



Anjuman Khairul Islam's

## POONA COLLEGE OF ARTS, SCIENCE & COMMERCE

- Affiliated to Savitribai Phule Pune University: ID No PU/PN/ASC/023/1970
- Junior College Index No: J-11.15.004
- Government of Maharashtra and Savitribai Phule Pune University Recognized Minority Institute
- UGC - 2(f) & 12 (B) Status • NAAC Re-accredited College • DST - FIST Funded College



K. B. Hidayatullah Road, Camp,  
Pune - 411001. (MS), India



+91-20-2645 4240 / 2644 6319.



[www.poonacollege.edu.in](http://www.poonacollege.edu.in)  
[principal@poonacollege.edu.in](mailto:principal@poonacollege.edu.in)

**Professor (Dr.) Aftab Anwar Shaikh**

M.Com, Ph.D (Busi. Admin.)

**PRINCIPAL**



+91 98226 21579



[dranwarshaikh@gmail.com](mailto:dranwarshaikh@gmail.com)

### CRITERION- VI

KEY INDICATOR	6.3 Faculty Empowerment Strategies
METRIC NO.	6.3.3

- Average number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the last five years.

## REPORT OF PROFESSIONAL DEVELOPMENT / ADMINISTRATIVE TRAINING PROGRAMMES DURING THE ACADEMIC YEAR

# 2019-2020



Y & M Anjuman Khairul Islam's  
**POONA COLLEGE**  
**OF ARTS, SCIENCE AND COMMERCE**

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## ACTIVITY REPORT

### I. Basic Details:

<b>Name of The Activity:</b> National Level Professional Development Workshop (PDW) cum Webinar on Development of Real Time E-Content for Virtual Teaching			
<b>Date</b>	<b>Faculty</b>	<b>Department/ Committee</b>	<b>Coordinator Name &amp; Phone no.</b>
13 <sup>th</sup> to 19 <sup>th</sup> January 2020	Social Science	Library & Information Sci. & IQAC	Dr. Muhammad Zuber A. M. Shaikh (9423205210) Mr. Shaikh Iqbal (9850602350)
<b>Time</b>	<b>Venue</b>	<b>Activity for class/ group &amp; student number</b>	<b>Nature: Academic/co-curricular / extracurricular/ Environmental/ social/ other</b>
10.00 A.M. to 5.00 P.M.	Poona College	39	Academic

### II. Brief Information about the Activity (Criterion no - ):

<b>Topic/ Subject of the activity</b>	Development of Real Time E-Content using Open Broadcaster Software (OBS)
<b>Objective for conducting the activity</b>	To sensitize participants with the; <ul style="list-style-type: none"><li>• Techniques to plan a video and the resources needed.</li><li>• Prearrangements and setup needed before the actual recording.</li><li>• Methods to begin using advanced studio level broadcasting software.</li><li>• Real Time quality video shooting and onstage training.</li><li>• Multiple trials to fine tune the performance.</li><li>• Rehearsals with corrective actions and feedback.</li></ul>
<b>Methodology</b>	Demonstration and Hands on Practice
<b>Outcome</b>	Thirty-nine videos recorded through Open Broadcaster Software (OBS) and uploaded on YouTube.

### III. Proofs attached: letters/ student list of participation/ certificate/ document/photos/ any other

1. Programme Proposal	2. Brochure and Schedule	3. Certificate
4. Activity Photographs	5. News published in newspaper	6. Inauguration Video uploaded on Youtube: <a href="https://www.youtube.com/watch?v=mntEebMxORY">https://www.youtube.com/watch?v=mntEebMxORY</a>





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**ANALYSIS OF FEEDBACK**

**Activity Name:** Development of Real Time E-Content for Virtual Teaching

**Date :** 13<sup>th</sup> to 19<sup>th</sup> January 2020

**Time :** 10.00 A.M. to 5.00 P.M.

**Venue details:** AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411001.

Details (Mention the Numbers for analysis)	No/Poor	OK	Good	Excellent
1. The title of the program was correct and to the mark?	0	3	16	21
2. The program was declared well in advance?	0	2	10	27
3. How was the program?	0	1	10	28
4. Did the program start in time and complete in time?	0	4	9	26
5. Would you like such programs?	0	1	6	32
<b>Total</b>	<b>0</b>	<b>11</b>	<b>51</b>	<b>134</b>

**List of qualitative feedbacks:**

*Analysis of descriptive feedback*

1. Very Informative and thorough got to learn a lot.
2. Organize similar programmes frequently and the organizers need to be congratulated for organizing.
3. Got some new insights and technical knowhow.
4. Excellent, learn how to shoot video on camera with OBS software.
5. Trainer well-versed with the content and had good practical hand, delicious food, more similar events.
6. Good initiative taken by Dept. of Library and IQAC.
7. It was one of the best workshop I attended.
8. It was an excellent workshop as it gave the participants hands on experience of making a video and getting accustomed to OBS.
9. I am looking forward eagerly to attend similar kind of programmes as OBS needs more similar kind of technical sessions.
10. OBS software training was good and I made my own first video. Thanks to the organizers.



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# POONA COLLEGE OF ARTS, SCIENCE AND COMMERCE

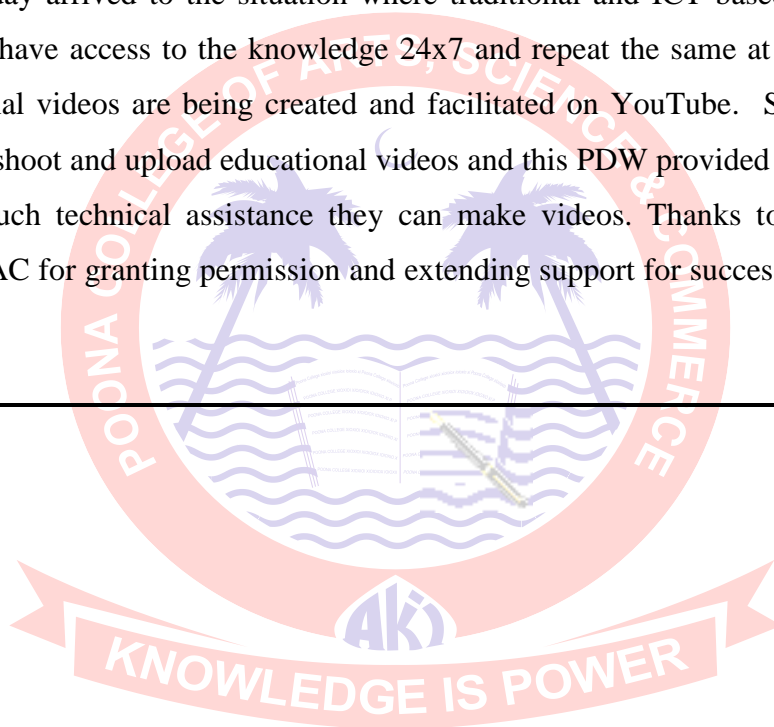
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## *Analysis of quantitative feedback of the beneficiaries:*

Excellent	: 68.36%
Good	: 26.02%
Ok	: 5.61%
No/Poor	: Nil

## *Overall analyses by the activity coordinator:*

The education today arrived to the situation where traditional and ICT based teaching is must. The learners will have access to the knowledge 24x7 and repeat the same at the end number of times if educational videos are being created and facilitated on YouTube. So far there was no easy provision to shoot and upload educational videos and this PDW provided teachers a platform where without much technical assistance they can make videos. Thanks to the Management, Principal, and IQAC for granting permission and extending support for successful organization of this programme.





**One Week**

**National Level Professional Development Programme (PDW) cum Webinar  
on**

**Development of Real Time E-Content for Virtual Teaching**

**Organized by**

**Department of Library and Information Science and Internal Quality Assurance Cell  
(IQAC) during 13<sup>th</sup> to 19<sup>th</sup> January 2020**

**Programme Report**

In this tech-savvy era, the work domain of teachers have gone beyond the traditional teaching and learning to include their contribution in solving societal problems related to childhood, adolescence, family relationships and others in our lives. These social problems have brought our youth at the brink of destruction. If the teachers are successful in reaching out to eliminate these dangers, only then can we expect peace, harmony and tranquility in our society. These thoughts were expressed by the Director of the International Centre and Head of the Department of Defence and Strategic Studies at Savitribai Phule Pune University Prof. (Dr.) Vijay Khare while inaugurating One Week long National Level Professional Development Workshop (PDW) cum Webinar entitled “ Development of Real-Time E-Content for Virtual Teaching” being organized by the Department of Library and Information Science and Internal Quality Assurance Cell (IQAC) of Poona College of Arts, Science and Commerce, Pune in collaboration with Knowledge Bridge, Ahmednagar during 13<sup>th</sup> to 19<sup>th</sup> January 2020.

The inaugural session was telecasted live on the Poona College YouTube Channel. The Resource Persons Shri. Bhushan Kulkarni and Shri. Eknath Kore of Knowledge Bridge, Ahmednagar conducted live webinar sessions on the Poona College YouTube Channel on making interactive PowerPoint Presentations, live streaming on YouTube and personalized channels during 13<sup>th</sup> to 16<sup>th</sup> January 2020. The on-site training from 17<sup>th</sup> to 19<sup>th</sup> January 2020 was on Open Broadcaster Software (OBS) with hands-on practical sessions in which participants shot their own video lectures. Thirty-nine (39) participants attended this event with many telecasting live on YouTube while others having shot their video lectures in the studio especially setup for the event. The inaugural and three days webinar sessions (13<sup>th</sup> to 16<sup>th</sup> January 2020) and videos shot during the event can be watched on Poona College YouTube Channel on <https://www.youtube.com/channel/UCmsSpzxtfzgrrKVC67xbBTA>

Principal Dr. Aftab Anwar Shaikh welcomed the guests and exhorted the participants to effectively utilize their time in making them global teachers beyond their local horizon. Librarian and PDW Coordinator Dr. Shaikh Muhammad Zuber Abdul Majeed introduced the chief guest while Vice-Principal Mr. Iqbal Shaikh proposed vote of thanks in the presence of PIMSE Director Dr. Shakeel Ahmed, Vice-Principals Dr. Arif Shaikh, Mr. Moinuddin Khan, and Library Advisory Committee Vice-Chairman Mr. Irfan Shaikh. The event was convened by A. Prof. Musharraf Hussain.

**Dr. Muhammad Zuber A.M. Shaikh**  
**Librarian & Coordinator PDW**  
**Poona College of Arts, Science and Commerce, Pune**  
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### **Programme Photographs**



Chief Guest and Dean of Social Sciences and Humanities, S.P. Pune University Dr. Vijay Khare being felicitated by Principal Dr. Aftab Anwar Shaikh in the presence of ; L-R: LAC Vice Chairman Mr. Shaikh Irfan, Vice Principal Mr. Moinuddin Khan, PG Vice-Principal Dr. Shaikh Arif, PIMSE Director Dr. Shakeel Ahmed, Vice-Principal Mr. Shaikh Iqbal, FDP Coordinator and Librarian Dr. Muhammad Zuber and FDP Convenor and A.Prof. Musharraf Hussain.





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Chief Guest and Dean Social Sciences and Humanities, S.P. Pune University Dr. Vijay Khare delivering the key note address in the presence of L-R: LAC Vice Chairman Mr. Shaikh Irfan, Vice-Principal Mr. Moinuddin Khan, PG Vice-Principal Dr. Shaikh Arif, Principal Dr. Aftab Anwar Shaikh, PIMSE Director Dr. Shakeel Ahmed, Vice-Principal Mr. Shaikh Iqbal, FDP Coordinator and Librarian Dr. Shaikh Muhammad Zuber A.M.



Resource Person Mr. Bhushan Kulkarni addressing the participants.





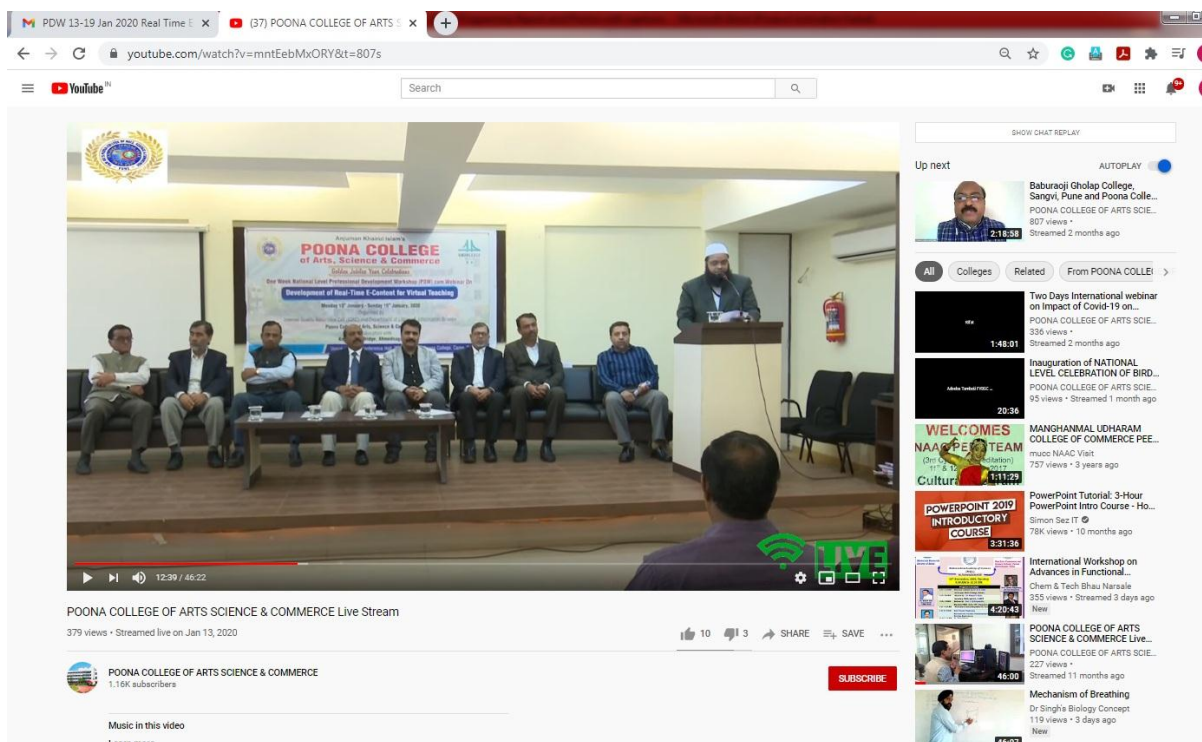
Participants engross in watching video during hands on practice session.



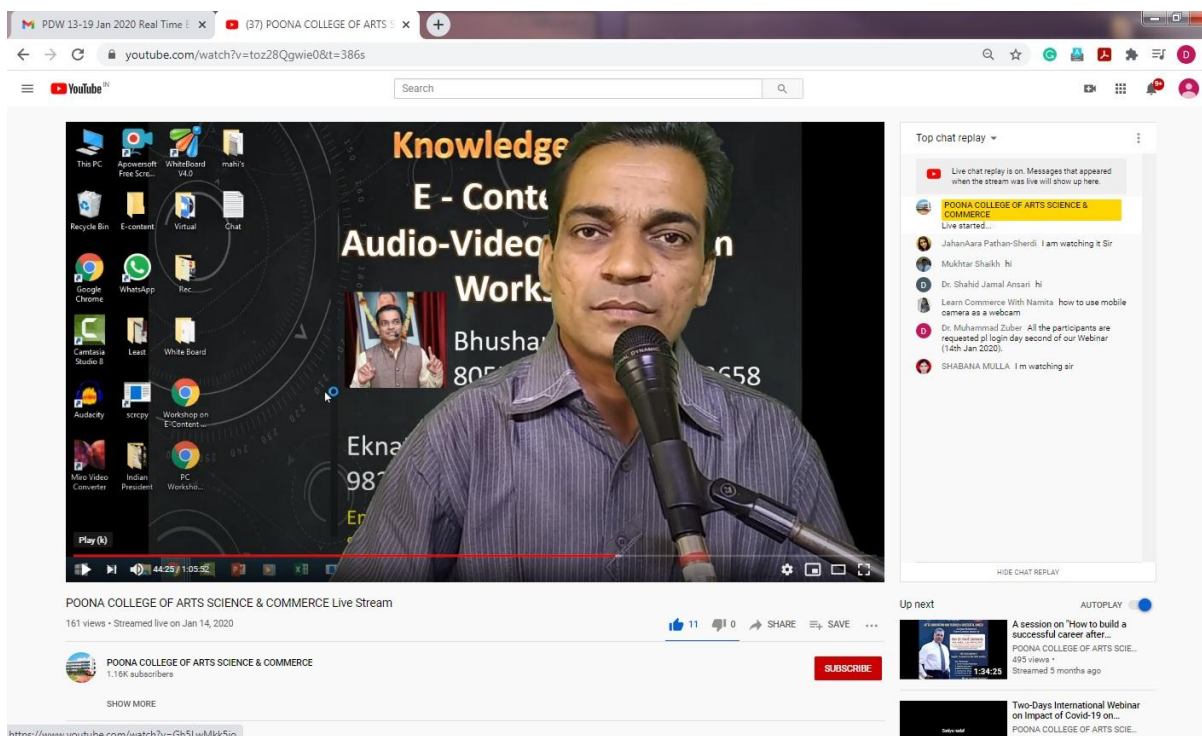
Participants shooting videos in Virtual Studio setup for the PDW.



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Inauguration of the Programme broadcast Live on YouTube  
Link: <https://www.youtube.com/watch?v=mntEebMxORY&t=759s>



Session on YouTube broadcast Live on 14<sup>th</sup> January 2020.  
Link: <https://www.youtube.com/watch?v=toz28Qgwie0&t=386s>



### Chief Patrons

**Hon. Nisar Patel**

Chairman, Y & M AKI Trust, Mumbai

**Hon. Hani Ahmed Farid**

Gen. Sec, Y & M AKI Trust, Mumbai

**Hon. Dr. Hanif Lakdawala**

Trustee, Y & M AKI Trust, Mumbai

### Organizing Committee

**Dr. Aftab Anwar Shaikh**

Principal

**Mr. Moinuddin Khan**

Vice Principal

**Dr. Muhammad Zuber**

Libn. & PDW Co-ordinator

**Dr. Rafique Sarkhawas**

Advisor, Poona College, Pune

**Mr. Iqbal Shaikh**

V.P. & IQAC Coordinator

**Mr. Mushrraf Hussain**

Member, Lib. Adv. Comm.

**Dr. Arif V. H. Shaikh**

Vice Principal (P.G.)

**Mr. Irfan Shaikh**

V.C., Lib. Adv. Comm.

**Dr. Ahmad Shamshad**

Member, Lib. Adv. Comm.

**Dr. Hamid Hashmi**

Member, Lib. Adv. Comm.

**Mr. Mohammad Omer Hasan**

Member, Lib. Adv. Comm.

### National Advisory Committee

**Dr. Vijay Khare**

Dean Social Sciences and International  
Strategic Studies, SPPU

**Dr. Akhtar Parvez**

University Librarian, Maulana Azad National  
Urdu University, Hyderabad

**Dr. Nandkumar Dahibhate**

Ex-Principal Technical Officer, Information  
Division, CSIR-NCL, Pune

**Dr. Tariq Ashraf**

University Librarian, Jamia Millia  
University, New Delhi

**Dr. Aparna Rajendra**

I/C. Director, J.K.R.C., S.P.P.U.

**Venue GPS Location :** <https://goo.gl/maps/grAEdASr8fn>

**Registration Link :** <https://forms.gle/1iZYaQRmgtnp7HEH7>

**Link to join the WhatsApp group post Registration :**

<https://chat.whatsapp.com/HAEyEZ1ehYbBpWwrm2bD94>

**Google Spreadsheet Link to Verify Registration :** <http://www.bit.ly/2YWZF5m>

Further messages will be sent through e-mail, WhatsApp or SMS.

For details and assistance, please contact PDW Convener : **Mr. Musharraf Hussain**

E-Mail : [musharraf.hussain@poonacollege.edu.in](mailto:musharraf.hussain@poonacollege.edu.in) | Cell : 985043826

**Trainer : Shri. Bhushan Kulkarni & Shri Eknath Kore (Knowledge Bridge, Ahmednagar)**

For technical details please contact : Shri. Eknath Kore 9822057786, 9373412443

(Administrator, Knowledge Bridge, Ahmednagar)

**For more details visit the college website : <http://akipoonacollege.ac.in>**

**Dr. Muhammad Zuber A.M. Shaikh**

Librarian & PDW Co-ordinator

Cell : +91 9423205210

E-mail : [librarian@poonacollege.edu.in](mailto:librarian@poonacollege.edu.in)

**Mr. Iqbal Shaikh**

Vice-Principal & IQAC Co-ordinator

**Mr. Musharraf Hussain**

PDW Convener



Anjuman Khairul Islam's

**POONA COLLEGE**  
of Arts, Science & Commerce



Camp, Pune - 411001, Maharashtra | Tel : 020-26446329 / 26454240  
Email : [principal@poonacollege.edu.in](mailto:principal@poonacollege.edu.in) | Website : [www.akipoonacollege.ac.in](http://www.akipoonacollege.ac.in)

### Golden Jubilee Year Celebrations

One Week National Level  
Professional Development Workshop cum Webinar On

## Development of Real-Time E-Content for Virtual Teaching

Monday 13<sup>th</sup> January - Sunday 19<sup>th</sup> January, 2020

Organized by

Internal Quality Assurance Cell (IQAC) and  
Department of Library & Information Science

**Poona College of Arts, Science & Commerce**

in collaboration with

**Knowledge Bridge, Ahmednagar**

Time: 09:00 A.M. to 5:00 P.M.

