



ANJUMAN KHAIRUL ISLAM'S  
**POONA COLLEGE**  
**OF ARTS, SCIENCE & COMMERCE**  
CAMP, PUNE-411001

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# Course Completion Report


**SAMPLE DOCUMENTS**

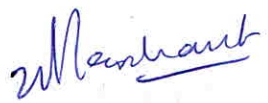
**DEPARTMENT OF ENGLISH**

**COURSE COMPLETION REPORT**  
ACADEMIC YEAR 2015 – 2016

This is to certify that I, the undersigned, have completed the following courses assigned to me during the academic year 2015 – 2016.

Sr. No.	Name of the Course	Class	Division
1	Compulsory English	FYBA	B
2	Compulsory English	SYBA	A
3	Special I – Drama	SYBA	A & B
4	Paper 1.1 English Literature from 1550 to 1798	MA I	---
5	Paper 3.1 Indian Writing in English	MA II	--

  
**Dr. Ashwini Purude**  
Assistant Professor  
Department of English

  
**Ms. Zeenat Merchant**  
Head  
Department of English



AKI's  
 POONA COLLEGE OF ARTS, SCIENCE & COMMERCE, CAMP, PUNE  
 DEPARTMENT OF ENGLISH & POSTGRADUATE CENTER  
 Time Table 2015 - 2016

Name of the Teacher: Ms. Ashwini Purude, Department of English

Time	Day	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
07:30 to 08:20		Comp. FYBA-B (27)	Comp. FYBA-B (27)	Comp. FYBA-B (27)	Comp. SYBA-A (11)	Comp. SYBA-A (11)	Comp. SYBA-A (11)
08:20 to 09:10		Special I SYBA (11)	Special I SYBA (11)	Special I SYBA (11)	Comp. FYBA-B (T)	1550-1798 MA I	Special I SYBA (T)
09:10 to 10:00		IWE MA II	Comp. SYBA-A (T)	IWE MA II	1550-1798 MA I	1550-1798 MA I	
10:50 to 11:40		IWE MA II		IWE MA II	1550-1798 MA I		

*Ashwini Purude*

Dr. Ashwini Purude  
 Subject Teacher

*Zeenat Merchant*

Ms. Zeenat Merchant  
 Head, Department of English



Anjuman Khairul Islam's  
**POONA COLLEGE OF ARTS, SCIENCE & COMMERCE**  
 Camp., Pune-411001  
**INDIVIDUAL WORKLOAD**

(Year 2016-17)  
 (Term – I)

Name of the Lecturer: Dr. Mrs. Aafreen Abrar Ahmed

Lecture Timing	*	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
7.20 am To 10.40 am	P			Paper-III	Paper-III	Paper-III	
	C			F.Y. B.Sc	F.Y. B.Sc	F.Y. B.Sc	
	H			Bot. Lab.	Bot. Lab.	Bot. Lab.	
10.50 am To 11.40 am	P	Paper- I				Paper- I	
	C	T.Y.B.Sc.				T.Y.B.Sc.	
	H	Bot.Lab.				Bot.Lab.	
11.40 am To 12.30 pm	P		Paper-II	Paper-II	Paper- I		
	C		F.Y. B.Sc	F.Y. B.Sc	T.Y.B.Sc.		
	H		101	101	Bot.Lab.		
12.30 pm To 1.20 pm	P						
	C						
	H						
1.20 pm To 2.10 pm	P		Paper- I		Paper-II		
	C		T.Y.B.Sc.		F.Y. B.Sc		
	H		Bot.Lab.		101		
2.10 pm To 3.00 pm	P						
	C						
	H						
12.30 pm To 3.50 pm	P	Paper-III					
	C	S.Y. B.Sc					
	H	Bot. Lab.					
2.10 pm To 5.30 pm	P						Practical-II
	C						T.Y. B.Sc
	H						Bot. Lab.
Timing available in the Campus		10.30 am To 4.30 pm	10.30 am To 4.30 pm	07.20 am To 1.30 pm	7.20 am To 2.30 pm	07.20 am To 01.30 pm	10.30 am To 5.30 pm

P: Paper / Subject

C: Class / Division

H: Hall No.



