Mode	Cash	Narration					
Exam Fee	280	***	0 *	**	1	0	0
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***	0	***	0 *	* *		0	0
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		Roll No./Class Div	ision 2089 [)	Receipt No.	0	Paid Fee 280
			Pen	ding Fee (Curren	t Year Only)	0 Pending Fe	ee (All Years) 0
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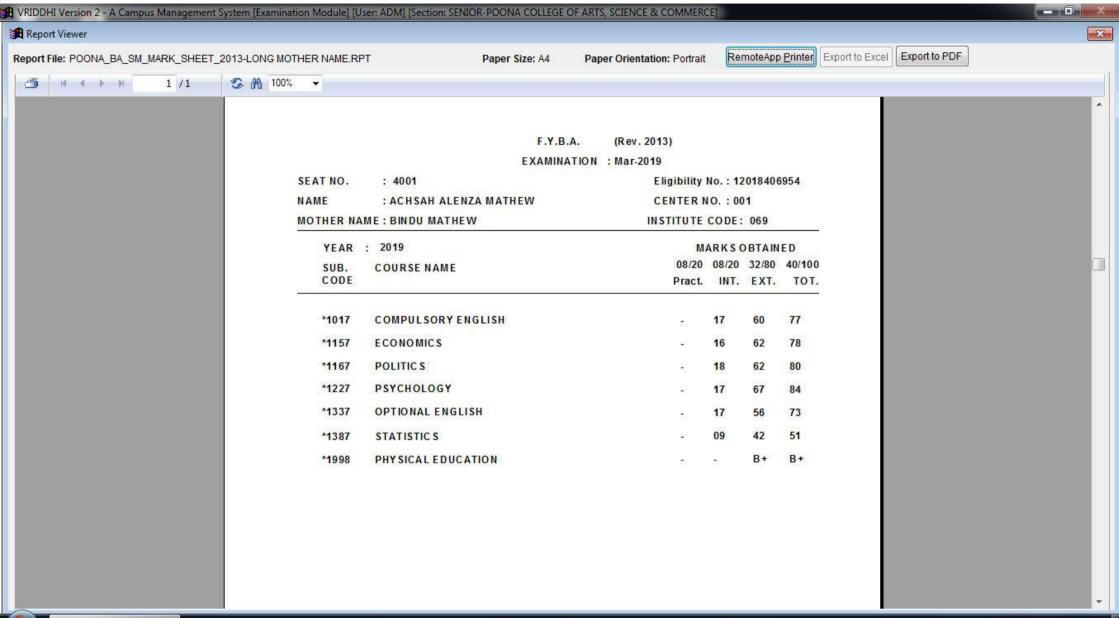




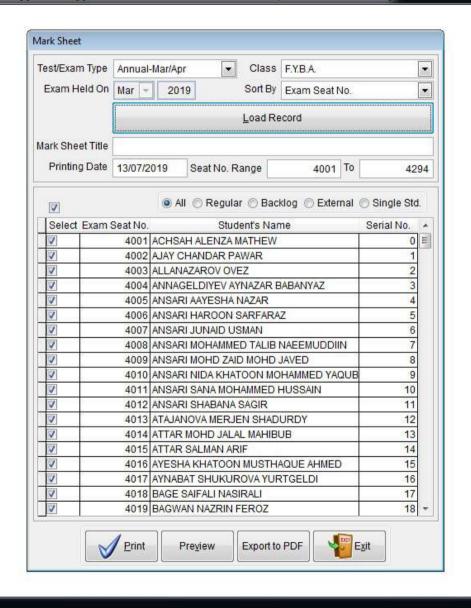
Exam	Annual-Mar/Apr
Class	F.Y.B.A.
Exam Held On	Mar ▼ 2019
Sort By	Exam Seat No.
Mark Sheet Title	F.Y.B.A. Mar 2019
Printing Date	13/07/2019