Venue: PIMSE Conference Hall, 2<sup>nd</sup> Floor,  
AKI's Poona College, Camp, Pune - 411001.



## About the College

The Poona College of Arts Science and Commerce was founded in the year 1970 by the Yateemkhana and Madrasa, Anjuman Khairul Islam (Y & M AKI) Trust Mumbai, a philanthropic charitable trust dedicated to the noble cause of the orphans and downtrodden strata of the society and is affiliated to the Savitribai Phule Pune University. In a span of 50 years, the College has expanded into a full-fledged degree college with P. G. centers in Electronics, Computer Science, Organic Chemistry, Zoology, English, Economics, Urdu and Commerce along with being a university recognized M.Phil/Ph.D research center in Commerce, Chemistry & Economics. Among the staff, many are university approved research guides in other subjects as well. Being accredited by NAAC with 'A' Grade in May 2004, the college got re-accredited in 2015. Being fully equipped with modern infrastructural facilities, it has top class faculty members, majority of them being doctorate and a sizable number of M.Phil's. Due to their dedication, the college strength has gone beyond 4000. The university results every year reflects the high degree of academic excellence attained by the students who are also equally proficient in co-curricular activities.

## Benefits of Professional Development Workshop (PDW) cum Webinar

Video production generally involves lengthy processes of shooting, screen recording, processing and editing. Another alternative which has recently emerged is video production in Real-time which produces the video instantaneously after the shoot relieving the teacher from the tedious job of editing. Specialized broadcasting/studio level software are available to realize this possibility and during the event one such broadcasting / studio level software will be demonstrated. The benefits of such Real-Time Video production are;

- Instant Video Production—recording begins concurrently when the teacher begins the lecture presentation and video is ready when the teacher stops.
- Multiple Mixing - While teaching the presenter can use PPT presentation, Images, Writing pads by techniques involving PPT Presentation, Writing Videos, Chroma, Images, Multiple Cameras, and Multiple Mics.
- Internet Live Lecturing Possible – Using this teacher can give interactive live webinar through YouTube.
- Cloud Conferencing Possible – using web service like 'ZOOM'.
- Ease to launch – initially the setup may just be with a laptop and a webcam and gradually can be upgraded further involving Professional Cameras and higher end Computers.

## Professional Development Workshop (PDW) cum Webinar Objectives

To familiarize the participants with;

- Techniques to plan a video and the resources needed.
- Prearrangements and setup needed before the actual recording.
- Methods to begin using advanced studio level broadcasting software.
- Real Time quality video shooting and onstage training.
- Multiple trials to fine tune the performance.
- Rehearsals with corrective actions and feedback.

## Professional Development Workshop (PDW) cum Webinar Outcome

It is mandatory for participants to ensure that his/her video lecture will be ready and uploaded on 'YouTube' before the Programme concludes.

## Webinar (Online Training 13-16 January 2020)

Online studio software will be installed using Team Viewer on Participant's Laptop. Online basic essential training will be given through YouTube live link, e-mail, guided videos, and WhatsApp during the above specified dates.

## On-Site Training PDW (17-19 January 2020)

Physical presence of all the participants required from 17-19 January 2020.

- Recording of voice in professional quality using minimum gadgets.
- Shooting quality Audio and Video using own smart phone or Web Cam.
- Designing of attractive PPT's and audio narration in own voice.
- Shooting and mixing using Chroma to merge self-presentation with PPT Video.
- Live streaming their teaching and College Events uploading on YouTube.

## Prerequisites from Participant

- Participants have to bring their own Laptop, External Microphone, Web Camera, and Chroma Curtain if available.
- Subject related Script, Images and Presentations (PPT).
- Online Studio software will be installed using Team Viewer on participant's Laptop.
- Gadgets needed for developing E-Content (such as Professional Microphones and their attachments, Training DVDs, Chroma Curtain, Mobile Stand and Clip) will also be available for purchase at the PDW venue.

## Infrastructure Available at Venue

- High speed Internet connection (100MBPS)
- Computer will be provided on demand if participant is not having laptop.
- Additional computer monitor for secondary display.
- 20W X 4 LED Lights and Chroma Curtain (Limited).

**Medium of Instruction :** English /Hindi / Marathi

**Registration Fee:** 4000/- (includes three days working lunch, Morning & Evening Tea).

## Payment Mode

1. Demand Draft: in favour of "AKI Poona College Unaided Section Salary" payable at Pune
2. Online mode (RTGS/NEFT/IMPS/NET BANKING etc.)

Name of Account	: AKI Poona College Unaided Section Salary.
Name of Bank	: Union Bank of India, Pune.
Branch Name	: Camp Branch, Pune.
Account Type and number	: Current, 321701010037641
IFSC Code	: UBIN0532177

**Seating Capacity:** Out of total 50 seats only 25 are vacant for registration.

**Last date for Registration and Payment :** 09/01/2020

**Accommodation :** Outstation Participants have to arrange for their stay on their own. Assistance will be provided if requested.

**Note :** Mere online registration does not confirm registration unless payment of registration fee is made. Reserve your seat at the earliest. Please send the scanned/soft copy of payment acknowledgement by email: [abdul.quddus@poonacollege.edu.in](mailto:abdul.quddus@poonacollege.edu.in)



# 'Teaching has gone beyond the traditional'

■ **ST CORRESPONDENT**

[reporters@sakaaltimes.com](mailto:reporters@sakaaltimes.com)

**PUNE:** "The work domain of teachers has gone beyond the traditional teaching and learning, it now also includes solving problems related to childhood, adolescence and family relationships, etc," said Director of

## WORKSHOP ON VIRTUAL TEACHING

the International Centre and Head Department of Defence and Strategic Studies of Savitribai Phule Pune University Prof Vijay Khare. "These social problems have brought our youths at the brink of destruction. If the teachers are successful in reaching out to eliminate these dangers, only then can we expect peace, harmony and tranquility in our society."

Khare was speaking at the function of the week-long

National Level Professional Development Workshop (PDW) cum Webinar on 'Development of Real-Time E-Content for Virtual Teaching'. It was organised by the Department of Library and Information Science and Internal Quality Assurance Cell of Poona College of Arts, Science and Commerce, Pune in collaboration with Knowledge Bridge, Ahmednagar.

The on-site training from January 17 to 19 was on Open Broadcaster Software with hands-on practical sessions in which participants shot their own video lectures. Principal Aftab Anwar Shaikh, Librarian, Vice-Principal Iqbal Shaikh, PDW Coordinator Muhammad Zuber, PIMSE Director Shakeel Ahmed, PIMSE Vice-Principals Arif Shaikh, Moinuddin Khan, and Library Advisory Committee Vice-Chairman Irfan Shaikh were present.



सकाळ

## व्यावसायिक विकास कार्यशाळा

पुणे, ता. २४ : माहिती तंत्रज्ञानातील व्यावसायिक कार्यक्षमता वृद्धीसाठी आयोजित राष्ट्रीय प्रोफेशनल डेव्हलपमेंट कार्यशाळा नुकतीच झाली.

पूना कॉलेज ऑफ आर्ट्स, सायन्स अँड कॉमर्स, आयक्यूएसी आणि डिपार्टमेंट ऑफ लायब्ररी इन्फॉर्मेशन व नॉलेज ब्रिज (अहमदनगर) यांच्या वतीने या कार्यशाळेचे आयोजन करण्यात आले होते. यामध्ये यूट्यूब, ऑडिओ व्हिडिओ तयार करणे,

माहिती तंत्रज्ञानाची अद्ययावत माहिती देण्यात आली.

या प्रसंगी प्राचार्य डॉ. आफताब अन्वर शेख, सावित्रीबाई फुले पुणे विद्यापीठातील आंतरराष्ट्रीय केंद्राचे संचालक डॉ. विजय खरे, उपप्राचार्य मोइनुद्दीन खान, इक्बाल शेख, आरिफ शेख, डॉ. इरफान शेख, डॉ. शकील अहमद आदी उपस्थित होते. डॉ. मोहम्मद जुबेर यांनी कार्यक्रमाचे संयोजन केले.

Y & M AKI'S

POONA COLLEGE OF ARTS, SCIENCE & COMMERCE, CAMP, PUNE - 01

ONE WEEK NATIONAL LEVEL

PROFESSIONAL DEVELOPMENT WORKSHOP (PWD) CUM WEBINAR ON

DEVELOPMENT OF REAL - TIME E-CONTENT FOR

VIRTUAL TEACHIN JAN. 2020

DATE :- 13/01/2020




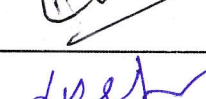

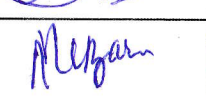
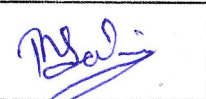

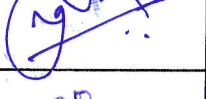
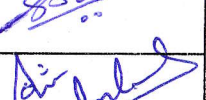


DAY :- MONDAY

MORNIG SESSION

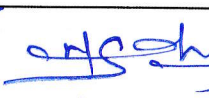


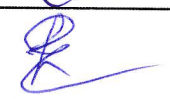
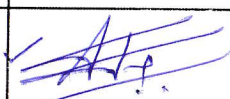

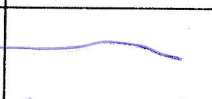


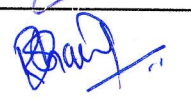
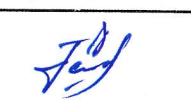
TIME :- 09:00 A.M. TO 1:00 P.M.

ATTENDANCE POONA COLLEGE


Sr. No.	Name	Institute Name and Address	E-Mail	WhatsApp No	Sign
1	Dr. Shirin Rashid Shaikh ✓	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	shirin.shaikh@poonacollege.edu.in	8459996847	✓ Shirin
2	Ms. Jahan Aara Pathan ✓	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	jahanaara.pathan@poonacollege.edu.in ✓	9923019227 ✓	✓ AP
✓3	Mr. Musharraf Hussain ✓	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	musharraf.hussain@poonacollege.edu.in	9850438267	✓ MH
4	Dr. Mujeeb Abdul Jaleel Shaikh	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	mujeeb.shaikh@poonacollege.edu.in	9890007996	✓ MJ
5	Mr. Wasim Indaz Shaikh	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	wasim.shaikh@poonacollege.edu.in	8149493595	✓ WIS
6	Dr. Shoeb Ahmad ✓	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	shoeb.ahmad@poonacollege.edu.in	9919509673	✓ SA

Sr. No.	Name	Institute Name and Address	E-Mail	WhatsApp No	Sign
7	Dr. Zoheb Hasan ✓	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001. ✓	zoheb.hasan@poonacollege.edu.in zhasan.hasan6@gmail.com	8600093595 ✓	
8	M. Dr. Shahid Jamal Ansari ✓	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	shahid.ansari@poonacollege.edu.in shahidjml29@gmail.com	8788907320 ✓	
9	Dr. Nasrin Parvez Khan	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	nasrin.khan@poonacollege.edu.in	9970921140	
10 ✓	Dr. Sajid Hanif Hundekari ✓	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	sajid.hundekari@poonacollege.edu.in	7263941350	
11 ✓	Dr. Faazil Shaikh ✓	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	faazil.shaikh@poonacollege.edu.in	7028110231 ✓	
12 ✓	Mr. Mohd Asif Irshad Ahmed ✓ Ahmad	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	khan.asif2502@gmail.com	9420732741 ✓	
13 ✓	Dr. Abdul Bari	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	abdul.bari@poonacollege.edu.in	9970457386	
14	Mr. Mohommad Salim Maniyar	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	salimkmaniyar@gmail.com	9423326972	
15 ✓	Mrs. Lubna Shuja Khan	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	lubna.shaikh@poonacollege.edu.in	9822596207	
16	Mr. Shaikh Mukhtar Ahmed ✓ AHMAD ARIF	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	mukhtar.shaikh@poonacollege.edu.in	9225308935	
17	Shaheen Sameer Qureshi ✓	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	zasash@gmail.com ✓	9673334772 ✓	
18 ✓	Shah Yaqoob Maheboob ✓	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	shahyaqoob2003@yahoo.com	9175126466	



Sr. No.	Name	Institute Name and Address	E-Mail	WhatsApp No	Sign
✓ 19	Sayyed Nadeem ✓	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	drsayyednadeem@gmail.com ✓	9890971911 ✓	
20	Mrs. Shabana A. Mulla	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	shabana.mulla@poonacollege.edu.in	9766871357	
21	Dr. Jahir Abbas Ahmed ✓	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	jahir.abbas@poonacollege.edu.in zahir07iitg@gmail.com	8879154665 ✓	
22	Qureshi Imran M Hussain	AKI Poona College of Arts, Science & Commerce, camp, pune-01	imranisherecs@gmail.com	9822992082	
23	Muqueet A Patel ✓	AKI Poona College of Arts, Science & Commerce, camp, pune-03	muqueet82@gmail.com ✓	9028956554 ✓	
<del>24</del>	<del>Dr Shoeb Ahmad</del>	<del>AKI Poona College of Arts, Science &amp; Commerce, camp, pune-04</del>	<del>shoeb.zoology@gmail.com</del>	<del>9919509673</del>	<del></del>
<del>25</del>	<del>Bhagyashree Sane</del>	<del>National Insurance Academy, 25 Balewadi, Baner Road, Pune 411045</del>	<del>bsane@niapune.org-in</del>	<del>9960821381</del>	<del></del>
26	Dr. Kalim Mansursab Shaikh ✓	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	kalim.shaikh@poonacollege.edu.in ✓	7972224513 ✓	
27	Dr. Baba. R. Shaikh	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	baba.shaikh@poonacollege.edu.in	9423717111	
28	Dr. Shaikh Rafik Shaikh Usman ✓	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	rafikbot@gmail.com ✓ rafik.shaikh@poonacollege.edu.in	9890839096 ✓	
29	JAWED AKHTAR ✓	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	javed.narmada@gmail.com	901163278 901163278	

24 staff members  
were present.

  
13/11/20.

Y & M AKI'S

POONA COLLEGE OF ARTS, SCIENCE & COMMERCE, CAMP, PUNE - 01

ONE WEEK NATIONAL LEVEL

PROFESSIONAL DEVELOPMENT WORKSHOP (PWD) CUM WEBINAR ON  
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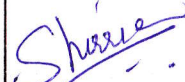






13<sup>th</sup> TO 19<sup>th</sup> JANUARY - 2020

DATE :- 17/01/2020

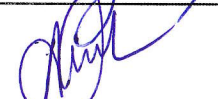
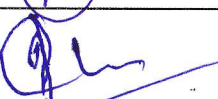

DAY :- ~~MONDAY~~ <sup>FRIDAY</sup>








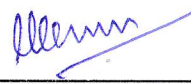
TIME :- 09:00 A.M. TO 1:00 P.M.

ATTENDANCE POONA COLLEGE STAFF - MORNING SESSION

Sr. No.	Name	Institute Name and Address	E-Mail	WhatsApp No	Sign
1	Dr. Shirin Rashid Shaikh	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	shirin.shaikh@poonacollege.edu.in	8459996847	
2	Ms. Jahan Aara Pathan	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	jahanaara.pathan@poonacollege.edu.in	9923019227	
3	Mr. Musharraf Hussain	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	musharraf.hussain@poonacollege.edu.in	9850438267	
4	Dr. Mujeeb Abdul Jaleel Shaikh	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	mujeeb.shaikh@poonacollege.edu.in	9890007996	
5	Mr. Wasim Indaz Shaikh	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	wasim.shaikh@poonacollege.edu.in	8149493595	
6	Dr. Shoeb Ahmad	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	shoeb.ahmad@poonacollege.edu.in	9919509673	
7	Dr. Zoheb Hasan	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	zoheb.hasan@poonacollege.edu.in	8600093595	



Sr. No.	Name	Institute Name and Address	E-Mail	WhatsApp No	Sign
8	Dr. M. Shahid Jamal Ansari	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	shahid.ansari@poonacollege.edu.in	8788907320	
9	Dr. Nasrin Parvez Khan	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	nasrin.khan@poonacollege.edu.in	9970921140	
10	Dr. Sajid Hanif Hundekari	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	sajid.hundekari@poonacollege.edu.in	7263941350	
11	Dr. Faazil Shaikh	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	faazil.shaikh@poonacollege.edu.in	7028110231	
12	Mr. Mohd Asif Irshad Ahamad	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	khan.asif2502@gmail.com	9420732741	
13	Mr. Mohommad Salim Maniyar	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	salimkmaniyar@gmail.com	9423326972	
14	Mr. Shaikh Mukhtar Ahmad Arif	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	mukhtar.shaikh@poonacollege.edu.in	9225308935	
15	Shaheen Sameer Qureshi	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	zasash@gmail.com	9673334772	
16	Shah Yaqoob Maheboob	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	shahyaqoob2003@yahoo.com	9175126466	
17	Sayyed Nadeem	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	drsayyednadeem@gmail.com	9890971911	
18	Mrs. Shabana A. Mulla	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	shabana.mulla@poonacollege.edu.in	9766871357	
19	Dr. Jahir Abbas Ahmed	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	jahir.abbas@poonacollege.edu.in	8879154665	

Sr. No.	Name	Institute Name and Address	E-Mail	WhatsApp No	Sign
20	Qureshi Imran M Hussain	AKI Poona College of Arts, Science & Commerce, camp, pune-01	imranisherecs@gmail.com	9822992082	
21	Muqueet A Patel	AKI Poona College of Arts, Science & Commerce, camp, pune-03	muqueet82@gmail.com	9028956554	
22	Dr. Kalim Mansursab Shaikh	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	kalim.shaikh@poonacollege.edu.in	7972224513	
23	Dr. Baba. R. Shaikh	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	baba.shaikh@poonacollege.edu.in	9423717111	
24	Dr. Shaikh Rafik Shaikh Usman	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	rafik.shaikh@poonacollege.edu.in	9890839096	
25	Mr. Jawed Akhtar	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	<i>Jawed. Akhtar@poonacollege.edu.in</i>	901163278	
26	<i>Dr Abdul Bari</i>	<i>4</i>	<i>dr.abdul</i>	9175198786	<i>Abdul Bari</i>
27.	<i>Mrs. Lubna S. Khan</i>			9822596207	



Y & M AKI'S

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ONE WEEK NATIONAL LEVEL

PROFESSIONAL DEVELOPMENT WORKSHOP (PWD) CUM WEBINAR ON  
DEVELOPMENT OF REAL - TIME E-CONTENT FOR VIRTUAL TEACHING








13<sup>th</sup> TO 19<sup>th</sup> JANUARY - 2020

DATE :- 17/01/2020

DAY :- ~~MONDAY~~ <sup>FRIDAY</sup>





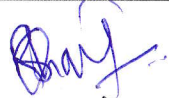


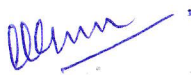
TIME :- 09:00 A.M. TO 1:00 P.M.

ATTENDANCE POONA COLLEGE STAFF - EVENING SESSION

Sr. No.	Name	Institute Name and Address	E-Mail	WhatsApp No	Sign
1	Dr. Shirin Rashid Shaikh	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	shirin.shaikh@poonacollege.edu.in	8459996847	
2	Ms. Jahan Aara Pathan	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	jahanaara.pathan@poonacollege.edu.in	9923019227	
3	Mr. Musharraf Hussain	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	musharraf.hussain@poonacollege.edu.in	9850438267	
4	Dr. Mujeeb Abdul Jaleel Shaikh	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	mujeeb.shaikh@poonacollege.edu.in	9890007996	
5	Mr. Wasim Indaz Shaikh	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	wasim.shaikh@poonacollege.edu.in	8149493595	
6	Dr. Shoeb Ahmad	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	shoeb.ahmad@poonacollege.edu.in	9919509673	
7	Dr. Zoheb Hasan	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	zoheb.hasan@poonacollege.edu.in	8600093595	

Sr. No.	Name	Institute Name and Address	E-Mail	WhatsApp No	Sign
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13	Mr. Mohommad Salim Maniyar	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	salimkmaniyar@gmail.com	9423326972	
14	Mr. Shaikh Mukhtar Ahmad Arif	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	mukhtar.shaikh@poonacollege.edu.in	9225308935	
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18	Mrs. Shabana A. Mulla	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	shabana.mulla@poonacollege.edu.in	9766871357	
19	Dr. Jahir Abbas Ahmed	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	jahir.abbas@poonacollege.edu.in zahir07itg@gmail.com	8879154665	



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22	Dr. Kalim Mansursab Shaikh	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	kalim.shaikh@poonacollege.edu.in	7972224513	
23	Dr. Baba. R. Shaikh	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	baba.shaikh@poonacollege.edu.in	9423717111	
24	Dr. Shaikh Rafik Shaikh Usman	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	rafik.shaikh@poonacollege.edu.in	9890839096	
25	Mr. Jawed Akhtar	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.		901163278	
26	Dr Abdul Bari	Poona college, pune		9175298786	
27.	Mrs. Lukana S. Khan			9822596207	



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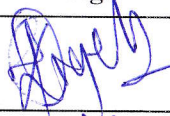
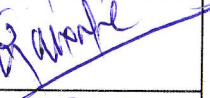


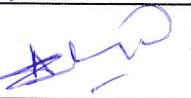
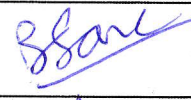

13<sup>th</sup> TO 19<sup>th</sup> JANUARY - 2020

DATE :- 17/01/2020

DAY :- FRIDAY

TIME :- 09:00 A.M. TO 1:00 P.M.