Signature of Lecturer



Head

Department of Botany



Principal

Anjuman Khairul Islam's  
**POONA COLLEGE OF ARTS, SCIENCE & COMMERCE**

Camp., Pune-411001  
**INDIVIDUAL WORKLOAD**

(Year 2016-2017)


Name of the Lecturer: Dr. Mrs. Aafreen Abrar Ahmed

(Term – I)

Class/ Division	Subject / Paper	No. of Students	No. of Lectures	Remarks
<b>Theory:</b>				
F.Y. B.Sc.	Industrial Botany (Paper II)	118	3	
T.Y. B.Sc.	Cryptogamic Botany (Paper I)	12	4	
<b>Practical:</b>				
F.Y. B.Sc.	Practical (Paper-III) ( F14 Batch)	15	4	
F.Y. B.Sc.	Practical (Paper-III) (F12 Batch)	15	4	
F.Y. B.Sc.	Practical (Paper-III) (F16 Batch)	15	4	
S.Y. B.Sc.	Practical (Paper-III) (S15 Batch)	12	4	
T.Y. B.Sc.	Practical-II	12	2	
<b>Remission:</b>				

Total workload per week: 25

  
Signature of Lecturer

  
Head  
Department of Botany

  
Principal

Anjuman Khairul Islam's

**POONA COLLEGE OF ARTS, SCIENCE & COMMERCE**






Camp, Pune - 411001.


**COURSE COMPLETION CERTIFICATE**

For the First Term of the academic year 2016-2017

Name of the Teacher : Dr. Aafreen Abrar Ahmed  
Department : Botany

I have satisfactorily completed the following courses assigned to me during First / Second Term / Semester ~~I~~ / ~~II~~ / ~~III~~ / ~~IV~~ of the academic year 2016-2017.

Sr. No.	Subjects / Paper	Class & Div.	Remark
1	Industrial Botany (Paper- II)	F. Y. B.Sc	
2	Practical (Paper- III)	F. Y. B.Sc	
3	Practical (Paper-III)	S.Y. B.Sc	
4	Cryptogamic Botany (Paper-I)	T.Y. B.Sc.	
5	Practical (Paper-II)	T.Y. B.Sc	

  
Signature of the Teacher  
Date: .

  
H.O.D.

Anjuman Khairul Islam's  
**POONA COLLEGE OF ARTS, SCIENCE & COMMERCE**  
 Camp, Pune-411001  
**INDIVIDUAL WORKLOAD**

(Year 2016-17)  
 (Term – II)

**Name of the Lecturer:** Dr. Mrs. Aafreen Abrar Ahmed

Lecture Timing	*	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
7.20 am	P			Paper-III	Paper-III	Paper-III	
To	C			F.Y. B.Sc	F.Y. B.Sc	F.Y. B.Sc	
10.40 am	H			Bot. Lab.	Bot. Lab.	Bot. Lab.	
10.50 am	P	Paper- II				Paper- II	
To	C	T.Y.B.Sc.				T.Y.B.Sc.	
11.40 am	H	Bot.Lab.				Bot.Lab.	
11.40 am	P		Paper-II	Paper-II	Paper- II		
To	C		F.Y. B.Sc	F.Y. B.Sc	T.Y.B.Sc.		
12.30 pm	H		101	101	Bot.Lab.		
12.30 pm	P						
To	C						
1.20 pm	H						
1.20 pm	P		Paper- II		Paper-II		
To	C		T.Y.B.Sc.		F.Y. B.Sc		
2.10 pm	H		Bot.Lab.		101		
2.10 pm	P						
To	C						
3.00 pm	H						
12.30 pm	P	Paper-III					
To	C	S.Y. B.Sc					
3.50 pm	H	Bot. Lab.					
2.10 pm	P						Practical-II
To	C						T.Y. B.Sc
5.30 pm	H						Bot. Lab.
<b>Timing available in the Campus</b>		10.30 am To 4.30 pm	10.30 am To 4.30 pm	07.20 am To 1.30 pm	7.20 am To 2.30 pm	07.20 am To 01.30 pm	10.30 am To 5.30 pm