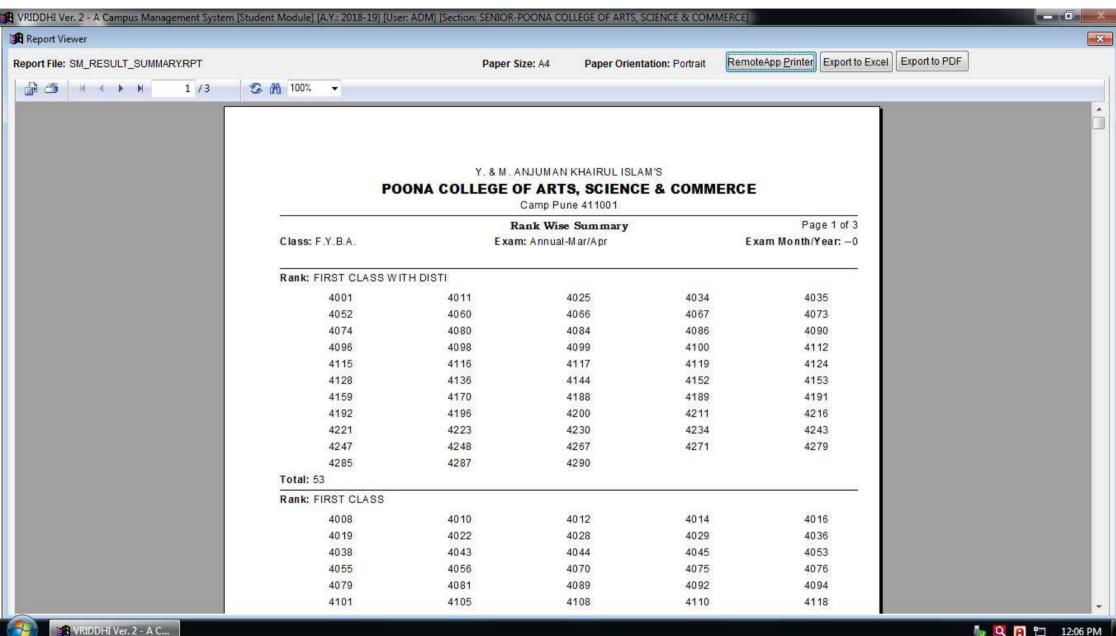
Current Class F.Y.B.A. FYBA Exam Held On Mar 2019 Sort By Exam Seat No. ✓ Apply Ordinance (1, 2, 4 & 163) Export to RA	Exam Type	Annual-Mar/Apr			
Exam Held On Mar 2019 Sort By Exam Seat No. Apply Ordinance (1, 2, 4 & 163)	Current Class	F.Y.B.A.			
Sort By Exam Seat No. Apply Ordinance (1, 2, 4 & 163) Expect to B4		FYBA			
Sort By Exam Seat No. Apply Ordinance (1, 2, 4 & 163) Expect to B4					
Apply Ordinance (1, 2, 4 & 163)					
Evant to DA		2010			
✓ Carry Forward Marks Excel		2010			











2019-01-



Y & M Anjuman Khairul Islam's

K.B. Hidayatullah Road, Camp, Pune - 411001.Tel. :020 26454240 / 26446319 [AFFILIATED TO SAVITRIBAI PHULE PUNE UNIVERSITY, PUNE]

ID No.: PU/PN/ASC/023/1970

F.Y.B.A.

(Rev. 2013)

STATEMENT OF MARKS FOR

EXAMINATION: Oct-2020

SEAT NO.

: 1001

Eligibility No.: 12018406897

NAME

: KHAN SALMAN BABU

CENTER NO : 001

MOTHER NAME: SAMINA

INSTITUTE CODE: 069

YEAR : 2020 SUB. COURSE NAME

MARKS OBTAINED 08/20 08/20 32/80 40/100 Pract. INT. EXT. TOT.

CODE		Pract.	INT.	EXT.	тот.
*1017	COMPULSORY ENGLISH	19/5	08	64	72
*1097	HINDI		17	52	69
*1157	ECONOMICS		15	70	85
P1167	POLITICS		08	46	54
*1177	HISTORY		18	35	53
P1377	SOCIOLOGY		00	40	40
P1998	PHYSICAL EDUCATION			В	В

Result: FIRST CLASS

Percentage: 62.17%

TOTAL:

