



Anjuman Khairul Islam's

# POONA COLLEGE OF ARTS, SCIENCE AND COMMERCE

A recognized Minority College

Affiliated to Savitribai Phule Pune University: ID No. PU/PN/ASC/1023/1970

K. B. Hidayatullah Road, Camp, Pune - 411 001 [Maharashtra, India.]

## ACADEMIC AND ADMINISTRATIVE AUDIT (AAA) REPORT

ACADEMIC YEAR 2017 - 2020



Conducted & Prepared by

INTERNAL QUALITY ASSURANCE CELL [IQAC]



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- Junior College Index No: J-11.15.004
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- UGC - 2(f) & 12 (B) Status • NAAC Re-accredited College • DST - FIST Funded College



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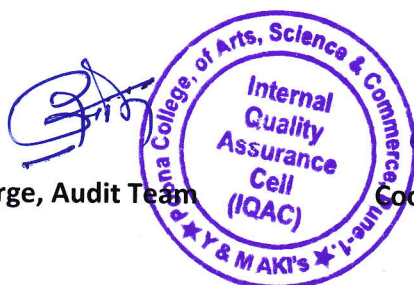
## Internal Quality Assurance Cell (IQAC)

Internal Academic Audit – 2017-2020

### Overall Result Analysis

Sr. No	Particulars	Name of the Department	No. of Department
1	No. of departments secured 'A++' grade	CHEMISTRY, COMMERCE	02
2	No. of departments secured 'A+' grade	BBA(CA), BOTANY, ELECTRONICS, B.SC.(CS), ZOOLOGY, HINDI, MATHEMATICS, URDU-PERSIAN-ARABIC, ENGLISH, SOCIOLOGY	10
3	No. of departments secured 'A' grade	STATISTICS, BBA, PHYSICS, ECONOMICS, POLITICS, HISTORY, GEOLOGY,	07
4	No. of departments secured 'B++' grade	PSYCHOLOGY	01
5	No. of departments secured 'B+' grade	NIL	--
6	No. of departments secured 'B' grade	NIL	--
7	No. of departments secured 'C' grade	NIL	--
8	No. of departments secured 'D' grade	NIL	--

In-charge, Audit Team



Coordinator, IQAC

Chair Person (Principal)

**Principal**  
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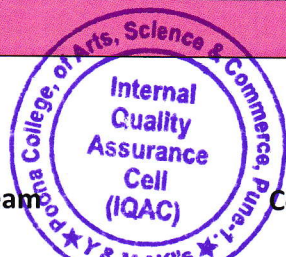
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## Internal Quality Assurance Cell (IQAC)

### Result Analysis of Academic Audit – 2017-2020

Verification Points	BBA	BBA(CA)	Botany	Chemistry	Physics
Program Offered	7	7	7	7	7
Short Term Courses/Add – on Courses	5	5	5	5	5
No. of Teaching Posts	5	5	5	5	5
Faculty Profile	4	4	5	5	5
Visiting Faculty Guest	3	3	3	3	2
Fund Received (BCUD/UGC/DBT Star)	0	0	0	3	5
Research Facilities	0	5	5	5	5
Publications	5	5	5	5	5
Participation, Presentations, Training Programs (RC/OC/WS/SEM/FDP)	5	5	5	6	5
Work As Resource Person	0	0	4	4	2
Faculty Serving in / and Awards & Prizes (Teachers and Students)	2	2	4	4	2
Organization (Seminar/WS/Conference)	0	5	0	4	0
Students Enrichment Programs	3	3	3	4	3
Students Placement and Progression	5	7	4	5	3
Students Result	5	5	5	5	5
Infrastructural and Teaching Facilities	5	5	5	5	5
Extension Activities of the Departments	5	5	4	4	3
Best Practices and beyond syllabus activities	3	3	4	4	3
Collaborations, Linkages and MOU	5	5	5	5	3
Overall Contributions and SWOC Analysis of Department	5	6	6	6	6
<b>TOTAL</b>	<b>72</b>	<b>85</b>	<b>84</b>	<b>94</b>	<b>79</b>
<b>GRADE</b>	<b>A</b>	<b>A+</b>	<b>A+</b>	<b>A++</b>	<b>A</b>

In-charge, Audit Team



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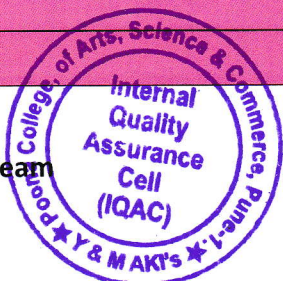
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## Internal Quality Assurance Cell (IQAC)

