



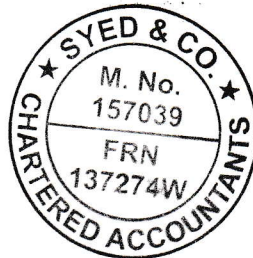
SYED & CO.
CHARTERED ACCOUNTANTS

Syed Mudassar Riaz
M.COM, M.Phil., MBA, M.A,
NET, FCA, CS, CMA, LLB.

TO WHOMSOEVER IT MAY CONCERN

Based on the records produced, checks conducted, information given and explanations offered to us, we do hereby certify that the fixed assets as on 31-12-2020 shown in the scheduled annexed herewith are reconciled with the relevant records maintained by the AKI's Poona College of Arts, Science and Commerce, Pune -411001.


Chartered Accountants





Anjuman Khairul Islam's

POONA COLLEGE OF ARTS, SCIENCE & COMMERCE

- Affiliated to Savitribai Phule Pune University: ID No PU/PN/ASC/023/1970
- Junior College Index No: J-11.15.004
- Government of Maharashtra and Savitribai Phule Pune University Recognized Minority Institute
- UGC - 2(f) & 12 (B) Status • NAAC Re-accredited College • DST - FIST Funded College



K. B. Hidayatullah Road, Camp,
Pune - 411001. (MS), India



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principal@poonacollege.edu.in
www.poonacollege.edu.in

Professor (Dr.) Aftab Anwar Shaikh

M.Com, Ph.D (Busi. Admin.)

PRINCIPAL

Inventory Audit Report

Department of Chemistry

Sr. No.	Particulars	Total numbers	Remarks
1	Fans	21	01 Store room, 02 Physical chem. Research lab, 07 Research lab, 01 corridor, 01 Chemistry Lab. 2, 02 Staff room, 02 Lab. I, 02 (M.Sc. I Lecture Hall), 02 (Seminar Hall), 01 (M.Sc. Lab.).
2	Lights	39	03 Store room, 02 Physical chem. Research lab., 01 Research lab., 09 Chemistry Lab. 2. +02 Corridor + 06 M.Sc. lab + 09 Lab. I. + 07 staff room 18 Research Lab.
3	Cup boards [Wooden]	22	04 Physical chem. Research lab., 18 Post-Graduate Lab.
4	Cup boards [Steel]	04	01 H.O.D. Cabin, 03 Laboratory 3,
5	Stools	24	02 (Store room) 19 (Physical chem. Research lab) 03 (Research lab)
6	Office Table	22	01 Physical chem. Research lab., 05 Post-Graduate Lab., 05 Lab. I., 06 staff room, 02 Chemistry Lab. 2, 02 M.Sc. I lecture hall, 01 Seminar hall.
7	Computer Tables	03	01-HOD cabin, 01-staff room, 01-Physical chemistry lab.
8	Fire extinguisher	05	03 Lab. I., 01 Post-Graduate Lab., 01 research Lab., 01- (04 sand -bucket stand)
9	Notice board	05	02 -corridor, 01- head cabin, -02-staff room
10	Wall Clocks	06	01 Post-Graduate Lab., 01 Lab. I., 01 staff room, 01 Chemistry Lab. 2., 01 corridor, 01 Seminar hall
11	Computer CPU's	05	01-HOD cabin, 02-Staff room, 01-Physical Chemistry research lab, 01-Research lab.
12	Monitors	05	01-HOD cabin, 02-Staff room, 01-Physical Chemistry research lab, 01-Research lab.
13	Keyboards	05	01-HOD cabin, 02-Staff room, 01-Physical Chemistry research lab, 01-Research lab.
14	Mouse	05	01-HOD cabin, 02-Staff room, 01-Physical Chemistry research lab, 01-Research lab.
15	Printers	02	01-HOD cabin, 01-staff room.