ATTENDANCE MORNING SESSION

Sr. No.	Name	Institute Name and Address	E-Mail	WhatsApp No	Sign
1	Yogesh Mate	St Vincent College of commerce Near Shankarsheth road, Pune	mateyogesh@gmail.com	9767429947	
2	Sandip Prakash Gawate	JSPM Jayawantrao Sawant College of Commerce and Science, Pune	sandipgawate@gmail.com	9970022816	
3	Dr Shakeb Ahmed Mumtaz Husain	MGV's Arts Commerce & Science College Malegaon City	shakeb25@gmail.com	9923301110	
4	Dr. Siddiqui Mohd Faizuddin	Anjuman-I-Islam's Akbar Peerbhoy College of Commerce and Economics, M. S. Road grant road east Mumbai 8	drsiddiquifaiz@gmail.com	7875687086	
5	Dr. Abdul Sadique	Anjuman-I-Islam Akbar Peerbhoy College of Commerce and Economics, M. S. Road grant road east Mumbai 8	sadique_abdul@yahoo.com	9022814705	
6	Bhagyashree Sane	National Insurance Academy, 25 Balewadi, Baner Road, Pune 411045	bsane@niapune.org-in	9960821381	
7	Dipali Deepak Mali	Annasaheb Magar College, Hadapsar	mali.dipali@gmail.com	9766494896	

(Deepali Gavhane)

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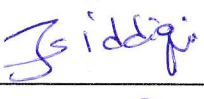
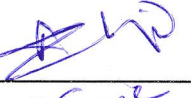
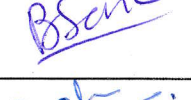

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5	Dr. Abdul Sadique	Anjuman-I-Islam Akbar Peerbhoy College of Commerce and Economics, M. S. Road grant road east Mumbai 8	sadique_abdul@yahoo.com	9022814705	
6	Bhagyashree Sane	National Insurance Academy, 25 Balewadi, Baner Road, Pune 411045	bsane@niapune.org-in	9960821381	
7	Dipali Deepak Mali	Annasaheb Magar College, Hadapsar	mali.dipali@gmail.com	9766494896	



[illegible]



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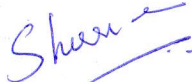


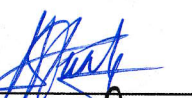


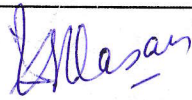
13<sup>th</sup> To 19<sup>th</sup> January 2020



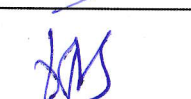

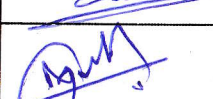
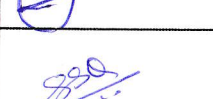
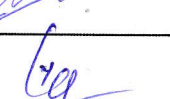
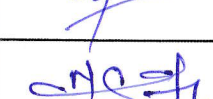
DATE :- 18/01/2020

DAY :- SATURDAY




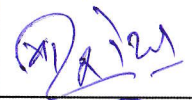
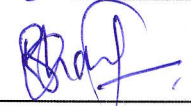




TIME :- 09:00 A.M. TO 1:00 P.M.

**ATTENDANCE POONA COLLEGE STAFF - MORNING SESSION**

Sr. No.	Name	Institute Name and Address	E-Mail	WhatsApp No	Sign
1 ✓	Dr. Shirin Rashid Shaikh	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	shirin.shaikh@poonacollege.edu.in	8459996847	
2 ✓	Ms. Jahan Aara Pathan	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	jahanaara.pathan@poonacollege.edu.in	9923019227	
3 ✓	Mr. Musharraf Hussain	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	musharraf.hussain@poonacollege.edu.in	9850438267	
4	Dr. Mujeeb Abdul Jaleel Shaikh	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	mujeeb.shaikh@poonacollege.edu.in	9890007996	
5	Mr. Wasim Indaz Shaikh	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	wasim.shaikh@poonacollege.edu.in	8149493595	
6	Dr. Shoeb Ahmad	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	shoeb.ahmad@poonacollege.edu.in	9919509673	
7 ✓	Dr. Zoheb Hasan	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	zoheb.hasan@poonacollege.edu.in	8600093595	

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8 ✓	Dr. M. Shahid Jamal Ansari	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	shahid.ansari@poonacollege.edu.in	8788907320	
9	Dr. Nasrin Parvez Khan	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	nasrin.khan@poonacollege.edu.in	9970921140	
10	Dr. Sajid Hanif <del>Hundekar</del> Hundekar	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	sajid.hundekari@poonacollege.edu.in	7263941350	
11 ✓	Dr. Faazil Shaikh	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	faazil.shaikh@poonacollege.edu.in	7028110231	
12	Mr. Mohd Asif Irshad Ahamad	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	khan.asif2502@gmail.com	9420732741	
13	Mr. Mohommad Salim Maniyar	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	salimkmaniyar@gmail.com	9423326972	
14	Mr. Shaikh Mukhtar Ahmad Arif	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	mukhtar.shaikh@poonacollege.edu.in	9225308935	
15 ✓	Shaheen Sameer Qureshi	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	zasash@gmail.com	9673334772	
16 ✓	Shah Yaqoob Maheboob	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	shahyaqoob2003@yahoo.com	9175126466	
17	Sayyed Nadeem	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	drsayyednadeem@gmail.com	9890971911	
18	Mrs. Shabana A. Mulla	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	shabana.mulla@poonacollege.edu.in	9766871357	
19 ✓	Dr. Jahir Abbas Ahmed	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	jahir.abbas@poonacollege.edu.in	8879154665	



Sr. No.	Name	Institute Name and Address	E-Mail	WhatsApp No	Sign
20	Qureshi Imran M Hussain	AKI Poona College of Arts, Science & Commerce, camp, pune-01	imranisherecs@gmail.com	9822992082	
21 ✓	Muqueet A Patel	AKI Poona College of Arts, Science & Commerce, camp, pune-03	muqueet82@gmail.com	9028956554	
22	Dr. Kalim Mansursab Shaikh	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	kalim.shaikh@poonacollege.edu.in	7972224513	
23	Dr. Baba. R. Shaikh	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	baba.shaikh@poonacollege.edu.in	9423717111	
24	Dr. Shaikh Rafik Shaikh Usman	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	rafik.shaikh@poonacollege.edu.in	9890839096	
25 ✓	Mr. Jawed Akhtar	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.		901163278	
26 ✓	Dr. Abdul Bari	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	abdul.bari@poonacollege.edu.in	9970457386	
27.	Mrs. Lubna S. Khan			9822596207	



Y & M AKI'S

POONA COLLEGE OF ARTS, SCIENCE & COMMERCE, CAMP, PUNE - 01

**ONE WEEK NATIONAL LEVEL**

PROFESSIONAL DEVELOPMENT WORKSHOP (PWD) CUM WEBINAR ON  
DEVELOPMENT OF REAL – TIME E-CONTENT FOR VIRTUAL TEACHING





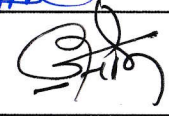


13<sup>th</sup> To 19<sup>th</sup> January 2020

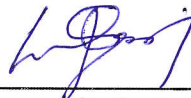

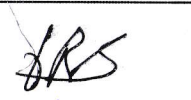
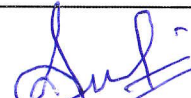
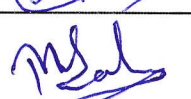

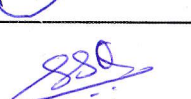

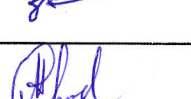
DATE :- 18/01/2020

DAY :- SATURDAY


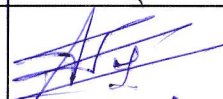


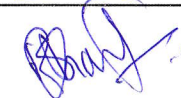




TIME :- 02:00 P.M. TO 5:00 P.M.

**ATTENDANCE POONA COLLEGE STAFF - EVENING SESSION**

Sr. No.	Name	Institute Name and Address	E-Mail	WhatsApp No	Sign
1	Dr. Shirin Rashid Shaikh	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	shirin.shaikh@poonacollege.edu.in	8459996847	
2	Ms. Jahan Aara Pathan	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	jahanaara.pathan@poonacollege.edu.in	9923019227	
3	Mr. Musharraf Hussain	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	musharraf.hussain@poonacollege.edu.in	9850438267	
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5	Mr. Wasim Indaz Shaikh	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	wasim.shaikh@poonacollege.edu.in	8149493595	
6	Dr. Shoeb Ahmad	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	shoeb.ahmad@poonacollege.edu.in	9919509673	
7	Dr. Zoheb Hasan	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	zoheb.hasan@poonacollege.edu.in	8600093595	

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17	Sayyed Nadeem	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	drsayyednadeem@gmail.com	9890971911	
18	Mrs. Shabana A. Mulla	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	shabana.mulla@poonacollege.edu.in	9766871357	
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25	JAWED AKHTAR	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.		901163278	
26	Dr. Abdul Bari	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	abdul.bari@poonacollege.edu.in	9970457386	
27.	Mrs. Lubna S. Khan			9822596207	



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POONA COLLEGE OF ARTS, SCIENCE & COMMERCE, CAMP, PUNE - 01


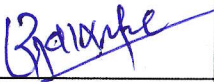




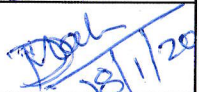
ONE WEEK NATIONAL LEVEL

PROFESSIONAL DEVELOPMENT WORKSHOP (PWD) CUM WEBINAR ON  
DEVELOPMENT OF REAL - TIME E-CONTENT FOR VIRTUAL TEACHIN

13<sup>th</sup> To 19<sup>th</sup> January 2020

DATE :- 18/01/2020 DAY :- ~~FRIDAY~~ SATURDAY TIME :- 09:00 A.M. TO 1:00 P.M.

ATTENDANCE - MORNING SESSION

Sr. No.	Name	Institute Name and Address	E-Mail	WhatsApp No	Sign
1	Yogesh Mate	St Vincent College of commerce Near Shankarsheth road, Pune	mateyogesh@gmail.com	9767429947	
2	Sandip Prakash Gawate	JSPM Jayawantrao Sawant College of Commerce and Science, Pune	sandipgawate@gmail.com	9970022816	
3	Dr Shakeb Ahmed Mumtaz Husain	MGV's Arts Commerce & Science College Malegaon City	shakeb25@gmail.com	9923301110	
4	Dr. Siddiqui Mohd Faizuddin	Anjuman-I-Islam's Akbar Peerbhoy College of Commerce and Economics, M. S. Road grant road east Mumbai 8	drsiddiquifaiz@gmail.com	7875687086	
5	Dr. Abdul Sadique	Anjuman-I-Islam Akbar Peerbhoy College of Commerce and Economics, M. S. Road grant road east Mumbai 8	sadique_abdul@yahoo.com	9022814705	
6	Bhagyashree Sane	National Insurance Academy, 25 Balewadi, Baner Road, Pune 411045	bsane@niapune.org-in	9960821381	
7	Dipali Deepak Mali	Annasaheb Magar College, Hadapsar	mali.dipali@gmail.com	9766494896	

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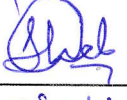
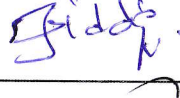
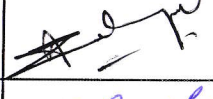
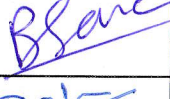

13<sup>th</sup> To 19<sup>th</sup> January 2020

DATE :- 18/01/2020

DAY :- SATURDAY

TIME :- 2:00 P.M. TO 5:00 P.M.

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Sr. No.	Name	Institute Name and Address	E-Mail	WhatsApp No	Sign
1 ✓	Yogesh Mate	St Vincent College of commerce Near Shankarsheth road, Pune	mateyogesh@gmail.com	9767429947	
✓ 2	Sandip Prakash Gawate	JSPM Jayawantrao Sawant College of Commerce and Science, Pune	sandipgawate@gmail.com	9970022816	
3 ✓	Dr Shakeb Ahmed Mumtaz Husain	MGV's Arts Commerce & Science College Malegaon City	shakeb25@gmail.com	9923301110	
4 ✓	Dr. Siddiqui Mohd Faizuddin	Anjuman-I-Islam's Akbar Peerbhoy College of Commerce and Economics, M. S. Road grant road east Mumbai 8	drsiddiquifaiz@gmail.com	7875687086	
5 ✓	Dr. Abdul Sadique	Anjuman-I-Islam Akbar Peerbhoy College of Commerce and Economics, M. S. Road grant road east Mumbai 8	sadique_abdul@yahoo.com	9022814705	
6	Bhagyashree Sane	National Insurance Academy, 25 Balewadi, Baner Road, Pune 411045	bsane@niapune.org-in	9960821381	
7 ✓	Dipali Deepak Mali	Annasaheb Magar College, Hadapsar	mali.dipali@gmail.com	9766494896	



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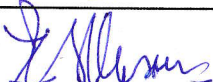
13<sup>th</sup> To 19<sup>th</sup> January 2020

DATE :- 19/01/2020




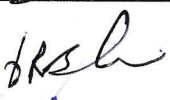
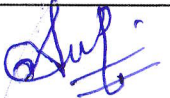
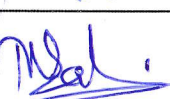
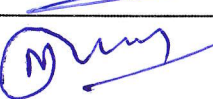
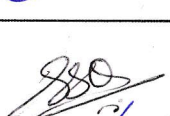

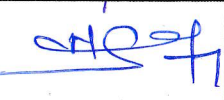

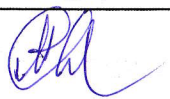
DAY :- SUNDAY





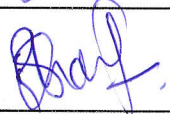



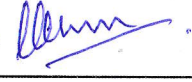
TIME :- 09:00 A.M. TO 1:00 P.M.

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10	Dr. Sajid Hanif Hundekar	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	sajid.hundekari@poonacollege.edu.in	7263941350	
11	Dr. Faazil Shaikh	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	faazil.shaikh@poonacollege.edu.in	7028110231	
12	Mr. Mohd Asif Irshad Ahamad	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	khan.asif2502@gmail.com	9420732741	
13	Mr. Mohommad Salim Maniyar	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	salimkmaniyar@gmail.com	9423326972	
14	Mr. Shaikh Mukhtar Ahmad Arif	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	mukhtar.shaikh@poonacollege.edu.in	9225308935	
15	Shaheen Sameer Qureshi	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	zasash@gmail.com	9673334772	
16	Shah Yaqoob Maheboob	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	shahyaqoob2003@yahoo.com	9175126466	
17	Sayyed Nadeem	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	drsayyednadeem@gmail.com	9890971911	
18	Mrs. Shabana A. Mulla	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	shabana.mulla@poonacollege.edu.in	9766871357	
19	Dr. Jahir Abbas Ahmed	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	jahir.abbas@poonacollege.edu.in	8879154665	

Sr. No.	Name	Institute Name and Address	E-Mail	WhatsApp No	Sign
20	Qureshi Imran M Hussain	AKI Poona College of Arts, Science & Commerce, camp, pune-01	imranisherecs@gmail.com	9822992082	
21	Muqueet A Patel	AKI Poona College of Arts, Science & Commerce, camp, pune-03	muqueet82@gmail.com	9028956554	
22	Dr. Kalim Mansursab Shaikh	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	kalim.shaikh@poonacollege.edu.in	7972224513	
23	Dr. Baba. R. Shaikh	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	baba.shaikh@poonacollege.edu.in	9423717111	
24	Dr. Shaikh Rafik Shaikh Usman	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	rafik.shaikh@poonacollege.edu.in	9890839096	
25	Mr. Jawed Akhtar	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.		901163278	
26	Dr. Abdul Bari	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	abdul.bari@poonacollege.edu.in	9970457386	
27	Mrs. Lubna S. Khan			9822596207	



Y & M AKI'S

POONA COLLEGE OF ARTS, SCIENCE & COMMERCE, CAMP, PUNE - 01

ONE WEEK NATIONAL LEVEL

PROFESSIONAL DEVELOPMENT WORKSHOP (PWD) CUM WEBINAR ON  
DEVELOPMENT OF REAL – TIME E-CONTENT FOR VIRTUAL TEACHING

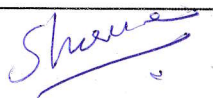



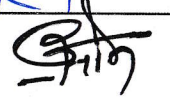

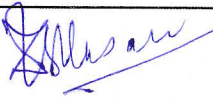
13<sup>th</sup> To 19<sup>th</sup> January 2020

DATE :- 19/01/2020

DAY :- SUNDAY


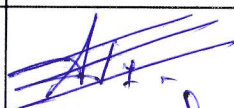


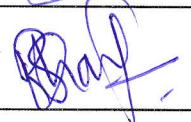




TIME :- 02:00 P.M. TO 5:00 P.M.

ATTENDANCE POONA COLLEGE STAFF - EVENING SESSION

Sr. No.	Name	Institute Name and Address	E-Mail	WhatsApp No	Sign
1	Dr. Shirin Rashid Shaikh	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	shirin.shaikh@poonacollege.edu.in	8459996847	
2	Ms. Jahan Aara Pathan	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	jahanaara.pathan@poonacollege.edu.in	9923019227	
3	Mr. Musharraf Hussain	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	musharraf.hussain@poonacollege.edu.in	9850438267	
4	Dr. Mujeeb Abdul Jaleel Shaikh	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	mujeeb.shaikh@poonacollege.edu.in	9890007996	
5	Mr. Wasim Indaz Shaikh	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	wasim.shaikh@poonacollege.edu.in	8149493595	
6	Dr. Shoeb Ahmad	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	shoeb.ahmad@poonacollege.edu.in	9919509673	
7	Dr. Zoheb Hasan	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	zoheb.hasan@poonacollege.edu.in	8600093595	

Sr. No.	Name	Institute Name and Address	E-Mail	WhatsApp No	Sign
8	Dr. M. Shahid Jamal Ansari	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	shahid.ansari@poonacollege.edu.in	8788907320	
9	Dr. Nasrin Parvez Khan	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	nasrin.khan@poonacollege.edu.in	9970921140	
10	Dr. Sajid Hanif Hundekari	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	sajid.hundekari@poonacollege.edu.in	7263941350	
11	Dr. Faazil Shaikh	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	faazil.shaikh@poonacollege.edu.in	7028110231	
12	Mr. Mohd Asif Irshad Ahamad	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	khan.asif2502@gmail.com	9420732741	
13	Mr. Mohommad Salim Maniyar	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	salimkmaniyar@gmail.com	9423326972	
14	Mr. Shaikh Mukhtar Ahmad Arif	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	mukhtar.shaikh@poonacollege.edu.in	9225308935	
15	Shaheen Sameer Qureshi	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	zasash@gmail.com	9673334772	
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21	Muqueet A Patel	AKI Poona College of Arts, Science & Commerce, camp, pune-03	muqueet82@gmail.com	9028956554	
22	Dr. Kalim Mansursab Shaikh	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	kalim.shaikh@poonacollege.edu.in	7972224513	
23	Dr. Baba. R. Shaikh	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	baba.shaikh@poonacollege.edu.in	9423717111	
24	Dr. Shaikh Rafik Shaikh Usman	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	rafik.shaikh@poonacollege.edu.in	9890839096	
25	JAWED AKHTAR	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.		901163278	
26	Dr. Abdul Bari	AKI's Poona College of Arts, Science and Commerce, Camp, Pune 411 001.	abdul.bari@poonacollege.edu.in	9970457386	
27.	Lubna S. Khan			9822596207	

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POONA COLLEGE OF ARTS, SCIENCE & COMMERCE, CAMP, PUNE - 01  
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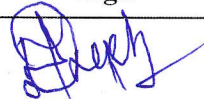
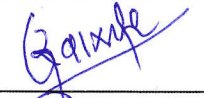
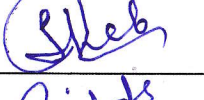
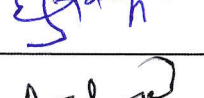
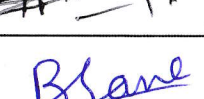
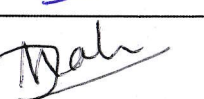

13<sup>th</sup> To 19<sup>th</sup> January 2020

DATE :- 19/01/2020

DAY :- SUNDAY

TIME :- 09:00 A.M. TO 1:00 P.M.