### Result Analysis of Academic Audit – 2017-2020

Verification Points	Electronics	Geology	B.Sc. (CS)	Zoology	Statistics
Program Offered	7	7	7	7	7
Short Term Courses/Add – on Courses	5	5	5	5	5
No. of Teaching Posts	5	5	5	5	5
Faculty Profile	5	6	5	5	5
Visiting Faculty Guest	3	3	3	3	3
Fund Received (BCUD/UGC/DBT Star)	0	0	0	0	0
Research Facilities	5	5	5	5	3
Publications	5	5	5	5	5
Participation, Presentations, Training Programs (RC/OC/WS/SEM/FDP)	5	5	5	5	5
Work As Resource Person	3	5	0	0	0
Faculty Serving in / and Awards & Prizes (Teachers and Students)	0	0	0	2	0
Organization (Seminar/WS/Conference)	4	0	5	3	4
Students Enrichment Programs	4	4	3	3	3
Students Placement and Progression	4	4	5	5	3
Students Result	5	5	5	5	5
Infrastructural and Teaching Facilities	5	5	5	5	4
Extension Activities of the Departments	4	4	5	6	5
Best Practices and beyond syllabus activities	3	2	5	5	3
Collaborations, Linkages and MOU	4	4	5	5	2
Overall Contributions and SWOC Analysis of Department	5	5	6	6	6
<b>TOTAL</b>	<b>81</b>	<b>79</b>	<b>84</b>	<b>85</b>	<b>73</b>
<b>GRADE</b>	<b>A+</b>	<b>A</b>	<b>A+</b>	<b>A+</b>	<b>A</b>

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## Internal Quality Assurance Cell (IQAC)

### Result Analysis of Academic Audit – 2017-2020

Verification Points	Urdu, Arabic, Persian	Economics	Commerce	Politics	English
Program Offered	6	6	7	6	6
Short Term Courses/Add – on Courses	5	5	6	5	6
No. of Teaching Posts	5	3	5	5	5
Faculty Profile	5	4	5	4	4
Visiting Faculty Guest	4	3	5	4	4
Fund Received (BCUD/UGC/DBT Star)	5	5	5	0	0
Research Facilities	0	4	5	0	0
Publications	6	5	5	5	5
Participation, Presentations, Training Programs (RC/OC/WS/SEM/FDP)	5	5	5	5	5
Work As Resource Person	3	0	3	0	0
Faculty Serving in / and Awards & Prizes (Teachers and Students)	5	0	5	4	4
Organization (Seminar/WS/Conference)	6	5	5	5	5
Students Enrichment Programs	4	3	4	3	3
Students Placement and Progression	3	3	5	4	6
Students Result	5	5	5	5	5
Infrastructural and Teaching Facilities	4	4	5	5	5
Extension Activities of the Departments	3	4	5	4	6
Best Practices and beyond syllabus activities	3	3	5	4	6
Collaborations, Linkages and MOU	0	3	4	0	0
Overall Contributions and SWOC Analysis of Department	6	5	6	5	6
<b>TOTAL</b>	<b>83</b>	<b>75</b>	<b>100</b>	<b>73</b>	<b>81</b>
<b>GRADE</b>	<b>A+</b>	<b>A</b>	<b>A++</b>	<b>A</b>	<b>A+</b>

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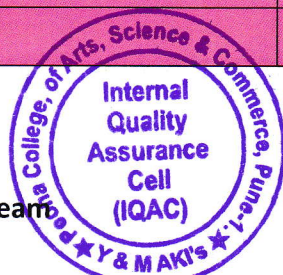


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**Internal Quality Assurance Cell (IQAC)****Result Analysis of Academic Audit – 2017-2020**

Verification Points	Hindi	Maths	Psychology	Sociology	History
Program Offered	6	5	5	5	5
Short Term Courses/Add – on Courses	3	5	3	5	4
No. of Teaching Posts	6	6	5	6	6
Faculty Profile	6	6	4	6	6
Visiting Faculty Guest	3	4	6	4	2
Fund Received (BCUD/UGC/DBT Star)	5	0	0	5	3
Research Facilities	0	0	0	0	0
Publications	5	5	3	5	3
Participation, Presentations, Training Programs (RC/OC/WS/SEM/FDP)	5	5	3	5	5
Work As Resource Person	3	3	2	3	0
Faculty Serving in / and Awards & Prizes (Teachers and Students)	5	5	0	0	0
Organization (Seminar/WS/Conference)	6	6	0	6	0
Students Enrichment Programs	3	3	5	3	5
Students Placement and Progression	2	4	2	2	2
Students Result	5	5	5	5	5
Infrastructural and Teaching Facilities	5	5	5	5	5
Extension Activities of the Departments	5	5	5	5	6
Best Practices and beyond syllabus activities	3	3	3	3	4
Collaborations, Linkages and MOU	2	4	0	2	4
Overall Contributions and SWOC Analysis of Department	6	6	5	6	6
<b>TOTAL</b>	<b>84</b>	<b>85</b>	<b>61</b>	<b>81</b>	<b>71</b>
<b>GRADE</b>	<b>A+</b>	<b>A+</b>	<b>B++</b>	<b>A+</b>	<b>A</b>