373/600

Date: 28/5/2021

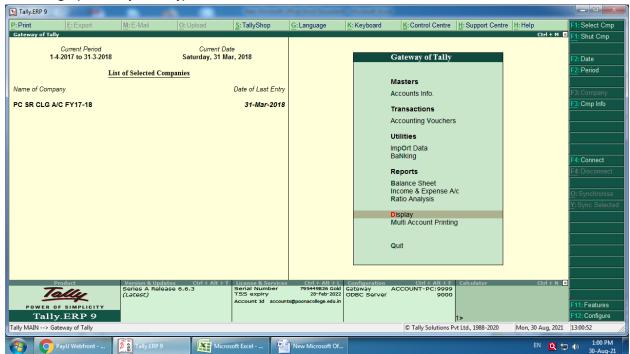
VERIFIED BY

C. E. O.

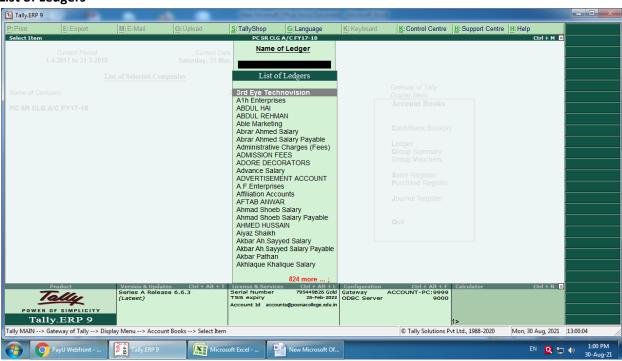


#=0.4 &=0.163 \$=0.1 @=0.1 & 0.163 *=current appearance FF=Fall in Course AA=Absent TEX=Term End Exam PP=Practical Exam

Home Page (Gateway of Tally)

