



Anjuman Khairul Islam's

POONA COLLEGE OF ARTS, SCIENCE & COMMERCE

- Affiliated to Savitribai Phule Pune University: ID No PU/PN/ASC/023/1970
- Junior College Index No: J-11.15.004
- Government of Maharashtra and Savitribai Phule Pune University Recognized Minority Institute
- UGC - 2(f) & 12 (B) Status • NAAC Re-accredited College • DST - FIST Funded College

1970 - 2020



K. B. Hidayatullah Road, Camp,
Pune - 411001. (MS), India



+91-20-2645 4240 / 2644 6319.



www.poonacollege.edu.in
principal@poonacollege.edu.in

Professor (Dr.) Aftab Anwar Shaikh

M.Com, Ph.D (Busi. Admin.)

PRINCIPAL



+91 98226 21579



dranwarshaikh@gmail.com

CRITERION- I

KEY INDICATOR	1.2 Academic Flexibility
METRIC NO.	1.2.2

- Number of Add on /Certificate programs offered during the last five years

REPORT OF ADD ON /CERTIFICATE PROGRAMS OFFERED DURING THE ACADEMIC YEAR

2016-2017



Y & M Anjuman Khairul Islam's

POONA COLLEGE OF ARTS, SCIENCE AND COMMERCE

(Affiliated to Savitribai Phule Pune University: ID No. PU/PN/ASC/023/1970)

ACTIVITY REPORT

(2016 - 2017)

I. Basic Details:

Name of the Activity: Certificate course in Basic English - English improvement modules for successful career			
Date	Faculty	Department/ Committee	Coordinator Name & Phone no.
11/04/2017 to 27/04/2017	BBA	COMMERCE	Dr. Shirin Shaikh
Time	Venue	Activity for class/ group student number	Nature: Academic/co- curricular / extracurricular/ Environmental/ social/ other
8:00 am onwards	M4 Classroom	120	Co-Curricular

II. Brief Information about the Activity (Criterion no -)::

Topic/ Subject of the activity	Certificate course in Basic English - English improvement modules for successful career
Objective for conducting the activity	To enhance the basic English of students and thereby help in their successful career
Methodology	Lecture method followed with cases, videos
Outcome	Students became confident in English Language

III. Proofs attached: letters/ student list of participation/ certificate/ document/photos/ any other

1. Report	2. Notice	3. Attendance
4. Photos	5.	6.

List of students enrolled

Y & M AKI's

Poona College of Arts, Science & Commerce, Pune

Certificate Course in "Basic English"

Registration List

FY BBA 2016-17

Sr. No.	Name	Roll No.
1	AZRA ASLAM SHAIKH	5401
2	USMAN SULEMAN SAYED	5402
3	AMIR SOHAIL IBRAHIM NADAF	5404
4	SAMID SHAHID JAMDAR	5405
5	ASAD FARHAN JAMADAR	5406
6	FAHAD SHABUDDIN SHAIKH	5407
7	RESHMA MOHAMMADHANIF SAYYAD MULANI	5409
8	MAZHAR NAZIRUDDIN SHAIKH	5410
9	KAFIL MUKHTAR SHAIKH	5411
10	RABIYA ISRAR ALI MOHAMMAD	5412
11	SHRIKANT SANJAY CHAVAN	5413
12	FARAAZ SHAMSUDDIN ANSARI	5414
13	KHALIQ ABDUL HAMID MOMIN	5415
14	MUJAHID FAROOQ SHAH	5418
15	EDWIN HENRY MICHAEL	5420
16	FAZIL SHAMSHER KHAN DORYAZI	5422
17	FARAZ SHAMSHER KHAN DORYAZI	5423
18	ALSHAAN AZEEM SHAIKH	5424
19	ABRAR SALIM SHAIKH	5425
20	WAJID ISHAQUE DESAI	5426
21	ARBAAZ RAFIQ SHAIKH	5427
22	ZUHIB YAKUB SHAIKH	5429
23	SHAIBAJ SAYYAD SHAIKH	5430
24	AASHRAF KASAM SHAIKH	5431
25	ABSARULHAQ YASIN SAYYED	5432
26	UMAR MOHAMMED NASIR SHAIKH	5433
27	AFRIDI AJAZ KHAN	5434
28	AZIM ASIF SHAIKH	5435
29	JOHN LALKHAWPUSIAMA LALDINGLIANA MUALCHIN	5436
30	AMAANULLA KARAMATULLA KADARI	5437
31	VAISHAKH PRASAD NAIR	5438
32	AZHAR NOOR PANGARKAR	5439
33	AMAN IQBAL SAYYED	5440
34	FATEMA NADEEM KHAN	5441
35	SHOHEL AFZAL MANSOORI	5442