  
In-charge, Audit Team



  
Coordinator, IQAC

  
Principal  
Chair Person (In-charge of Arts,  
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## Internal Quality Assurance Cell (IQAC)

### Observations and Recommendations of Internal Academic Audit 2017-2020

Department	Observations	Recommendations	Grade
BBA	<ul style="list-style-type: none"> <li>• Conducted extension activities.</li> <li>• Conducted Certificate Courses.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Organise Industrial /Institutional Visits for experiential learning</li> <li>➤ Strengthen Research Activity</li> </ul>	A
BBA(CA)	<ul style="list-style-type: none"> <li>• Organised one International Level and one state level conference.</li> <li>• Conducted different certificate courses.</li> <li>• Satisfactory student placement and progression.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Arrange workshops/ seminars/conferences</li> <li>➤ Establish Collaborations and linkages</li> </ul>	A+
Botany	<ul style="list-style-type: none"> <li>• Conducted Certificate Course in Fruit Processing, Preservation and Entrepreneurship &amp; certificate course in Herbal Medicine and Cosmetics.</li> <li>• Good number of Publications.</li> <li>• Good Research Facilities.</li> <li>• Conducted field visit for experiential learning.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Introduce Add-on Course</li> <li>➤ Arrange workshops/ seminars/conferences</li> <li>➤ Focus on Industrial Visit</li> <li>➤ Apply for MRP</li> </ul>	A+
Chemistry	<ul style="list-style-type: none"> <li>• Organised one national level conference.</li> <li>• Organised various certificate and add on courses for the students.</li> <li>• Faculty participation in FDP</li> <li>• Good number of research paper.</li> <li>• Establish Collaboration and linkages.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Arrange workshops/ seminars/conferences</li> <li>➤ Introduce Employable Add on Courses</li> <li>➤ Apply for MRP</li> </ul>	A++
Physics	<ul style="list-style-type: none"> <li>• Received Rs. 18,30,000 research fund from DST-SERB for research project.</li> <li>• Faculty participation in FDP.</li> <li>• Good Research Facilities.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Conduct Short Term Course</li> <li>➤ Arrange Industrial Training</li> <li>➤ Arrange workshops/ seminars/conferences</li> </ul>	A



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	<ul style="list-style-type: none"> <li>• Establish Collaboration and linkages.</li> </ul>		
<b>Electronics</b>	<ul style="list-style-type: none"> <li>• Conducted one college level workshop.</li> <li>• Good number of research paper.</li> <li>• Good Research Facilities.</li> <li>• Conducted students' workshops and extension activities.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Organize Guidance Talk for students</li> <li>➤ Establish Collaborations and linkages</li> <li>➤ Arrange workshops/seminars/conferences</li> </ul>	<b>A+</b>
<b>Geology</b>	<ul style="list-style-type: none"> <li>• Conducted Certificate Course in Disaster Management in India.</li> <li>• Good number of publications.</li> <li>• Good Research Facilities</li> <li>• Conducted different study visit for students.</li> <li>• Establish Collaboration and linkages.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Strengthen Extension Activities</li> <li>➤ Conduct Seminar/Conferences/worksh ops</li> <li>➤ Apply for MRP</li> </ul>	<b>A</b>
<b>B.Sc. Comp. Sci</b>	<ul style="list-style-type: none"> <li>• Conducted short term courses.</li> <li>• Satisfactory placement and student Progression.</li> <li>• Sufficient Infrastructural facilities.</li> <li>• Student Extension Activities conducted.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Conduct Short Term Course</li> <li>➤ Organise Industrial /Institutional Visits for experiential learning</li> <li>➤ Focus on Industrial-academic interactions.</li> </ul>	<b>A+</b>
<b>Zoology</b>	<ul style="list-style-type: none"> <li>• Organised 2 national level seminar.</li> <li>• Good Research facilities.</li> <li>• Conducted short term certificate courses.</li> <li>• Faculty participated in different FDPs and conferences.</li> <li>• Establish Collaboration and linkages.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Organize Guidance Talk for students</li> <li>➤ Arrange Industrial training.</li> </ul>	<b>A+</b>
<b>Statistics</b>	<ul style="list-style-type: none"> <li>• Organised 2 university level and 5 college level workshops.</li> <li>• Good student activities.</li> <li>• Good number of publications.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Conduct Short Term Course</li> <li>➤ Organise Seminars/Conferences</li> </ul>	<b>A</b>