ATTENDANCE - MORNING SESSION

Sr. No.	Name	Institute Name and Address	E-Mail	WhatsApp No	Sign
1	Yogesh Mate	St Vincent College of commerce Near Shankarsheth road, Pune	mateyogesh@gmail.com	9767429947	
2	Sandip Prakash Gawate	JSPM Jayawantrao Sawant College of Commerce and Science, Pune	sandipgawate@gmail.com	9970022816	
3	Dr Shakeb Ahmed Mumtaz Husain	MGV's Arts Commerce & Science College Malegaon City	shakeb25@gmail.com	9923301110	
4	Dr. Siddiqui Mohd Faizuddin	Anjuman-I-Islam's Akbar Peerbhoy College of Commerce and Economics, M. S. Road grant road east Mumbai 8	drsiddiquifaiz@gmail.com	7875687086	
5	Dr. Abdul Sadique	Anjuman-I-Islam Akbar Peerbhoy College of Commerce and Economics, M. S. Road grant road east, Mumbai 8	sadique_abdul@yahoo.com	9022814705	
6	Bhagyashree Sane	National Insurance Academy, 25 Balewadi, Baner Road, Pune 411045	bsane@niapune.org-in	9960821381	
7	Dipali Deepak Mali	Annasaheb Magar College, Hadapsar	mali.dipali@gmail.com	9766494896	

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Y & M AKI'S  
POONA COLLEGE OF ARTS, SCIENCE & COMMERCE, CAMP, PUNE - 01  
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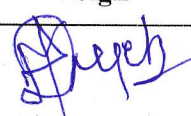
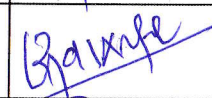

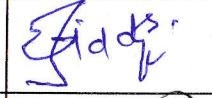
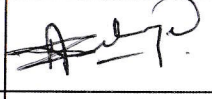


13<sup>th</sup> To 19<sup>th</sup> January 2020

DATE :- 19/01/2020

DAY :- SUNDAY

TIME :- 02:00 .M. TO 5:00 P.M.

ATTENDANCE - EVENING SESSION

Sr. No.	Name	Institute Name and Address	E-Mail	WhatsApp No	Sign
1	Yogesh Mate	St Vincent College of commerce Near Shankarsheth road, Pune	mateyogesh@gmail.com	9767429947	
2	Sandip Prakash Gawate	JSPM Jayawantrao Sawant College of Commerce and Science, Pune	sandipgawate@gmail.com	9970022816	
3	Dr Shakeb Ahmed Mumtaz Husain	MGV's Arts Commerce & Science College Malegaon City	shakeb25@gmail.com	9923301110	
4	Dr. Siddiqui Mohd Faizuddin	Anjuman-I-Islam's Akbar Peerbhoy College of Commerce and Economics, M. S. Road grant road east Mumbai 8	drsiddiquifaiz@gmail.com	7875687086	
5	Dr. Abdul Sadique	Anjuman-I-Islam Akbar Peerbhoy College of Commerce and Economics, M. S. Road grant road east Mumbai 8	sadique_abdul@yahoo.com	9022814705	
6	Bhagyashree Sane	National Insurance Academy, 25 Balewadi, Baner Road, Pune 411045	bsane@niapune.org-in	9960821381	
7	Dipali Deepak Mali	Annasaheb Magar College, Hadapsar	mali.dipali@gmail.com	9766494896	

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## 7-Day Faculty Development Programme

on

**FREE  
FDP**

**Institutional Bench Marking of Best Practices**

**8th June to 14th June 2020**

**(4:00 pm to 6:00 pm.)**

Organised by

**INTERNAL QUALITY ASSURANCE CELLS OF**

**DPM'S SHREE MALLIKARJUN &**

**SHRI CHETAN MANJU DESAI COLLEGE, CANACONA-GOA**

&

**PARTNER INSTITUTES**

**Parvatibai Chowgule College of Arts and Science (Autonomous) Margao-Goa**

**AKI's Poona College of Arts, Commerce and Science, Camp, Poona**

**K.L.E Society's Lingaraj College, Belagavi, Autonomous**

**Shikshan Prasarak Sanstha Sangamner Nagarpalika Arts, D. J. Malpani Commerce**

**and B.N. Sarada Science College, Sangamner-**

**Sophia Girls' College (Autonomous), Ajmer - Rajasthan**

**South Asian Institute for Advanced Research & Development, Kolkata**

**e-Certificate  
on the  
completion  
of FDP**

### Concept Note:

Prior to lockdown, various Institutes across the globe had planned many Conferences, Seminars, Symposia and Workshops. But due to global pandemic, all had to be either cancelled or postponed. Initially, there appeared uncertainty but lockdown gave a platform to working from home has opened floods gates to the new areas of discovery such as video conferencing, web conferencing, webcasts, webinars etc. The Webinars have proved their metal in this difficult time hence they will continue to stay even after lockdown as people have become used to this technology.

### Objectives:

1. Interact and learn from with partners from different parts of India, discussing challenges and opportunities in post lock-down world from an academic point of view with special reference to National Assessment and Accreditation Council's Process.
2. Provide an understanding on the Innovations, Distinctiveness & Best Practices with reference to all Seven Criteria of NAAC.
3. Develop a closer connection to the people and parties who may provide us with diverse input about the next stage of your journey for our organisations after the lockdown.

### Learning Outcomes:

1. To understand the complex process of Best Practices of NAAC with ease.
2. To benefit from the expertise of resource persons and thereby develop an understanding Best Practices.
3. To focus on the development of Institute by bring innovations and distinctiveness in Best Practices Criteria-wise.
4. Provide a framework for Institutionalising Best Practices of Peer Institutions
5. Set institutional benchmarks for self-improvement and assessments

**Register Before: 5th June 2020**

**Registration link: <https://forms.gle/T1KUXH7mbN7xFsHR9>**

**After Registration download Telegram App and join the Group for future interactions.**

## SCHEDULE

The Faculty Development Programme will be conducted from **8th June 2020 to 14th June 2020** in Four Sessions of 30 minutes each from **4:00 pm to 6:00 pm**. The Experts will discuss/ share their experiences on Best Practices under Seven Criteria of NAAC.

Date	Best Practices in	Duration
8th June 2020	Curricular Aspects	4:00pm-6:00pm
9th June 2020	Teaching Learning & Evaluation	4:00pm-6:00pm
10th June 2020	Research, Innovations & Extension	4:00pm-6:00pm
11th June 2020	Infrastructure & Learning Resources	4:00pm-6:00pm
12th June 2020	Student Support & Progression	4:00pm-6:00pm
13th June 2020	Governance, Leadership & Management	4:00pm-6:00pm
14th June 2020	Values & Best Practices	4:00pm-6:00pm

## INSTRUCTIONS TO PARTICIPANTS

1. Participants must register online through Google Form on or before **5th June 2020**
2. **Attendance is mandatory** for all sessions for the certificate to be issued.
3. All sessions will take place on **Google Meet App**.
4. Google Meet ID & Password will be provided one hour in advance for each session.
5. Only **e-Certificates** will be issued to the participants.
6. **Limited Seats** available (right to selection reserved with the organizers)

## RESOURCE PERSONS

Some of India's best brains will act as the Resource Persons representing NAAC, Industry, Academic Administrators, Government Officials and Policy Makers.

## TECHNICAL COMMITTEE

Shri. Vividh Pawaskar  
Shri Andrew Baretto  
Dr. Mithil Phal Desai  
Mrs. Prajyoti Sawant Desai

## OUR PATRONS

**Shri. R. A. Mazalkar**  
Hon. Chairman  
DPM, Canacona

**Shri. Chetan Desai**  
Hon. Vice Chairman  
DPM, Canacona

**Shri. K. B. Gaunkar**  
Hon. Secretary  
DPM, Canacona

**Shri. R. D. Desai**  
Hon. Treasurer  
DPM, Canacona

## ADVISORY COMMITTEE

**Dr. Manoj S. Kamat**  
Principal  
Shree Mallikarjun College  
Canacona-Goa

**Dr. N. N. Sawant**  
Principal  
Chowgule College  
Margao-Goa

**Dr. Aftab Anwar Shaikh**  
Principal  
AKI's Poona College  
Poona

**Dr. R. M. Patil**  
Principal  
Lingaraj College  
Belgaum

**Dr. K. K. Deshmukh**  
Principal  
Sangmneer College  
Sangamneer

**Dr. Sr. Pearl**  
Principal  
Sophia Girls' College  
Ajmer

**Dr. B. Roy Chowdhary**  
Director  
SAIRD  
Kolkata

## ORGANIZING COMMITTEE

**Dr. F. M. Nadaf**  
Organizing Co-ordinator  
Shree Mallikarjun College, Canacona

**Dr. Harish Nadkarni**  
Organizing Secretary  
Chowgule College  
Margao-Goa

**Mr. Iqbal N. Shaikh**  
Organizing Secretary  
AKI's Poona College,  
Poona

**Dr. H. Melinamani**  
Organizing Secretary  
Lingaraj College  
Belgavi

**Dr. Arun Gaikwad**  
Organizing Secretary  
Sangmneer College  
Sangamneer

**Dr. Monika Kannan**  
Organizing Secretary  
Sophia Girls' College  
Ajmer

### For any information Contact:

Dr. F. M. Nadaf 9765459914  
Shri. Ramdas Swant 7972225782  
Ms. Sargam Bhikar 8806929248

[fmnadaf@gmail.com](mailto:fmnadaf@gmail.com)  
[rbsawant@gmail.com](mailto:rbsawant@gmail.com)  
[sargambhikar333@gmail.com](mailto:sargambhikar333@gmail.com)

DPM's Shree Mallikarjun &  
Shri Chetan Manju Desai College  
Canacona-Goa  
[www.shreemallikarjuncollege.ac.in](http://www.shreemallikarjuncollege.ac.in)  
[shreemallikarjuncollege@gmail.com](mailto:shreemallikarjuncollege@gmail.com)  
0832-2633422/433

Registration link: <https://forms.gle/T1KUXH7mbN7xFsHR9>



**Dnyan Prabodhini Mandal's Shree Mallikarjun &  
Shri Chetan Manju Desai College, Canacona-Goa**

In association with

**Smt Parvatibai Chowgule College (Autonomous) Margao**  
**A K I's P oona College of Arts, Science and Commerce, Pune**  
**Sophia Girl's College (Autonmous) Ajmer Rajasthan**  
**KLE's Lingaraj College (Autonomous) Belgavi Karnataka**  
**Sangamner Nagarpalika Arts, D J Malpani Commerce and**  
**B N Sarda Science College, Sangamner, Maharashtra**  
**South Asian Institute for Advanced Research & Development (SAIARD)**  
**HVPS Jhunjunwala College, Ghatkopar West Mumbai**  
**S M B S Thorat College, Sangamner**  
**Rayat Shikshan Sanstha's Dhananjayrao Gadgil College of Commerce, Satara**

Organized

**7-Day Faculty Development Programme on Institutional  
Benchmarking of Best Practices  
8th June to 14th June 2020**

As per the MOU, each College was given an opportunity to host the Programme. This was first of its kind Programme in India, where 10 institutes of eminence collaborated. Programme was organized with following Objectives and Learning outcomes:

**Objectives:**

1. Interact and learn from with partners from different parts of India, discussing challenges and opportunities in post lock-down world from an academic point of view with special reference to National Assessment and Accreditation Council's Process.
2. Provide an understanding on the Innovations, Distinctiveness & Best Practices with reference to all Seven Criteria of NAAC.
3. Develop a closer connection to the people and parties who may provide us with diverse input about the next stage of your journey for our organisations after the lockdown.

**Learning Outcomes:**

1. To understand the complex process of Best Practices of NAAC with ease.
2. To benefit from the expertise of resource persons and thereby develop an understanding Best Practices.
3. To focus on the development of Institute by bring innovations and distinctiveness in Best Practices Criterion-wise.
4. Provide a framework for Institutionalizing Best Practices of Peer Institutions

Twenty-Eight prominent academicians and administrators acted as Resources Persons. Following was the schedule of the event:

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		of Life Sciences at Parvatibai Chowgule College (Autonomous) Margao- Goa		
10 <sup>th</sup> June 2020	<p>CRITERIA THREE Research, Innovations &amp; Extension</p> <p>“Research and Extension: An Overview”</p> <p><b>Shri. Bhaskar Nayak</b> Former Director Of Higher Education Government of Goa</p>	<p>CRITERIA THREE Research, Innovations &amp; Extension</p> <p>Institutional Collaborative Initiatives: A Way Forward</p> <p><b>Dr. Monika Kannan</b> Associate Professor and Head in the Department of Geography Sophia Girls’ College Ajmer</p>	<p>CRITERIA THREE Research, Innovations &amp; Extension</p> <p>Managing Plagiarism Issues &amp; Way to Publication</p> <p><b>Dr. Sumanta Datta</b> Post Graduate Department of Commerce, St. Xavier’s College (Autonomous), Kolkata</p>	<p>CRITERIA THREE Research, Innovations &amp; Extension</p> <p>Institutional Social Responsibility</p> <p><b>Dr Keya Das Ghosh</b> Assistant Director &amp; HOD, Amity College of Commerce &amp; Finance, Amity University Kolkata</p>
11 <sup>th</sup> June 2020	<p>CRITERIA FOUR Infrastructure &amp; Learning Resources</p> <p><b>Dr. Dinanath Patil</b> Principal Thorat College of Arts, Science</p>	<p>CRITERIA FOUR Infrastructure &amp; Learning Resources</p> <p>“SSR related to Criteria IV metrics – Qualitative and Quantitative”</p> <p><b>Shivani Vashist</b> Professor &amp; HoD Manav Rachna</p>	<p>CRITERIA FOUR Infrastructure &amp; Learning Resources</p> <p>“Learning Resources: An overview”</p> <p><b>Dr. D. K. Kamble</b> Assistant Advisor NAAC, Bangalore</p>	<p>CRITERIA FOUR Infrastructure &amp; Learning Resources</p> <p>“Benchmarking of E-Learning in HEIs”</p> <p><b>Dr. Shyam Singh Inda</b> Advisor NAAC, Bangalore</p>

	& Commerce Sangamner, Maharashtra	International Institute of Research and Studies, Faridabad		
12 <sup>th</sup> June 2020	<p>CRITERIA FIVE Student Support &amp; Progression</p> <p>Internationalization of Colleges</p> <p>Dr. N. N. Sawant Principal at Parvatibai Chowgule College (Autonomous) Margao- Goa</p>	<p>CRITERIA FIVE Student Support &amp; Progression</p> <p>Student support and progression of NAAC accreditation</p> <p>Dr. Binu Thomas Associate Professor at Marian College Kuttikkanam, Kerala</p>	<p>CRITERIA FIVE Student Support &amp; Progression</p> <p>Dr. Sachin Moraes Department of Sociology at Parvatibai Chowgule College (Autonomous) Margao- Goa</p>	<p>CRITERIA FIVE Student Support &amp; Progression</p> <p>Dr. Prita Mallya Principal Shree Damodar College, Margao, GOA</p>
13 <sup>th</sup> June 2020	<p>CRITERIA SIX Governance, Leadership &amp; Management</p> <p>"New NAAC Methodology with reference to Criteria VI"</p> <p>Dr. R. V. Shejwal Principal Lal Bhadur Shastri College Sattara</p>	<p>CRITERIA SIX Governance, Leadership &amp; Management</p> <p>Role of IQAC</p> <p>Dr. Usha Mukundan Director HVPS Junjunwala College,</p>	<p>CRITERIA SIX Governance, Leadership &amp; Management</p> <p>Academic and Administrative Audit</p> <p>Shri. Shrihari Pingle Sangamner College</p>	<p>CRITERIA SIX Governance, Leadership &amp; Management</p> <p>"Perspective/Strategic Planning: Importance &amp; Implementation"</p> <p>Dr. Pratibha S. Gaikwad Principal Rayat Shikshan Sanstha's</p>

		Mumbai		Dhananjayrao Gadgil College of Commerce, Sattara
14 <sup>th</sup> June 2020	<p>CRITERIA SEVEN Institutional Values &amp; Best Practices</p> <p>“Green Initiatives”</p> <p><b>Dr. Virnda Borkar</b> Principal Demphe College, Miramar</p>	<p>CRITERIA SEVEN Institutional Values &amp; Best Practices</p> <p>“Evolving a Best Practice for an Institute”</p> <p><b>Dr. Pushpinder Bhatia</b> Principal Guru Nanak College, Mumbai</p>	<p>CRITERIA SEVEN Institutional Values &amp; Best Practices</p> <p>Environmental Consciousness</p> <p><b>Dr. Sr. Pearl</b> Principal Sophia Girls’ College, Ajmer</p>	<p>CRITERIA SEVEN Institutional Values &amp; Best Practices</p> <p>“Institutional Vision &amp; Leadership: Developing Best Practices”</p> <p><b>Dr. Suhashini Muthukrishna</b> Former Prof of Economics and Dean, School of Humanities and Social Sciences, JAIN (Deemed to be University)</p>

The FDP was conducted on Zoom Platform. In an average about 3000 people participated in the above Programme every day. The Programme was highly appreciated by all the participants.

Few glimpses of Faculty Development Programme are as below



# Core Values and NAAC Accreditation



**Dr. Ganesh Hegde**  
Adviser, NAAC



National FDP: Day 2 Course: HCI DCA-01: Bad interface design

Not secure | moodle.chowgules.ac.in/moodle/course/view.php?id=1607

Parvatibai Chowgule College of Arts and Science

Home > DCA-01

Navigation

- Home
  - My home
  - Site pages
  - My profile
  - Current course
    - DCA-01**
      - Participants
      - Reports
      - General
      - Topic 1
      - Topic 2
      - Topic 3
      - Topic 4
      - Topic 5
      - Topic 6

News forum

News forum

**COURSE TITLE**

**COURSE HOME**

- HOME PAGE- HCI
- COURSE DESCRIPTION & FACULTY DETAILS
- COURSE SYLLABUS

**COURSE DETAILS**

- COURSE DETAILS
- COURSE OBJECTIVES AND LEARNING OUTCOMES

Search forums

Go

Advanced search ?

Latest news

Add a new topic...

(No news has been posted yet)

Upcoming events

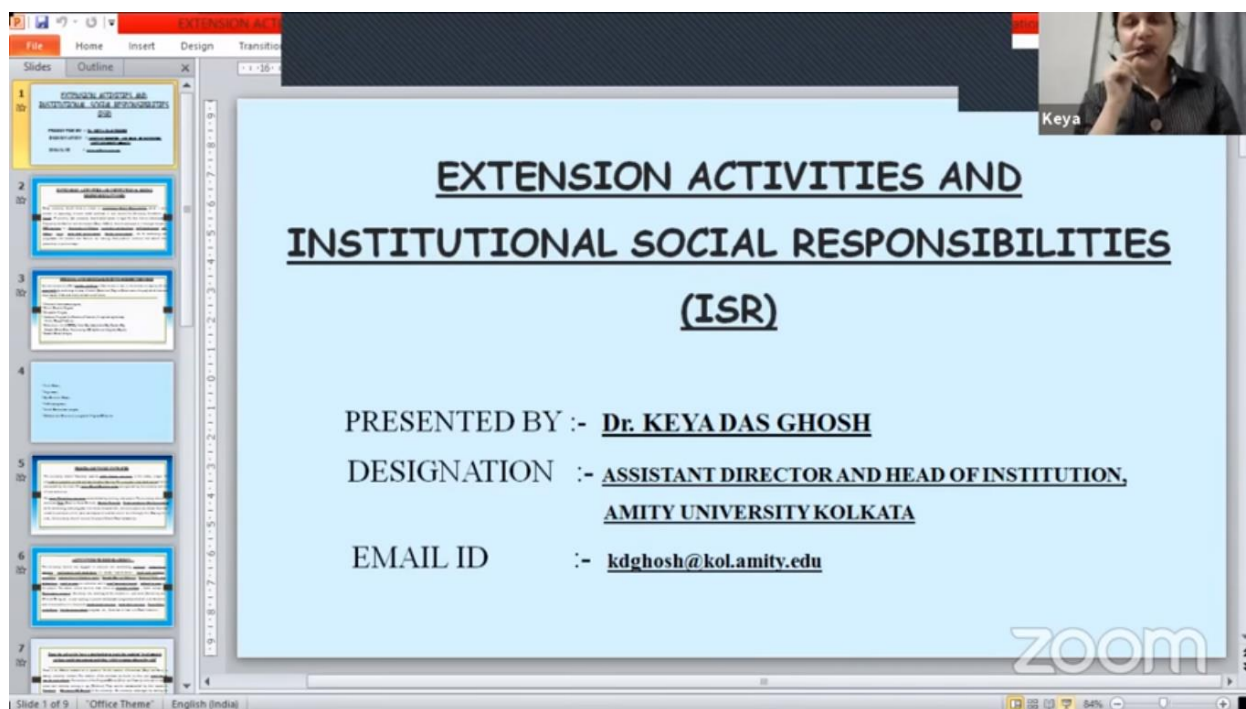
There are no upcoming events

Go to calendar...