List of students enrolled

36	RUKHSAR FEROZ SHAIKH	5443
37	RAHIL JAVED SHAIKH	5444
38	ABDUL RAAZIQA FAHIM SHAIKH	5445
39	MOIN MUNAF CHAUDHARY	5446
40	NAVID NISAR DAREKHAN	5447
41	RIYAZ NOORMOHAMMAD TAMBOLI	5450
42	TANZIL BASIM MOINUDDIN KHAN	5451
43	SAURABH RATNADEEP PATIL	5452
44	MUSEB MUSTAFA PARIHAR	5453
45	REHAN IFTEKHAR SHAIKH	5455
46	KAVITA RAMASHISH YADAV	5456
47	GULLER BEGENCHGELDI BEGENCHGELDIYEVA	5457
48	MOHD TASADUQ MASOOD KHAN	5458
49	HUSAIN NASIR BHATTIWALA	5459
50	ASHRAF SHAFI SHAIKH	5460
51	MOHAMMED JUNAID JAWEED SHAIKH	5461
52	SAMUEL DR.CLEMENT TERON TERON	5464
53	AHMAD FARZAD SAMI ULDIN	5465
54	ABDUL KABIR AHMAD ALI	5466
55	AMEENU RAHMAN KHALEEL KM KM	5467
56	ZULFIKAR ANWAR SHAIKH	5469
57	ZAHIR RAFIQUE SHAIKH	5470
58	PRAKHAR RAVINDRA PATIL	5472
59	ABADULLAH AHMADI ABDUL NASIR	5473
60	ARBAAZ ARIF BAGWAN	5475
61	HAMID ABASS RAJA	5476
62	NAZDANA MOHAMMAD ALLAH REZAIE	5477
63	AFTAB ABID ANSARI	5478
64	MUNEEB MUSHTAQ KAR	5479
65	AMAN ASHOK KUMAR RAINA	5480
66	SAFWAN IRFAN MANDRE	5481
67	SAYARABANU ABDULRAJAK SHAIKH	5482
68	TAHER HUSSAIN TANDIWALA	5483
69	AHMAD SEYAR MOHD. GUL	5484

Total Students registered: 69

List of students enrolled

Y & M AKI's

Poona College of Arts, Science & Commerce, Pune

Certificate Course in "Basic English"

Registration List

SY BBA 2016-17

Sr.No.	STUDENT Name	Roll No
1	AQIB NIYAZ BHURE	K-5501
2	SANA ASLAM MEMON	K-5502
3	SHIFA FAZAL SHAIKH	K-5503
4	RAMIN REHAN SHAIKH	K-5504
5	ZOYA NAHEED SHAIKH	K-5505
6	ABDUL HAMID SHAMSAD	K-5506
7	MOHAMMAD ILYAS MOHAMMAD MUSTAFA	K-5507
8	A.MANNAN IMTIYAZ GHARADE	K-5509
9	ERAMNAAZ CHAMAN NIZAMUDDIN KHAN	K-5518
10	SWALIHA NOUSHAD SAGRI	K-5519
11	MOHAMMED ZOHERIBHAI BORIYAWALA	K-5521
12	FARID SHAMSHUDDIN WARUNKAR	K-5525
13	HAIDER RAFIQUE GAZEKHAN	K-5526
14	TASNEEM AKHTAR KHAN KALIMULLA KHAN KHAN	K-5528
15	RAMEEZ KADIR SHAIKH	K-5529
16	AYESHA ANWAR SHAIKH	K-5530
17	TABISH NAWAZ HADDADI	K-5534
18	ABUBAKR AQEEL INAMDAR	K-5535
19	MERAJ NASEEM ALAM KHAN	K-5536
20	NAJAM M FASIL	K-5543
21	AZAR GULAMDASTGIR SHAIKH	K-5552
22	MOHAMMADA JAN HALEEM JAN KAMEENZAI	k-5556
23	SHAH GUL MOHAMMAD MAHDI MUMTAZ	K 5557
24	K UBAID.K SAVAD	K-5558
25	SAMI GULAQA RASOOLI	K-5560
26	Mubeen Khalid Kotwal	K-4219
27	AfalangKuol Tong	K-4247

Total Registrations = 27

List of students enrolled

Y & M AKI's

Poona College of Arts, Science & Commerce, Pune

Certificate Course in "Basic English"

Registration List

TY BBA 2016-17

Sr. No.	Student Name	Roll No
1	ZAID KIFAYAT AKLEKAR	K-5601
2	ASIL IBRAHIM NURAJI	K-5602
3	MOHSIN FAYAZ SHAIKH	K-5604
4	NABEEL NISAR SIDDIQUI	K-5605
5	AKSHAY ASHOK SHELAR	K-5607
6	PRAVEEN KUMAR SINGH	K-5608
7	ANOOP SURENDRAPRASAD TIWARI	K-5609
8	MOHAMMAD FAZAL ABDUL RASHID QURESHI	K-5611
9	HUSSAIN ABBAS FAIZI	K-5613
10	TEJAS SHIRISH PILLAY	K-5618
11	PARIJEET SHAMSUNDAR CHAKRANARAYAN	K-5619
12	ALIASGAR ZAINUDDIN KAPADIYA	K-5621
13	MOHAMMAD ABDUL SATTAR ARIF	K-5622
14	KULPREET KAUR LT.JITINDER SINGH BAGGA	K-5623
15	RIZWANA KASIM KHAN	K-5624
16	MOHAMMAD SHAHRUKH AHSAN ANSARI	k-5625
17	NAZIA SHOAIB SAYED	k-5627
18	HIDAYATULLAH MUHAMMAD QASSEM AFZALI	k-5628
19	UBED SATTAR PUNEKAR	K-5629
20	EJAZ AHMAD ZALMAI ZALMAI	K-5636
21	PRASAD VASANT CHAVAN	k-5637
22	HAMIDA ABDUL HAKIM AFZALI	K-5638
23	NARGIS JAVID ANSARI	K-5639
24	Mirwais	