Page..... 1

Mr. Iqbal N. Shaikh

Vice Principal & Head
Department of Chemistry
Y & M AKI's Poona College,
of Arts, Science & Commerce, Pune-1.



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M.Com, Ph.D (Busi. Admin.)

PRINCIPAL

16	UPS	01	01
17	Laptops	01	01-H.O.D cabin
18	LCD Projectors	02	01-H.O.D cabin [Movable], 01-Seminar Hall [Mounted]
19	Photocopier Machine	01	Staff room
20	Wooden Chairs	83	03 Physical chem. Research lab., 02 Research lab., 03 Post-Graduate Lab., 03 Lab. I., 12 staff room,
21	Plastic/Cushioned Chairs		27 M.Sc. I lecture hall, 33 (cushioned) Seminar Hall.
22	Revolving chairs	02	[01] HOD cabin, [01] Physical chemistry lab
23	R.O Filter	01	Pantry
24	Refrigerator	02	Research lab
25	Gas cylinder	04	M.Sc. lab, Chemistry Lab. 2, Lab. I
26	Fuming Hood	01	01 Research lab.
27	Podium	01	Seminar Hall
28	Wall Mounted Shelves	19	07 -Staff room (10, 5, 4 & 2 compartments)
			05 - Head Cabin (3.2 & 1 compartments)
			01 - Chemistry Lab. 2.
			05 - Research Lab. (01 compartment)
29	Locker cupboard	02	01-Corridor (5 compartment)
			01-metallic (18 compartment), 01- metallic (05 compartment)
30	Exhaust Fans	13	01 store room, 08 research lab., 03 Lab. I., 01 Chemistry Lab. 2.,
31	Boards	09	01 M.Sc. Lab (Green), 03 Lab. I. (Green), 02 Seminar hall, 02 Chemistry Lab. 2 (green), 01 M.Sc. I lecture room (white).
32	Racks	16	05-Store room, 01 staffroom, 06 Chemistry Lab. 2., 04 Lab. I.

Page 2

H.O.D.

Mr. Iqbal N. Shaikh

Vice Principal & Head
Department of Chemistry
Y & M AKI's Poona College,
of Arts, Science & Commerce, Pune-1.

PRINCIPAL

Principal

**AKI'S Poona College of Arts,
Science & Commerce
Camp, Pune.**



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Professor (Dr.) Aftab Anwar Shaikh

M.Com, Ph.D (Busi. Admin.)

PRINCIPAL

INVENTORY AUDIT REPORT

Department of Political Science

Sr. No.	Particulars	In Stock (nos.)	Remarks
1	Fans	01	
2	Lights	01	
3	Wooden cupboards	00	
4	Steel cupboards	01	
5	Stools	00	
6	Office Tables	03	
7	Computer Tables	00	
8	Fire extinguishers	00	
9	Notice boards	00	
10	Wall Clocks	00	
11	Computer CPU's	01	Not working properly
12	Monitors	01	
13	Keyboards	01	
14	Mouse	01	
15	Printers	01	Not in good condition
16	UPS	01	
17	Laptops	00	
18	LCD Projectors	00	
19	Photocopier Machines	00	
20	Wooden Chairs	00	
21	Plastic Chairs	02	
22	Revolving Chairs	03	
23			
24			
25			

Head

Department of Political Science
AKI's Poona College of Arts, Science & Commerce
Camp, Pune-411001

Principal

Principal
AKI'S Poona College of Arts,
Science & Commerce



1970 - 2020

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Professor (Dr.) Aftab Anwar Shaikh

M.Com, Ph.D (Busi. Admin.)