New event...

1:25:05 / 2:08:09

Scroll for details



**EXTENSION ACTIVITIES AND  
INSTITUTIONAL SOCIAL RESPONSIBILITIES  
(ISR)**

PRESENTED BY :- **Dr. KEYA DAS GHOSH**

DESIGNATION :- **ASSISTANT DIRECTOR AND HEAD OF INSTITUTION,  
AMITY UNIVERSITY KOLKATA**

EMAIL ID :- **kdghosh@kol.amity.edu**

zoom

Slide 1 of 9 | Office Theme | English (India) | 84%

### **TECHNICAL COMMITTEE**

**Shri. Vividh Pawaskar  
Shri Andrew Baretto  
Dr. Mithil Phal Desai  
Mrs. Prajyoti Sawant Desai**

### **OUR PATRONS**

**Shri. R. A. Mazalkar**  
Hon. Chairman  
DPM, Canacona

**Shri. Chetan Desai**  
Hon. Vice Chairman  
DPM, Canacona

**Shri. K. B. Gaunkar**  
Hon. Secretary  
DPM, Canacona

**Shri. R. D. Desai**  
Hon. Treasurer  
DPM, Canacona

### **ADVISORY COMMITTEE**

**Dr. Manoj S. Kamat**  
Principal  
Shree Mallikarjun College  
Canacona-Goa

**Dr. N. N. Sawant**  
Principal  
Chowgule College  
Margao-Goa

**Dr. Aftab Anwar Shaikh**  
Principal  
AKI's Poona College  
Poona

**Dr. R. M. Patil**  
Principal  
Lingaraj College  
Belgaum

**Dr. K. K. Deshmukh**  
Principal  
Sangmneer College  
Sangamneer

**Dr. Sr. Pearl**  
Principal  
Sophia Girls' College  
Ajmer

**Dr. B. Roy Chowdhary**  
Director  
SAIRD  
Kolkata

## ORGANIZING COMMITTEE

**Dr. F. M. Nadaf**

**Organizing Co-ordinator**

**Shree Mallikarjun College, Canacona**

**Dr. Harish Nadkarni**

**Organizing Secretary**

Chowgule College

Margao-Goa

**Mr. Iqbal N. Shaikh**

**Organizing Secretary**

AKI's Poona College,

Poona

**Dr. H. Melinamani**

**Organizing Secretary**

Lingaraj College

Belgavi

**Dr. Arun Gaikwad**

**Organizing Secretary**

Sangmneer College

Sangamneer

**Dr. Monika Kannan**

**Organizing Secretary**

Sophia Girls' College

Ajmer





Y & M Anjuman Khairul Islam's  
**POONA COLLEGE**  
**OF ARTS, SCIENCE AND COMMERCE**

(Affiliated to Savitribai Phule Pune University: ID No. PU/PN/ASC/023/1970)

**ACTIVITY REPORT**

(2019 - 2020)

**I. Basic Details:**

Name of The Activity: Take your Classroom Online			
Date	Faculty	Department/ Committee	Coordinator Name & Phone no.
3/7/2020 & 4/7/2020	Arts, Science & Commerce	IQAC	Mr. Iqbal N. Shaikh 9850602350
Time	Venue	Activity for class/ group student number	Nature: Academic/co- curricular / extracurricular/ Environmental/ social/ other
4.00 pm - 6.00 pm	Online (ZOOM)	Teaching Faculties 69	Extracurricular

**II. Brief Information about the Activity (Criterion no - ):**

Topic/ Subject of the activity	Take your Classroom Online
Objective for conducting the activity	The Teaching faculty members of Poona College were introduced to Google Classroom, Jam Board and Google Suite.
Methodology	Lecture and demonstrations
Outcome	The teacher were educated and learnt how to use Google Classroom, Jam Board and Google Suite.

**III. Proofs attached: letters/ student list of participation/ certificate/  
document/photos/ any other**

1. Notice	2. Report	3. Screenshot of Invitation
4. Attendance list	5. Photos	



Y & M Anjuman Khairul Islam's

# POONA COLLEGE OF ARTS, SCIENCE AND COMMERCE

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## NOTICE



Anjuman Khairul Islam's

## POONA COLLEGE OF ARTS, SCIENCE & COMMERCE

K. B. Hidayatullah Road, Camp, Pune - 411001. (MS), India

- Affiliated to Savitribai Phule Pune University: ID No PU/PN/ASC/023/1970
- Government of Maharashtra and Savitribai Phule Pune University Recognized Minority Institute
- UGC - 2(f) & 12 (B) Status
- NAAC Re-accredited College
- Junior College Index No: J-11.15.004
- DST - FIST Sponsored Institute

**Professor (Dr.) Aftab Anwar Shaikh**

M.Com, Ph.D (Busi. Admin.)

**PRINCIPAL**

Tel.: +91-20-2645 4240 / 2644 6319.

Email: [principal@akipoonacollege.ac.in](mailto:principal@akipoonacollege.ac.in)

Website : [www.akipoonacollege.ac.in](http://www.akipoonacollege.ac.in)

## Notice

1 July, 2020

The teaching faculties of Poona College are invited to join a 2-days workshop titled **"Take your Classroom Online"** organized by IQAC, Poona College. The speakers of the Workshop are **Mr. Farooque Y. Shaikh & Ms. Farhat R.A. Shaikh**, Assistant Professors, Department of Computer Science, Poona College of Arts, Science & Commerce. The Workshop will be conducted ONLINE using Zoom platform. The workshop will be conducted on 3<sup>rd</sup> and 4<sup>th</sup> July, 2020 at 4.00 pm.

The zoom link for the Meet will be sent in due course on the official Whatsapp group **"POONA COLLEGE SR OFFICIAL"**. All the teachers are advised to attend the Workshop.

Mr. Iqbal N. Shaikh  
Co-ordinator



Y & M Anjuman Khairul Islam's

# POONA COLLEGE OF ARTS, SCIENCE AND COMMERCE

(Affiliated to Savitribai Phule Pune University: ID No. PU/PN/ASC/023/1970)

## Report

Internal Quality Assurance Cell (IQAC), Poona College successfully conducted a 2-Days Workshop titled **“Take your Classroom Online”**. The speakers were **Mr. Farooque Y. Shaikh & Ms. Farhat R.A. Shaikh**, Assistant Professors, Department of Computer Sciences, Poona College. The Workshop was conducted online using Zoom platform on 3rd and 4th July, 2020 at 4.00 pm.

Mrs. Jahanaara Pathan, Head of Department of B.B.A. was the host of the Workshop. The workshop was well received by the teaching faculty member of Poona College and 69 teachers attended the Workshop. The Speaker explained the efficient ways of using Google Classroom, Jam Board and integration of various facilities available in Google Suite.

The workshop was very useful for the teachers and helped to take more online classes in a better way.

Mr. Iqbal N. Shaikh

Co-ordinator

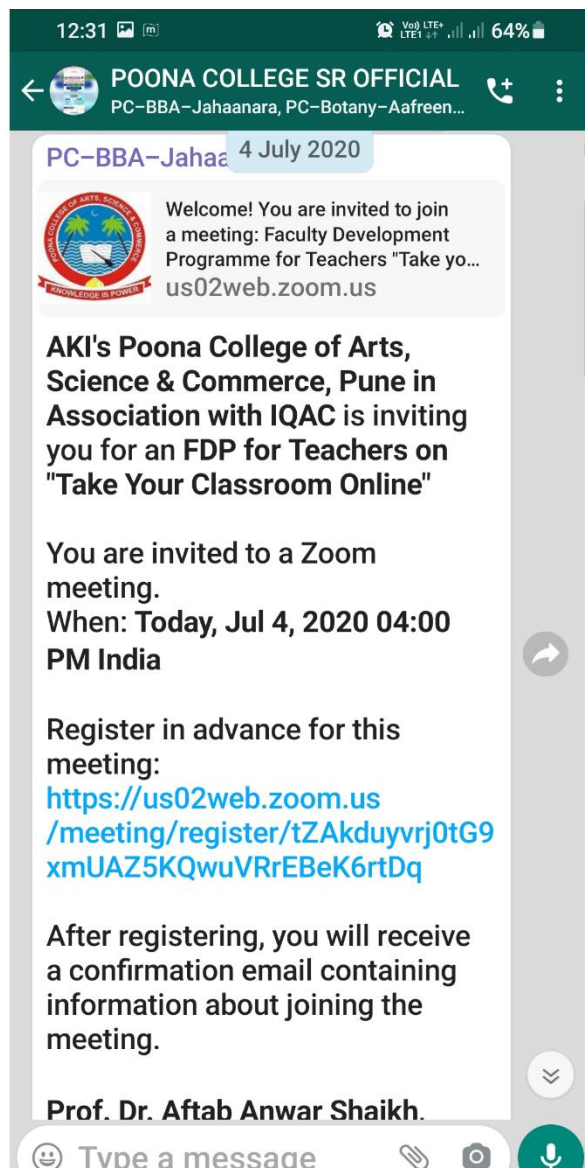
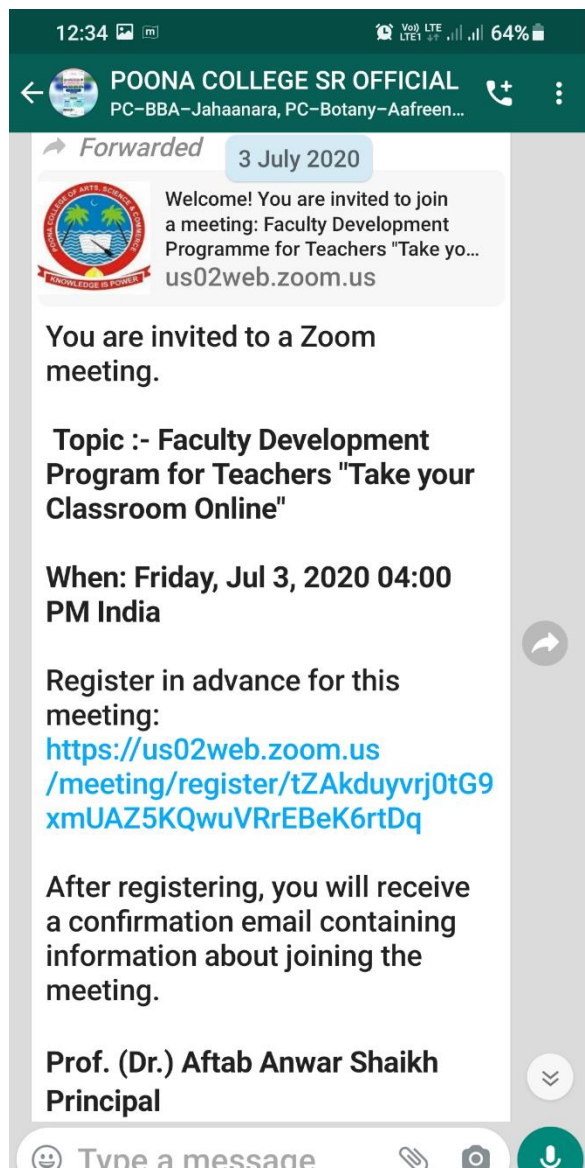




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**SCREENSHOT OF ZOOM INVITATION**





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## ATTENDANCE



Anjuman Khairul Islam's  
**POONA COLLEGE OF ARTS, SCIENCE & COMMERCE**

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• NAAC Re-accredited College  
• Junior College Index No: J-11.15.094  
• DST - FIST Sponsored Institute

**Professor (Dr.) Aftab Anwar Shaikh**  
M.Com, Ph.D (Busi. Admin.)  
PRINCIPAL

Tel.: +91-20-2645 4240 / 2644 6319,  
Email: principal@akipoonacollege.ac.in  
Website : www.akipoonacollege.ac.in

## Attendance

Take your Classroom Online

Speaker-Mr. Farooque Y. Shaikh & Ms. Farhat R.A. Shaikh

Date: 3.7.2020

Mode: ZOOM (Online)

Sr. No.	Name of the Faculty	Sr. No.	Name of the Faculty
1	Dr. Aftab Anwar Shaikh	34	Dr. Gulnawaz Usmani
2	Mrs. Jahanaara Pathan	35	Dr. Mirza Imran Baig
3	Dr. Parvez Shaikh	36	Dr. Shahid Mohd. Jamal Ansari
4	Dr. Vidyasagar S.	37	Mr. Faheemuddin Ahmed
5	Mr. Mohammed Mushtaque	38	Dr. Riyasat Aminuddin Peerzade
6	Mr. Shaikh Mukhtar Ahmed	39	Mrs. Atiya Khan
7	Dr. Sayed Iliyas Usmansab	40	Dr. Avinash Singh
8	Mr. Sayyed Moeen Ali	41	Dr. Nagarbawdi Mahiboobsab
9	Mr. Mohd. Abdul Quddus	42	Dr. Shaikh Muhammad Zuber
10	Mrs. Swaleha Mulla	43	Dr. Wafia Wahid Wadasadawala
11	Dr. Shabana A. Mulla	44	Dr. Sayed Hamed Hashmi
12	Ms. Fayeza Shaikh	45	Ms. Shaheda Ansari
13	Dr. Jahir Abbas Ahmed	46	Dr. Amjad Salim Shaikh
14	Mr. Wasim Indaz Shaikh	47	Dr. Abdul Bari
15	Ms. Sajjan Munzarin Ashfaq	48	Ms. Shaikh Ismat M.
16	Mr. Akbar Ahmed Sayyed	49	Ms. Zeenat Merchant Barkat
17	Mr. Sayed Rizwan I. H.	50	Dr. Shaikh Rafik Usman
18	Mr. Musharraf Hussain	51	Ms. Heena M. Sayyed
19	Dr. Mohammed Banekhan Pathan	52	Mr. Zameer Salim Sayyed
20	Mr. Irfan Jan Mohd. Shaikh	53	Dr. Fakir Mohd. Attar
21	Dr. Mohammed Zamir Ahmed	54	Dr. Mujeeb Shaikh
22	Dr. Arif Mohd. Rasul Tamboli	55	Dr. Shaikh Mohd. Shakir
23	Dr. Shoaib Ahmad	56	Dr. Shaikh Ayaz Hussain
24	Mrs. Deepika Kininge	57	Mrs. Sadiqua Mujahid
25	Mr. Fazil Mohammed Shareef	58	Ms. Almas Shaikh
26	Dr. Hundekari Sajid Mohd. Hanif	59	Dr. Reshma Patil
27	Dr. (Mrs.) Aafreen Abrar Ahmed	60	Ms. Shaikh Arjina
28	Dr. Eram Mehboob Khan	61	Dr. (Mrs.) Nasrin Parvez Khan
29	Mr. Shaikh Abul Quais	62	Mr. Akhlaque Ahmed
30	Mr. Iqbal N. Shaikh	63	Dr. (Mrs.) Bhawana Deshpande
31	Mr. Mohammed Asif Irshad Ahmed	64	Dr. Faazil Shaikh
32	Dr. Ahmad Shamshad	65	Ms. Rukhsar Shaikh
33	Mr. Mohammed Ali Bangi	66	Dr. Zoheb Hasan

Mr. Iqbal N. Shaikh, Co-ordinator



# Y & M Anjuman Khairul Islam's POONA COLLEGE OF ARTS, SCIENCE AND COMMERCE

(Affiliated to Savitribai Phule Pune University: ID No. PU/PN/ASC/023/1970)

## ATTENDANCE



### Anjuman Khairul Islam's POONA COLLEGE OF ARTS, SCIENCE & COMMERCE

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PRINCIPAL

Tel.: +91-20-2645 4240 / 2644 6319.  
Email: principal@akipoonacollege.ac.in  
Website : www.akipoonacollege.ac.in

## Attendance

Take your Classroom Online

Speaker-Mr. Farooque Y. Shaikh & Ms. Farhat R.A. Shaikh

Date: 4.7.2020

Mode: ZOOM (Online)

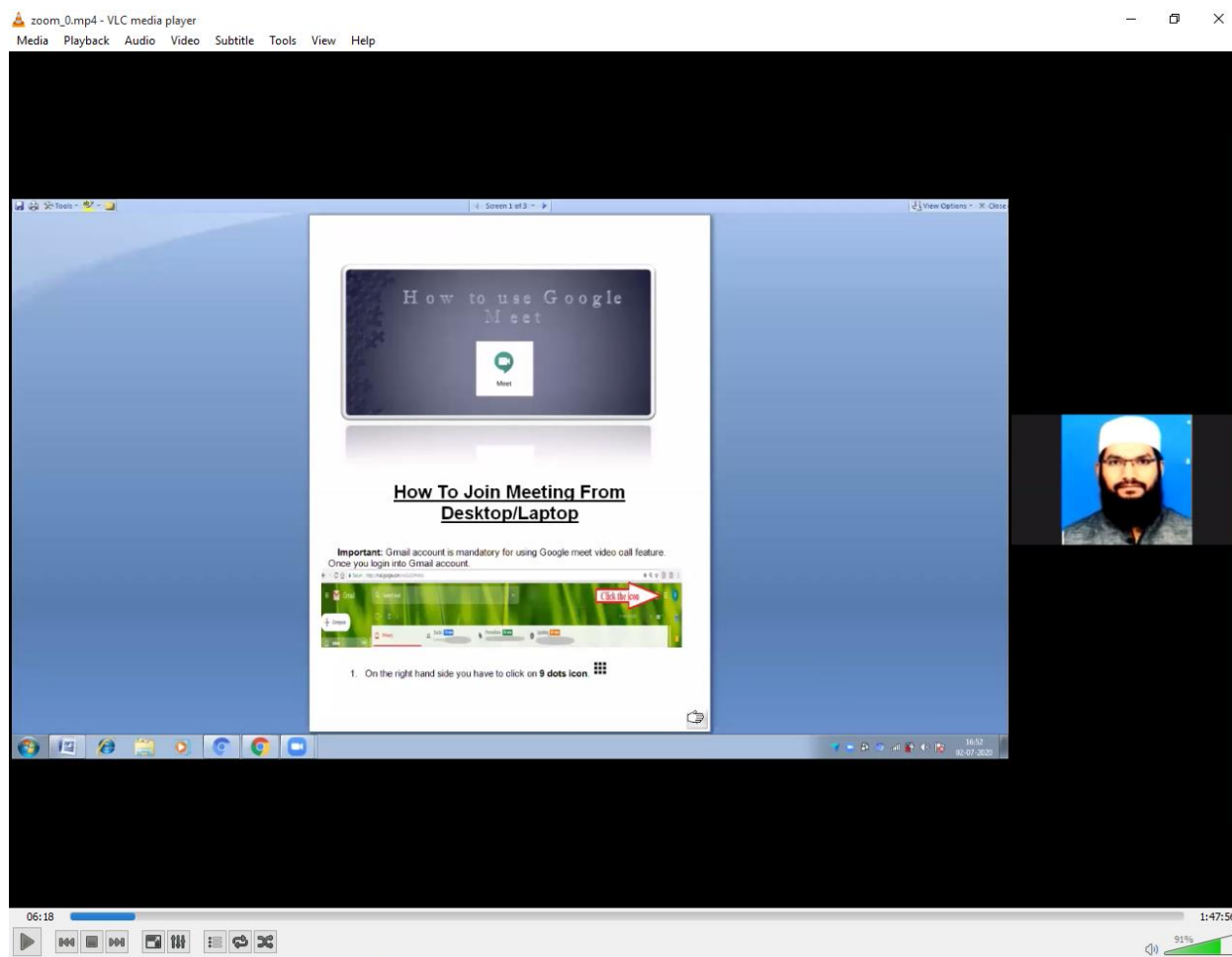
Sr. No.	Name of the Faculty	Sr. No.	Name of the Faculty
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2	Dr. Nagarbawdi Mahibooobsab	37	Mr. Sayyad Vakeel Ahmad
3	Dr. Hundekari Sajid Mohd. Hanif	38	Dr. (Mrs.) Shireen Shaikh Rashid
4	Dr. Mujeeb Abdul Jaleel Shaikh	39	Ms. Rukhsar Shaikh
5	Dr. Arif Mohd. Rasul Tamboli	40	Mr. Wasim Indaz Shaikh
6	Mr. Aqeel Bajajwala	41	Dr. Zoheb Hasan
7	Mr. Mohd. Abdul Quddus	42	Dr. Riyasat Aminuddin Peerzade
8	Mrs. Sadiqua Mujahid	43	Dr. Eram Mehboob Khan
9	Mr. Shaikh Abul Quais	44	Dr. Abdul Bari
10	Dr. (Mrs.) Ashwini Manik Purude	45	Dr. Shahid Mohd. Jamal Ansari
11	Mr. Musharraf Hussain	46	Mr. Mohammed Asif Irshad Ahmed
12	Mr. Mohammed Mushtaque	47	Mr. Zameer Salim Sayyed
13	Dr. (Mrs.) Aafreen Abrar Ahmed	48	Dr. Gulnawaz Usmani
14	Dr. Parvez Shaikh	49	Dr. Jahir Abbas Ahmed
15	Dr. Wafia Wahid Wadasadawala	50	Dr. Kalim Mansursab Shaikh
16	Dr. Mohammed Banekhan Pathan	51	Ms. Zeenat Merchant Barkat
17	Dr. Shabana A. Mulla	52	Dr. Fakir Mohd. Attar
18	Dr. Mirza Imran Baig	53	Mr. Fazil Mohammed Shareef
19	Dr. Amjad Salim Shaikh	54	Dr. Arunkumar Kondibhau Walunj
20	Ms. Shaikh Ismat M.	55	Mrs. Atiya Khan
21	Dr. Mahtab Alam	56	Mr. Jawed Akhtar
22	Dr. Sayed Hamed Hashmi	57	Mr. Mohammed Ali Bangi
23	Mrs. Swaleha Mulla	58	Dr. Shaikh Muhammad Zuber
24	Mrs. Jahanaara Pathan	59	Dr. Shaikh Shafikh Mahebub
25	Dr. (Mrs.) Ana Mateen	60	Mr. Qureshi Imran M. H.
26	Mr. Shaikh Mukhtar Ahmed	61	Dr. Mohammed Zamir Ahmed
27	Dr. Shueb Ahmad	62	Mrs. Deepika Kininge
28	Dr. Avinash Singh	63	Ms. Fayeza Shaikh
29	Dr. Faazil Shaikh	64	Ms. Shaheda Ansari
30	Mr. Sayed Rizwan I. H.	65	Mr. Faheemuddin Ahmed
31	Ms. Almas Shaikh	66	Dr. Abrar Ahmad
32	Dr. Gulab Pathan	67	Mr. Irfan Jan Mohd. Shaikh
33	Dr. Ahmad Shamshad	68	Dr. Shaikh Rafik Shaikh Usman
34	Mr. Sherkar Ilahi Tajuddin	69	Dr. Vidyasagar S.
35	Ms. Shaikh Arjina		

