



Anjuman Khairul Islam's

POONA COLLEGE OF ARTS, SCIENCE & COMMERCE

- Affiliated to Savitribai Phule Pune University: ID No PU/PN/ASC/023/1970
- Junior College Index No: J-11.15.004
- Government of Maharashtra and Savitribai Phule Pune University Recognized Minority Institute
- UGC - 2(f) & 12 (B) Status • NAAC Re-accredited College • DST - FIST Funded College



K. B. Hidayatullah Road, Camp,
Pune - 411001. (MS), India



+91-20-2645 4240 / 2644 6319.



www.poonacollege.edu.in
principal@poonacollege.edu.in

Professor (Dr.) Aftab Anwar Shaikh

M.Com, Ph.D (Busi. Admin.)

PRINCIPAL



+91 98226 21579



dranwarshaikh@gmail.com

CRITERION- V

KEY INDICATOR	5.1 Student Support
METRIC NO.	5.1.5

- The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

GRIEVANCE RECEIVED FROM STUDENTS

Amina Chivalkar
Flat no. 603, C1 Block
Sunshree Society, N/8
Kondhwa, Pune-48.
C.no. 8433811167

16th July '18

To,
The vice principal of AKI's Poona College of
Senior department.

Respected Sir,

I am a student of FY. Bsc div-B, this letter is in
regards to the vice principal position for the
senior college of AKI's Poona College.

Sir, the subjects that I have chosen up in B.sc is
the group CBZG as it is a course of my interest.
I do have the knowledge that the time table has
been set but as I'm no longer a physics student,
I always come across a free lecture in between
12-30 to 1:20 pm. It's just a humble request if
both the lectures of Physics and Geology could be
held simultaneously in different hall as daily room
no. 39 is available during these hours.

The reason for me to approach you with
this reason/problem is because I'm trying out
for a civil service exam by the end of my graduation
and the study for it is hard core.

Every minute is important for me and the off lecture (i.e. physics) has provided me with less time to study as the environment does not suit here due to many students fooling around.

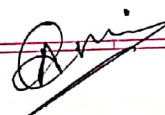
Lastly, being a muslim I and all others do offer our prayers in the prayers room that resides in the canteen. But the surrounding that has been occupying for years isn't suited for prayers. There are presence of many girls who joke around, chat, speak loudly on call or even with friends causing great disturbance in prayers. I truly do believe that a salah room is a place where we can devote our time in goodness but having such environment isn't a good thing. An initiative must be taken to banned girls from entering the salah room unless prayers is to be performed.

I would be obliged if you would want me to have a word about this in person.

There is one more concern of mine but I am not comfortable in explaining to you sir, because I don't want to get the matter in my hands, but surely I'll be glad to let you know about it in person.

Kindly grant me pardon if my approach have not been right and take my request under consideration.

Thank you



To
Chairman
Grievances committee.
Poona college.

Subject → Application for facility of photo-copies
of answer books.

I Zeenat Sayyed of Fy. Bsc. student of poona college begin to say that it would be a great favour if the management of Aki's poona college would help all the student with the photo-copy of answer sheets (Fy. Bsc-2015-16). It would be a great helpful for all student to recognized their mistakes

I thereby request you to provide us with the photo-copies of your answer sheets as soon as possible.

Thanking you

your's faithfully
Zeenat Sayyed.
Roll no: JJ

To,
Chairman
Grievances Committee,
Poona College,

Subject :- Request to provide additional
counter for fees.

I'm Sayyed Juveriya Nasir studying in SY. Bsc
in Poona College. humble request to you as per
above subject provide a additional counter for
fees for girls.

Your faithfully,
Sayyed Juveriya
~~Juveriya~~

To
Chairman
Grievances committee
Poona college

Subject → Application for facility of photo-copies of answer books

I Rukhsar Fatima of Fy. Bsc, student of Poona college begin to say that, it would be a great favour if the mangement of AKI's poona college would help all the student with the photo-copy of answer sheets (Fy. B:sc-2015-16). It would be a great helpful for all student to recoganized their mistakes.