PRINCIPAL

INVENTORY AUDIT REPORT

Department of English and Postgraduate Center

Sr. No.	Particulars	In Stock (nos.)	Remarks
1	Fans	01	
2	Lights	01	
3	Wooden cupboards	00	
4	Steel cupboards	02	
5	Stools	00	
6	Office Tables	01	
7	Computer Tables	01	
8	Fire extinguishers	00	
9	Notice boards	01	
10	Wall Clocks	01	
11	Computer CPU's	02	
12	Monitors	02	
13	Keyboards	02	1 Keyboard is faulty
14	Mouse	02	
15	Printers	01	
16	UPS	01	Not working
17	Laptops	00	
18	LCD Projectors	00	
19	Photocopier Machines	00	
20	Wooden Chairs	00	
21	Plastic Chairs	02	
22	Revolving Chairs	01	
23			
24			
25			

Z. Merchant

Ms. Zeena B. Merchant

Associate Professor & Head
Department of English
& Postgraduate Center

Poona College of Arts, Science
& Commerce, Camp, Pune - 1

[Signature]
Principal

Principal
AKI'S Poona College of Arts,
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Camp, Pune.



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M.Com, Ph.D (Busi. Admin.)

PRINCIPAL

INVENTORY AUDIT REPORT

Department of ECONOMICS

Sr. No.	Particulars	In Stock (nos.)	Remarks
1	Fans	01	
2	Lights	02	
3	Wooden cupboards	—	
4	Steel cupboards	01	Not in good condition
5	Stools	—	
6	Office Tables	01	Not in good condition
7	Computer Tables	01	
8	Fire extinguishers	—	
9	Notice boards	—	
10	Wall Clocks	—	
11	Computer CPU's	01	
12	Monitors	01	Not working Properly
13	Keyboards	01	
14	Mouse	01	
15	Printers	01	
16	UPS	—	
17	Laptops	01	
18	LCD Projectors	—	
19	Photocopier Machines	—	
20	Wooden Chairs	—	
21	Plastic Chairs	03	
22	Revolving Chairs	01	Not in good condition
23	Book Shelf	01	Not in Good Condition
24			
25			

[Signature]
15/09/21

Head

Postgraduate Dept. of Economics

AKI's Poona College of Arts, Science & Commerce,
Camp, Pune - 411 001.

[Signature]
Principal

Principal

**AKI'S Poona College of Arts,
Science & Commerce
Camp, Pune**



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Professor (Dr.) Aftab Anwar Shaikh

M.Com, Ph.D (Busi. Admin.)

PRINCIPAL

INVENTORY AUDIT REPORT

Department of Urdu, Arabic & Persian

Sr. No.	Particulars	In Stock (nos.)	Remarks
1	Fans	—	
2	Lights	—	
3	Wooden cupboards	—	
4	Steel cupboards	1	in Good Condition
5	Stools	1	" " "
6	Office Tables	—	
7	Computer Tables	1	" " "
8	Fire extinguishers	—	
9	Notice boards	—	
10	Wall Clocks	—	
11	Computer CPU's	1	in Working Condition
12	Monitors	1	" "
13	Keyboards	1	" "
14	Mouse	1	" "
15	Printers	1	" "
16	UPS	—	
17	Laptops	—	
18	LCD Projectors	—	
19	Photocopier Machines	—	
20	Wooden Chairs	—	
21	Plastic Chairs	—	
22	Revolving Chairs	—	
23	Book Shelf	1	in Good Condition
24			
25			

Head

Khan Moinuddin
Head of the Department
Urdu, Arabic, Persian, And Post Graduate Centre
Poona College of Art, Science & Commerce
Camp, Pune - 1.