Total registered students : 24

Poona College Centre of Distance Learning (PDL)
Basic English LEVEL I

Certificate course in
Basic English
English improvement modules for successful career

Poona College Centre of Distance Learning (PDL)
2016-17

Edition I

Compiled By: Dr. Hanif Lakdawala

haniflakdawala@gmail.com

Certificate course in English
LEVEL I

CURRICULUM

Poona College Centre of Distance Learning (PDL) Basic English LEVEL I

PART 1 Parts of speech	
LESSON I: Noun	2 hours
LESSON II: The English Verb	2 hours
LESSON III: Prepositions	2 hours
LESSON IV: Articles	2 hours
LESSON V: Conjunctions	2 hours
LESSON VI: Adjectives	2 hours
LESSON VII: Adverbs	2 hours
LESSON VIII: Pronouns	2 hours
PART 2 Punctuations	2 hours
LESSON IX: Comma	2 hours
LESSON X: Apostrophe	2 hours
LESSON XI: Hyphen	2 hours
LESSON XII: Colon	2 hours
PART 3	
LESSON XIII: Subject and Predicate	2 hours
LESSON XIV: Direct and indirect speech	2 hours
Assessment	2 hours

ASSESSMENT PROCEDURE

AKI's Poona College of Arts, Science & Commerce, Pune

Basic English Course Test Paper

May 2017

Instructions:

Total Marks: 40

1. Attempt any 20 questions
2. Each question carries 2 marks

1. Don't make so much noise. Noriko _____ to study for her ESL test!
A) try
B) tries
C) tried
D) is trying
2. I _____ tennis every Sunday morning.
A) playing
B) play
C) am playing
D) am play
3. _____ many times every winter in Frankfurt.
A) It snows
B) It snowed
C) It is snowing
D) It is snow
4. Weather report: "It's seven o'clock in Frankfurt and _____"
A) there is snow
B) it's snowing
C) it snows
D) it snowed
5. Jane _____ her blue jeans today, but usually she wears a skirt or a dress.
A) wears
B) wearing
C) wear
D) is wearing

6. What time _____
A) the train leaves?
B) leaves the train?
C) is the train leaving?
D) does the train leave?
7. The phone _____ can you answer it, please?
A) rings
B) ring
C) rang
D) is ringing
8. There aren't _____ people here.
A) much
B) many
C) a lot
D) some
9. Tim _____ work tomorrow.
A) isn't going
B) isn't
C) isn't going to
D) isn't to
10. He told me that he _____ in Spain the previous year.
A) has been working
B) had been working
C) has worked
D) had been worked
11. We would never have had the accident if you _____ so fast.
A) wouldn't been driving
B) hadn't been driving
C) had driven
D) wouldn't drive
12. They have put speed bumps on the road to _____ accidents.
A) avoid
B) prohibit
C) prevent
D) forbid

13. _____ moment I have ever experienced was when I saw my 1-year-old son sitting on the windowsill of our flat on the third floor.
- A) As terrified as
 - B) Too terrifying
 - C) A more terrified
 - D) The most terrifying
 - E) Such a terrifying
14. Sandy got married when she was _____ 16, and now, at the age of 36, she is _____ a grandmother.
- A) still / anymore
 - B) however / as
 - C) despite / no longer
 - D) barely / already
 - E) although / even
15. John failed his exams because he was always out with his friends when he _____
- A) should have been studying
 - B) used to study
 - C) must have been studying
 - D) will have studied
 - E) could be studying
16. Mr. Berry feels that the world today is not _____ it was during his childhood.
- A) too safe for
 - B) so safe that
 - C) the safest that
 - D) as safe as
 - E) much safer

17. The man _____ briefcase is currently on fire is the same man _____ I argued with at the post office last week.

- A) whom / when
- B) that/which
- C) what / whose
- D) whose / who
- E) which / whom

18. Right now, an important meeting _____ during which the committee _____ the future of the project.

- A) has been held / decides
- B) is being held / is going to decide
- C) is holding / decides
- D) was held / is deciding
- E) held / has decided

19. The local cinema is losing business, since most people in the town _____ to the bigger cinema at the shopping mall outside of town.

- A) must have gone
- B) ought to go
- C) would rather go
- D) could be going
- E) had better go

20. While _____ in New York City during the 1980s, Eyiem was surprised _____ how many languages were spoken there.

- A) live / heard
- B) having lived / hearing
- C) lived / to be hearing
- D) to live / being heard
- E) living /to hear

21. If _____ book is like the first chapter, then I don't think I'm going to read _____ of it.

A) every / something

B) all of/ no longer

C) each / nothing

D) the whole / any more

E) most / everything

Complete the following with **adjective** or **adverb form** of the words:

22. That pitbull looks _____ (angry)

23. She spoke _____ . (quiet)

24. Erica listened to her mother _____ . (careful)

25. Mary makes _____ mistakes. (careless)

- - -

ASSESSMENT PROCEDURE

Y & M AKI's

Poona College of Arts, Science & Commerce, Pune

Camp, Pune – 41001

Department of Commerce

BBA 2016-17

Add on Course

In

Basic English Course

Result Analysis

Total Students Enrolled		120
Total Students Appeared		120
Distinction	30 to 40 marks	69
1st Class	24 to 29 marks	32
2nd Class	14 to 23 marks	19
Failed	Less than 14 marks	00
Passing Result		100%



Dr. Shirin Shaikh

Course Coordinator

Summary Report on

Certificate course in Basic English - English improvement modules for successful career for BBA Students

English is one of the most commonly used languages and especially for official purpose.