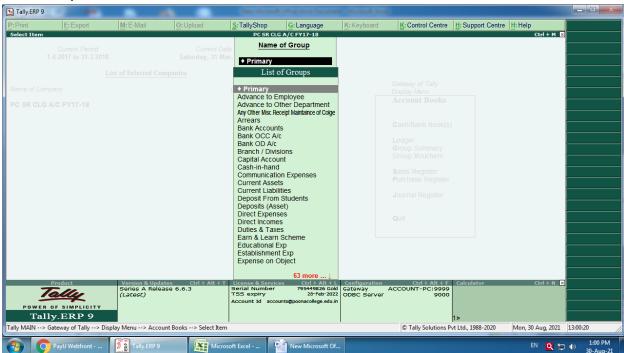


List of Ledgers



LisLi

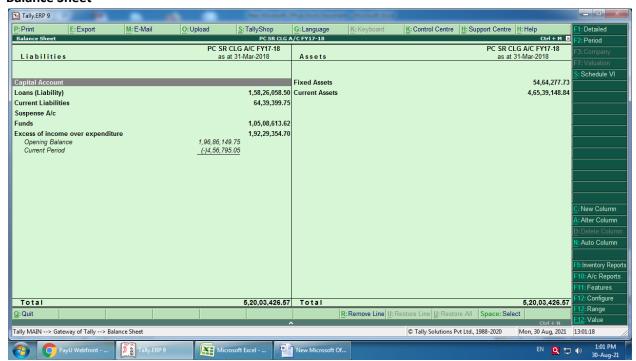
List of Groups



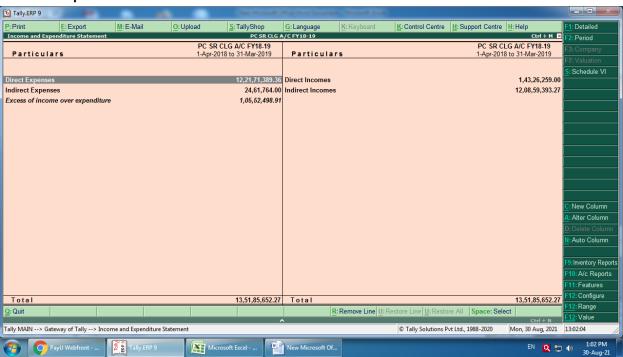
List of all Journal Vouchers



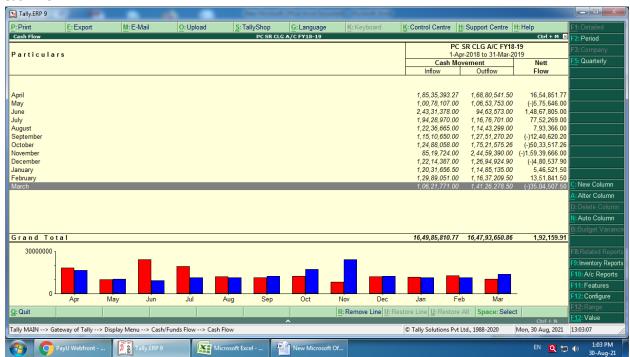
Balance Sheet



Income & Expenditure Statement



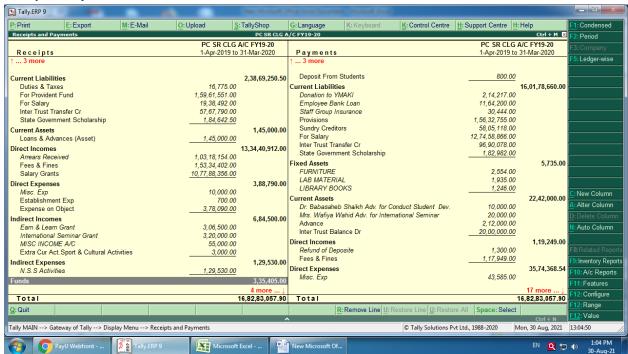
Cash Flow



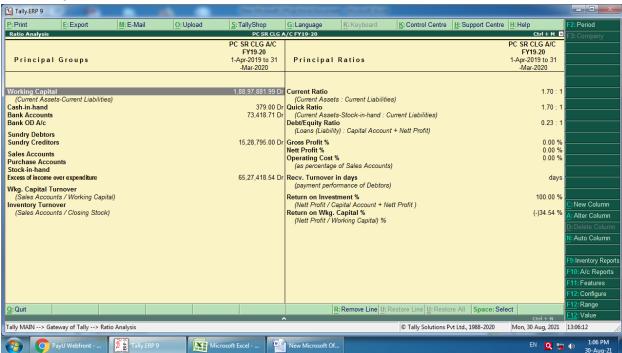