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<b>Urdu, Arabic, Persian</b>	<ul style="list-style-type: none"> <li>• Organised one national level and two state level conferences.</li> <li>• Good Research publications and participation in seminar/workshop by faculty.</li> <li>• Good Number of Student activities.</li> <li>• Strong faculty profile.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Increase Extension Activities</li> <li>➤ Focus on Experiential Learning Method</li> </ul>	<b>A+</b>
<b>Economics</b>	<ul style="list-style-type: none"> <li>• Organised 3 national level conferences and 7 college level workshop/seminar.</li> <li>• Received research fund of Rs. 2,00,000 from IOS for research project.</li> <li>• Wide range of program offered.</li> <li>• Conducted Certificate courses</li> <li>• Department conducted many extra-curricular activities.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Organise Industrial /Institutional Visits for experiential learning</li> <li>➤ Increase Student Extension Activities</li> <li>➤ Strengthen ICT based teaching methodology.</li> </ul>	<b>A</b>
<b>Commerce</b>	<ul style="list-style-type: none"> <li>• Organised 3 international level, 1 national level conference and 12 college level workshops/seminars.</li> <li>• Department conducted many extra-curricular activities.</li> <li>• Good infrastructure</li> <li>• Conducted many certificate courses and add on courses.</li> <li>• Good number of Research publications and participation in seminar/workshop by faculty.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Strengthen student placement.</li> <li>➤ Arrange industrial visits.</li> <li>➤ Organise Corporate Interaction program.</li> </ul>	<b>A++</b>
<b>Politics</b>	<ul style="list-style-type: none"> <li>• Organised one state level conference.</li> <li>• Conducted certificate course</li> <li>• Good number of Research Paper published.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Arrange workshops/ seminars/conferences</li> <li>➤ Increase student extension activities.</li> <li>➤ Establish collaborations and linkages.</li> </ul>	<b>A</b>



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	<ul style="list-style-type: none"> <li>• Department conducted many extra-curricular activities.</li> </ul>		
<b>English</b>	<ul style="list-style-type: none"> <li>• Organised one international level conference and 12 college level workshops</li> <li>• Wide range of programs offered.</li> <li>• Good Research publications.</li> <li>• Number of student extra-curricular activities.</li> <li>• Strong student enrichment programs</li> <li>• Conducted certificate courses.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Strengthen student placements.</li> <li>➤ Conduct Short Term Course</li> <li>➤ Organise visit to different institution for experiential learning.</li> </ul>	<b>A+</b>
<b>Hindi</b>	<ul style="list-style-type: none"> <li>• Organised 3 international level and 3 national level seminar/conferences.</li> <li>• Establish Collaboration and linkages.</li> <li>• Good publication by faculty.</li> <li>• Organised good number of extra-curricular activities.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Focus on student employability skills.</li> <li>➤ Arrange programs on Career Counselling &amp; Placement opportunity in Hindi</li> </ul>	<b>A+</b>
<b>Mathematics</b>	<ul style="list-style-type: none"> <li>• Organised one state level and one college level workshop/seminar.</li> <li>• Conducted Certificate course.</li> <li>• Good Research paper publication by faculty.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Focus on student activities.</li> <li>➤ Arrange workshops/seminars/conferences</li> </ul>	<b>A+</b>
<b>Psychology</b>	<ul style="list-style-type: none"> <li>• Conducted Certificate Course in Environment Psychology.</li> <li>• Number of students activities conducted.</li> <li>• Organised field visits for students.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Organise field visits</li> <li>➤ Organise Seminar/Conferences</li> <li>➤ Establish collaborations and linkages.</li> </ul>	<b>B++</b>
<b>Sociology</b>	<ul style="list-style-type: none"> <li>• Organised an International Workshop on "Work, Organization and Markets in Global Current Concern"</li> <li>• Conducted many students extra-curricular activities.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Introduce Add on Course</li> <li>➤ Organise Career Counselling sessions</li> </ul>	<b>A+</b>



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- Government of Maharashtra and Savitribai Phule Pune University Recognized Minority Institute
- UGC - 2(f) & 12 (B) Status • NAAC Re-accredited College • DST - FIST Funded College



K. B. Hidayatullah Road, Camp,  
Pune - 411001. (MS), India



+91-20-2645 4240 / 2644 6319.