Principal

Principal
AKI'S Poona College of Arts,
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Professor (Dr.) Aftab Anwar Shaikh

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PRINCIPAL

INVENTORY AUDIT REPORT

Department of NCC

Sr. No.	Particulars	In Stock (nos.)	Remarks
1	Fans	01	
2	Lights	01	
3	Wooden cupboards	—	
4	Steel cupboards	01	
5	Stools	—	
6	Office Tables	01	
7	Computer Tables	—	
8	Fire extinguishers	—	
9	Notice boards	—	
10	Wall Clocks	—	
11	Computer CPU's	—	
12	Monitors	—	
13	Keyboards	—	
14	Mouse	—	
15	Printers	—	
16	UPS	—	
17	Laptops	—	
18	LCD Projectors	—	
19	Photocopier Machines	—	
20	Wooden Chairs	—	
21	Plastic Chairs	10	
22	Revolving Chairs	—	
23			
24			
25			

Head

Dr. SK Mohammad Shakir
Care Taker Officer
3 Mah Naval NCC Division III

Principal

Principal
AKI'S Poona College of Arts,
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Professor (Dr.) Aftab Anwar Shaikh

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PRINCIPAL

INVENTORY AUDIT REPORT

Department of Hindi

Sr. No.	Particulars	In Stock (nos.)	Remarks
1	Fans	01	
2	Lights	02	
3	Wooden cupboards	—	
4	Steel cupboards	01	
5	Stools	—	
6	Office Tables	01	
7	Computer Tables	01	
8	Fire extinguishers	—	
9	Notice boards	—	
10	Wall Clocks	—	
11	Computer CPU's	01	
12	Monitors	01	
13	Keyboards	01	
14	Mouse	01	
15	Printers	01	
16	UPS	—	
17	Laptops	—	
18	LCD Projectors	—	
19	Photocopier Machines	—	
20	Wooden Chairs	—	
21	Plastic Chairs	01	
22	Revolving Chairs	01	
23			
24			
25			

Head

Shaikh A. Shaikh
Head Department of Hindi
AKI'S Poona College Of Arts, Science &
Commerce, Camp, Pune

Principal

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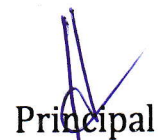
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INVENTORY AUDIT REPORT

Department of IEDC & BBA

Sr. No.	Particulars	In Stock (nos.)	Remarks
1	Fans	03	wall mounted fans
2	Lights	06	2 LED Tubelights and 4 LED round lights
3	Wooden cupboards	02	
4	Steel cupboards	00	
5	Stools	00	
6	Office Tables	01	
7	Computer Tables	01	
8	Fire extinguishers	00	
9	Notice boards	00	
10	Wall Clocks	00	
11	Computer CPU's	01	
12	Monitors	01	
13	Keyboards	01	
14	Mouse	01	
15	Printers	01	
16	UPS	01	
17	Laptops	00	
18	LCD Projectors	00	
19	Photocopier Machines	00	
20	Wooden Chairs	00	
21	Plastic Chairs	04	
22	Revolving Chairs	01	
23			
24			
25			


Head


Principal

Principal
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Professor (Dr.) Aftab Anwar Shaikh

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PRINCIPAL

INVENTORY AUDIT REPORT

Department of MATHEMATICS

Sr. No.	Particulars	In Stock (nos.)	Remarks
1	Fans	02	In working condition.
2	Lights	04	"
3	Wooden cupboards	01	"
4	Steel cupboards	03	"
5	Stools	01	"
6	Office Tables	01	"
7	Computer Tables	04	"
8	Fire extinguishers	00	"
9	Notice boards	02	"
10	Wall Clocks	02	"
11	Computer CPU's	04	"
12	Monitors	05	"
13	Keyboards	04	"
14	Mouse	04	"
15	Printers	01	"
16	UPS	01	"
17	Laptops	01	"
18	LCD Projectors	01	"
19	Photocopier Machines	00	"
20	Wooden Chairs	00	"
21	Plastic Chairs	07	"
22	Revolving Chairs	01	"
23	Steel Book Case	01	"
24	White board	01	"
25	Extension board	02	"


Head

Head Department of Mathematics

Anjuman Khairul Islam's
Poona College
of Arts, Science and Commerce,
Camp, Pune - 411001


Principal

Principal
AKI'S Poona College of Arts,
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Professor (Dr.) Aftab Anwar Shaikh