Mr. Iqbal N. Shaikh, Co-ordinator





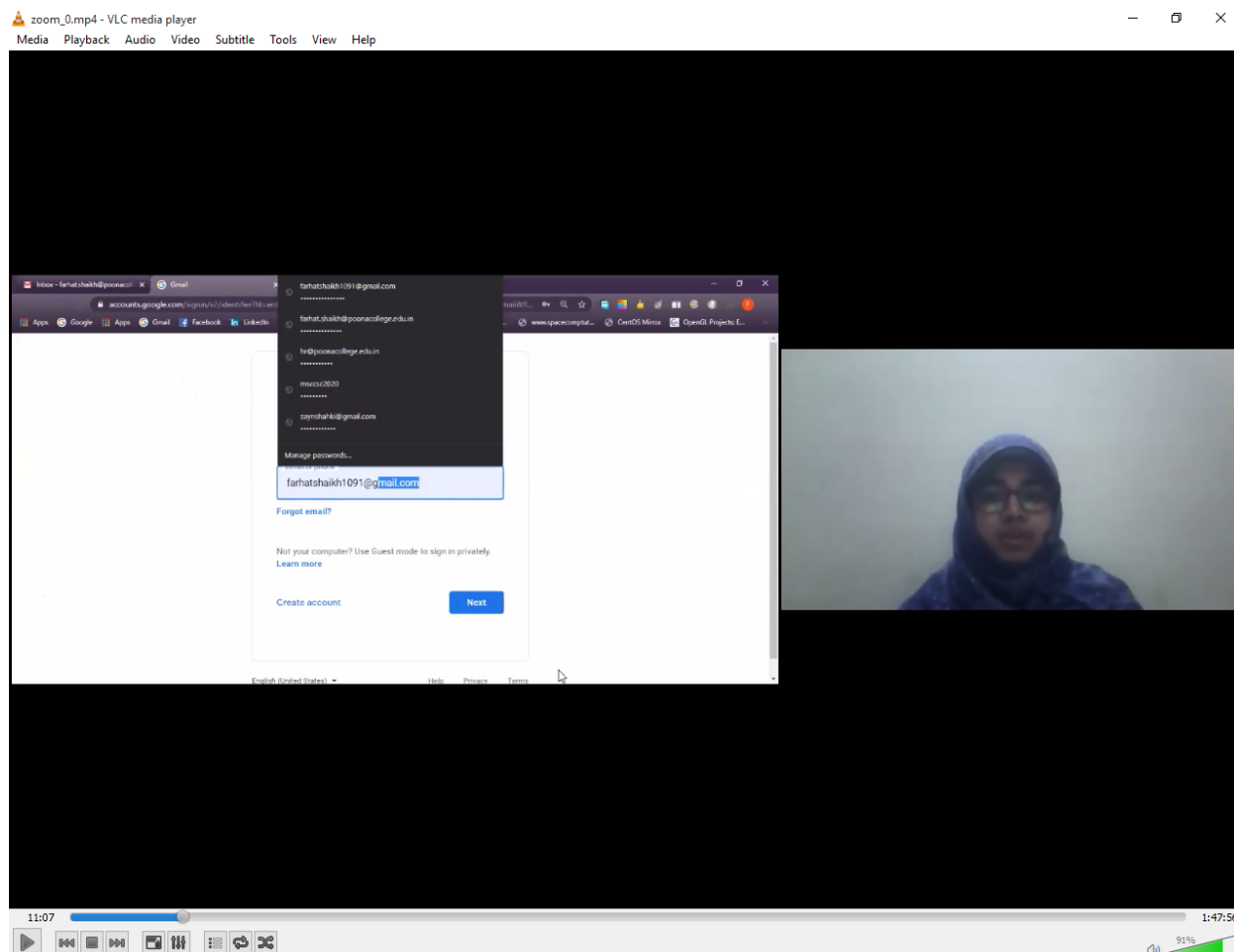
## PHOTOS



**Mr. Farooque Y. Shaikh during the talk**



## PHOTOS



**Ms. Farhat R.A. Shaikh during the talk**



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**OF ARTS, SCIENCE AND COMMERCE**  
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## PHOTOS



**Principal Dr. Aftab Anwar Shaikh addresses the faculty members  
during the Workshop**





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**OF ARTS, SCIENCE AND COMMERCE**

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**ACTIVITY REPORT**

( 2019 – 2020)

**I. Basic Details:**

Two days Faculty Development Programme on “Art of Teaching with latest technologies using Google Educational Apps”			
Date	Faculty	Department/ Committee	Coordinator Name & Phone no.
9/12/2019 & 10/12/2019	BBA(CA)& Computer Science	BBA(CA) & Computer Science	Mr. Mirza Imran Baig Mr. Imran Qureshi
Time	Venue	Activity for class/ group & student number	Nature: Academic/co- curricular / extracurricular/ Environmental/ social/ other
10:00 am – 4:00 pm	Computer Science Lab	17	Academic

**II. Brief Information about the Activity (Criterion no - ):**

Topic/ Subject of the activity	Two days Faculty Development Programme on <b>Art of Teaching with latest technologies using Google Educational Apps</b>
Objective for conducting the activity	To foster the level of technical teaching and the knowledge, skills, and professional competence among faculty members.
Methodology	Presentation & Practical
Outcome	The participants got ample opportunity to learn the latest technologies using Google educational apps.

**III. Proofs attached: letters/ student list of participation/ certificate/ document/photos/ any other**

1. Notice	2. Attendance	3. Report
4. Photos	5.	



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**POONA COLLEGE  
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## NOTICE

Date: 01-12-2019

# DEPARTMENT OF BBA-CA & COMPUTER SCIENCE

## Faculty Development Programme

All the staff members of BBA-CA & Computer Science are hereby informed to register for Faculty Development Programme (FDP) entitled “**Art of Teaching with latest technologies using Google Educational Apps**” Scheduled on 9<sup>th</sup> & 10<sup>th</sup> December 2019 at Computer Science department from 10.00 a.m.

Attendance is **COMPULSORY**.

**Dr. Aftab Anwar Shaikh**

Principal



## Report on Two Days Faculty Development Program On

### Art of Teaching with latest technologies using Google Educational Apps.

**Date:- 9<sup>th</sup> & 10<sup>th</sup> December 2019**

Department of BBA-CA and BSc. Computer Science organized two days Faculty Development Programme on Art of Teaching with latest technologies using Google Educational Apps on 9<sup>th</sup> & 10<sup>th</sup> December 2019 at Department of Computer Science.

The objective of this FDP was to foster the level of technical teaching and the knowledge, skills, and professional competence among faculty members. In this FDP, 17 faculties participated.

On Day-1 Mr. Mahtab Alam welcomed the participants and shared his views on the Importance of Professional efficiency in higher educational institutions.



*Mr. Mahtab Alam delivering welcome Speech 09/12/2019*



*Mr. Imran Qureshi conducting session 1 on Google educational Apps. 09/12/2019*

Mr. Imran Qureshi was the keynote speaker. In the technical session he focused on how the various applications of internet could be used in teaching. During the programme, the participating teachers learned about the various aspects of internet applications and



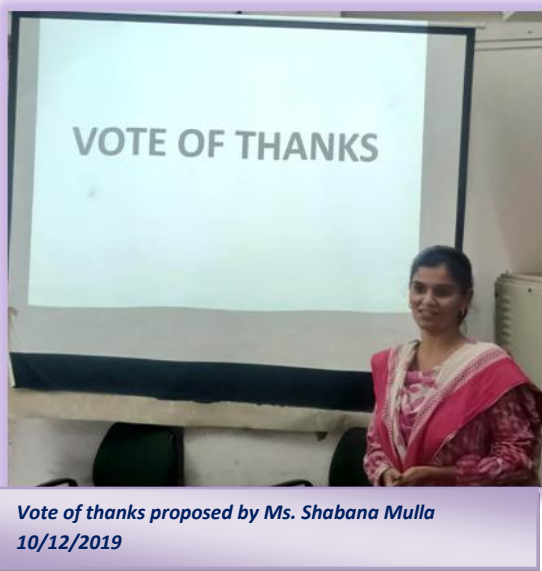
how these applications could be used in cloud storage.

Mr. Imran Qureshi, Assistant Professor Computer Science highlighted the importance of integrating technology into teaching in sustaining academic vitality. He took the session on Managing the Classroom and Dealing with Students. He discussed the proactive and reactive strategies of classroom management, emphasizing how important classroom management is in the effective learning of the students.



Day 2 started with a session on Preparing to Teach by Mr. Mirza Imran Baig, Assistant Professor, Department of BBA-CA. he talked about the significance and requirement of planning for the first day of the class. The session was followed by hands-on exercise for creating Google forms,

Google sheets where the participants designed the course objectives, outcomes & contents of a new course. The concept of flipped classroom was also shared with the participants. He shared his tips for creating a learning environment in the classroom. The session concluded with an activity where a real classroom scenario was created and the participants used various techniques to handle the classroom as a teacher. The programme was well-received by the faculty members. In this session Mr. Mirza Imran Baig gave live demonstrations as how to use the Internet for recording the lectures. The participants got ample opportunity to learn the techniques as to how to create QR codes for videos.



Finally the FDP end up with assignment and quiz that participant had to compete within given stipulated time period. There was also a discussion forum where any participant can make their comments related to their learning experience as well as any difficulty if they are facing. The sessions and the FDP was concluded with a

vote of thanks by Ms. Shabana Mulla, Assistant Professor Department of BBA-CA. The participants got ample opportunity to learn the techniques. The FDP was a successful one and all the participants appreciated it.

# AKI's Poona college Of Arts, Science & Commerce, Pune-01

## Attendance Sheet

Date:- 09th & 10th December 2019

Time:- 10:00 AM TO 04:00 PM onwards

Activity Name: 2 DAYS FACULTY DEVELOPMENT PROGRAMME  
ART OF TEACHING WITH LATEST TECHNOLOGIES  
USING GOOGLE EDUCATIONAL APPS

Venue:-

Department of Computer Science

Total Number Faculty attended:-

Department of BBA-Computer Application  
/Bsc. Computer Application

Sr.No	NAME OF FACULTY	Department	Signature	
			09-Dec-2019	10-Dec-2019
1	Dr. Mehtab Alam	C.S.		
2	Ms. Shaheda Ansari	Computer Sci.		
3	Baig Ishrat S.	Computer Sci		
4	Mrs. Shabeena Khan	Computer sci.		
5	Mr. Qureshi Imran M.H.	Comp. Sci		
6	Mrs. Mohamud Umar	comp. Sci		
7	Mr. Farooque Y. Shaikh	Comp. Sci		
8	Mr. M-A- Qudus	Computer Sci		
9	Ms. Shabana Mulla	BBA-CA		
10	Ms. Reshma Patil	BBA-CA		
11	Ms. Faheemuddin Ahmed	BBA-CA		
12	Ms. Imran Baig Mirza	BBA(CA)		
13	Ms. Sayyed Saima G.	Electronics		
14	Mr. Shaikh Abul Quais	Electronics		
15	Mr. Mohammed Mushtak	Electronics		
16	Mrs. Swaleha Mulla	Electronics		
17	Mr. Musharraf Hussain	Electronics		
18				
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25				
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Y & M Anjuman Khairul Islam's

# POONA COLLEGE OF ARTS, SCIENCE AND COMMERCE

(Affiliated to Savitribai Phule Pune University: ID No. PU/PN/ASC/023/1970)

## ACTIVITY REPORT

(2019 - 2020)

### I. Basic Details:

<b>Name of The Activity: Two-day Knowledge Resource training workshop for knowledge Resource Staff: Knowledge Resource Centre Space Planning</b>			
<b>Date</b>	<b>Faculty</b>	<b>Department/ Committee</b>	<b>Coordinator Name &amp; Phone no.</b>
19 <sup>th</sup> and 20 <sup>th</sup> August 2019	Knowledge Resource Centre	Knowledge Resource Centre	Dr. Shaikh Mohd juber Addul Majeed
<b>Time</b>	<b>Venue</b>	<b>Activity for class/ group &amp; student number</b>	<b>Nature: Academic/co-curricular / extracurricular/ Environmental/ social/ other</b>
10 am to 4.00 pm	Knowledge Resource Centre	06	Co - Curricular

### II. Brief Information about the Activity (Criterion no -):

<b>Topic/ Subject of the activity</b>	<b>Two Days Knowledge Resource training workshop for knowledge Resource Staff: Knowledge Resource Centre Space Planning</b>
<b>Objective for conducting the activity</b>	<ol style="list-style-type: none"><li>1. To provide basic details of knowledge Resource Centre</li><li>2. To provide training on how to retrieve and place a book as per the classification scheme,</li><li>3. Provide information on Layout Information and IT integration system etc</li></ol>
<b>Methodology</b>	Training and Lecture
<b>Outcome</b>	<ul style="list-style-type: none"><li>• Staff understood basic details of knowledge Resource Centre</li><li>• They can to retrieve and place a book as per the classification scheme.</li><li>• They understood layout information and IT integration system at knowledge resource Centre</li></ul>



# NOTICE

Date: -12.01.2019

## **TWO DAY KNOWLEDGE RESOURCE TRAINING WORKSHOP FOR KNOWLEDGE RESOURCE STAFF: KNOWLEDGE RESOURCE CENTRE SPACE PLANNING**

Knowledge Resource Training Workshop for Knowledge Resource Staff: Knowledge Resource Centre Space Planning has been organized for Knowledge Resource Centre staff on 19<sup>th</sup> and 20<sup>th</sup> August 2019

Venue- Knowledge Resource Center

Timings: 10.00 am to 04.00pm

Following staff members knowledge resource centre are instructed to attend without fail.

Sr.No	Name of the Non-teaching staff
<b>1</b>	<b>Mr.Imran Saudagar</b>
<b>2</b>	<b>Ms. Shaikh Rubina F. M.</b>
<b>3</b>	<b>Mr. Arif Salauddin Shaikh</b>
<b>4</b>	<b>Mr.Ikramuddin</b>
<b>5</b>	<b>Minhaj Shaikh</b>
<b>6</b>	<b>Mr.Sadik shaikh</b>

**Dr.Aftab Anwar Shaikh**  
**Principal**



**AKI's**  
**Poona College of Arts, Science And**  
**Commerce**

K.B.Hidayatullah Road,Camp,Pune-411001



*Two days Knowledge Resource training workshop for  
knowledge Resource Staff: Knowledge Resource  
Centre Space Planning*

Venue-Knowledge Resource  
Centre

Date:19<sup>th</sup> and 20<sup>th</sup> August  
2019

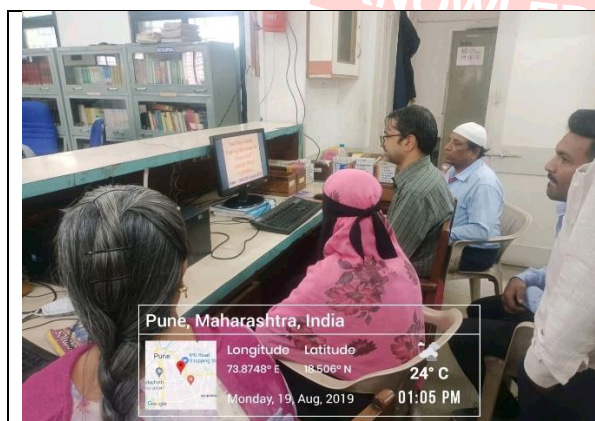


# Report

## **TWO DAYS KNOWLEDGE RESOURCE TRAINING WORKSHOP FOR KNOWLEDGE RESOURCE STAFF: KNOWLEDGE RESOURCE CENTRE SPACE PLANNING**

Two days Knowledge Resource Training Workshop For Knowledge Resource Staff: Knowledge Resource Centre Space Planning was organized on 19<sup>th</sup> and 20<sup>th</sup> August 2019 in Knowledge Resource Center

Dr. Shaikh Mohd Juber Addul Majeed of Knowledge Resource Center, explained to the members how to retrieve and place a book as per the classification scheme. He explained layout information and IT integration system at knowledge resource Centre. The staff were motivated to do actual procedure and actual working on classification.



**Knowledge Resource Center staff actively participating in Space Planning Workshop**



**Staff participating in practical training**



Y & M Anjuman Khairul Islam's  
**POONA COLLEGE**  
**OF ARTS, SCIENCE AND COMMERCE**  
(Affiliated to Savitribai Phule Pune University: ID No. PU/PN/ASC/023/1970)

Two days Knowledge Recourse training workshop for knowledge Resource Staff:  
Knowledge Recourse Center Space Planning

Venue- Knowledge Resource Center

Date: 19<sup>th</sup> and 20<sup>th</sup> August 2019

Sr.No	Name of the staff	Signatures	
		19/08/2019	20/08/2019
1	Mr.Imran saudagar		
2	Ms. Shaikh Rubina F. M.	R. Shaikh	R. Shaikh
3	Mr. Arif Salauddin Shaikh		
4	Mr.Ikramuddin		
5	Minhaj Shaikh		
6	Mr.Sadik shaikh		





## ACTIVITY REPORT

(2019 – 2020)

### I. Basic Details:

Name of The Activity: Two Days Faculty Grooming Program			
Date	Faculty	Department/ Committee	Coordinator Name & Phone no.
10 <sup>th</sup> & 11 <sup>th</sup> September, 2019	Commerce Department	Commerce Department	Mr. Fazil Shareef 9730474008
Time	Venue	Activity / group & student number	Nature: Academic/co- curricular / extracurricular/ Environmental/ social/ other
11.00 am to 4.00 pm	Commerce Department	10	Co - Curricular

### II. Brief Information about the Activity (Criterion no -):

Topic/ Subject of the activity	Two Days Faculty Grooming Program
Objective for conducting the activity	<ol style="list-style-type: none"><li>1. To take efforts for improving quality of teaching and make learning process interesting and enjoyable for students.</li><li>2. To improve Leadership skills, enhancing Attractive Leadership skills</li><li>3. To develop faculty Soft skills &amp; Personality Development</li></ol>
Methodology	Lecture
Outcome	<ol style="list-style-type: none"><li>1. Staff understood different Methods &amp; Techniques for Self-Management</li><li>2. The grooming of teachers enhanced positive relationships and mutual respect between students and faculty.</li></ol>





Y & M Anjuman Khairul Islam's

# POONA COLLEGE OF ARTS, SCIENCE AND COMMERCE

(Affiliated to Savitribai Phule Pune University: ID No. PU/PN/ASC/023/1970)

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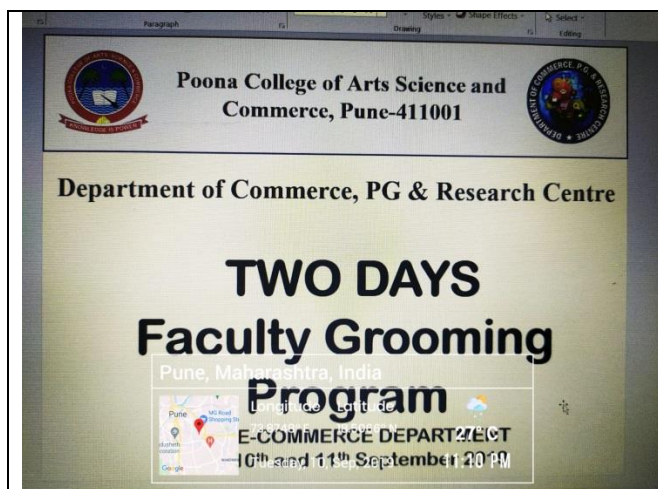
## REPORT ON TWO DAYS FACULTY GROOMING PROGRAM

A Two- Day Faculty Grooming Programme on 'Soft Skills and Personality Development' was conducted on **10<sup>th</sup> & 11<sup>th</sup> September, 2019** for the Commerce faculty of Poona College, by Dr. Shirin Shaikh.

