



Anjuman Khairul Islam's

# POONA COLLEGE OF ARTS, SCIENCE & COMMERCE

- Affiliated to Savitribai Phule Pune University: ID No PU/PN/ASC/023/1970
- Junior College Index No: J-11.15.004
- Government of Maharashtra and Savitribai Phule Pune University Recognized Minority Institute
- UGC - 2(f) & 12 (B) Status • NAAC Re-accredited College • DST - FIST Funded College



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**Professor (Dr.) Aftab Anwar Shaikh**

M.Com, Ph.D (Busi. Admin.)

PRINCIPAL



+91 98226 21579



[dranwarshaikh@gmail.com](mailto:dranwarshaikh@gmail.com)

## CRITERION- V

<b>KEY INDICATOR</b>	<b>5.1 Student Support</b>
<b>METRIC NO.</b>	<b>5.1.4</b>

- Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

## REPORTS OF STUDENTS BENEFITED BY GUIDANCE FOR COMPETITIVE EXAMINATIONS AND CAREER COUNSELING DURING THE ACADEMIC YEAR

**2015-2016**



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# POONA COLLEGE OF ARTS, SCIENCE AND COMMERCE

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## DEPARTMENT OF ENGLISH & POSTGRADUATE CENTER

### ACTIVITY REPORT

(2015 – 2016)

#### I. Basic Details:

<b>Name of The Activity:</b> <i>State Level Workshop on NET/SET Preparation</i>			
<b>Date</b>	<b>Faculty</b>	<b>Department/ Committee</b>	<b>Coordinator Name &amp; Phone no.</b>
29 <sup>th</sup> February 2016	Arts	English	Ms. Zeenat Merchant 8806320719
<b>Time</b>	<b>Venue</b>	<b>Activity for class/group &amp; student number</b>	<b>Nature: Academic/co-curricular / extracurricular/ Environmental/ social/ other</b>
10:00am	PIMSE Hall	UG & PG students(55)	Other

#### II. Brief Information about the Activity (Criterion no - )::

<b>Topic/ Subject of the activity</b>	<i>State Level Workshop on NET/SET Preparation</i>
<b>Objective for conducting the activity</b>	To provide students with valuable guidance and techniques of answering questions in the NET/SET exam in English
<b>Methodology</b>	Dr. BhavanaDeshpande, Assistant Professor in the Department of Statistics at Poona College, the Resource Person of the workshop, gave a power point presentation on how to prepare for Paper 1 (General Paper) which included topics like mathematical operations, logical reasoning, teaching aptitude, types of communication and kinds of communication channels. Mr. Anil Awad spoke about methods and strategies to be adopted in order to answer the second and third paper of NET/SET in English. He pointed out a misconception viral among many aspirants that English literature means only British literature which consequently distracts their attention from non-British literature.
<b>Outcome</b>	The students benefitted from the expertise of the resource persons acquiring the skill and techniques of effectively answering questions based on aptitude and subject-knowledge.

#### III. Proofs attached: letters/ student list of participation/ certificate/ document/photos/ any other

1. Notice	2. List of Participants	3. Invitation letter
4. Letter of Thanks	5. Report with Photos	6. Certificate

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POONA COLLEGE OF ARTS, SCIENCE AND COMMERCE  
CAMP, PUNE - 411 001

## DEPARTMENT OF ENGLISH

Date: 19/02/2016


# NOTICE

The Department of English invites the **UNDERGRADUATE (INCLUDING BBA AND BCA) AND POSTGRADUATE STUDENTS** of Arts, Science, Commerce and Computer Science to participate in the Workshop on **NET/SET Preparation** in PIMSE Hall on Friday, 29<sup>th</sup> of February, 2016 at 10.00 am.

The participants of the Workshop are advised to be seated in the classroom by **9.30 am**.