I thereby request you to provide us with the photo-copies of our answer sheets as soon as possible.

Thanking you

Yours faithfully
Rukhsar Fatima
Roll no. -

To
The chairman,
Grievances Committee,
Poona College

Subject :- To provide additional light in
hall number 31, 36, 38.

Respected Sir,

I Miss. Khansa studying in S.Y.B.Sc
request you to provide light and fans in
the classrooms 31, 36, 38 as there are no
sufficient lights and fans, as it becomes difficult
for students visibility.

Yours faithfully
Khansa Momin
Khansa Momin

Roll No -

To
The Chairman
Grievances Committee
Poona College.

Subject: Lectures of Environmental Awareness
course to be conducted in Morning
hours.

Respected Sir,

I Iaman Shaikh, studying in S.Y. BSc. academic
Year 2015-2016, We have a course of Environmental
Awareness. the lectures are kept in Evening session
But for our convenience I request you to kindly
keep it in Morning time. I will be obliged.
if you do the needful.

Thanking You.

Yours faithfully

Iaman Shaikh

Shaikh Iaman
Roll No.:

To
The Chairman,
Grievances committee,
Poona College

Subject: Extension in timing of reading room of
college library.

Respected Sir,

I Miss. Inshirah Khan studying in
T.Y. BSc zoology request you to kindly extend the
library hours for all students so that it benefits
one & all as all students are unable to
use library according to their college hours.

Yours faithfully

Inshirah Khan

Inshirah

Roll no - 5660

To,
The chairman,
Grievances Committee,
Poona College,

Subject : Extention in timing of reading
room of college library.

Respected Sir,

I Miss. Mariam. P. Ruman, Studying in
T.Y. Bsc (Zoology) in acedemic year 2018-2019,
request you to kindly extend the library hours for
all students so that it benefits one and all as
all students are unable to use library according
to their college hours.

Thanking you,

Yours faithfully

Ruman

Mariam Ruman.

Roll no - 5651

To,
The chairman,
Student's grievance committee

Sub:- Application for change in class time.

Respected Sir,

I the S.Y.Bsc student from div. B with Roll NO:- K-0518 writing this application for change in class timings of E.V.S. lecture.

As we all are suffering and facing problems as we don't reach home early and we don't get enough time for studying. As the practical schedule is tiresome as it is from 2pm - 5:30 pm.

I request you to change old time 6pm - 7 p.m. to new time ie. from 1pm - 2pm. We shall be very grateful to you.

Awaiting for a positive response.

Yours Sincerely
Shaikh Nasreen Abdullah
Roll NO:- K-0518

Shaikh

13th June '2016

To,
The Chairman,
Students' Grievance Committee

Subject: Facility for filling online admission form

Respected Sir,

I, Ms. Bushra Shaikh student of S.Y.BSc div-B (Roll No: K-0515) has written this letter to kindly request you to organise facility for filling online admission form in the college premises itself as we have been facing issues to fill up the same in cyber cafe.

There are various issues faced by the students regarding details of the forms, server problems. Instead we can get help from the college itself.

So, I kindly request you to look into the matter. Thanking you in anticipation.

Yours Sincerely,
Bushra Shaikh
K-0515

Shaikh

To,
The Chairman
Students grievance committee

Subject: Regarding message circulation

Respected sir,

I, miss Sufiya Khan student of S.Y. BSc
div-B (Roll NO: K-0509) write this letter to
convey an important request from behalf
of all students.

It is about, that we can get any
important message or notice through SMS.
It is very convenient for all of us if we
start to get crucial details digitally.

It's a humble request to kindly look
after this issue.

Yours faithfully,

SUFIYA KHAN
SYBSc-B (K-0509)