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**Professor (Dr.) Aftab Anwar Shaikh**  
M.Com, Ph.D (Busi. Admin.)  
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	<ul style="list-style-type: none"><li>• Good number of research paper and books publications.</li></ul>		
History	<ul style="list-style-type: none"><li>• Conducted certificate course.</li><li>• Organised many students' activities.</li><li>• Organised historical excursions.</li></ul>	<ul style="list-style-type: none"><li>➤ Arrange Seminar/ Conferences/Workshops</li><li>➤ Strengthen student extension activities.</li><li>➤ Establish Collaboration and linkages.</li></ul>	A

In-charge, Audit Team



Coordinator, IQAC

Chair Person (Principal)  
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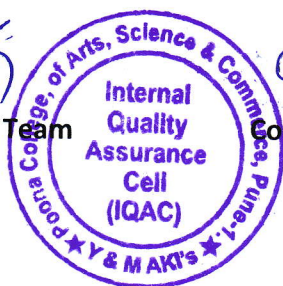
## Internal Quality Assurance Cell (IQAC)

### Internal Administrative Audit 2017-2020

### Observations and Recommendations

Department	Observations	Recommendations	Grade
Administration & Accounts Department	<ul style="list-style-type: none"><li>• Account ledger maintained properly.</li><li>• Admission files found updated.</li><li>• Service record of teaching faculties maintained properly and updated.</li><li>• Internal &amp; External Accounts Audit done.</li></ul>	<ul style="list-style-type: none"><li>➤ More involvement of non-teaching staff in ICT based work profile.</li><li>➤ Task allocation and performance analysis need to be rationalised.</li><li>➤ Suggested implementation of full ERP software to ease administrative and accounts task.</li></ul>	A+

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## **ACADEMIC AND ADMINISTRATIVE AUDIT (AAA) REPORT**

### ACADEMIC YEAR 2015 - 2017

Conducted & Prepared by

### INTERNAL QUALITY ASSURANCE CELL (IQAC)





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Date :- 10/08/2017

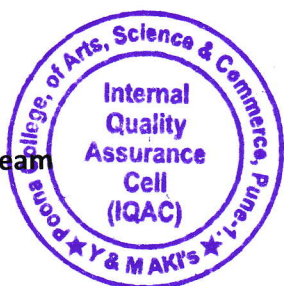
## Internal Quality Assurance Cell (IQAC)


### Internal Academic Audit – 2015-2017

### Overall Result Analysis

Sr. No	Particulars	Name of the Department	No. of Department
1	No. of departments secured 'A++' grade	NIL	--
2	No. of departments secured 'A+' grade	Chemistry, Commerce	02
3	No. of departments secured 'A' grade	B.Sc. (CS)	01
4	No. of departments secured 'B++' grade	Botany, Zoology, Hindi	03
5	No. of departments secured 'B+' grade	BBA, BBA(CA), Electronics, Geology, Urdu-Arabic-Persian, Economics, Politics, English, Mathematics, Sociology	10
6	No. of departments secured 'B' grade	Physics, Psychology, Statistics, History	04
7	No. of departments secured 'C' grade	NIL	--
8	No. of departments secured 'D' grade	NIL	--

  
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## Internal Quality Assurance Cell (IQAC)

### Result Analysis of Academic Audit – 2015-2017

Verification Points	BBA	BBA(CA)	Botany	Chemistry	Physics
Program Offered	5	5	6	6	6
Short Term Courses/Add – on Courses	0	0	0	0	0
No. of Teaching Posts	4	4	6	6	6
Faculty Profile	5	5	6	6	6
Visiting Faculty Guest	2	2	2	2	0
Fund Received (BCUD/UGC/DBT Star)	0	0	0	5	0
Research Facilities	0	0	5	6	5
Publications	2	2	5	5	4
Participation, Presentations, Training Programs (RC/OC/WS/SEM/FDP)	4	4	6	6	4
Work As Resource Person	0	0	4	3	0
Faculty Serving in / and Awards & Prizes (Teachers and Students)	0	0	0	0	0
Organization (Seminar/WS/Conference)	0	0	0	4	0
Students Enrichment Programs	4	4	5	6	2
Students Placement and Progression	6	6	2	2	0
Students Result	5	5	6	5	5
Infrastructural and Teaching Facilities	4	4	6	5	5
Extension Activities of the Departments	5	5	4	4	1
Best Practices and beyond syllabus activities	2	2	3	4	2
Collaborations, Linkages and MOU	2	2	0	5	0
Overall Contributions and SWOC Analysis of Department	4	4	4	4	3
<b>TOTAL</b>	<b>54</b>	<b>54</b>	<b>70</b>	<b>84</b>	<b>49</b>
<b>GRADE</b>	<b>B+</b>	<b>B+</b>	<b>B++</b>	<b>A+</b>	<b>B</b>