**Ms. Zeenat Merchant**  
Head, Department of English  
and Co coordinator of the  
Workshop



**Dr. Rafique Sarkhwas**  
Principal



## DESCRIPTIVE REPORT OF WORKSHOP ON SET/NET PREPARATION

Title of the Conference/ Seminar / Workshop	<b>Workshop on SET/NET Preparation</b>
Name of the Department	English
Name of the Coordinator	Ms. Zeenat Merchant
Status	State level
Funding Agency	Self funded
Date	29/02/2016



### **Inaugural Function of the Workshop on NET/SET Preparation**

#### **Objective of the Workshop:**

Preparing students for the English subject in NET/SET and providing them with valuable guidance and techniques of answering questions.

#### **Beneficiaries:**

The delegates from various parts of Maharashtra who attended the workshop included faculty members as well as students aspiring to qualify NET/SET in English. It also included students pursuing their PG in our Department of English.



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**Prize Winners of various competitions organized by our Department**

## **Inaugural Address:**

The workshop commenced with the Recitation of verses from the Holy Quran. In his Inaugural address, Dr. Shakeel Ahmed, the Arts Faculty Vice – Principal of the college complimented the Department of English for its commendable achievements and attempts to groom the students into academically competent individuals. He also appreciated the efforts of the Department for nurturing the talents of the students and thereby being instrumental in developing them into multifaceted personalities.

**Address by Resource Person Dr. Bhavana Deshpande:** Dr. Bhavana Deshpande, Assistant Professor in the Department of Statistics at Poona College and the Resource Person of the Workshop gave a power point presentation on how to prepare for Paper I (General Paper) of NET/SET. This session included topics like mathematical operations, logical reasoning, teaching aptitude, types of communication and kinds of communication channels.

## **Address by Resource Person Mr. Anil Awad:**

Mr. Anil Awad, the second Resource Person, spoke about the methods and strategies to be adopted in order to answer the second and third paper of NET/SET in English. He pointed out a misconception viral among many aspirants that English literature means only British literature which consequently detracts their attention from non-British literature. He showed PPT presentations on often misunderstood and/or neglected topics from literary theories, literary terms and literary history etc.



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**Delegates of the Workshop on ' NET/SET Preparation '**

In the concluding interactive session the Resource persons addressed the queries of the delegates. The workshop ended with the vote of thanks.



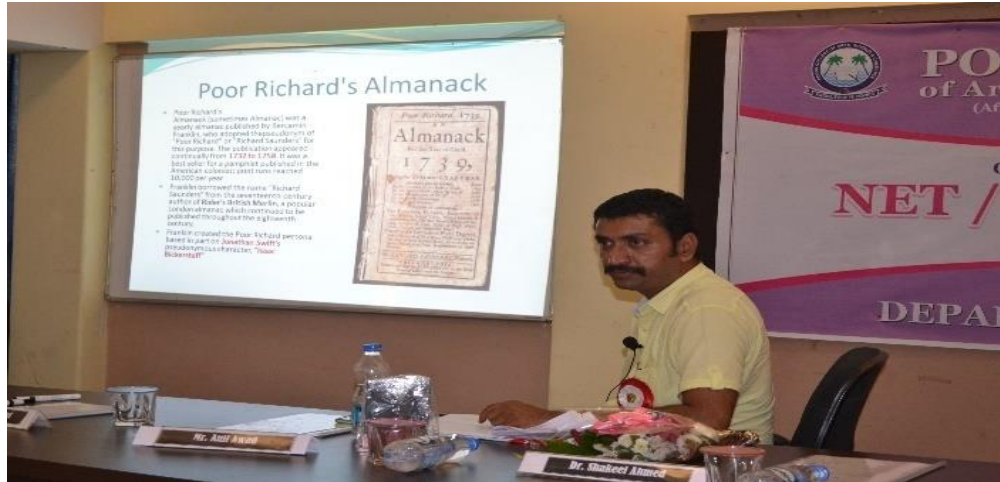
**Resource person, Dr.BhavanaDeshpande guiding the participants**



