

Anjuman Khairul Islam's POONA COLLEGE OF ARTS, SCIENCE & COMMERCE

- Affiliated to Savitribai Phule Pune University: ID No PU/PN/ASC/023/1970
- Junior College Index No: J-11.15.004

Government of Maharashtra and Savitribai Phule Pune University Recognized Minority Institute
 UGC - 2(f) & 12 (B) Status
 NAAC Re-accreditated College
 DST - FIST Funded College

K. B. Hidayatullah Road, Camp, Pune - 411001. (MS), India

+91-20-2645 4240 / 2644 6319.

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AKI'S POONA COLLEGE OF ARTS, SCIENCE & COMMERCE
Minutes

Committee Name	IQAC - Feedback Committee		
Meeting Date & Time	Year of the Meeting		
31 March 2020 at 11.30 am	2019-20		
Members Present	Signature		
Prof. Aftab Anwar Shaikh (Principal)			
Mr. Moinuddin Khan (Vice-Principal, Arts)	4 Mant		
Mr. Iqbal N. Shaikh (IQAC Co-ordinator)	A Maint		
Dr. Shirin Shaikh	Showie		
Dr. Aafreen Ahmed	Amari		
Members Absent			
Nil			
Agenda			
Feedback collection strategy due to ongoing			
pandemic.			

Minutes of the meeting

An online meeting of the feedback committee was conducted on 31 March 2020 at 11.30 am (Via Zoom Platform).

1. It was decided that the students feedback on curriculum for the academic year 2019-20 will be collected via Google form.

2. The same form of the previous academic year shall be converted into Google form and the class co-ordinators shall circulate the same via whats app/ Google classrooms.

3. The original records of the five years students, alumni, employers and teachers feedback collected shall be kept with the IQAC.

4. Statistical analysis of the data will be done for all five years using simple statistical tools.

5. Like previous years, this year also we will be preparing an action taken report of the data collected in 2019-20.

6. Dr. Shirin Shaikh will be responsible for making the reports and forwarding the same to the IQAC.

Minutes	Mr. Iqbal N. Shaikh	Minutes passed by	Prof. Aftab Anwar
Prepared by	(IQAC Co-ordinator)		👔 Shaikh
	Reality		(Principal)
	st Internet		



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Feedback Committee Minutes

Minutes						
Committee Name		IQAC - Feedback Committee				
	g Date & Time		Academic Year			
and the second se	larch 2019		2018-19			
Members Present		li	Signature			
Prof. Aftab Anwar S		V.				
	an (Vice-Principal, Arts)	M-	2			
	(IQAC Co-ordinator)		Brain			
Dr. Shirin Shaikh	9		housen			
Dr. Aafreen Ahmed			Someri			
Members Absent	g - Ex		. Are			
Nil						
Agenda	and the second sec					
Collection of Feedb	ack from stakeholders					
	Minutes of	the Meeting				
A Meeting of the fee	edback committee was con	ducted on 15 N	1arch 2019 at 12.00 noon in			
IQAC office. The fe	ollowing decisions were ta	ken in the meet	ting:			
1. It was decided that	at the feedback on curricula	um of the stake	holders to be collected for the			
academic year 2018	-19 before 30 April 2019.					
2. The feedback of t	he students to be collected	in the exit mee	ting of the respective			
departments.						
2 771 C 11 1 C 1	1 1					
3. The feedback of the	he alumni should be collec	ted in alumni n	neet of the respective			
departments.						
4. The teachers feedback forms will be handed over to the HOD on 18 march 2019 and the						
4. The leachers feed	back forms will be handed	over to the HC	D on 18 march 2019 and the			
same shan be returne	ed by the HOD to be IQAC	office on 29 N	Aarch 2019.			
5 Like previous van	re this year also me 11 1					
collected	is, this year also we will be	e preparing an a	action taken report of the data			
conceleu.	collected.					
6 Dr Shirin Shaikh	will be responsible for ma	king the report	and formuling the second			
6. Dr. Shirin Shaikh will be responsible for making the reports and forwarding the same to the IQAC.						
uie ique.						
Minutes Prepared	Mr. Iqbal N. Shaikh	Minutes	Prof. Aftab Anwar Shaikh			
by	(IQAC Co-ordinator)	passed by	(Principal)			
v	Ch of anator)	passed by	(i i incipal)			
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	Jun Co					
	d'unternal o unality					
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POONA COLLEGE OF ARTS, SCIENCE AND COMMERCE (Affiliated to Savitribai Phule Pune University: ID No. PU/PN/ASC/023/1970) K.B. Hidayatullah Road, Camp, Pune - 411001. Maharashtra, India Tel.: +91-20-26454240 / 26446319. Fax: +91-20-26453707 Email : principal@akipoonacollege.ac.in Website:www.akipoonacollege.ac.in

Feedback Committee Minutes

Minutes					
Comm	ittee Name	IQAC - Feedback Committee			
Meeting Date & Time		Academic Year			
18 M	arch 2018		2017-18		
Members Present			Signature		
Prof. Aftab Anwar S	Shaikh (Principal)				
Mr. Moinuddin Kha	n (Vice-Principal, Arts)	4	H-		
Mr. Iqbal N. Shaikh	(IQAC Co-ordinator)		Brais		
Dr. Shirin Shaikh		Showe			
Dr. Aafreen Ahmed		À	maria		
Members Absent	1. 8				
Nil		e de la companya de			
Agenda					
Collection of Feedba	ack from stakeholders		-		
		the Meeting			
A Meeting of the fee	edback committee was con	ducted on 18	March 2019 at 10.30 am in the		
Principal's office. 11	ne following are the minute	es of the meet	ing:		
1 It was decided the	t the feedback on ourricul	um should be	collected from the stakeholders		
for the academic yea	ar 2017-18 before 20 April	2018.	confected from the stakeholders		
· · · · · · · · · · · · · · · · · · ·					
2. All HODs will be	collecting students feedba	ck, alumni fee	edback, employers feedback and		
teachers feedback of	their respective departme	nts and forwar	rd the same to the IQAC on or		
before 24 April 2018	3.				
3. The collected data	will be analysed and sugg	estions receive	ed from the stakeholders will be		
forwarded to IQAC.					
7		dimension of the second second			
4. Dr. Shirin Shaikh	will be responsible for ma	king the repor	ts and forwarding the same to		
the IQAC.					
Minutes Dueneued	Mr. Label N. Ch. 911				
Minutes Prepared	Mr. Iqbal N. Shaikh (IQAC Co-ordinator)	Minutes	Prof. Aftab Anwar Shaikh		
by	(IQAC Co-ordinator)	passed by	(Principal)		
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	Se Internal				
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