



Anjuman Khairul Islam's

POONA COLLEGE OF ARTS, SCIENCE & COMMERCE

- Affiliated to Savitribai Phule Pune University: ID No PU/PN/ASC/023/1970
- Junior College Index No: J-11.15.004
- Government of Maharashtra and Savitribai Phule Pune University Recognized Minority Institute
- UGC - 2(f) & 12 (B) Status • NAAC Re-accredited College • DST - FIST Funded College



K. B. Hidayatullah Road, Camp,
Pune - 411001. (MS), India



+91-20-2645 4240 / 2644 6319.



www.poonacollege.edu.in
principal@poonacollege.edu.in

Professor (Dr.) Aftab Anwar Shaikh

M.Com, Ph.D (Busi. Admin.)

PRINCIPAL



+91 98226 21579



dranwarshaikh@gmail.com

CRITERION- VI

KEY INDICATOR	6.3 Faculty Empowerment Strategies
METRIC NO.	6.3.1

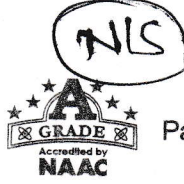
- The institution has effective welfare measures for teaching and non-teaching staff

SALARY ADVANCES AND FINANCIAL ASSISTANCE TO TEACHING STAFF

(Sample Documents)



Anjuman Khairul Islam's
POONA COLLEGE
OF ARTS, SCIENCE & COMMERCE
(Affiliated to University of Pune)



Paid to Moinuddin Khan S 19-10-18

K.B. Hidayatullah Road, Camp, Pune - 411001. Tel. : 020-26454240 / 26446319

PARTICULARS	Rs.	Ps.	Date
Cash / Cheque No. 000069			09/10/2018
Being amount paid towards	800000		Voucher No.
loan against salary as per			Debit A/c <u>loan k</u>
attached sanction mail copy			<u>advances.</u>
			Cash Folio No.
			Petty Cash Folio No.
			Ledger Folio No.
			Remarks
₹ Eight Lacs only.			
TOTAL	800000		

Gen.Sec./ Trustee

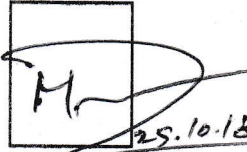
Principal

Accountant

H.O.D.

Registrar

Receiver's Signature


25.10.18

From,
Mr. Khan Moinuddin
Vice-Principal Arts & Head,
Dept. of Urdu Arabic & Persian
Poona College,
Camp, Pune – 411 001.

To,
The Principal,
Poona College of Arts, Sci. & Comm.,
Camp, Pune-411 001.
Aurangabad.

Sub: Financial Assistance for wife's treatment.

Respected Sir,


I the undersigned would like to inform you that my wife was hospitalized and undergone surgery due to severe paralysis attack on 15th Sept. 2018. Still she is in Intensive Care Unit (ICU) under observation.

Expected expenditure for her treatment including surgery, ICU charges, medicines & doctor's fees would be approx. Rs. 8,00,000/-. I am unable to manage this much amount as I am the only earning person in my family.

Therefore, I, most humbly request you to kindly provide me financial assistance of Rs. 8,00,000/- on loan basis for my wife's treatment. I will refund the same in monthly installment of Rs. Rs. 40,000/- per month. I will be ever grateful to you for your kind act.

Thanking you in anticipation.

Yours sincerely,


(Mr. Khan Moinuddin)
Vice-Principal Arts &
H.O.D. Urdu, Arabic & Persian

Y & M Anjuman Khairul Islam's

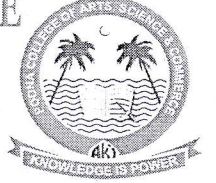
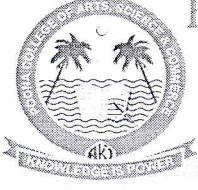
POONA COLLEGE OF ARTS, SCIENCE AND COMMERCE

(Affiliated to Savitribai Phule Pune University: ID No. PU/PN/ASC/023/1970)

K.B. Hidayatullah Road, Camp, Pune - 411001. Maharashtra, India

Tel.: +91-20-26454240 / 26446319. Fax: +91-20-26453707

Email : principal@akipoonacollege.ac.in Website:www.akipoonacollege.ac.in



Ref: PC/SC/Fin. Assistant/ 82 /2018-19

Date :22/09/2018

To,

Hon. Hani Ahmed Farid,

Gen. Secretary,

Y & M Anjuman Khairul Islam,

Mumbai.

Subject: Forwarding of application of Mr. Khan Moinuddin for financial assistance.

Respected Sir,

I am forwarding herewith an application received from Mr. Khan Moinuddin, Vice-Principal Arts & Head, Dept. of Urdu, Arabic & Persian for getting financial assistance for treatment of her wife who has hospitalized and undergone surgery due to severe paralysis attack.

In this regard, management may take any suitable decision.