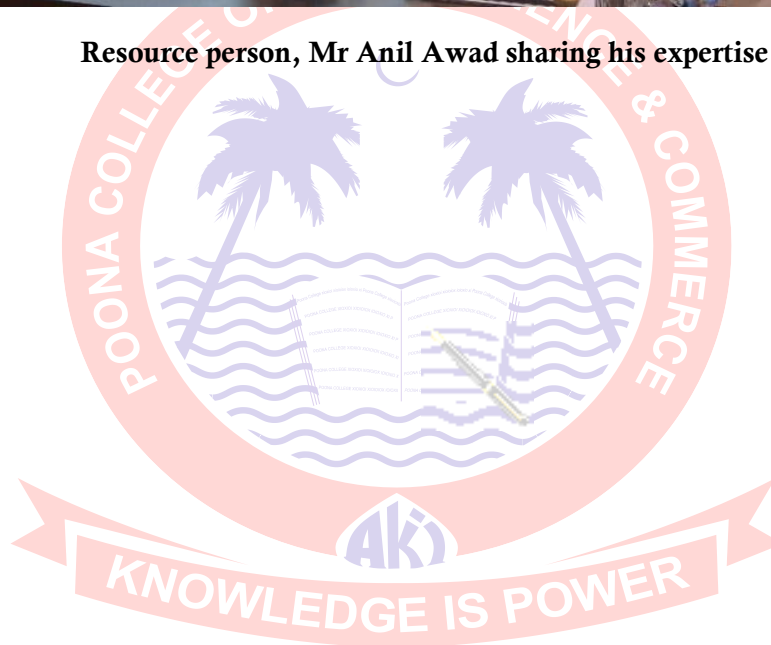
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Resource person, Mr Anil Awad sharing his expertise





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**ACTIVITY REPORT**

(2015 - 2016)

**I. Basic Details:**

<b>Name of The Activity: "SUCCESS MANTRA PROGRAM"</b>			
<b>Date</b>	<b>Faculty</b>	<b>Department/ Committee</b>	<b>Coordinator Name &amp; Phone no.</b>
28/01/2016	NSS UNIT	NSS Department	Dr. Syed Hamed Hashmi: 8830628037 (NSS Program Officer)
<b>Time</b>	<b>Venue</b>	<b>Activity for class/ group &amp; student number</b>	<b>Nature: Academic/co- curricular / extracurricular/ Environmental/ social/ other</b>
10.30 a.m. to 01.00 pm	PIMSE Conference Hall	25	Extra - Curricular

**II. Brief Information about the Activity (Criterion no - V):**

<b>Topic/ Subject of the activity</b>	<b>"SUCCESS MANTRA PROGRAM"</b>
<b>Objective for conducting the activity</b>	To motivate students to appear for competitive exams and tips to achieve success.
<b>Methodology</b>	Power point presentation and oral discussion followed by Question Answer session.
<b>Outcome</b>	Students got motivated to appear for the competitive exams.

**III. Proofs attached: letters/ student list of participation/ certificate/ document/photos/ any other**

1. Report	2. Photos	3. Attendance sheet
4. Notice	5.	6.





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**NOTICE**

To be put on:

To be remove on:

'SUCCESS MANTRA' PROGRAM

Date: 22/01/2016

The Poona College NSS Unit is going to organize A 'SUCCESS MANTRA PROGRAM' on 28<sup>TH</sup> January 2016, in our College campus.

All the NSS Volunteers are hereby advised to attend the ROGRAM at College. Mr. Ismail Momin (Assistant Corporate Trainer) will guide NSS Volunteers.