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PRINCIPAL

INVENTORY AUDIT REPORT

Department of *Library & Information Science*

Sr. No.	Particulars	In Stock (nos.)	Remarks
1	Fans	14	
2	Lights	51	
3	Wooden cupboards	03	
4	Steel cupboards	152	
5	Stools	15	
6	Office Tables	03	
7	Computer Tables	02	
8	Fire extinguishers	01	
9	Notice boards	01	
10	Wall Clocks	01	
11	Computer CPU's	14	
12	Monitors	10	
13	Keyboards	10	
14	Mouse	09	
15	Printers	04	
16	UPS	02	
17	Laptops	00	
18	LCD Projectors	00	
19	Photocopier Machines	00	
20	Wooden Chairs	61	
21	Plastic Chairs	50	
22	Revolving Chairs	04	
23	<i>Mobile Jammer</i>	01	
24			
25			

Mahamud Ali
Head
Librarian

Poona College
Camp, Pune-411 001

Aftab Anwar Shaikh
Principal

Principal
AKI'S Poona College of Arts,
Science & Commerce
Camp, Pune.



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Professor (Dr.) Aftab Anwar Shaikh

M.Com, Ph.D (Busi. Admin.)

PRINCIPAL

INVENTORY AUDIT REPORT

Department of Gymkhana

Sr. No.	Particulars	In Stock (nos.)	Remarks
1	Fans	05	working in good condition
2	Lights	14	working in good condition
3	Wooden cupboards	04	
4	Steel cupboards	01	
5	Stools	03	
6	Office Tables	03	
7	Computer Tables	02	
8	Fire extinguishers	—	
9	Notice boards	—	
10	Wall Clocks	01	
11	Computer CPU's	03	
12	Monitors	03	
13	Keyboards	03	
14	Mouse	03	
15	Printers	01	
16	UPS	01	
17	Laptops	—	
18	LCD Projectors	—	
19	Photocopier Machines	—	
20	Wooden Chairs	02	
21	Plastic Chairs	15	
22	Revolving Chairs	03	working in good condition
23			
24			
25			

Head

Dr. AIYAZ H. SHAIKH

Head

Department of Physical Education

Principal

Principal

AKI'S Poona College of Arts,
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Camp, Pune.



Anjuman Khairul Islam's

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Professor (Dr.) Aftab Anwar Shaikh

M.Com, Ph.D (Busi. Admin.)

PRINCIPAL

INVENTORY AUDIT REPORT

Department of Electronic Science

Sr. No.	Particulars	In Stock (nos.)	Remarks
1	Fans	25	
2	Lights	51	
3	Wooden cupboards	46	
4	Steel cupboards	11	
5	Stools	62	
6	Office Tables	08	
7	Computer Tables	01	
8	Fire extinguishers	02	
9	Notice boards	04	
10	Wall Clocks	04	03 Analog + 01 Digital
11	Computer CPU's	40	
12	Monitors	43	
13	Keyboards	42	
14	Mouse	24	
15	Printers	05	
16	UPS	02	
17	Laptops	02	
18	LCD Projectors	02	
19	Photocopier Machines	Nil	
20	Wooden Chairs	05	
21	Plastic Chairs	57	
22	Revolving Chairs	03	
23	white boards	05	
24			
25			

Prof. (Dr.) Aftab Anwar Shaikh
H.O.D. (Electronics) & Vice-Principal (PG & Research)
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Principal
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INVENTORY AUDIT REPORT