BBA is a Professional 3-year Undergraduate Course, which requires its students to have a fair knowledge of this language.

Use of English helps one to succeed in their career since Communication Skills defines and refines a person and its personality.

A 30-hour Certificate course in Basic English - English improvement modules for successful career for BBA Students was hence arranged by **Dr. Shirin Shaikh**, guided by **Prof. (Dr.) Aftab Anwar Shaikh, Vice Principal & HOD, Commerce**, and crafted by **Hon. Dr. Hanif Lakdawala**, Honorable Trustee AKI Trust and Chairman, Pooa College, in the month of April 2017 so that these students can improvise and sharpen their language skills for the Corporate World.

Extending his amazing style and charm of teaching the students in the most conducive way, Hon. Dr. Hanif Lakdwala equipped these budding entrepreneurs and managers with the utmost required skill of English Language at Work.

Every day was full of enthusiasm and curiosity for these learners.



Figure 1 The inaugural session, audience were totally mesmerised



Figure 2 Students enjoying an activity



Figure 3 Participants engrossed in enacting an activity



Y & M Anjuman Khairul Islam's

POONA COLLEGE OF ARTS, SCIENCE AND COMMERCE

(Affiliated to Savitribai Phule Pune University: ID No. PU/PN/ASC/023/1970)

ACTIVITY REPORT

(2016 - 2017)

I. Basic Details:

Name of the Activity: Certificate course in Basic English - English improvement modules for successful career			
Date	Faculty	Department/ Committee	Coordinator Name & Phone no.
11/04/2017 to 27/04/2017	BCom	COMMERCE	Dr. Shiriin Shaikh
Time	Venue	Activity for class/ group student number	Nature: Academic/co- curricular / extracurricular/ Environmental/ social/ other
12:30pm onwards	Classroom# 11	38	Co-Curricular

II. Brief Information about the Activity (Criterion no -):

Topic/ Subject of the activity	Certificate course in Basic English - English improvement modules for successful career
Objective for conducting the activity	To enhance the basic English of students and thereby help in their successful career
Methodology	Lecture method followed with cases, videos
Outcome	Students became confident in English Language

III. Proofs attached: letters/ student list of participation/ certificate/ document/photos/ any other

1. Report	2. Notice	3. Attendance
4. Photos	5.	6.

Y & M AKI's

Poona College of Arts, Science & Commerce, Pune

Certificate Course in "Basic English"

Registration List

B.Com.

2016-17

Sr. No.	Name	Div	Roll No. (K)	Contact No.	Class
1	Rahmat Abdul GafurGulamHusen	D	3953	7875693361	B.Com
2	Md. Yahya Abdul GafurGulamHusen	D	3954	7875673008	B.Com
3	MarufMusaddiqueWakar	D	3961	8149847779	B.Com
4	Adnam Hamza AtifKazi	A	3584	9921931914	B.Com
5	AltamashShakeel Shaikh	A	3648	8446689062	B.Com
6	AmeenSalauddin Attar	A	3579	9623390121	B.Com
7	Shagufta Abdul Kadar Shaikh	A	3518	7709444395	B.Com
8	Shima Kamal FadullaSayyed	C	3876	7709057871	B.Com
9	Ritesh Dinesh Lahganiya	D	4007	9011636656	B.Com
10	NamiraRafique Khan	C	3853	7057860818	B.Com
11	BushraAjaz Shaikh	C	3802	9860841593	B.Com
12	SamreenAltafHusenSakkarge	D	3967	9730486680	B.Com
13	Arshad AltafHusenSakkarege	D	3966	9604763459	B.Com
14	GazalaGulamMohiddin Arai	C	3827	7507371258	B.Com
15	Amin Ahmed Shaikh	C	3809	9527972567	B.Com
16	AsimAslam Shaikh	C	3808	8390055414	B.Com
17	NaeemKasimJalgaonkar	D	4086	7887774411	B.Com
18	Suhail Md. Murudkar	D	3962	8087837642	B.Com
19	Rukhsar Ab. Kadar Shaikh	D	3970	7040851830	B.Com
20	KausenAltaf Shaikh	D	4052	8600171057	B.Com
21	KhatibAdilShahid	A	3507	7709585845	B.Com
22	Tamanna Mohammed Ali Momin	D	3959	9175364820	B.Com
23	FirdosShakilMomin	B	3695	9175540939	B.Com
24	Qureshi MastanRafique	C	3877	9552659677	B.Com
25	MohsinRaju Shaikh	C	3871	7276323563	B.Com
26	AbhinavPhoolbadanYadav	B	3744	9049468681	B.Com
27	Jasmin MehboobSayyed	D	3981	7219352631	B.Com
28	PratikshShamkarraoGaikwad	A	3611	7709384263	B.Com
29	Danish Salauddin Shaikh	D	3951	982215239	B.Com
30	SaqlainMajidullahSayed	D	4005	9139165685	B.Com
31	QausenMdArifSayyed	A	3635	9850581134	B.Com