Thanking you,

Yours faithfully,

(Dr. Aftab Anwar Shaikh)

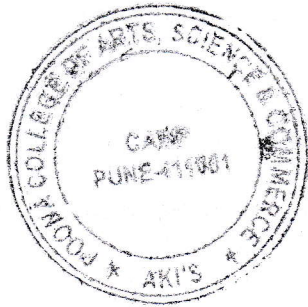
Principal

Principal

Poona College of Arts, Science & Commerce

Camp, Pune-411 001

Principal Office



10/8/2018

Gmail - Application of Mr. Moinuddin Khan, vice Principal for grant of Financial Assistance of Rupees, Eight Lacs



Dr Anwar Shaikh <dranwarshaikh@gmail.com>

Application of Mr. Moinuddin Khan, vice Principal for grant of Financial Assistance of Rupees, Eight Lacs

2 messages

YateemKhana Madrasa <yateemkhanaaki@gmail.com>
To: Dr Anwar Shaikh <dranwarshaikh@gmail.com>

Mon, Sep 24, 2018 at 4:49 PM

This has reference to your letter dated 22.09.2018 and enclosed application of Mr. Moinuddin Khan, vice Principal for grant of Financial Assistance of Rupees, Eight Lacs for wife's treatment, repayable @ Rs.40,000/- per month.

The request made has been approved subject to production of an affidavit on a Stamp Paper of Rs.100/-

(Syed Naseeruddin)
Admin Officer (Gen)

Y. & M. Ajuman Khairul Islam, H.O.,

Baitul Aman Co-operative Housing Society Limited, 1st Floor, 2nd Maulana Azad Road, Hasrat Mohani Chowk, Nagpada, Mumbai - 400 008.

: 23094389 / 23010931 / 23091221, E-mail: yateemkhanaaki@gmail.com

: Please don't print this e-mail unless you really need to.

Dr Anwar Shaikh <dranwarshaikh@gmail.com>
To: Shafikh Shaikh <shaikhshafikh@gmail.com>

Fri, Sep 28, 2018 at 5:51 PM

[Quoted text hidden]

Dr. Anwar Shaikh,
+91 9822621579
dranwarshaikh@gmail.com

AKC
Before a Cheque
Subject to affidavit
01/10/2018

Verified
Remark if any
Accountant Sign.



Anjuman Khairul Islam's
POONA COLLEGE
 OF ARTS, SCIENCE & COMMERCE
 (Affiliated to University of Pune)



U/A
 UBI

Paid to DR. Shaikh Shafikh

31/10/19

K.B. Hidayatullah Road, Camp, Pune - 411001. Tel. : 020-26454240 / 26446319

PARTICULARS	Rs.	Ps.
Cash / Cheque No. 127683		
Being amount paid towards	35000	
Loan against monthly salary	/	
as per management approval		
mail copy attached.		
₹ <u>Thirty Five Thousand only.</u> TOTAL	35000	

Date 21/10/2019
 Voucher No. _____
 Debit A/c _____
 Cash Folio No. _____
 Petty Cash Folio No. _____
 Ledger Folio No. _____
 Remarks _____

Gen.Sec./ Trustee

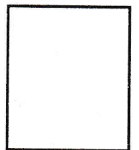
Principal

Accountant

H.O.D.

Registrar

Receiver's Signature





Dr. Majeed Mulla <majeedmulla64@gmail.com>

Fwd: reg ubaid loan

YateemKhana Madrasa <yateemkhanaaki@gmail.com>
To: "Dr. Majeed Mulla" <majeedmulla64@gmail.com>

Fri, Mar 6, 2020 at 4:10 PM

approved



Y. & M. Ajuman Khairul Islam, H.O.,

**Baitul Aman Co-operative Housing Society Limited, 1st Floor, 2nd Maulana
Azad Road, Hasrat Mohani Chowk, Nagpada, Mumbai – 400 008.**

:☎ : 23094389 / 23010931 / 23091221, E-mail: yateemkhanaaki@gmail.com

:✉ : Please don't print this e-mail unless you really need to.

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Anjuman Khairul Islam's
POONA COLLEGE
 OF ARTS, SCIENCE & COMMERCE
 (Affiliated to University of Pune)



U/A
 UBE

8/13/9/19

Paid to Dr. Shaikh Shafiqh

K.B. Hidayatullah Road, Camp, Pune - 411001. Tel. : 020-26454240 / 26446319

PARTICULARS	Rs.	Ps.
Cash / Cheque No. 127623		
Being amount paid towards	35000	
loan against monthly salary	/	
as per management approval		
meal copy attached.		
₹ Thirty Five Thousand only. TOTAL	35000	

Date 07/09/2019
 Voucher No. _____
 Debit A/c _____
 Cash Folio No. _____
 Petty Cash Folio No. _____
 Ledger Folio No. _____
 Remarks _____

Gen.Sec./ Trustee

Principal

Accountant

H.O.D.