This FDP aimed at:

- Informing,
- Educating and
- Persuading the teaching faculty to develop their soft skills and personality to be great teachers & better mentors.

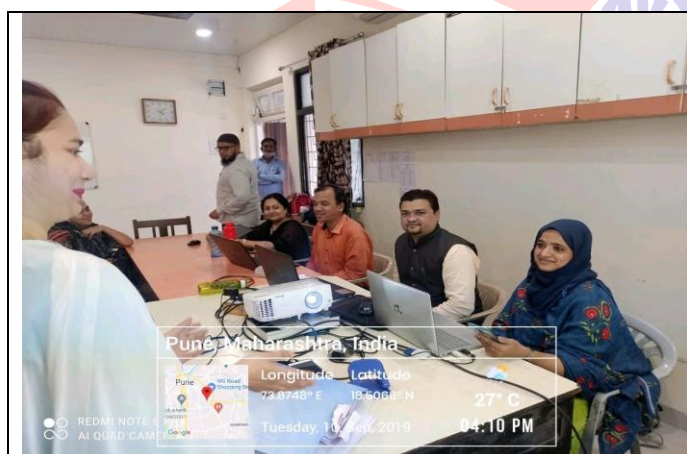
Day-1 The first day focused on 'Introduction to Soft Skills & Personality Development' where the participants were sensitized about the importance of developing soft skills and personality. This session enlightened the faculty by being teachers they are role- models to the students and hence, there is great necessity to develop their soft skills and their personality. And focused on Effective Communication Skills, session dealt with the importance of Non-Verbal Communication. In this session, the participants were made to understand the significance of various communication channels and the barriers, thus the participants comprehended effective communication skills. After break in second session Dr. Shirin guided on the significance of mentoring. Every teacher has to act as a mentor for the students to make them better human beings and thus build a better society. This session emphasized on the methodology and nuances of mentoring.



Commerce Department organized 2 days faculty Grooming Program for Commerce Staff Members (10<sup>th</sup> September, 2019)

Dr. Shirin Shaikh, guiding regarding Grooming of ourselves(10<sup>th</sup> September, 2019)

Day-2 On Second day, first session was on Change Management. It dealt with the significance of change, methodology and tips for better change management. Which includes Self-Management Skills also. This session dealt with the tips to improve all the skills like, time Management, Stress Management, Positive Thinking etc. The second session was on Leadership Skills. This session dealt with the significant contribution of leaders to the society, the importance of grooming leaders and specific leadership qualities and skills. and session was on Creativity and lateral Thinking. The session highlighted the importance of being creative and thinking out of the box factor.



Special Question Answer session was conducted, which clarifies staff quires. (10<sup>th</sup> September, 2019)

Mr. Vakeel sayyad, Proposed Vote of Thanks. (10<sup>th</sup> September, 2019)

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POONA COLLEGE OF ARTS, SCIENCE AND COMMERCE  
CAMP, PUNE

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**NOTICE**

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Date: -08.09.2019

**TWO DAYS FACULTY GROOMING  
PROGRAM**

Two days Faculty Grooming program for Commerce Department staff has been organised on **10<sup>th</sup> & 11<sup>th</sup> September, 2019**

**Venue-Commerce Department**  
**Timings -11.00 am to 4.00 pm**

All the staff member of commerce department are advised to attend same.

**Principal**



**Personal Grooming :**  
Grooming involves all the aspects of your body

**LOOKS:**  
Looks always played a very important role in everything a person does.

**CONVERSATION SKILLS:**  
Conversation skills too, make a huge impact.

**ATTITUDE:**  
Attitude, here, does not mean pride or ego. Attitude means confidence and determination.



cgd-sharia.blogspot.com

Lets create an impression



## Two Days Faculty Grooming Program

Venue-Commerce Department

Date- 10<sup>th</sup> & 11<sup>th</sup> September, 2019

Timings -11.00 am to 4.00 pm





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# POONA COLLEGE OF ARTS, SCIENCE AND COMMERCE

(Affiliated to Savitribai Phule Pune University: ID No. PUPN/ASC/023/1970)

## TWO DAYS FACULTY GROOMING PROGRAM Attendance Sheet

Sr. No.	Name of the Teachers	Sign (10.09.2019)	Sign (11.09.2019)
1.	Dr. Nasrin Khan		
2.	Dr. Hamid Hashmi		
3.	Prof. Rizwan Sayyed		
4.	Prof. Vakeel Sayyed		
5.	Prof. Wafiya Wahid		
6.	Dr. Eram Khan		
7.	Prof. Akbar Sayyed		
8.	Dr. Riyasat Peerzade		
9.	Mr. Moeen Sayyed		
10.	Ms. Fayeza Shaikh		

**Head Department  
of Commerce**

**Principal**



Y & M Anjuman Khairul Islam's

# POONA COLLEGE OF ARTS, SCIENCE AND COMMERCE

(Affiliated to Savitribai Phule Pune University: ID No. PU/PN/ASC/023/1970)

## ACTIVITY REPORT

(2019 - 2020)

### I. Basic Details:

Name of The Activity: Two day Workshop for non-teaching staff -Examination and Evaluation			
Date	Faculty	Department/ Committee	Coordinator Name & Phone no.
18/07/2019 and 19/07/2019	Exam Department	Exam Department	Mr.Fahimuddin and Mrs.Nazma Pathan
Time	Venue	Activity for class/ group & student number	Nature: Academic/co- curricular / extracurricular/ Environmental/ social/ other
11.00 am to 5.00 pm	Examination Department	11	Co - Curricular

### II. Brief Information about the Activity (Criterion no -):

Topic/ Subject of the activity	Two days Workshop for non teaching staff -Examination and Evaluation
Objective for conducting the activity	<ol style="list-style-type: none"><li>1. To provide pre and post examination training to the non teaching staff</li><li>2. To guide on examination management system and provide information creating batches for marks entry</li><li>3. To provide theory and practical examination guidelines as per Savitribai Phule Pune University</li></ol>
Methodology	Lectures as well as practical training
Outcome	<ul style="list-style-type: none"><li>• Non teaching staff understood the system and procedure of examination</li><li>• Non teaching staff understood the procedure of creating batches for online marks entry</li></ul>





# NOTICE

Date: -11.07.2019

## Two days workshop for non teaching staff - examination and evaluation

Two days workshop for non teaching staff -Examination and Evaluation has been organized for non teaching staff 18/07/2019 and 19/07/2019 in examination department

Time-11.00 am to 05.00pm

Mr.Fahimuddin Assistant Professor, member of examination committee and Mrs Nazma pathan from examination department will conduct the session.

Following staff member are instructed to attend the two day workshop

Sr.No	Name of the Non Teaching	Sr.No	Name Of the Non-Teaching
1	Mrs Nazma Sajid Khan	7	Mr.Rizwan Shaikh
2	Mr.Salim Abdul Majid Shaikh	8	Mr.javed Shaikh
3	Mr. Sayed Ismail P.	9	Mr.Mohsin Mulani
4	Mr. Sadik Pathan Usmakhan	10	Ms.Mohsina Mujawar
5	Mr.Akbar Pathan	11	Ms.Anjum shaikh
6	Mr. Tamboli Azeem Yunus		

**Dr. Aftab Anwar Shaikh**  
**Principal**

## REPORT

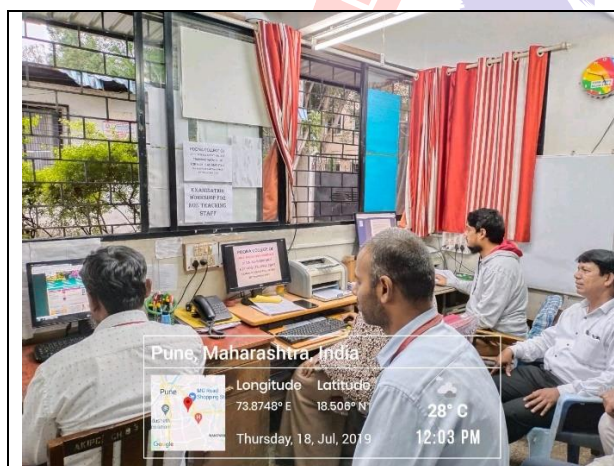
### **Two days Workshop for non teaching staff -Examination and Evaluation**

Workshop on Examination was organized on 18/07/2019 and 19/07/2019 successfully for non teaching staff. **11(Eleven)** non teaching staff participated in it. It was organized under the able guidance of Principal Dr. (Prof.) Aftab Anwar Shaikh.

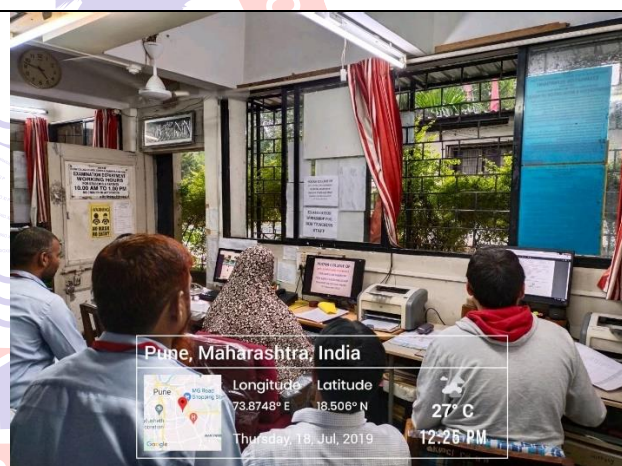
Mr.Fahimuddin, Assistant professor, BCA department explained examination rules and regulations of Savitribai Phule University.

Mrs.Nazma Pathan focused on guidelines of practical examination, mark entry, teacher allotment, student marksheet record management, examination pre and post management, submission of marks, supervision rules, filing management, CAP rules, question papers setting for internal Exam etc.

Mr.Fahimuddin proposed vote of thanks.



Mr.Fahimuddin is explaining examination online sytem for examination staff



Mrs.Nazma Pathan is showing practical mark entry system



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# **POONA COLLEGE OF ARTS, SCIENCE AND COMMERCE**

(Affiliated to Savitribai Phule Pune University: ID No. PU/PN/ASC/023/1970)

## **Two days workshop for non teaching staff -examination and evaluation**



Venue-Exam Department

Date:18/07/2019 and 19/07/2019



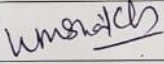
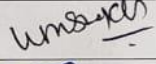
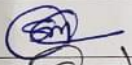

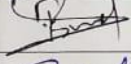

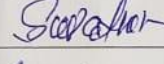
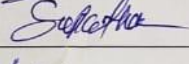
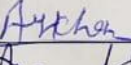
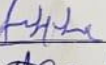
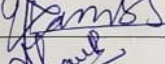
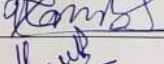
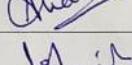
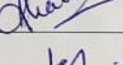
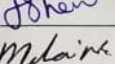
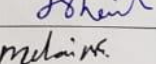
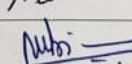
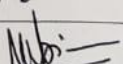
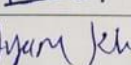
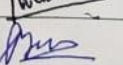
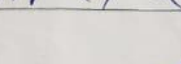

# POONA COLLEGE OF ARTS, SCIENCE AND COMMERCE

## Two days workshop for non teaching staff -Examination and Evaluation

Venue:- Examination Department

Dates: 18/07/2019 and 19/07/2019

### ATTENDANCE

Sr.No	Name of the staff	Signatures	
		18/07/2019	19/07/2019
1	Mrs Nazma Sajid Khan Pathan		
2	Mr.Salim Abdul Majid Shaikh		
3	Mr. Sayed Ismail P.		
4	Mr. Sadik Pathan Usmakhan		
5	Mr.Akbar Pathan		
6	Mr. Tamboli Azeem Yunus		
7	Mr.Rizwan Shaikh		
8	Mr.javed Shaikh		
9	Mr.Mohsin Mulani		
10	Ms.Mohsina Mujawar		
11	Ms.Anjum shaikh		





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# POONA COLLEGE OF ARTS, SCIENCE AND COMMERCE

(Affiliated to Savitribai Phule Pune University: ID No. PU/PN/ASC/023/1970)

## ACTIVITY REPORT

(2019 - 2020)

### I. Basic Details:

Name of The Activity: E-Content Management Session			
Date	Faculty	Department/ Committee	Coordinator Name & Phone no.
8/10/2020	Arts, Science & Commerce	IQAC	Mr. Iqbal N. Shaikh 9850602350
Time	Venue	Activity for class/ group student number	Nature: Academic/co- curricular / extracurricular/ Environmental/ social/ other
11.30 am - 01.00 pm	Online (ZOOM)	Teaching Faculties 73	Extracurricular

### II. Brief Information about the Activity (Criterion no - ):

Topic/ Subject of the activity	E-Content Management Session
Objective for conducting the activity	The Teaching faculty members of Poona College were introduced to newer and more efficient ways of taking online classes and online record keeping
Methodology	Lecture and demonstrations
Outcome	The teacher were educated and learnt methods of online record keeping.

### III. Proofs attached: letters/ student list of participation/ certificate/ document/photos/ any other

1. Notice	2. Report	3. Screenshot of Invitation
4. Attendance list	5. Photos	



Y & M Anjuman Khairul Islam's

# POONA COLLEGE OF ARTS, SCIENCE AND COMMERCE

(Affiliated to Savitribai Phule Pune University: ID No. PU/PN/ASC/023/1970)

## NOTICE



Anjuman Khairul Islam's

## POONA COLLEGE OF ARTS, SCIENCE & COMMERCE

K. B. Hidayatullah Road, Camp, Pune - 411001. (MS), India

- Affiliated to Savitribai Phule Pune University: ID No PU/PN/ASC/023/1970
- Government of Maharashtra and Savitribai Phule Pune University Recognized Minority Institute
- UGC - 2(f) & 12 (B) Status
- NAAC Re-accredited College
- Junior College Index No: J-11.15.004
- DST - FIST Sponsored Institute

**Professor (Dr.) Aftab Anwar Shaikh**

M.Com, Ph.D (Busi. Admin.)

**PRINCIPAL**

Tel.: +91-20-2645 4240 / 2644 6319.

Email: [principal@akipoonacollege.ac.in](mailto:principal@akipoonacollege.ac.in)

Website : [www.akipoonacollege.ac.in](http://www.akipoonacollege.ac.in)

## Notice

6<sup>th</sup> October, 2020

IQAC, Poona College invites to a one day workshop titled “**E-Content Management Session**”. The speaker of the Workshop is **Dr. Amjad Shaikh**, Assistant Professor, Department of Mathematics, Poona College of Arts, Science & Commerce. The Workshop will be conducted ONLINE using Zoom platform at 11.30 am. The zoom link for the Meet will be sent in due course on the official Whatsapp group “POONA COLLEGE SR OFFICIAL”.

All the teachers are advised to attend the Workshop.

Mr. Iqbal N. Shaikh

Co-ordinator





Y & M Anjuman Khairul Islam's

# POONA COLLEGE OF ARTS, SCIENCE AND COMMERCE

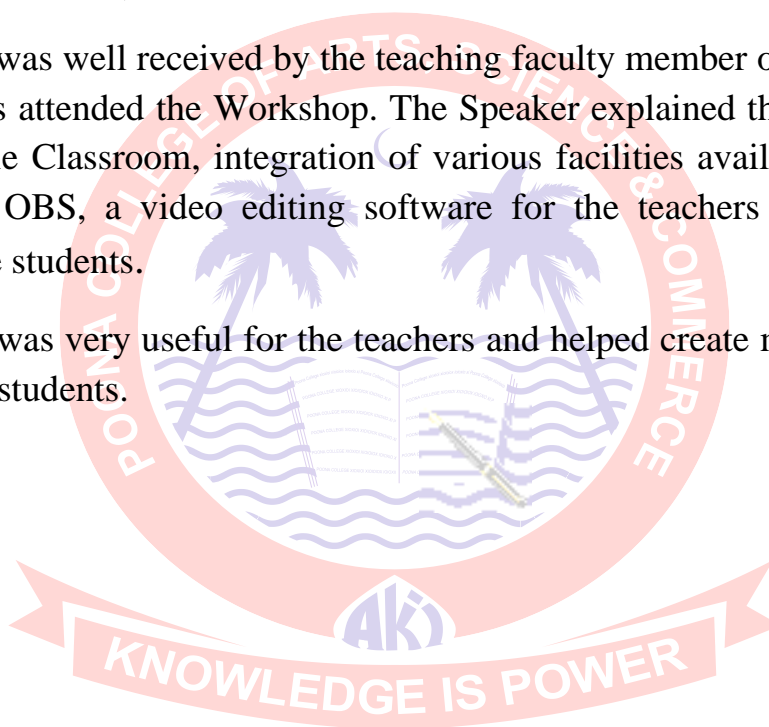
(Affiliated to Savitribai Phule Pune University: ID No. PU/PN/ASC/023/1970)

## Report

Internal Quality Assurance Cell (IQAC), Poona College successfully conducted a one day Workshop titled “**E-Content Management Session**”. The speaker was Dr. Amjad Shaikh, Assistant Professor, Department of Mathematics, Poona College. The Workshop was conducted online using Zoom platform on 8<sup>th</sup> October, 2020 at 11.30 am.

The workshop was well received by the teaching faculty member of Poona College and 73 teachers attended the Workshop. The Speaker explained the efficient ways of using Google Classroom, integration of various facilities available. Dr. Amjad also spoke of OBS, a video editing software for the teachers to create video contents for the students.

The workshop was very useful for the teachers and helped create more meaningful content for the students.