32	IrshanKamruddin Shaikh	A	3627	9960098917	B.Com
33	RajatkumarMukesh Singh	D	3986	8087781895	B.Com
34	P.T. Belraruna	A	3643	8149928664	B.Com
35	DarshanAnand Chauhan	C	3869	7276312567	B.Com
36	NaveedAlim Shaikh	B	3769	8855966666	B.Com
37	RafickSallauddinMulani	D	4050	8087193823	B.Com
38	FarhatZakirPagdiwale	A	5302	9665623103	M.Com
	Total Registered Students		38		

Poona College Centre of Distance Learning (PDL)
Basic English LEVEL I

Certificate course in
Basic English
English improvement modules for successful career

Poona College Centre of Distance Learning (PDL)
2016-17

Edition I

Compiled By: Dr. Hanif Lakdawala

haniflakdawala@gmail.com

Certificate course in English
LEVEL I

Poona College Centre of Distance Learning (PDL)
Basic English LEVEL I

PART 1 Parts of speech	
LESSON I: Noun	2 hours
LESSON II: The English Verb	2 hours
LESSON III: Prepositions	2 hours
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May 2017

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Total Marks: 40

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C) prevent
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- E) living /to hear

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C) each / nothing

D) the whole / any more

E) most / everything

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23. She spoke _____ . (quiet)

24. Erica listened to her mother _____ . (careful)

25. Mary makes _____ mistakes. (careless)

- - -

Y & M AKI's
Poona College of Arts, Science & Commerce, Pune
Camp, Pune – 41001

Department of Commerce

B.Com. 2016-17

Add on Course

In

Basic English Course

Result Analysis

Total Students Enrolled		38
Total Students Appeared		38
Distinction	30 to 40 marks	23
1st Class	24 to 29 marks	9
2nd Class	14 to 23 marks	6
Failed	Less than 14 marks	00
Passing Result		100%



Dr. Shirin Shaikh

Course Coordinator

Report on

Certificate course in Basic English - English improvement modules for successful career for B.Com. Students

English is one of the most commonly used languages and especially for official purpose.

B.Com. is a 3-year Undergraduate Course, which requires its students to have a fair knowledge of this language.

Use of English helps one to succeed in their career since Communication Skills defines and refines a person and its personality.

A 30-hour Certificate course in Basic English - English improvement modules for successful career for B.Com. Students was hence arranged by Dr. Shirin Shaikh and crafted by Hon. Dr. Hanif Lakdawala, Honorable Trustee AKI Trust and Chairman, Poona College, in the month of April 2017 so that these students can improvise and sharpen their language skills for the Corporate World.

Extending his amazing style and charm of teaching the students in the most conducive way, Hon. Dr. Hanif Lakdawala equipped these budding entrepreneurs and managers with the utmost required skill of English Language at Work.

Every day was full of enthusiasm and curiosity for these learners.



Figure 1 The inaugural session, audience were totally mesmerised



Figure 2 Students delighted in the class



Figure 3 Students enjoying an activity hands-on



Y & M Anjuman Khairul Islam's

POONA COLLEGE OF ARTS, SCIENCE AND COMMERCE

(Affiliated to Savitribai Phule Pune University: ID No. PU/PN/ASC/023/1970)

ACTIVITY REPORT

(2016 - 2017)

I. Basic Details:

Name of the Activity: Certificate course in Basic English - English improvement modules for successful career			
Date	Faculty	Department/ Committee	Coordinator Name & Phone no.
11/04/2017 to 27/04/2017	BCA	COMMERCE	Dr. Shirin Shaikh
Time	Venue	Activity for class/ group student number	Nature: Academic/co- curricular / extracurricular/ Environmental/ social/ other
10:30 am onwards	M7 Classroom	150	Co-Curricular

II. Brief Information about the Activity (Criterion no -):

Topic/ Subject of the activity	Certificate course in Basic English - English improvement modules for successful career
Objective for conducting the activity	To enhance the basic English of students and thereby help in their successful career
Methodology	Lecture method followed with cases, videos
Outcome	Students became confident in English Language

III. Proofs attached: letters/ student list of participation/ certificate/ document/photos/ any other

1. Report	2. Notice	3. Attendance
4. Photos	5.	6.

AKI's
POONA COLLEGE OF ARTS, SCIENCE AND COMMERCE
CAMP, PUNE 411001

ENGLISH COURSE REGISTRATION

CLASS – FYBBA (CA)

Sr. No.	Name Of Students	Roll No.	FEES
1	ABHISHEK KACHAWA	k-5702	PAID
2	JAKIR AYUB SHAIKH	k-5704	PAID
3	KIRAN KESHTO HORE	k-5705	PAID
4	ALMAS FATIMA NASIR DILIR	k-5706	PAID
5	MUNEER AHMAD WAHAJUDDIN ANSARI	k-5707	PAID
6	ASIF ALTAF SAYYED	k-5708	PAID
7	JUNAID FIROZ MAHAT	k-5709	PAID
8	AZHAR AZIM SHAIKH	k-5710	PAID
9	MAZHARUDDIN ABDULSATTAR SHAIKH	k-5711	PAID
10	SHAUKAT RAFIQUE ITAWALE	k-5712	PAID
11	FAZILA ABDUL KADAR SHAIKH	k-5714	PAID
12	MATIN DILAWAR SHAIKH	K-5716	PAID
13	RAHUL PREMCHAND UPADHYAY	K-5717	PAID
14	SHIFA ABDULRASHID ATTAR	K-5720	PAID
15	MUZEF RIYAZ SHIKALGAR	K-5721	PAID
16	SHAHNAWAZ SHOEB BAIG	K-5722	PAID
17	FARAZ ALTAF SAYYED	k-5724	PAID
18	AASIM NASEEM SHAIKH	k-5726	PAID
19	SUFYAN YUSUF MOHAMMAD	k-5727	PAID
20	GUFRAAN NAEEM ANSARI	k-5729	PAID
21	UMAIR TANVEER SHAIKH	k-5730	PAID
22	ADNAN ASHRAF ALI BAGWAN	k-5731	PAID
23	AYESHA USMANGANI SARIGAT	k-5733	PAID
24	MAHMOOD MOHAMMAD TAHIR KHAN	k-5734	PAID
25	ARBAAZ GAFFAR PATHAN	k-5736	PAID
26	MAJID KHALID SHAIKH	k-5737	PAID
27	SANIYA IMTIYAZ SHAIKH	k-5738	PAID
28	ABDUL KADER IQBAL MITHAIWALA	k-5739	PAID