Time : 10.30 am to 1.00 pm

  
Dr. Syed Hamed Hashmi

NSS Programme Officer



Principal

AKI'S Poona College,



Principal  
Poona College of Arts, science & Commerce  
Camp, Pune-411 001  
Principal Office

AKI'S

Poona College of Arts, Science and Commerce, Camp Pune

**NSS UNIT (2015-16) Activities**

**Date:- 28.01.2016**

**On 28<sup>th</sup> January 2016 the program of “Success Mantra- Making a Difference” was organized by the NSS volunteers for all the students of Poona College.**

**Principal Dr. G.M. Nazeruddin had started the program and handover to NSS Program Officer Dr. Syed Hamed Hashmi**

**The guest speaker and ex-coordinator of NSS Mr. Ismail haji Momin Assistant corporate trainer of Jivan Gyan foundation mind tuning center. Had delivered the lecture on how to get success in our life, Life is full of challenges and opportunities, but only for those who actually struggle to grab the opportunities and overcome the challenges. Hard work and dedication are the only mantra in the journey to success. Without being passionate and the willingness to work hard, no one can achieve success. he had given some tips and suggestions to get success. 25 volunteers were present.**

**Mr. Ziya shaikh (NSS Volunteer) proposed the vote of thanks**



Figure 1 Mr. Ismail Momin delivering the lecture with Poona college students. (Date: 26/01/2016)



Figure 2 Mr. Ismail Momin was felicitated by PIMSE Director Dr. Ajaz Qureshi with Nss Volunteers. (Date: 26/01/2016)



## ACTIVITY REPORT

Department of Economics: PG & Research Centre  
(2015-16)

### I. Basic Details:

Name of The Activity: Career Counselling and Get together for students of Economics.			
Date	Faculty	Department/ Committee	Coordinator Name & Phone no.
16/09/2015	Arts	Economics	Dr. Naseem M Shaikh 9373087370
Time	Venue	Activity for class/ group student number	Nature: Academic/co- curricular / extracurricular/ Environmental/ social/ other
10:00am to 11:00am	Conference Hall	27 FYBA & MA Students	Extra Curricular Activity

### II. Brief Information about the Activity (Criterion no - 5 ):5.1.4

<b>Topic/ Subject of the activity</b>	Career Counselling and get together for students of Economics.
<b>Objective for conducting the activity</b>	To make students aware of various economics branches and job opportunities.
<b>Methodology</b>	Counselling.
<b>Outcome</b>	Students gain knowledge about economics branches and importance of economics subject in every field in this world, even came to know about various job opportunities in economics.

### III. Proofs attached: letters/ student list of participation/ certificate/ document/photos/ any other

<b>1. Descriptive Report</b>	<b>2. Captions Photos with Date</b>	<b>3. Notice</b>
<b>4. Attendance Sheet</b>		

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**NOTICE**

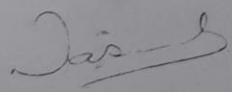
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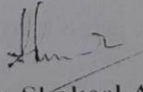
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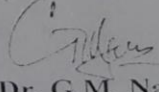
Date: 14-09-2015

**Career Counselling and Get-together Programme  
For students of Economics**

It is notified for the information of students who have opted Economics as optional/ special paper right from F.Y.B.A to M.A. that they are hereby invited to attend Career Counselling Lecture and Get-together programme which will be held on Wednesday, 16<sup>th</sup> September, 2015 at 10 a.m. in the conference hall, PIMSE.

  
Dr. Naseem M. Shaikh  
Programme Coordinator

  
Dr. Shakeel Ahmed  
HOD Economics &  
Vice-Principal (Arts)

  
Dr. G.M. Nazeruddin  
Principal



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## **“Career Counselling and get together for students of Economics”**

Department of Economics organized a “Career Counselling and get together for students of Economics and Fresher Party for all the economics students of FYBA and M.A on 16<sup>th</sup> September 2015. In this programme Mr. Khan Firoz, Director of Managing Elite Edge Marketing Management, Dubai was invited to give an enlightening talk on “Careers in Economics” to the economics students.

He expressed that Economics has great value for making a career and it is mother of all disciplines. In all competitive exams, Economics is usually a major component. One should not limit oneself to become teacher in Junior or Senior College. A variety of careers are available. The world is so big. We should explore and make best use of the opportunities.