  
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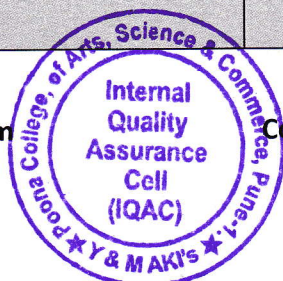
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## Internal Quality Assurance Cell (IQAC)

### Result Analysis of Academic Audit – 2015-2017

Verification Points	Electronics	Geology	B.Sc. (CS)	Zoology	Statistics
Program Offered	5	5	5	5	5
Short Term Courses/Add – on Courses	0	0	0	0	0
No. of Teaching Posts	6	6	6	6	6
Faculty Profile	5	5	4	5	5
Visiting Faculty Guest	4	5	6	4	5
Fund Received (BCUD/UGC/DBT Star)	5	5	0	0	0
Research Facilities	4	2	4	4	0
Publications	2	3	4	4	3
Participation, Presentations, Training Programs (RC/OC/WS/SEM/FDP)	3	4	3	3	2
Work As Resource Person	0	0	0	0	0
Faculty Serving in / and Awards & Prizes (Teachers and Students)	0	0	0	0	0
Organization (Seminar/WS/Conference)	2	0	5	4	0
Students Enrichment Programs	2	2	5	5	5
Students Placement and Progression	2	2	5	2	0
Students Result	5	5	5	5	4
Infrastructural and Teaching Facilities	5	5	5	5	3
Extension Activities of the Departments	2	2	5	2	2
Best Practices and beyond syllabus activities	2	2	3	3	3
Collaborations, Linkages and MOU	2	2	2	2	2
Overall Contributions and SWOC Analysis of Department	4	4	4	4	4
<b>TOTAL</b>	<b>60</b>	<b>59</b>	<b>71</b>	<b>63</b>	<b>49</b>
<b>GRADE</b>	<b>B+</b>	<b>B+</b>	<b>A</b>	<b>B++</b>	<b>B</b>

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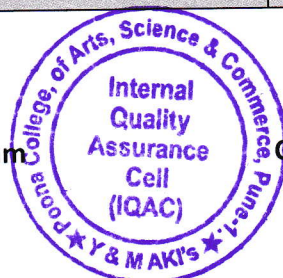
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## Internal Quality Assurance Cell (IQAC)

### Result Analysis of Academic Audit – 2015-2017

Verification Points	Urdu, Arabic, Persian	Economics	Commerce	Politics	English
Program Offered	5	5	6	5	5
Short Term Courses/Add – on Courses	0	0	4	0	0
No. of Teaching Posts	5	5	5	5	5
Faculty Profile	4	4	5	4	4
Visiting Faculty Guest	4	4	5	4	4
Fund Received (BCUD/UGC/DBT Star)	0	0	0	0	5
Research Facilities	2	2	5	0	0
Publications	5	7	7	6	4
Participation, Presentations, Training Programs (RC/OC/WS/SEM/FDP)	5	5	7	5	5
Work As Resource Person	0	0	0	0	0
Faculty Serving in / and Awards & Prizes (Teachers and Students)	0	0	0	0	0
Organization (Seminar/WS/Conference)	5	5	7	3	5
Students Enrichment Programs	2	2	3	2	2
Students Placement and Progression	2	2	5	2	5
Students Result	5	5	5	5	5
Infrastructural and Teaching Facilities	2	2	6	2	2
Extension Activities of the Departments	3	3	7	4	3
Best Practices and beyond syllabus activities	0	0	0	0	0
Collaborations, Linkages and MOU	0	0	0	0	0
Overall Contributions and SWOC Analysis of Department	4	4	7	4	4
<b>TOTAL</b>	<b>53</b>	<b>55</b>	<b>84</b>	<b>51</b>	<b>58</b>
<b>GRADE</b>	<b>B+</b>	<b>B+</b>	<b>A+</b>	<b>B+</b>	<b>B+</b>

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## Internal Quality Assurance Cell (IQAC)