Funds Flow

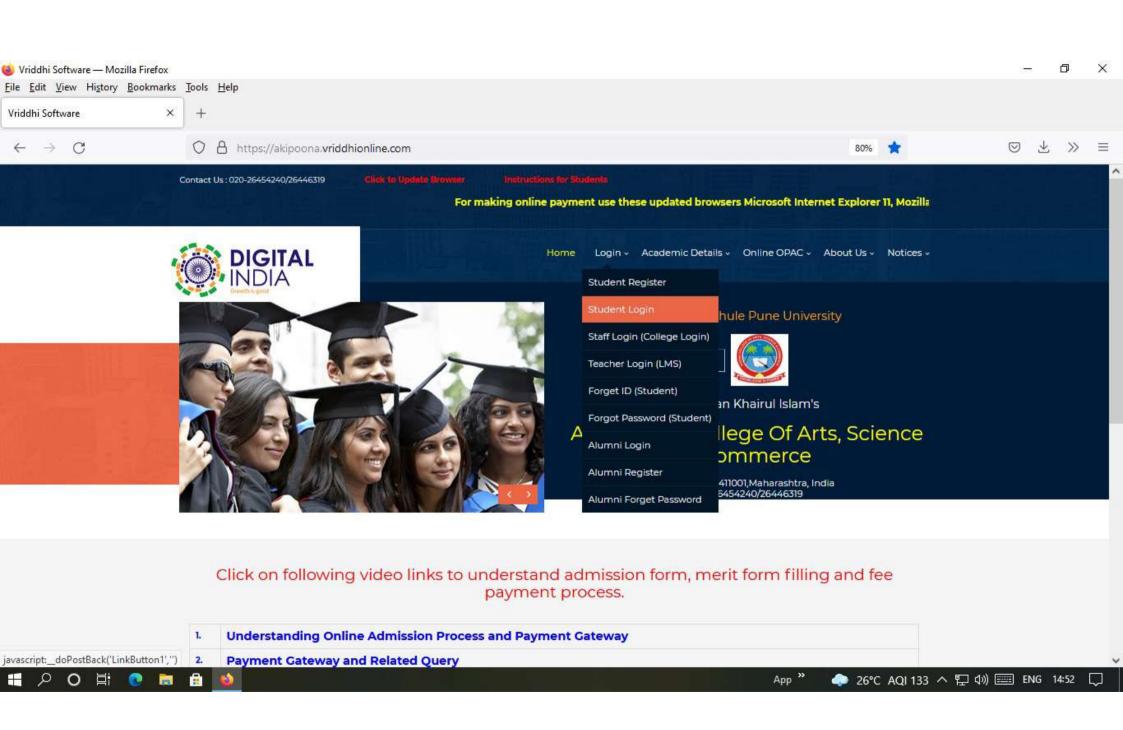


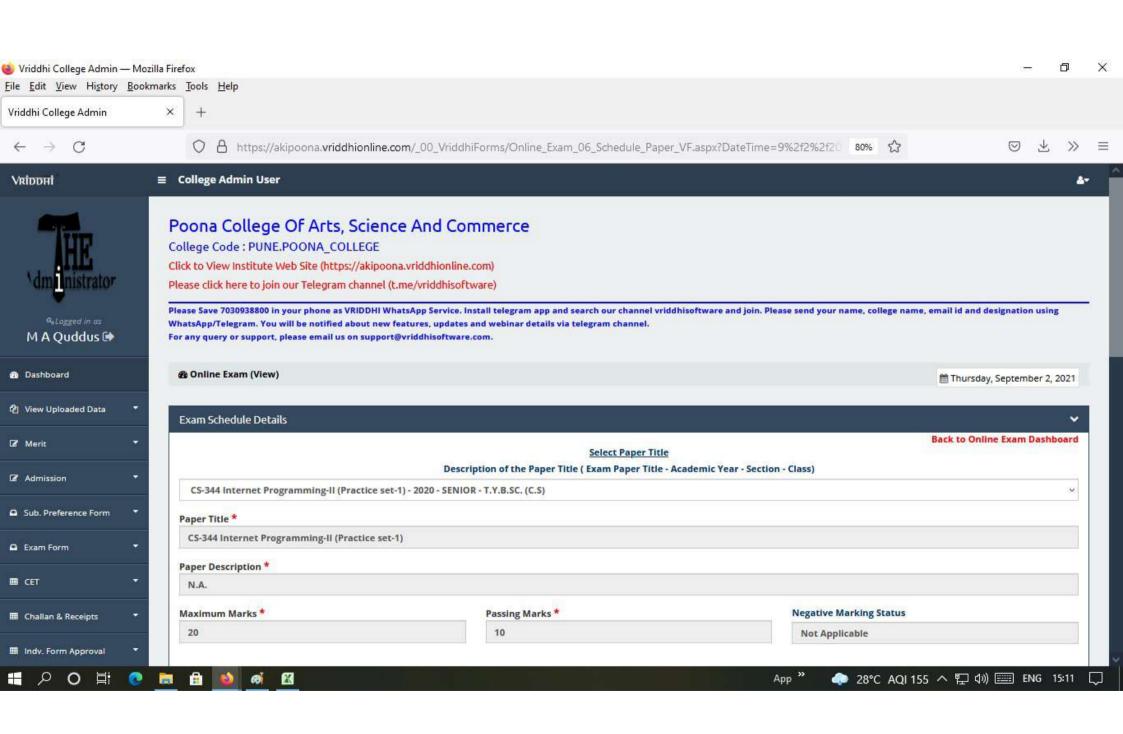
Receipt & Payments

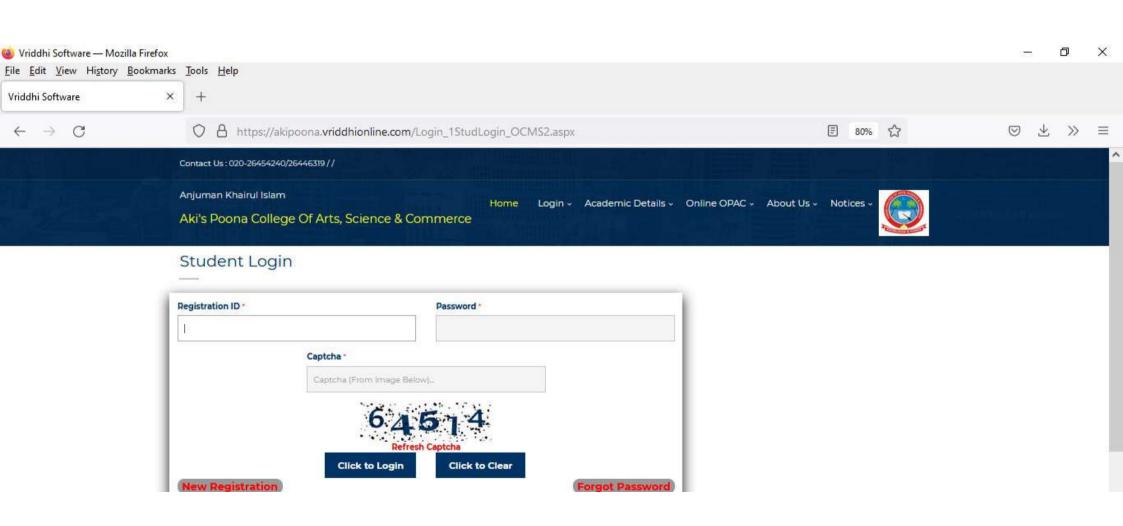


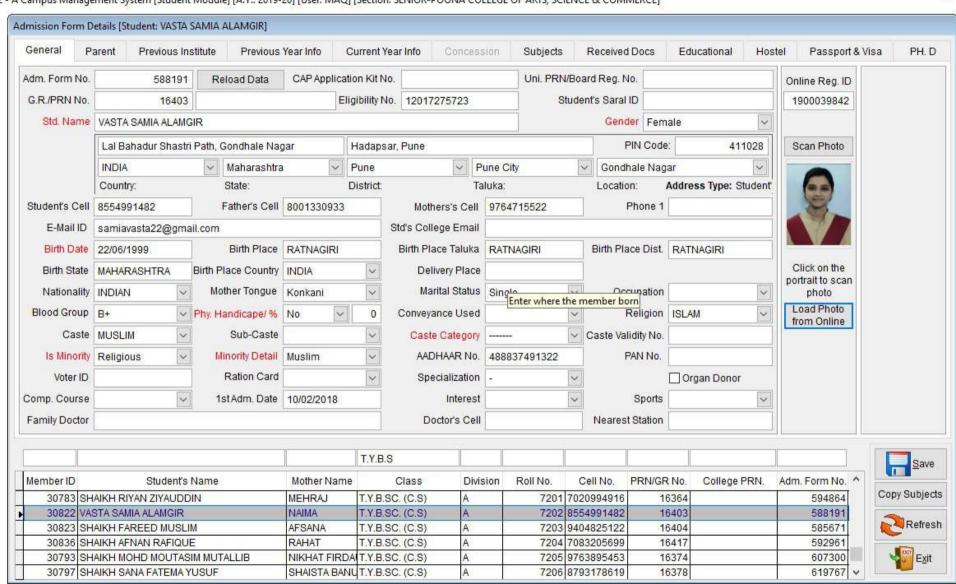
Ratio Analysis

































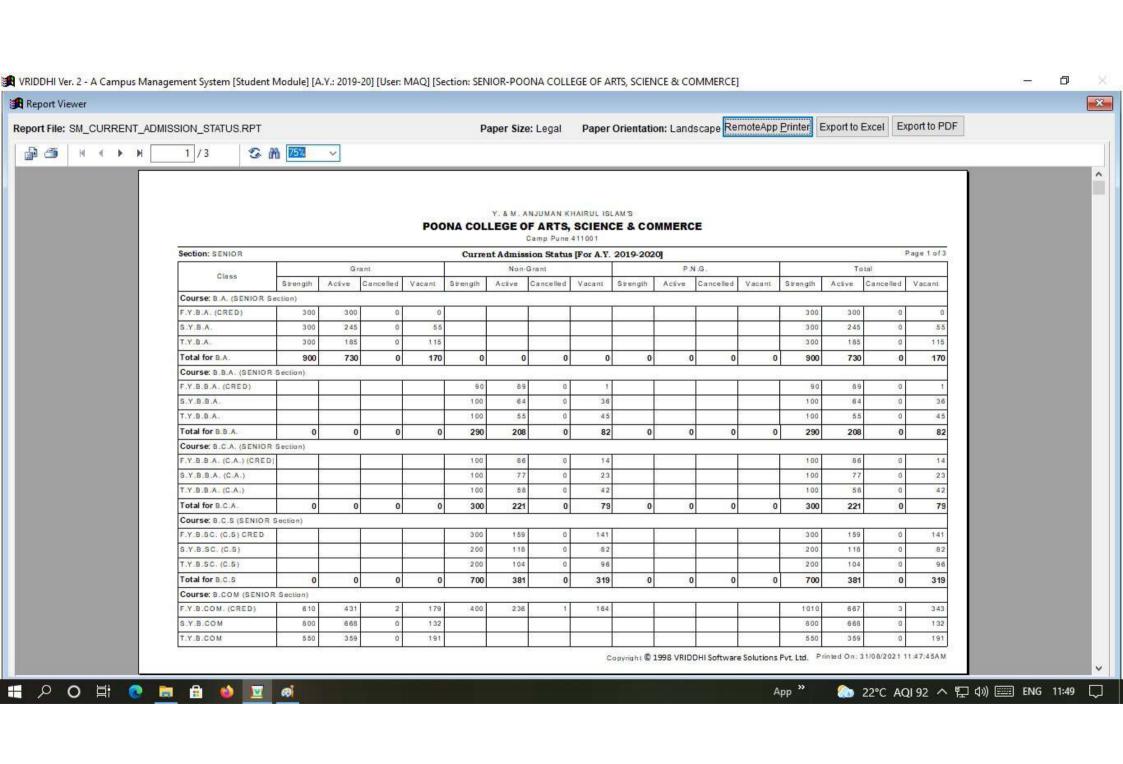


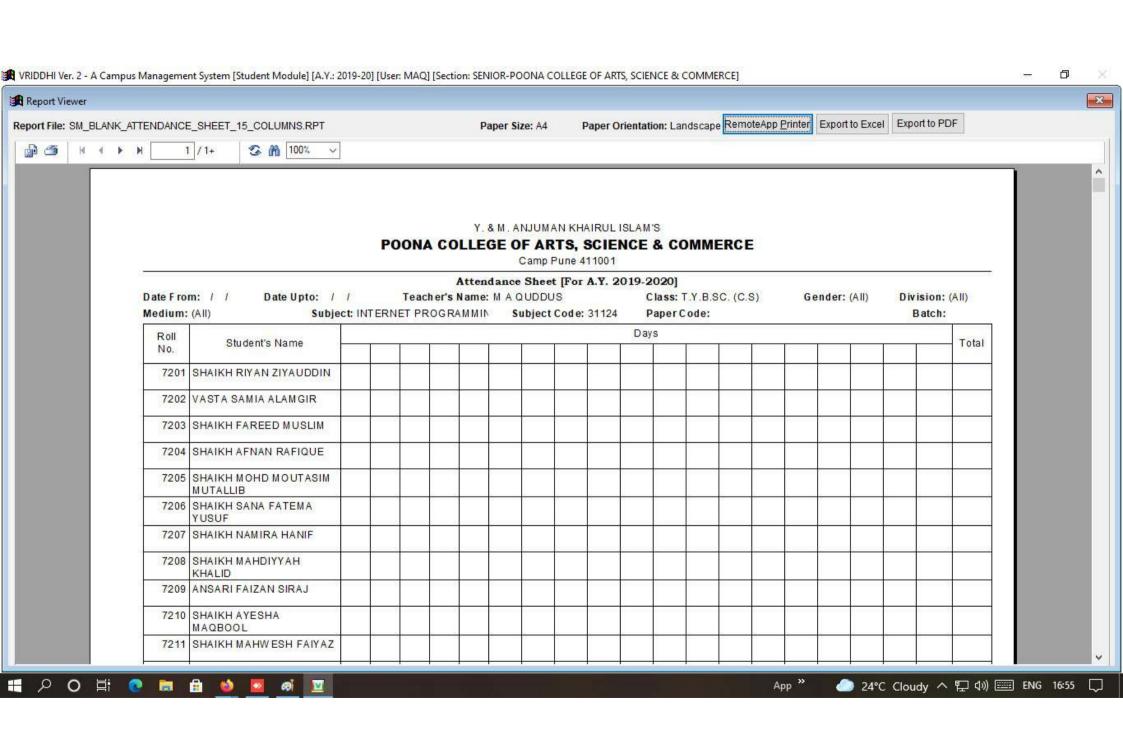