Registrar

Receiver's Signature

9/7/2019

Gmail - Fwd: Dr. Shafik Shaikh - for a monthly Salary Loan of Rs.35000/- has been approved.

M Gmail

Dr. Majeed Mulla <majeedmulla64@gmail.com>

Fwd: Dr. Shafik Shaikh - for a monthly Salary Loan of Rs.35000/- has been approved.

1 message

Shafikh Shaikh <shaikhshafikh@gmail.com>
To: "Pc Dr. Majeed Mulla" <majeedmulla64@gmail.com>

Sat, Sep 7, 2019 at 1:49 AM

Y/N

----- Forwarded message -----

From: **Shafikh Shaikh** <shaikhshafikh@gmail.com>
Date: Fri, Sep 6, 2019, 12:08 PM
Subject: Fwd: Dr. Shafik Shaikh - for a monthly Salary Loan of Rs.35000/- has been approved.
To: Iqbal Shaikh <shaikhqbaln@gmail.com>

----- Forwarded message -----

From: **YateemKhana Madrasa** <yateemkhanaaki@gmail.com>
Date: Fri, Sep 6, 2019, 11:48 AM
Subject: Dr. Shafik Shaikh - for a monthly Salary Loan of Rs.35000/- has been approved.
To: Dr Anwar Shaikh <dranwarshaikh@gmail.com>
Cc: Shafikh Shaikh <shaikhshafikh@gmail.com>

The request made by Dr. Shafik Shaikh, Asstt. Professor Deptt. of Botany for a monthly Salary Loan of Rs.35000/- has been approved.

The undertaking (in original) and the PDCs (5) are sent to you for your record. This salary Loan is recoverable @ Rs.35000/- per month as soon as his apptt. is approved by the Deptt.

(Syed Naseeruddin)
Admin. Officer (Gen)

CC to :

1. Shafik Shaikh, Asstt Professor, Deptt. of Botany, Poona College.

Y. & M. Ajuman Khairul Islam, H.O.,

Baitul Aman Co-operative Housing Society Limited, 1st Floor, 2nd Maulana
Azad Road, Hasrat Mohani Chowk, Nagpada, Mumbai - 400 008.

:☎ : 23094389 / 23010931 / 23091221, E-mail: yateemkhanaaki@gmail.com

:📧 : Please don't print this e-mail unless you really need to.

A/c's To Pay

Principal

Verified
Remark if any

Accountant Sign.



Anjuman Khairul Islam's
POONA COLLEGE
OF ARTS, SCIENCE & COMMERCE
(Affiliated to University of Pune)



U/A
UBI

10/10/19

Paid to Dr. Shafikh Shaikh

K.B. Hidayatullah Road, Camp, Pune - 411001. Tel. : 020-26454240 / 26446319

PARTICULARS	Rs.	Ps.	Date <u>01/10/2019</u>
Cash / Cheque No. <u>127652</u>			Voucher No. _____
Being amount paid towards	<u>35000</u>		Debit A/c _____
Loan against monthly salary			Cash Folio No. _____
as per management approval			Petty Cash Folio No. _____
mail copy attached.			Ledger Folio No. _____
			Remarks _____
<u>₹ Thirty Five Thousand only.</u> TOTAL	<u>35000</u>		

Gen.Sec./ Trustee

Principal

Accountant

H.O.D.

Registrar

Receiver's Signature

M Gmail

YateemKhana Madrasa <yateemkhanaaki@gmail.com>

Dr. Shafik Shaikh - for a monthly Salary Loan of Rs.35000/- has been approved.

1 message

YateemKhana Madrasa <yateemkhanaaki@gmail.com>

Fri, Sep 6, 2019 at 11:47 AM

To: Dr Anwar Shaikh <dranwarshaikh@gmail.com>

Cc: Shafikh Shaikh <shaikhshafikh@gmail.com>

The request made by Dr. Shafik Shaikh, Asstt. Professor Deptt. of Botany for a monthly Salary Loan of Rs.35000/- has been approved.

The undertaking (in original) and the PDCs (5) are sent to you for your record. This salary Loan is recoverable @ Rs.35000/- per month as soon as his apptt. is approved by the Deptt.

(Syed Naseeruddin)
Admin. Officer (Gen)

CC to :

1. Shafik Shaikh, Asstt Professor, Deptt. of Botany, Poona College.

Y. & M. Ajuman Khairul Islam, H.O.,

Baitul Aman Co-operative Housing Society Limited, 1st Floor, 2nd Maulana
Azad Road, Hasrat Mohani Chowk, Nagpada, Mumbai - 400 008.

☎ : 23094389 / 23010931 / 23091221, E-mail: yateemkhanaaki@gmail.com

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**Verified
Remark If any**

Accountant Sign.

A/c's To Pay

Principal