29	AQUIF AKBAR SAYYED	k-5740	PAID
30	URVASH SANJAY THANKI	k-5741	PAID
31	SANIYA WAHID MANIYAR	k-5742	PAID
32	NOMAAN RIYAZ SIDDIQUE	k-5743	PAID
33	ABID ARIF SHAIKH	k-5744	PAID
34	GOUSIA HANIF SAYYED	k-5746	PAID
35	FATEH MOHAMMED ATTAULLAH KHAN	k-5747	PAID
36	AFTAB SHAKIL MULANI	k-5749	PAID
37	FAIZA FARHANA SHAIKH	k-5753	PAID
38	MUSKAN MEHABOOB SHAIKH	k-5754	PAID
39	RIZWAN NAJIR SHAIKH	K-5755	PAID
40	SAMEER EJAZ SHAIKH	k-5757	PAID
41	SHAKIL ABBAS ANSARI	k-5758	PAID
42	NOAMAN JAVED SAYYED	k-5759	PAID
43	NAVROZ KARIM MEMDANI	k-5760	PAID
44	AASHISH PRAFULL WAGHELA	k-5763	PAID
45	MOHAMMED AMIR SALIM BAIG	k-5767	PAID
46	SAIFUDDIN NAZIRUDDIN SAYED	k-5768	PAID
47	MISBAH GUDULAL KOTWAL	k-5769	PAID
48	MUHAMMAD TANVEER HABIBUR RAHMAN SHAIKH	k-5770	PAID
49	ZISHAN JALAL SAYYED	k-5772	PAID
50	TABASSUM AYYUB SHAIKH	k-5773	PAID
51	SHAHDAT SARFARAZ SUFI	k-5774	PAID
52	ALI MUSTAFA NASIR SHAIKH	k-5775	PAID
53	FARHAN MOHD NASEEM KHAN	k-5776	PAID
54	MADIN ABDUL SHAIKH	k-5777	PAID
55	MOHD SARIM NISAR AHD KHAN	k-5778	PAID
56	ISMAIL MUKHTAR KHAN	k-5779	PAID
57	MISBA ZAKIR MOMIN	k-5780	PAID

TOTAL NO OF STUDENTS REGISTERED: - 57

AKI's
POONA COLLEGE OF ARTS, SCIENCE AND COMMERCE
CAMP, PUNE 411001

CLASS – SYBBA (CA)

SR. NO.	NAME OF STUDENTS	ROLL NO.	FEES
1	AZHAR JAVED PATHAN	K-5801	PAID
2	ZAREEN SALAUDDIN MULLA	K-5802	PAID
3	MOHAMMED NAZIM KAZI	K-5803	PAID
4	JUVERIA GULAM MUSTAFA SHAIKH	K-5804	PAID
5	EBRAHIM ABBAS GODHRAWALA	K-5805	PAID
6	ARBAZ ASLAM INAMDAR	K-5806	PAID
7	ASIFALI MOHAMMEDALI AARI	K-5807	PAID
8	TRUPTI ANIL SHINDE	K-5808	PAID
9	SANIYA SHAKEEL AHMED SUNDKE	K-5809	PAID
10	SANIYA SHABBIR SAYYED	K-5810	PAID
11	WASIM INAYAT SAYYED	K-5811	PAID
12	SADAF NAEEM KHAN	K-5812	PAID
13	MOHAMMED OMAR ABDUL WAHID SHAIKH	K-5813	PAID
14	ARBAZ NAZIR AHMED SHAIKH	K-5816	PAID
15	MOHAMMED ATHAR MOHAMMED SHAHID ANSARI	K-5817	PAID
16	ABDUL WAHID SIKANDAR NAGUR	K-5818	PAID
17	AZIM AARIF SHAIKH	K-5819	PAID
18	MUZAKKIR AMANODDIN SAYYED	K-5821	PAID
19	NAUMAAN NASIRUDDIN PATIL	K-5822	PAID
20	AMIR SOHEL SHAMIULLAH SHAIKH	K-5823	PAID
21	UZAIR SAJEED SHAIKH	K-5824	PAID
22	SHAHJADE MOHAMMAD SHAIKH	K-5825	PAID
23	AMIN AZAZ SHAIKH	K-5826	PAID
24	FAISAL KHALID KARNALKAR	K-5827	PAID
25	HASSAN RAFIQ KHAN	K-5828	PAID
26	SAHIL TAJUDDIN CHOUGALE	K-5829	PAID
27	RAKSHA JAYARAM SHETTY	K-5830	PAID
28	AYESHA SHAKIR KHAN	K-5831	PAID
29	MOAZAM HUSSAIN NAEEM ANSARI	K-5832	PAID
30	SOHEL SHAMSUDDIN PATEL	K-5833	PAID
31	AFIYA SAJID SHAIKH	K-5835	PAID
32	SANA LIYAKAT ALI SHAIKH	K-5836	PAID