### Result Analysis of Academic Audit – 2015-2017

Verification Points	Hindi	Maths	Psychology	Sociology	History
Program Offered	5	5	5	5	5
Short Term Courses/Add – on Courses	0	0	0	0	0
No. of Teaching Posts	7	7	4	7	7
Faculty Profile	5	5	5	5	5
Visiting Faculty Guest	3	3	3	3	3
Fund Received (BCUD/UGC/DBT Star)	0	0	0	0	0
Research Facilities	0	0	0	0	0
Publications	6	5	4	5	3
Participation, Presentations, Training Programs (RC/OC/WS/SEM/FDP)	5	6	5	5	5
Work As Resource Person	0	0	0	0	0
Faculty Serving in / and Awards & Prizes (Teachers and Students)	0	0	0	0	0
Organization (Seminar/WS/Conference)	7	3	3	5	2
Students Enrichment Programs	5	4	3	3	3
Students Placement and Progression	0	2	0	0	0
Students Result	5	5	5	5	5
Infrastructural and Teaching Facilities	4	4	4	4	4
Extension Activities of the Departments	5	5	3	3	1
Best Practices and beyond syllabus activities	0	0	0	0	0
Collaborations, Linkages and MOU	0	0	0	0	0
Overall Contributions and SWOC Analysis of Department	4	4	4	4	4
<b>TOTAL</b>	<b>61</b>	<b>58</b>	<b>48</b>	<b>54</b>	<b>47</b>
<b>GRADE</b>	<b>B++</b>	<b>B+</b>	<b>B</b>	<b>B+</b>	<b>B</b>

  
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## Internal Quality Assurance Cell (IQAC)

### Observations and Recommendations of Internal Academic Audit 2015-2017

Department	Observations	Recommendations	Grade
BBA	<ul style="list-style-type: none"> <li>Open House Workshop on "Public Speaking"</li> <li>Organised Campus Placement cum Job Fair.</li> </ul>	<ul style="list-style-type: none"> <li>Organise Industrial /Institutional Visits for experiential learning</li> <li>Strengthen Research Activity</li> </ul>	B+
BBA(CA)	<ul style="list-style-type: none"> <li>Organised workshop on "How to crack Government Exam"</li> <li>Launched Certificate Course in Basic English</li> </ul>	<ul style="list-style-type: none"> <li>Arrange workshops/ seminars/conferences</li> <li>Establish Collaborations and linkages</li> </ul>	B+
Botany	<ul style="list-style-type: none"> <li>Six research paper published by the faculty.</li> <li>Organised Guest Lecture on "Plant Medicine"</li> </ul>	<ul style="list-style-type: none"> <li>Introduce Add-on Course</li> <li>Arrange workshops/ seminars/conferences</li> <li>Focus on Industrial Visit</li> </ul>	B++
Chemistry	<ul style="list-style-type: none"> <li>Organised national conference on "Advances in Organic Chemistry"</li> <li>Organised Campus Interview for students.</li> </ul>	<ul style="list-style-type: none"> <li>Establish Collaborations and linkages</li> <li>Introduce Employable Add on Courses</li> </ul>	A+
Physics	<ul style="list-style-type: none"> <li>Faculty participated in different seminar, conferences</li> </ul>	<ul style="list-style-type: none"> <li>Conduct Short Term Course</li> <li>Arrange Industrial Training</li> <li>Arrange workshops/ seminars/conferences</li> </ul>	B
Electronics	<ul style="list-style-type: none"> <li>Completed UGC funded project on "Studies on nano porous Metal Oxides via Anodization and their applications in Super Capacitors</li> <li>Organized a seminar on "Electronics: Fundamentals and Applications."</li> </ul>	<ul style="list-style-type: none"> <li>Organize Guidance Talk for students</li> <li>Establish Collaborations and linkages</li> <li>Arrange workshops/ seminars/conferences</li> </ul>	B+
Geology	<ul style="list-style-type: none"> <li>Geological Excursion Tour was organised to Bhuj, Gujrat</li> <li>Organised Guest Lecture on "Gemstones and Career Opportunities in Gemmology"</li> </ul>	<ul style="list-style-type: none"> <li>Arrange Field Visits</li> <li>Strengthen Extension Activities</li> </ul>	B+