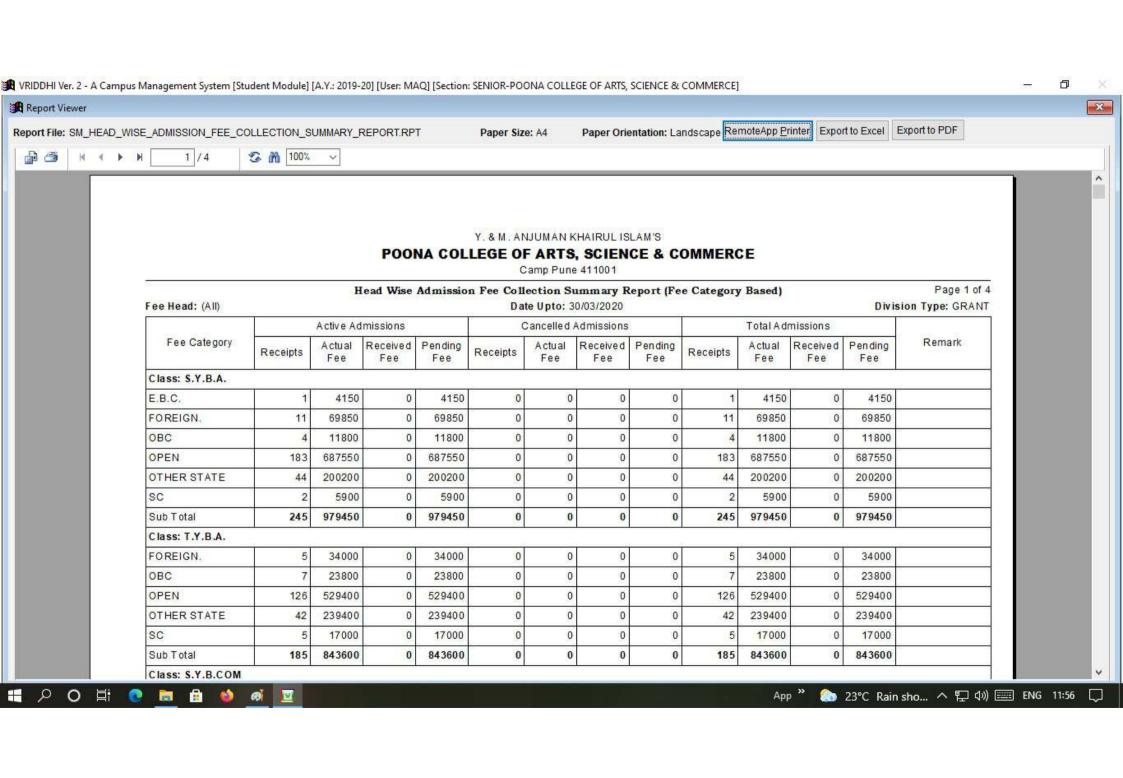


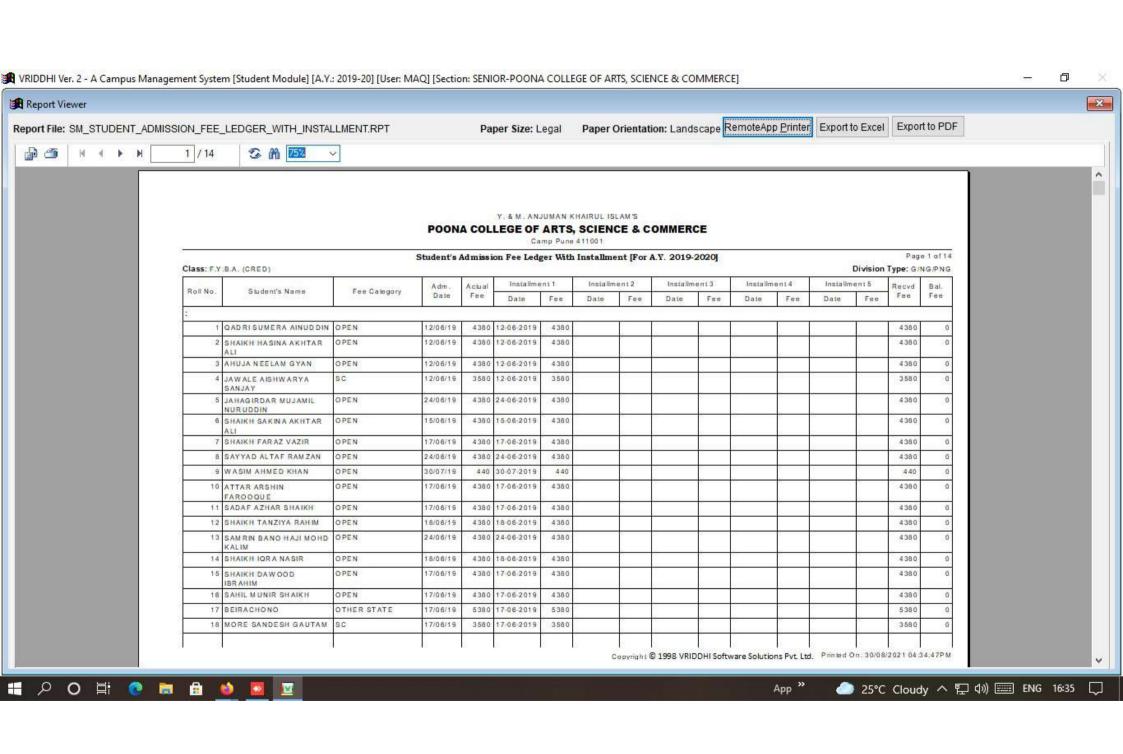


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Admission Receipt				Other Receipt				Records		
Adm. Type	New Std./Confirmed S3839			562560		PRN/Reg. No.	18109			
Member ID							0	Student's Cell	9766078550	
Class	S.Y.B.SC. (C	(S.S)	Batch	2018	×	Division Type	NON-GRANT ~	Fee Category	OPEN	~
Name	ANSARI MOHAMMED BILAL MOHAMMED A			WAR .		Course Branch	(None)	Date	30/05/2019	
Bank Name	UNION BANK OF INDIA					Bank Branch	CAMP, PUNE	Chq/DD No.		
Issue Date	1.1		Cheque/DD Amt.	0		Challan/Tr. Ref. No.	3057008	Pay Mode	Bank Deposit	~
Cast Category	22222	~	Gender	Male	~	D.O.B.	23/12/1999	Adm. Quota		~
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☑ Caution/Lib Dep		0	Z***		0	Z***	0	Z***		0
Other Fee 21825		✓*** 0		0			V***		0	
☑ Tally Fees 0		✓*** 0		0			✓***		0	
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UNIVERSITY Fees		0	V * * *		0	☑***	0			C
Ph.D FEE		0	V * * *		0	V * * *	0			0
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		☑***		0	0				0	
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