**P:** Paper / Subject  
**C:** Class / Division  
**H:** Hall No.



Signature of Lecturer



Head

Department of Botany



Principal

Anjuman Khairul Islam's  
**POONA COLLEGE OF ARTS, SCIENCE & COMMERCE**  
 Camp, Pune-411001  
**INDIVIDUAL WORKLOAD**

(Year 2016-2017)

Name of the Lecturer: Dr. Mrs. Aafreen Abrar Ahmed

(Term – II)

Class/ Division	Subject / Paper	No. of Students	No. of Lectures	Remarks
<b>Theory:</b>				
F.Y. B.Sc.	Industrial Botany (Paper II)	132	3	
T.Y. B.Sc.	Plant ecology and Biodiversity(Paper II)	16	4	
<b>Practical:</b>				
F.Y. B.Sc.	Practical (Paper-III) ( F14 Batch)	15	4	
F.Y. B.Sc.	Practical (Paper-III) (F12 Batch)	15	4	
F.Y. B.Sc.	Practical (Paper-III) (F16 Batch)	15	4	
S.Y. B.Sc.	Practical (Paper-III) (S15 Batch)	12	4	
T.Y. B.Sc.	Practical-II	12	2	
<b>Remission:</b>				

**Total workload per week: 25**



Signature of Lecturer



Head

Department of Botany



Principal



Anjuman Khairul Islam's






**POONA COLLEGE OF ARTS, SCIENCE & COMMERCE**  
Camp, Pune - 411001.

**COURSE COMPLETION CERTIFICATE**

For the Second Term of the academic year 2016-2017

Name of the Teacher : Dr. Aafreen Abrar Ahmed  
Department : Botany

I have satisfactorily completed the following courses assigned to me during First / Second Term / Semester I / II / III / IV of the academic year 2016-2017.

Sr. No.	Subjects / Paper	Class & Div.	Remark
1	Industrial Botany (Paper- II)	F. Y. B.Sc	
2	Practical (Paper- III)	F. Y. B.Sc	
3	Practical (Paper-III)	S.Y. B.Sc	
4	Plant Ecology and Biodiversity (Paper-II)	T.Y. B.Sc.	
5	Practical (Paper-II)	T.Y. B.Sc	



Signature of the Teacher

Date: 18-04-2016



H.O.D.



AKI's  
POONA COLLEGE OF ARTS, SCIENCE & COMMERCE  
Camp, Pune - 411 001.

INDIVIDUAL WORKLOAD

(Year 2017-18)

Name of the Lecturer: Dr. Mujeeb A.T. Shaikh

TERM - I

Lecture Timing	*	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
10:50-11:40	P			I	I		
	C	-	-	S.Y.B.Sc.	S.Y.B.Sc.	-	-
	H			31	31		
11:40-12:30	P	III				I	I
	C	T.Y.B.Sc	-	-	-	S.Y.B.Sc	S.Y.B.Sc.
	H	Lab				31	31
12:30-1:20	P		III	III		III	
	C	-	T.Y.B.Sc	T.Y.B.Sc.	-	T.Y.B.Sc	-
	H		Lab	Lab		Lab	
12:30-3:50	P	III			III		
	C	S.Y.B.Sc	-	-	S.Y.B.Sc.	-	-
	H	Lab			Lab		
2:10-5:30	P					I	
	C	-	-	-	-	T.Y.B.Sc	-
	H					Lab	
Timing Available on the Campus		11:30 5:30	11:30 5:30	10:40 4:40	10:40 4:40	11:30 5:30	11:30 5:30

\* P - Paper / Subject

C - Class / Division

H - Hall No.

  
Head of Dept.

  
Principal

  
Sign. of the Lecturer

AKI's  
**POONA COLLEGE OF ARTS, SCIENCE & COMMERCE**  
 Camp, Pune - 411 001.

INDIVIDUAL WORKLOAD

(Year 2017-18 )

Name of the Lecturer : Dr. Mijerb A.T. Shinde

Class/ Division	Subject / Paper	No. of Students	No. of Lectures	Remarks
Theory :	S.Y. B.Sc. I	83	04	80
	T.Y. B.Sc. III	37	04	80
	M.Sc. II Aquaculture	22	02	
Practicals :				
	S.Y. B.Sc. III	24	04	80
	T.Y. B.Sc. I	18	04	80
	S.Y. B.Sc. III	19	04	80
Remission :				

Total Workload per week :  $UG\ 20 + PG\ 02 = 22$

  
 Head of Dept.