33	UMMEHANI MOHAMMED FAROOQUE KHAN	K-5837	PAID
34	ANJUM HAJIMALANG SUTAR	K-5838	PAID
35	ARBAAZ ANWAR SHAIKH	K-5839	PAID
36	ALFIYA ANWAR MEMON	K-5840	PAID
37	MOHAMED YOUSOUF FARAH	K-5842	PAID
38	TARAQUE ANAZ ANEES MOHAMMAD	K-5843	PAID
39	MOHAMMAD DANISH MOHAMMAD AMIN SHAIKH	K-5845	PAID
40	NASRIN ISMAIL MANGALGIRI	K-5846	PAID
41	SOHAIL JAMIL KHAN	K-5847	PAID
42	ARBAAZ ABDULLAH SHAIKH	K-5848	PAID
43	YASAR ANJUM SHAIKH	K-5850	PAID
44	SHAHZAIB AQUEEL BHALDAR	K-5854	PAID
45	FAID SHAFI SHAIKH	K-5855	PAID
46	EMAAZ MUBEEN SHAIKH	K-5856	PAID
47	ABRAR ZAKIR SHAIKH	K-5857	PAID
48	WASI HAIDER ZAHEER ABBAS MIRZA	K-5858	PAID
49	ARBAZ JILANI SAYYED	K-5860	PAID
50	ABDUL BASIT BASHIR MOHAMMED	K-5861	PAID
51	SUHEB ASLAM KHAN	K-5862	PAID
52	FATEMA SHAMMI KHAN	K-5863	PAID
53	SHAILESH ASHOK KUMAR SINGH	K-5864	PAID
54	ZAHEERUDDIN MEHMOOD ANSARI	K-5865	PAID
55	TASDIQ AFZAL SHAIKH	K-5868	PAID
56	IMRAN NISAR KHAN	K-5870	PAID
57	HUZAIFA AB.SAMAD SAYYED	K-5871	PAID
58	AINUR SAMDANI SHAIKH	K-5872	PAID
59	FATIMA ZAHOR SHAIKH	K-5873	PAID

TOTAL NO OF STUDENTS REGISTERED: - 59

CERTIFICATE COURSE in BASIC ENGLISH
REGISTRATION
Class: TY BBA-CA

Sr. No.	Name	Fees
1	Eramnaaz Feroz Shaikh	Paid
2	Mohamadin Kasam Agariya	Paid
3	Umme Hufza Asif Shaikh	Paid
4	Sumayya Mehboob Nagarbawadi	Paid
5	Sumaiya Mubarak Shaikh	Paid
6	Sumaiya Riyasat Ali Shaikh	Paid
7	Raghul Chandran	Paid
8	Rameez Rafique Sayyed	Paid
9	Tanzil Nazir Shaikh	Paid
10	Uzher Razzak Shaikh	Paid
11	Zoya Feroz Khan	Paid
12	Avezali Zaheer Abbas Khan	Paid
13	Emiliana Anthony Dsouza	Paid
14	Mohammed Afshaan Riyaz Shaikh	Paid
15	Alisha Mohd Shafique Sayyed	Paid
16	Arbaz Mahemood Shaikh	Paid
17	Alim Shaikh Juned	Paid
18	Arbaaz Razzak Bagwan	Paid
19	Afroz Mohammadrafiq Khan	Paid
20	Husen Anis Haveliwala	Paid
21	Tousif Ahmed Sayyed	Paid
22	Clayton Xavier Dsouza	Paid
23	Mushtaq Mokashi Aleya	Paid
24	Safina Khatun Ijaz Ahmed Sayyed	Paid
25	Javed Ismail Shaikh	Paid
26	Mannan Subhan Shaikh	Paid
27	Rizwan Rehman Khan	Paid
28	Maaz Ejaz Khan	Paid
29	Heena Irfan Ahmed Shaikh	Paid
30	Mohammed Sajeed Waheed Khan	Paid
31	Shahid Fakih	Paid
32	Ebad Shaikh	Paid
33	Khalid Ahmed Javed Ahmed Shaikh	Paid
34	Fatima Riyaz Shaikh	Paid

Total students enrolled: 34

Shirine
Dr. Shirin Shaikh
Course Co-ordinator

Poona College Centre of Distance Learning (PDL)
Basic English LEVEL I

Certificate course in
Basic English
English improvement modules for successful career

Poona College Centre of Distance Learning (PDL)
2016-17

Edition I

Compiled By: Dr. Hanif Lakdawala

haniflakdawala@gmail.com

Certificate course in English
LEVEL I

Poona College Centre of Distance Learning (PDL)
Basic English LEVEL I

PART 1 Parts of speech	
LESSON I: Noun	2 hours
LESSON II: The English Verb	2 hours
LESSON III: Prepositions	2 hours
LESSON IV: Articles	2 hours
LESSON V: Conjunctions	2 hours
LESSON VI: Adjectives	2 hours
LESSON VII: Adverbs	2 hours
LESSON VIII: Pronouns	2 hours
PART 2 Punctuations	2 hours
LESSON IX: Comma	2 hours
LESSON X: Apostrophe	2 hours
LESSON XI: Hyphen	2 hours
LESSON XII: Colon	2 hours
PART 3	
LESSON XIII: Subject and Predicate	2 hours
LESSON XIV: Direct and indirect speech	2 hours
Assessment	2 hours