Department of STATISTICS

Sr. No.	Particulars	In Stock (nos.)	Remarks
1	Fans	03	
2	Lights LED	06	
3	Wooden cupboards	03	
4	Steel cupboards	01	Small size
5	Stools	31	Wooden
6	Office Tables	04	
7	Computer Tables	10	
8	Fire extinguishers	01	
9	Notice boards	02	One wooden & one soft-board inside
10	Wall Clocks	02	
11	Computer CPU's	27	
12	Monitors	27	
13	Keyboards	27	
14	Mouse	27	
15	Printers	01	
16	UPS	01	3-4 hours backup with 15 batteries
17	Laptops	NIL	
18	LCD Projectors	01	
19	Photocopier Machines	NIL	
20	Wooden Chairs	05	
21	Plastic Chairs	03	
22	Revolving Chairs	NIL	Large size in lab. & small size in dept.
23	White board	02	
24	Green glass board	01	
25	Steel book-shelf	01	
26	Calculators	25	
27	External CD-drive	01	

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INVENTORY AUDIT REPORT Department of BBA (CA)

Sr. No.	Particulars	In Stock (nos.)	Remarks
1	Fans	06	
2	Lights	12	
3	Wooden cupboards	01	
4	Steel cupboards	—	
5	Stools	—	
6	Office Tables	—	
7	Computer Tables	06	
8	Fire extinguishers	—	
9	Notice boards	01	
10	Wall Clocks	—	
11	Computer CPU's	17	
12	Monitors	19	
13	Keyboards	19	
14	Mouse	19	
15	Printers	04	
16	UPS	01	
17	Laptops	—	
18	LCD Projectors	01	
19	Photocopier Machines	—	
20	Wooden Chairs	—	
21	Plastic Chairs	45	
22	Revolving Chairs	—	
23			
24			
25			


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INVENTORY AUDIT REPORT

Department of Computer Science

Sr. No.	Particulars	In Stock (nos.)	Remarks
1	Fans	15	
2	Lights	27	
3	Wooden cupboards	42	
4	Steel cupboards	03	
5	Stools	NIL	
6	Office Tables	05	
7	Computer Tables	12	
8	Fire extinguishers	02	
9	Notice boards	06	
10	Wall Clocks	03	
11	Computer CPU's	106	
12	Monitors	106	
13	Keyboards	106	
14	Mouse	106	
15	Printers	11	
16	UPS	10	
17	Laptops	01	
18	LCD Projectors	03	
19	Photocopier Machines	NIL	
20	Wooden Chairs	NIL	
21	Plastic Chairs	122	
22	Revolving Chairs	10	
23			
24			
25			

Head

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Dept. of Computer Science
Poona College, Camp
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INVENTORY AUDIT REPORT

Department of BOTANY

Sr. No.	Particulars	In Stock (nos.)	Remarks
1	Fans	08	
2	Lights	13	
3	Wooden cupboards	07	
4	Steel cupboards	05	
5	Stools	50	
6	Office Tables	01	
7	Computer Tables	03	
8	Fire extinguishers	NIL	
9	Notice boards	02	
10	Wall Clocks	01	
11	Computer CPU's	02	
12	Monitors	02	
13	Keyboards	02	
14	Mouse	02	
15	Printers	02	
16	UPS	02	
17	Laptops	NIL	
18	LCD Projectors	01	
19	Photocopier Machines	NIL	
20	Wooden Chairs	10	
21	Plastic Chairs	04	
22	Revolving Chairs	01	
23			
24			
25			

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Dept. Of Botany

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Department of PHYSICS

Sr. No.	Particulars	In Stock (nos.)	Remarks
1	Fans	21	
2	Lights	26	
3	Wooden cupboards	05	
4	Steel cupboards	18	
5	Stools	102	
6	Office Tables	04	
7	Computer Tables	03	
8	Fire extinguishers	Nil	
9	Notice boards	03	
10	Wall Clocks	03	
11	Computer CPU's	13	
12	Monitors	13	
13	Keyboards	13	
14	Mouse	13	
15	Printers	02	
16	UPS	01	
17	Laptops	Nil	
18	LCD Projectors	02	
19	Photocopier Machines	Nil	
20	Wooden Chairs	06	
21	Plastic Chairs	21	
22	Revolving Chairs	03	
23	Scanner	01	
24			
25			