  
 Principal

  
 Sign. of the Lecturer

AKI's  
**POONA COLLEGE OF ARTS, SCIENCE & COMMERCE**  
 Camp, Pune - 411 001.

INDIVIDUAL WORKLOAD

(Year 2017-18 )

Name of the Lecturer : Dr. Mujeeb A.J. Shaikh

Lecture Timing	*	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
11:30-12:30	P		Aqua				
	C	-	M.Sc. II	-	-	-	-
	H		Lab				
1:30-2:30	P						Aqua
	C	-	-	-	-	-	M.Sc. II
	H						Lab
	P						
	C						
	H						
	P						
	C						
	H						
	P						
	C						
	H						
Timing Available on the Campus		11:30 5:30	11:30 5:30	10:40 4:40	10:40 4:40	11:30 5:30	11:30 5:30

- \* P - Paper / Subject
- C - Class / Division
- H - Hall No.

  
 Head of Dept.

  
 Principal

  
 Sign of the Lecturer

**AKI's**  
**POONA COLLEGE OF ARTS, SCIENCE & COMMERCE**  
**CAMP, PUNE - 411 001**

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**DEPARTMENT OF ZOOLOGY**

**COURSE COMPLETION REPORT**

**Academic Year : 2017-18**

**TERM - I**

**Name of the Teacher :** Dr. Mujeeb A. J. Shaikh

This is to certify that I have completed the course as mentioned below,

SR.NO.	CLASS	SUBJECT
1.	S.Y.B.Sc	Animal Systematics and Diversity -III
2.	T.Y.B.Sc	Biological Chemistry
3.	M.Sc II	Aquaculture
4.	T.Y.B.Sc	Practical Paper I
5.	S.Y.B.Sc	Practical Paper III
6.	S.Y.B.Sc	Practical Paper III

Signature of the Teacher

Signature of H.O.D



10



Y & M Anjuman Khairul Islam's  
**POONA COLLEGE**  
**OF ARTS, SCIENCE AND COMMERCE**  
 (Affiliated to Savitribai Phule Pune University: ID No. PU/PN/ASC/023/1970)

**INDIVIDUAL TIME – TABLE**

(Year 2018-19)

Name of the Lecturer: Mr. SAYYAD VAKEEL AHMAD MUNAF ALI

Lecture r Timing		Monday	Tuesday	Wednesday	Thursday	Friday	Saturd ay
7:30	P	BRF (M. LAW)	BRF (M. LAW)	BRF (M. LAW)	BRF (M. LAW)	BRF (M. LAW)	BRF (M. LAW)
To	C	TYBCOM-A	TYBCOM-A	TYBCOM-A	TYBCOM-B	TYBCO M-B	TYBC OM-B
8:20	H	37	37	37	36	36	36
8:20	P	BRF (M. LAW)	BRF (M. LAW)	BRF (M. LAW)	BRF (M. LAW)	BRF (M. LAW)	BRF (M. LAW)
To	C	TYBCOM-C	TYBCOM-C	TYBCOM-C	TYBCOM-D	TYBCO M-D	TYBC OM-D
9:10	H	39	39	39	21	21	21
9:10	P				BUS ADM PAPER III		
To	C				TYBCOM-D		
10:00	H				21		
10:00	P	BRF (M. LAW)	BRF (M. LAW)	BRF (M. LAW)	BRF (M. LAW)	BUS ADM PAPER III	
To	C	TYBCOM-A	TYBCOM-B	TYBCOM-C	TYBCOM-D	TYBCO M-D	
10:50	H	37 (TT)	36 (TT)	39 (TT)	21 (TT)	21 (TT)	
Timing Availabl e on the Campus	7:30 a.m. to 1:30 p.m.						

P- Paper/Subject

C- Class/Division

H- Hall No

Head of the Dept.