AKI's Poona College of Arts, Science & Commerce, Pune

Basic English Course Test Paper

May 2017

Instructions:

Total Marks: 40

1. Attempt any 20 questions
2. Each question carries 2 marks

1. Don't make so much noise. Noriko _____ to study for her ESL test!
A) try
B) tries
C) tried
D) is trying
2. I _____ tennis every Sunday morning.
A) playing
B) play
C) am playing
D) am play
3. _____ many times every winter in Frankfurt.
A) It snows
B) It snowed
C) It is snowing
D) It is snow
4. Weather report: "It's seven o'clock in Frankfurt and _____"
A) there is snow
B) it's snowing
C) it snows
D) it snowed
5. Jane _____ her blue jeans today, but usually she wears a skirt or a dress.
A) wears
B) wearing
C) wear
D) is wearing

6. What time _____
A) the train leaves?
B) leaves the train?
C) is the train leaving?
D) does the train leave?
7. The phone _____ can you answer it, please?
A) rings
B) ring
C) rang
D) is ringing
8. There aren't _____ people here.
A) much
B) many
C) a lot
D) some
9. Tim _____ work tomorrow.
A) isn't going
B) isn't
C) isn't going to
D) isn't to
10. He told me that he _____ in Spain the previous year.
A) has been working
B) had been working
C) has worked
D) had been worked
11. We would never have had the accident if you _____ so fast.
A) wouldn't been driving
B) hadn't been driving
C) had driven
D) wouldn't drive
12. They have put speed bumps on the road to _____ accidents.
A) avoid
B) prohibit
C) prevent
D) forbid

13. _____ moment I have ever experienced was when I saw my 1-year-old son sitting on the windowsill of our flat on the third floor.
- A) As terrified as
 - B) Too terrifying
 - C) A more terrified
 - D) The most terrifying
 - E) Such a terrifying
14. Sandy got married when she was _____ 16, and now, at the age of 36, she is _____ a grandmother.
- A) still / anymore
 - B) however / as
 - C) despite / no longer
 - D) barely / already
 - E) although / even
15. John failed his exams because he was always out with his friends when he _____
- A) should have been studying
 - B) used to study
 - C) must have been studying
 - D) will have studied
 - E) could be studying
16. Mr. Berry feels that the world today is not _____ it was during his childhood.
- A) too safe for
 - B) so safe that
 - C) the safest that
 - D) as safe as
 - E) much safer

17. The man _____ briefcase is currently on fire is the same man _____ I argued with at the post office last week.

- A) whom / when
- B) that/which
- C) what / whose
- D) whose / who
- E) which / whom

18. Right now, an important meeting _____ during which the committee _____ the future of the project.

- A) has been held / decides
- B) is being held / is going to decide
- C) is holding / decides
- D) was held / is deciding
- E) held / has decided

19. The local cinema is losing business, since most people in the town _____ to the bigger cinema at the shopping mall outside of town.

- A) must have gone
- B) ought to go
- C) would rather go
- D) could be going
- E) had better go

20. While _____ in New York City during the 1980s, Eyem was surprised _____ how many languages were spoken there.

- A) live / heard
- B) having lived / hearing
- C) lived / to be hearing
- D) to live / being heard
- E) living /to hear

21. If _____ book is like the first chapter, then I don't think I'm going to read _____ of it.

A) every / something

B) all of/ no longer

C) each / nothing

D) the whole / any more

E) most / everything

Complete the following with **adjective** or **adverb form** of the words:

22. That pitbull looks _____ (angry)

23. She spoke _____ . (quiet)

24. Erica listened to her mother _____ . (careful)

25. Mary makes _____ mistakes. (careless)

- - -

Y & M AKI's
Poona College of Arts, Science & Commerce, Pune
Camp, Pune – 41001

Department of Commerce

BCA 2016-17

Add on Course

In

Basic English Course

Result Analysis

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2nd Class	14 to 23 marks	10
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Dr. Shirin Shaikh

Course Coordinator

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BCA is a Professional 3-year Undergraduate Course, which requires its students to have a fair knowledge of this language.

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A 30-hour Certificate course in Basic English - English improvement modules for successful career for BCA Students was hence arranged by **Dr. Shirin Shaikh**, guided by **Prof. (Dr.) Aftab Anwar Shaikh**, Vice Principal &HOD, Commerce, and crafted by **Hon. Dr. Hanif Lakdawala**, Honorable Trustee AKI Trust and Chairman, Poona College, in the month of April 2017 so that these students can improvise and sharpen their language skills for the Corporate World.

Extending his amazing style and charm of teaching the students in the most conducive way, Hon. Dr. Hanif Lakdwala equipped these budding entrepreneurs and managers with the utmost required skill of English Language at Work.

Every day was full of enthusiasm and curiosity for these learners.



Figure 1 The inaugural session, audience were totally mesmerised



Figure 2 Students listening to carefully



Figure 3 Students involved in a discussion activity