Haw

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Head Department of Physics
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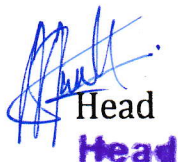
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INVENTORY AUDIT REPORT

Department of Zoology

Sr. No.	Particulars	In Stock (nos.)	Remarks
1	Fans	12	
2	Lights	35	
3	Wooden cupboards	09	
4	Steel cupboards	07	
5	Stools	82	
6	Office Tables	07	
7	Computer Tables	03	
8	Fire extinguishers	01	
9	Notice boards	02	
10	Wall Clocks	03	
11	Computer CPU's	04	
12	Monitors	04	
13	Keyboards	04	
14	Mouse	04	
15	Printers	02	
16	UPS	-	
17	Laptops	-	
18	LCD Projectors	03	
19	Photocopier Machines	-	
20	Wooden Chairs	13	
21	Plastic Chairs	02	
22	Revolving Chairs	01	
23			
24			
25			


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Department of Zoology
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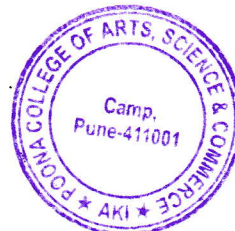
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INVENTORY AUDIT REPORT COLLEGE EXAMINATION OFFICE

Sr. No.	Particular	In Stock (nos.)	Remarks
1	Fan	01	working condition
2	Air Conditioner	01	working condition
3	Led Tube	02	working condition
4	Wood robe Cupboard	NIL	NIL
5	Steel Cupboard	01	working condition
6	Stools	NIL	NIL
7	Office Table	02	working condition
8	Computer Table	01	working condition
9	Fire Extinguishers	NIL	NIL
10	Notice Board	NIL	NIL
11	Wall Clock	01	working condition
12	Computer CPU	02	working condition
13	Monitor	02	working condition
14	Key Board	02	working condition
15	Mouse	02	working condition
16	1020 Printer	01	working condition
17	UPS	02	01working condition / 01 not working condition
18	Laptop HP	NIL	NIL
19	LCD Projectors	NIL	NIL
20	Xerox Machine	01	working condition
21	Wooden Chairs	02	working condition
22	Plastic Chairs	05	working condition
23	Revolving Chairs	01	working condition
24	Telephone Instruments	01	working condition
25	Riso Machine Printing	01	working condition

Vam

CEO Examination Department
C.E.O.
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[Signature]

Principal
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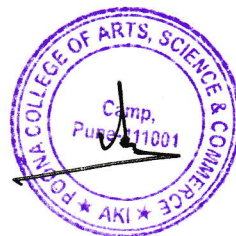
Professor (Dr.) Aftab Anwar Shaikh


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INVENTORY AUDIT REPORT SECTION OF SENIOR COLLEGE EXAMINATION

Sr. No.	Particular	In Stock (nos.)	Remarks
1	Fan	04	Good working condition
2	Led Tube	08	working condition
3	Wood robe Cupboard	09	working condition
4	Steel Cupboard	06	working condition
5	Stools	02	working condition
6	Office Table	03	working condition
7	Computer Table	02	working condition
8	Fire Extinguishers	NIL	NIL
9	Notice Board	01	working condition
10	Wall Clock	01	working condition
11	Computer CPU	05	working condition
12	Monitor	05	working condition
13	Key Board	05	working condition
14	Mouse	05	working condition
15	1020 Printer	03	working condition
16	UPS	04	02 working condition / 02 not working condition
17	Laptop HP	01	working condition
18	LCD Projectors	NIL	NIL
19	Xerox Machine	01	working condition
20	Wooden Chairs	04	working condition
21	Plastic Chairs	03	working condition
22	Revolving Chairs	01	working condition
23	Telephone Instruments	02	working condition
24	Water Dispenser	01	not working condition


Head




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