Meaning of career – it is a life time activity. It is also an individual journey through learning process. He advised students to refer on the goal of life. They should strive towards achieving their goal. They should do SWOT analysis. Honesty, sincerity and integrity matter in developing a successful career.

He presented some case studies to motivate the students to pursue suitable careers. He told about various jobs opportunities for Economics students in Private and Public Sector.

Dr. Shakeel Ahmed, Head of the Department welcomed the chief guest and students. All colleagues from the Department Dr, Malika Mistry, Dr. Naseem Shaikh and Dr. Farida Sahikh cooperated to make the programme a great success. All the students of Economics were benefitted by this programme. 27 students in all participated in this Programme. It was coordinated by Dr. Naseem Shaikh.

Photos of Career Counselling and Get together for students of Economics.



“Career Counselling and get together for students of Economics and Fresher Party for all the economics students of FYBA and M.A on 16<sup>th</sup> September 2015.



45students in all participated in this Programme. It was coordinated by Dr. Naseem Shaikh. (16/09/2015)

**ACTIVITY REPORT**

(2015 - 2016)

**I. Basic Details:**

<b>Name of The Activity: Career Counseling and Exit Meeting</b>			
<b>Date</b>	<b>Faculty</b>	<b>Department/ Committee</b>	<b>Coordinator Name &amp; Phone no.</b>
25 <sup>th</sup> March 2016	Science	Mathematics	Mrs. Atiya Khan 9881473381
<b>Time</b>	<b>Venue</b>	<b>Activity for class/ group &amp; student number</b>	<b>Nature: Academic/co- curricular / extracurricular/ Environmental/ social/ other</b>
02:00 pm	Department of Mathematics	T.Y.B.Sc. 16	Co-curricular

**II. Brief Information about the Activity (Criterion no - III):**

<b>Topic/ Subject of the activity</b>	<b>Career Counseling and Exit Meeting</b>
<b>Objective for conducting the activity</b>	To develop competencies in self-knowledge, educational, occupational exploration and career planning in students.
<b>Methodology</b>	Students are guided through lectures given by the faculty members. Prominent Alumni are also invited to share their experiences and guide the students.
<b>Outcome</b>	It helped student to organize their thoughts and ideas on career related decision. It created confidence in student and gave them directions to choose appropriate career field.

**III. Proofs attached: letters/ student list of participation/ certificate/  
document/photos/ any other**

<b>1. Student attendance</b>	<b>2. Notice</b>
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Date: 23<sup>rd</sup> March 2016

Notice

Guest Lecture on Career Guidance

on 25<sup>th</sup> March 2016

All the students of S.Y./T.Y.B.Sc. (Mathematics) are hereby informed that there will be a guest lecture by Dr. Gulab Pathan ( Director of RGCCE-Poona College) on "Career Guidance" on 25<sup>th</sup> March 2016 at 2:00p.m. in Hall No. 34. All the students should remain present in time.

*At* 23/03/16  
H.O.D.

( Mrs. Khan Atiya )

**Head Department of Mathematics**  
Anjuman Khairul Islam's  
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of Arts, Science and Commerce,  
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## Department of Mathematics Report of Career Guidance and Farewell 2015-16

Department of Mathematics had organized “**Career Guidance and Farewell**” Program for the students of TYBSc Mathematics on 25<sup>th</sup> March 2016. MrsAtiya Khan was the coordinator. **DrGulabPathan of Sociology department was the guest.** 16 students participated.

The main objective of this program was to develop competencies in self-knowledge, educational, occupational exploration and career planning in students.

It helped student to organize their thoughts and ideas on career related decision. It created confidence in student and gave them directions to choose appropriate career field.

The program concluded with vote of thanks by Mr. Amjad Shaikh.



**Dr. GulabPathan guiding the studentson 25<sup>th</sup>  
March 2016**



**Students attending Career Guidance  
programon 25<sup>th</sup> March 2016**

Coordinator  
Mrs. Atiya Khan

HOD  
Mrs. Atiya Khan