Principal

Sign. Of the Lecture



Y & M Anjuman Khairul Islam's  
**POONA COLLEGE**  
**OF ARTS, SCIENCE AND COMMERCE**  
(Affiliated to Savitribai Phule Pune University: ID No. PU/PN/ASC/023/1970)

**INDIVIDUAL TIME – TABLE**

(Year 2018-2019)

Name of the Lecturer: **Mr. SAYYAD VAKEEL AHMAD MUNAF ALI**

Class/ Division	Subject/Paper	No. of Student	No. of Lecturer	Remarks
<b>Theory:</b>				
TYBCOM-A	BRF (M. LAW)		04	
TYBCOM-B	BRF (M. LAW)		04	
TYBCOM-C	BRF (M. LAW)		04	
TYBCOM-D	BRF (M. LAW)		04	
TYBCOM-D	BUS ADM PAPER III		04	
<b>Practical's</b>				
<b>Remission:</b>				

Total workload per week: 20

  
Head of the Dept.

  
Principal

  
Sign. Of the Lecturer





Y & M Anjuman Khairul Islam's  
**POONA COLLEGE**  
**OF ARTS, SCIENCE AND COMMERCE**  
(Affiliated to Savitribai Phule Pune University: ID No. PU/PN/ASC/023/1970)

**Department of Commerce Post Graduate & Research Centre**

**Course Completion Certificate - 2018 -19**

**Name of the Staff Member: Mr. Sayyad Vakeel Ahmad Munaf Ali**

Sr. No.	Class	Subject	Remark
1	TYBCOM DIV-A	BRF (M. LAW)	COMPLETED
2	TYBCOM DIV-B	BRF (M. LAW)	COMPLETED
3	TYBCOM DIV-C	BRF (M. LAW)	COMPLETED
4	TYBCOM DIV-D	BRF (M. LAW)	COMPLETED
5	TYBCOM DIV-D	BUSINESS ADM- PAPER III	COMPLETED

Date: 30-04-2019

  
Signature of the staff member





AKI'S  
 POONA COLLEGE OF ARTS, SCIENCE AND COMMERCE  
 Camp, Pune-411001 (YEAR-2019-2020)  
 DEPARTMENT/INDIVIDUAL WORKLOAD  
 DEPARTMENT OF HISTORY

Name of the Lecturer: - Dr. ZOHEB HASAN

Lecture Timing	*	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
10:00-10:50 a.m.	P	Ancient Indian History	Ancient Indian History	Ancient Indian History			
	C	FYBA (A)	FYBA (A)	FYBA (A)			
	H	31	31	31			
10:50-11:40	P	Modern India (1857-1950)	Modern India (1857-1950)	Modern India (1857-1950)	World History	World History	World History
	C	SYBA	SYBA	SYBA	TYBA	TYBA	TYBA
	H	39	39	39	11	11	11
11:40-12:30	P	Ancient Indian History	Ancient Indian History	Ancient Indian History		World History	
	C	FYBA (B)	FYBA (B)	FYBA (B)		TYBA (T)	
	H	100	100	100		100	
12:30-1:20 p.m.	P						Modern India (1857-1950)
	C						SYBA (T)
	H						100
1:20-2:10 p.m.	P		Ancient Indian History	Ancient Indian History			
	C		FYBA (T)	FYBA (T)			
	H		100	100			
Timing Available on the Campus	8:30a.m.-2:30 p.m.						

  
 Head of Dept.

  
 Principal

  
 Sign of the Lecturer

**Anjuman Khairul Islam's  
Poona College of Arts, Science & Commerce  
Camp, Pune – 411 001  
(Faculty of Arts, Science & Commerce)**

**Course Completion Certificate**

Second Semester

Academic Year – 2019-2020

**Department of History**

Name of the Teacher: Dr. Zoheb Hasan

This is to certify that I have completed the courses as mentioned below,

Sr. No.	Class	Division	Subject Taught
1.	FYBA	A and B	Post Mauryas to the Age of Rashtrakutas
2.	SYBA	A and B	Modern India (1857-1950)
3.	TYBA	A and B	History of the World in 20 <sup>th</sup> Century

  
Signature of the Teacher

  
H.O.D.