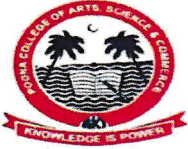


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<b>B.Sc. Comp. Sci</b>	<ul style="list-style-type: none"> <li>• Organised International Conference on "Contemporary Issues in Computer Science, Applications and Technology"</li> <li>• Organised Guest Lecture on "Career options in Computer Applications"</li> </ul>	<ul style="list-style-type: none"> <li>➤ Conduct Short Term Course</li> <li>➤ Organise Industrial /Institutional Visits for experiential learning</li> </ul>	<b>A</b>
<b>Zoology</b>	<ul style="list-style-type: none"> <li>• Five research paper published by the faculty.</li> <li>• Mr. Rafik Maniyar, faculty, awarded with Ph.D</li> </ul>	<ul style="list-style-type: none"> <li>➤ Organize Guidance Talk for students</li> <li>➤ Establish Collaborations and linkages</li> </ul>	<b>B++</b>
<b>Statistics</b>	<ul style="list-style-type: none"> <li>• Organised student activities</li> <li>• Research paper published by the faculty</li> </ul>	<ul style="list-style-type: none"> <li>➤ Conduct Short Term Course</li> <li>➤ Organise Seminars/Conferences</li> </ul>	<b>B</b>
<b>Urdu, Arabaic, Persian</b>	<ul style="list-style-type: none"> <li>• Organised Guest Lecture on "Mass Media : Importance and Opportunities"</li> <li>• Organised All Maharashtra Mohammad Ali Mitha Memorial Competition</li> </ul>	<ul style="list-style-type: none"> <li>➤ Increase Extension Activities</li> <li>➤ Focus on Experiential Learning Method</li> <li>➤ Organise Career Counselling Sessions</li> </ul>	<b>B+</b>
<b>Economics</b>	<ul style="list-style-type: none"> <li>• 24 research paper published by the faculty.</li> <li>• Organised A.D. Shroff Elocution Competition.</li> <li>• Organised student seminar on "Current Concern of Indian Economy"</li> </ul>	<ul style="list-style-type: none"> <li>➤ Organise Industrial /Institutional Visits for experiential learning</li> <li>➤ Increase Student Extension Activities</li> <li>➤ Plan for Add on Course</li> </ul>	<b>B+</b>
<b>Commerce</b>	<ul style="list-style-type: none"> <li>• Organised International conference on Innovative Concepts in Commerce, Science and Management"</li> <li>• Organised workshop on " Research Methodology"</li> <li>• Organised state level seminar on "Corporate Social Responsibility : Issues, Challenges and Opportunities"</li> </ul>	<ul style="list-style-type: none"> <li>➤ Establish Collaborations and linkages</li> <li>➤ Focus on Student Placement</li> </ul>	<b>A+</b>



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Politics	<ul style="list-style-type: none"><li>15 research paper published by the faculty.</li><li>Organised Guest Lecture on "Human Rights in India : Issues and Challenges"</li></ul>	<ul style="list-style-type: none"><li>➤ Arrange workshops/ seminars/conferences</li><li>➤ Conduct Short Term Course</li></ul>	B+
English	<ul style="list-style-type: none"><li>Organised National Level Seminar on "Literature into Film :A Revolution in the making"</li><li>Conducted workshop on SOFT SKILLS</li></ul>	<ul style="list-style-type: none"><li>➤ Strengthen Student Extension activities</li><li>➤ Conduct Short Term Course</li></ul>	B+
Hindi	<ul style="list-style-type: none"><li>Organised workshop on Unicode Mangal Font</li><li>Organised National Seminar on "Hindi Sahitya me Rashtreeya Ekta Evam Sampradayik Sadhbhav"</li></ul>	<ul style="list-style-type: none"><li>➤ Organise student extension activities</li><li>➤ Arrange programs on Career Counselling &amp; Placement opportunity in Hindi</li></ul>	B++
Mathematics	<ul style="list-style-type: none"><li>Organised Educational Tour to Nehru Planetarium and Science Park, Mumbai</li><li>Organised various competitions for students.</li></ul>	<ul style="list-style-type: none"><li>➤ Organise Guidance Talk</li><li>➤ Arrange workshops/ seminars/conferences</li></ul>	B+
Psychology	<ul style="list-style-type: none"><li>Organised student extension activities.</li><li>Organised Guest lectures</li></ul>	<ul style="list-style-type: none"><li>➤ Organise field visits</li><li>➤ Organise Seminar/Conferences</li></ul>	B
Sociology	<ul style="list-style-type: none"><li>Published research papers</li><li>Organised student activities.</li></ul>	<ul style="list-style-type: none"><li>➤ Introduce Add on Course</li><li>➤ Organise Career Counselling sessions</li></ul>	B+
History	<ul style="list-style-type: none"><li>Two research paper published.</li><li>Faculty attended Orientation Programme.</li></ul>	<ul style="list-style-type: none"><li>➤ Arrange Seminar/ Conferences/Workshops</li><li>➤ Organise historical excursion.</li></ul>	B

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## Internal Quality Assurance Cell (IQAC)

### Internal Administrative Audit 2015-2017

### Observations and Recommendations

Department	Observations	Recommendations	Grade
Administration & Accounts Department	<ul style="list-style-type: none"><li>• Service record of teaching faculties maintained properly.</li><li>• Internal &amp; External Accounts Audit done.</li><li>• Account ledger maintained properly.</li><li>• Admission files updated.</li></ul>	<ul style="list-style-type: none"><li>➤ Suggested training to non teaching staff to adapt latest technology</li><li>➤ Expediate the process of admission related activities.</li><li>➤ Suggested implementation of full ERP software to ease administrative and accounts task.</li></ul>	B++

  
In-charge, Audit Team



  
Coordinator, IQAC

  
Chair Person (Principal)  
Y & M AKI Poona College  
of Arts, Science & Commerce, Pune-411001