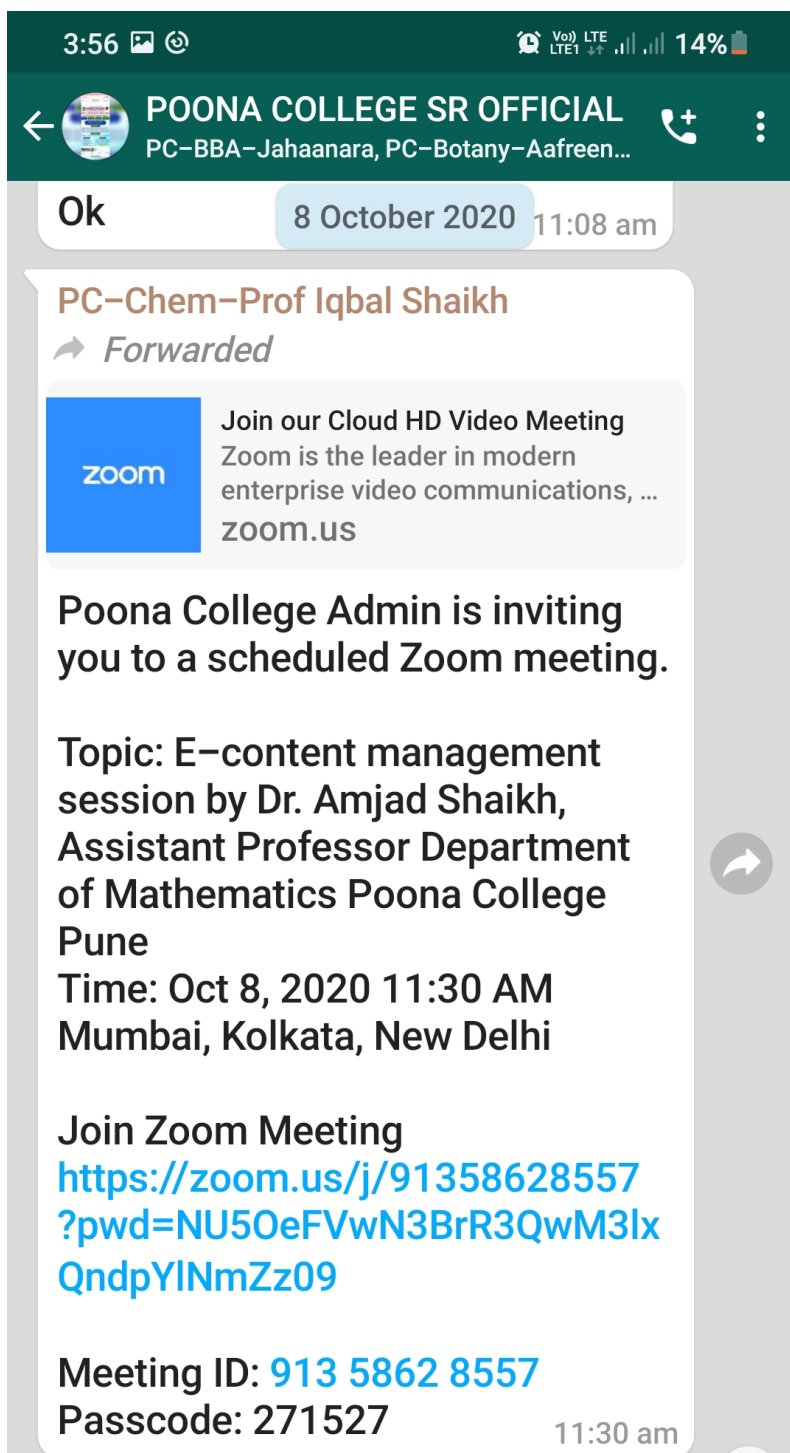


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# POONA COLLEGE OF ARTS, SCIENCE AND COMMERCE

(Affiliated to Savitribai Phule Pune University: ID No. PU/PN/ASC/023/1970)

## SCREENSHOT OF ZOOM INVITATION





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**POONA COLLEGE  
OF ARTS, SCIENCE AND COMMERCE**

(Affiliated to Savitribai Phule Pune University: ID No. PU/PN/ASC/023/1970)

## ATTENDANCE



Anjuman Khairul Islam's  
**POONA COLLEGE OF ARTS, SCIENCE & COMMERCE**

K. B. Hidayatullah Road, Camp, Pune - 411001. (MS), India

- Affiliated to Savitribai Phule Pune University: ID No PU/PN/ASC/023/1970
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- NAAC Re-accredited College
- Junior College Index No: J-11.15.004
- DST - FIST Sponsored Institute

**Professor (Dr.) Aftab Anwar Shaikh**  
M.Com, Ph.D (Busi. Admin.)  
PRINCIPAL

Tel.: +91-20-2645 4240 / 2644 6319.  
Email: principal@akipoonacollege.ac.in  
Website : www.akipoonacollege.ac.in

### Attendance

#### E-Content Management Session-Dr. Amjad Shaikh

Date: 8.10.2020

Mode: ZOOM (Online)

Sr. No.	Name of the Faculty	Sr. No.	Name of the Faculty
1	Abrar Ahmad	38	Avinash Singh
2	Abul Quais Shaikh	39	Vakeel Sayyad
3	Shabana Mulla	40	Mujahid Sadiqua
4	Ishrat Baig	41	Dr Eram Khan
5	Dr. Vidyasagar Singaram	42	Mahtab Alam
6	Prof. Shareef	43	Dr Baba Shaikh
7	Reshma Patil	44	Farhat Shaikh
8	Dr. Shahid Jamal Ansari	45	Aqueel Bajajwala
9	Bhavana Deshpande	46	Ashwini Purude
10	Dr Abdul Bari	47	Dr. Aafreen Abrar Ahmed
11	Asif Khan	48	Dr. Arunkumar Walunj
12	Jahir Abbas Ahmed	49	Faazil Shaikh Dr.
13	Mrs. Anjum Mukhtar Pathan	50	Zeenat Merchant
14	Rukhsar S Shaikh	51	Mohammed Mushtak
15	Mohd Umer Hasan	52	Nosrat Hashemizadeh
16	Swaleha Mulla	53	Shagufta Mistry
17	Jahanaara Pathan	54	Dr. Kalim Shaikh
18	Mohammed Abdul Quddus Ansari	55	Arjina Shaikh
19	Riyasat Peerzade	56	Shaheda Ansari
20	Wasim Shaikh	57	Imran Qureshi
21	Iqbal N Shaikh	58	Dr. Shaikh Aiyaz Hussain
22	Mirza Imran Baig	59	Dr. Gulab Pathan
23	Dr. Mujeeb Shaikh	60	Dr. Shirin Shaikh
24	Farooq Shaikh	61	Dr. Aafreen Abrar Ahmed
25	Shafikh Shaikh	62	Mohammed Zamir
26	Munzarin Sajjan	63	Mukhtar Shaikh
27	Mohammed Banekhan Pathan	64	Ismat Shaikh
28	Dr F.M.D ATTAR	65	Dr. Shueb Ahmad
29	Akbar Sayyed	66	Atiya Khan
30	Mohammad Ali Bangi	67	Saima Sayyed
31	Akhlaque Ahmed	68	Ana Mateen
32	Jawed Akhtar	69	Rifat Memon
33	Dr. Muhammad Zuber	70	Gulnawaz Usmani
34	Baba Shaikh	71	Musharraf Hussain
35	Dr. Sayyed Ilyas	72	Shaikh Nabila
36	Jawed Akhtar	73	Dr. Rafik Shaikh
37	Prof. Khan Moinuddin		

Mr. Iqbal N. Shaikh, Co-ordinator





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## PHOTOS

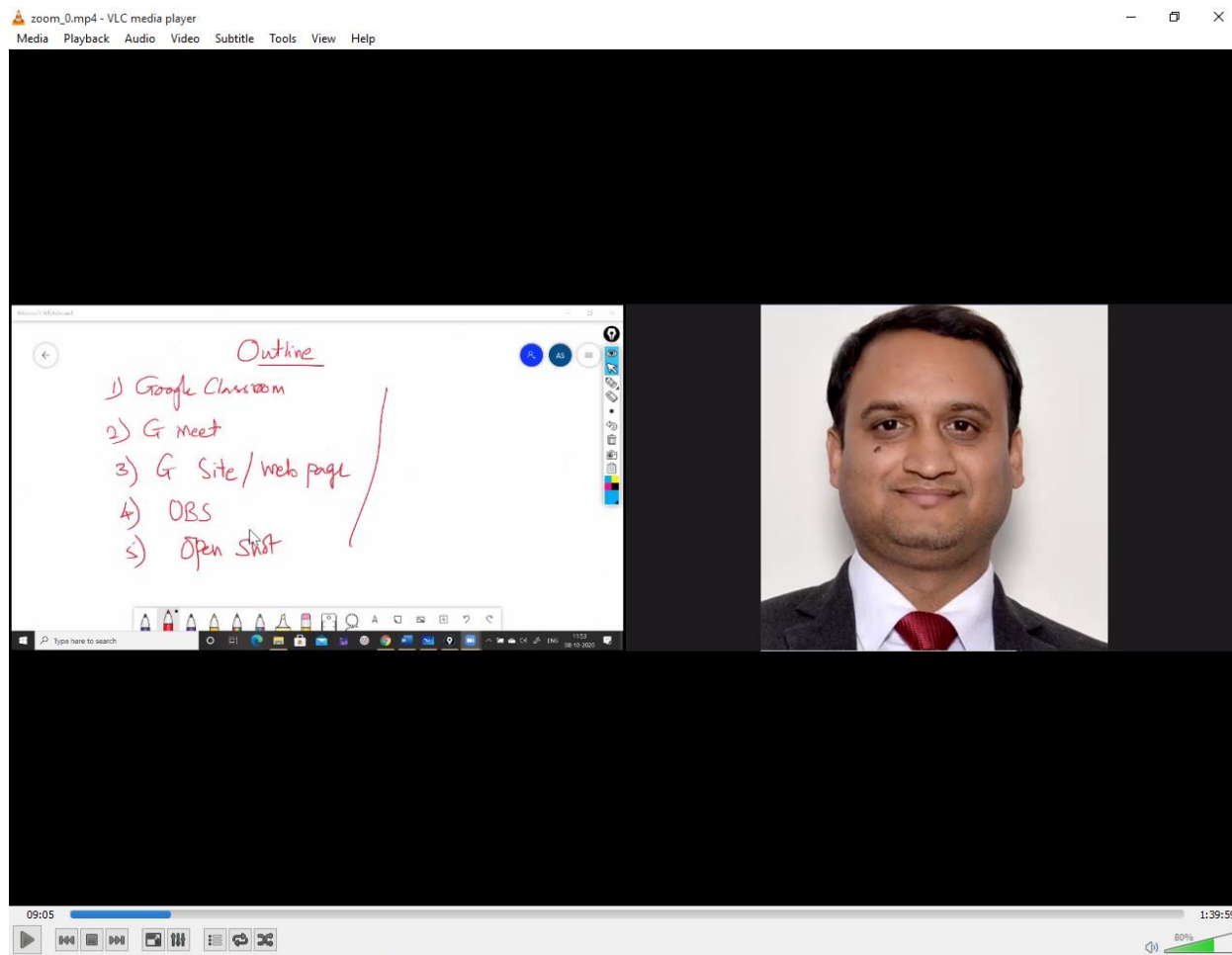


Mr. Iqbal N. Shaikh, Coordinator, introducing the speaker, Dr. Amjad Shaikh



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PHOTOS

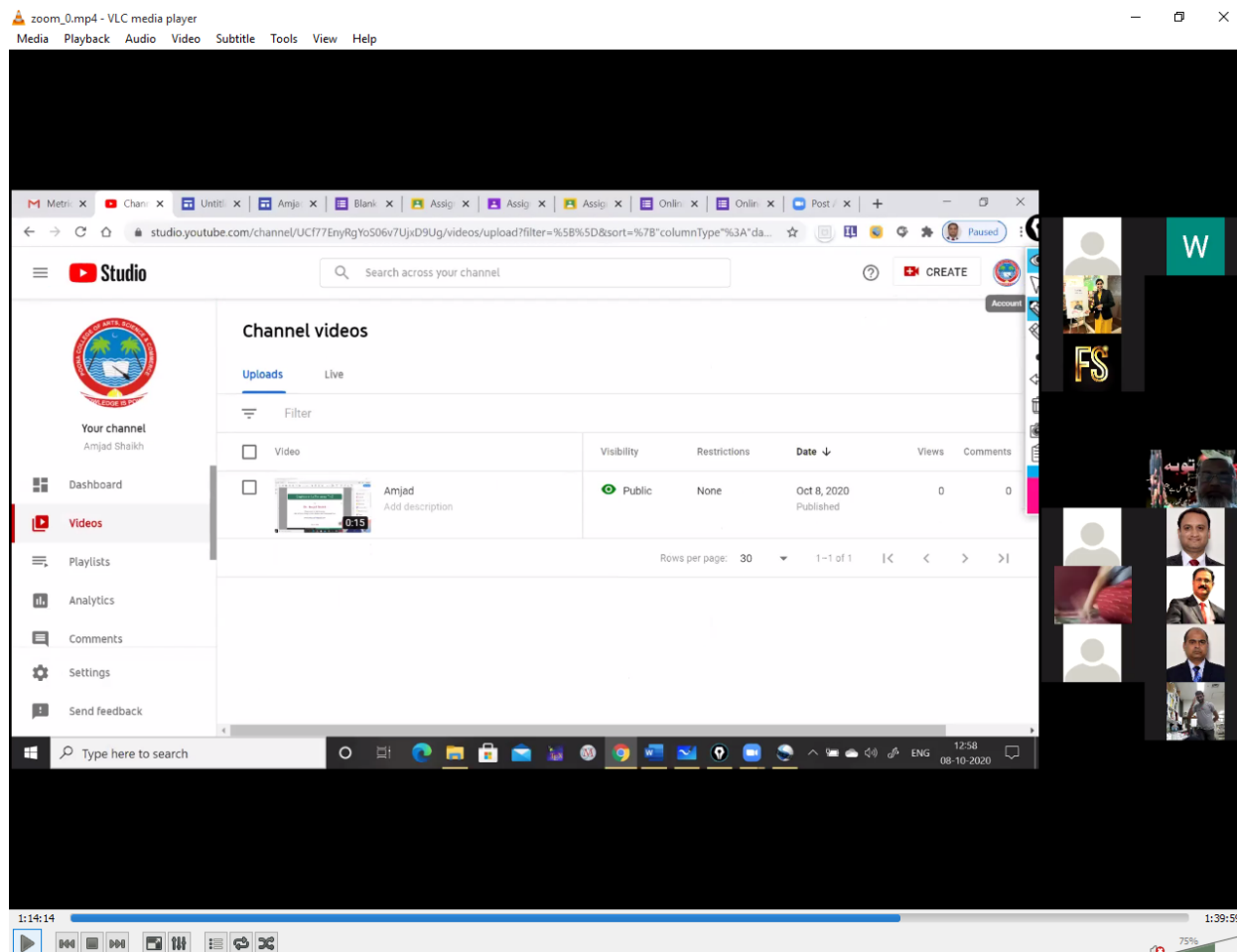


**Dr. Amjad Shaikh during the talk**



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PHOTOS



Dr. Amjad Shaikh answering queries from the audience





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## **ACTIVITY REPORT**

(2019-20)

### **I. Basic Details:**

<b>Name of The Activity: Training Workshop for Non-Teaching staff on 'Online Admission Procedure Through Vriddhi Online for the Academic Year 2020-21</b>			
<b>Date</b>	<b>Faculty</b>	<b>Department/ Committee</b>	<b>Coordinator Name &amp; Phone no.</b>
24/07/2020	IQAC	IQAC	Mr. Iqbal N. Shaikh (9850602350)
<b>Time</b>	<b>Venue</b>	<b>Activity for &amp; number</b>	<b>Nature: Academic/co- curricular / extracurricular/ Environmental/ social/ other</b>
5:30 pm	Online on Zoom Platform	For Non-teaching staff of Poona College (65)	Social

### **II. Brief Information about the Activity (Criterion no - )::**

<b>Topic/ Subject of the activity</b>	Training Workshop for Non-Teaching staff on 'Online Admission Procedure Through Vriddhi Online for the Academic Year 2020-21
<b>Objective for conducting the activity</b>	To make non-teaching staff sound with the online admission process using online admission application
<b>Methodology</b>	Online Training Workshop
<b>Outcome</b>	Through the demonstration given by Mr. Abdul Quddus (Assistant Professor, Department of Computer Science), college non-teaching staff get familiar with the online admission process that they have to do using Vriddhi Online, an online admission application.

### **III. Proofs attached: letters/ student list of participation/ certificate/ document/photos/ any other**

<b>1. Notice</b>	<b>2. Detailed Report</b>	<b>3. Zoom session photos</b>
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Email: [principal@akipoonacollege.ac.in](mailto:principal@akipoonacollege.ac.in)  
Website : [www.akipoonacollege.ac.in](http://www.akipoonacollege.ac.in)

# **NOTICE**

**Date: 21/07/2020**

All the non-teaching staffs are hereby informed that our college is organizing a Training Workshop for Non-Teaching staff on '**Online Admission Procedure Through Vriddhi Online for the Academic Year 2020-21**' on 24<sup>th</sup> July 2020 at 5:30 pm through ZOOM platform. All are advised to attend the same.

**Dr. Aftab Anwar Shaikh**  
**Principal**



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## **Training Workshop for Non-Teaching staff on 'Online Admission Procedure Through Vriddhi Online for the Academic Year 2020-21**

### **DETAILED REPORT**

**Date: 25<sup>th</sup> July 2020**

**Venue/Mode: Online Through ZOOM Platform**

AKI's Poona College of Arts, Science & Commerce, Camp, Pune has organized Training Workshop for Non-Teaching staff on 'Online Admission Procedure Through Vriddhi Online' on 24<sup>th</sup> July 2020. The sole purpose of the training workshop was to make non-teaching staff sound with the online admission process using online admission application. This workshop was conducted by the Internal Quality Assurance Cell (IQAC) under the responsibility of Mr. Iqbal N. Shaikh, Vice Principal and IQAC Coordinator. Dr. Aftab Anwar Shaikh proposed the introductory remark of the workshop and encourage non-teaching staff to work differently during online admission process. Mr. Abdul Quddus, Dr. Imran Mirza Baigh and Mr, Umar Shaikh have demonstrated different procedures of online admission through





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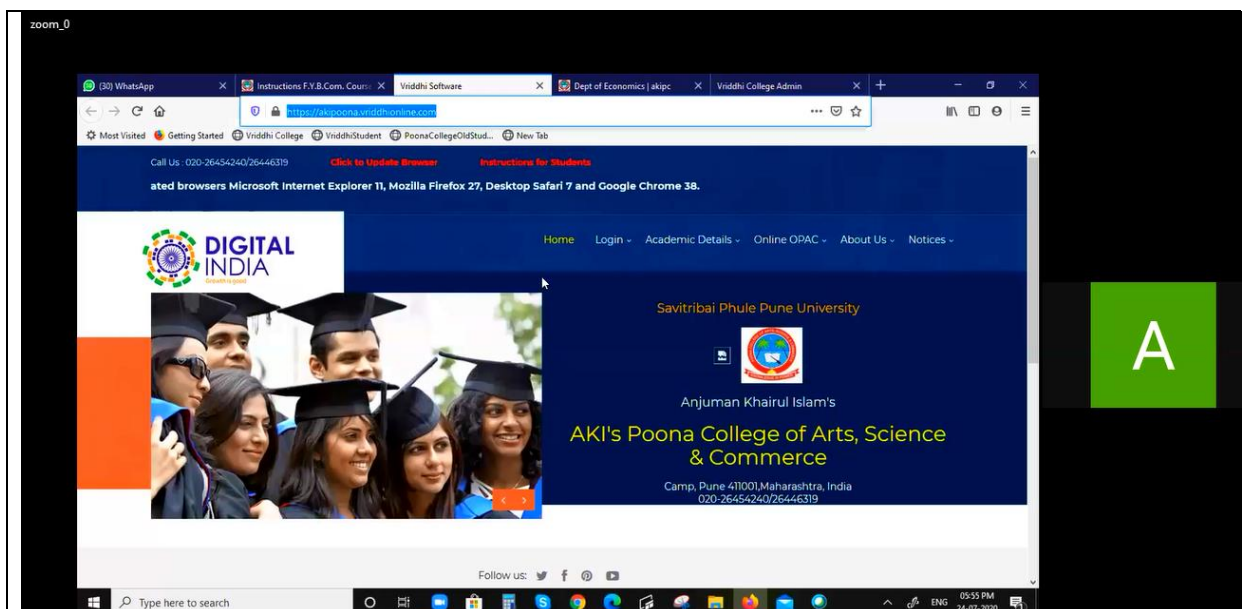
Vriddhi Online like how to verify documents of students and how to deal with technical issues and all. Vote of thanks was proposed by Mr. Iqbal N. Shaikh (Vice Principal and IQAC Coordinator).



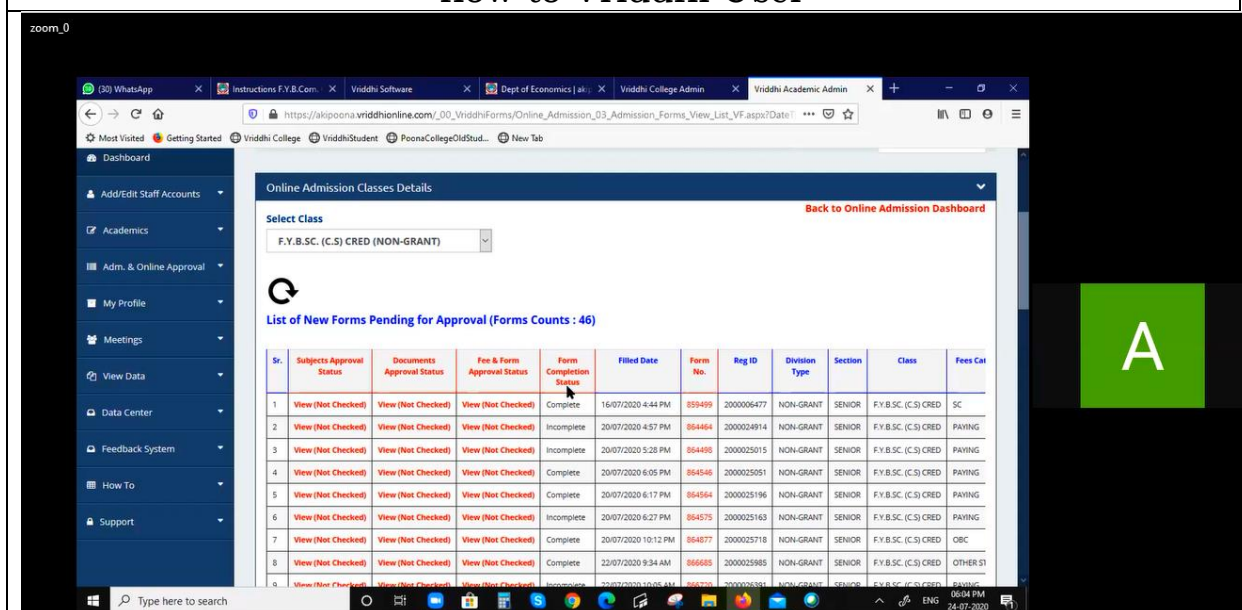
Participants during Training Workshop for Non-Teaching staff on 'Online Admission Procedure Through Vriddhi Online for the Academic Year 2020-21



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Mr. Abdul Quddus (Assistant Professor) giving demonstration how to Vridhhi User



Mr. Abdul Quddus (Assistant Professor) giving demonstration how to Status of admission form filled online by the applicant



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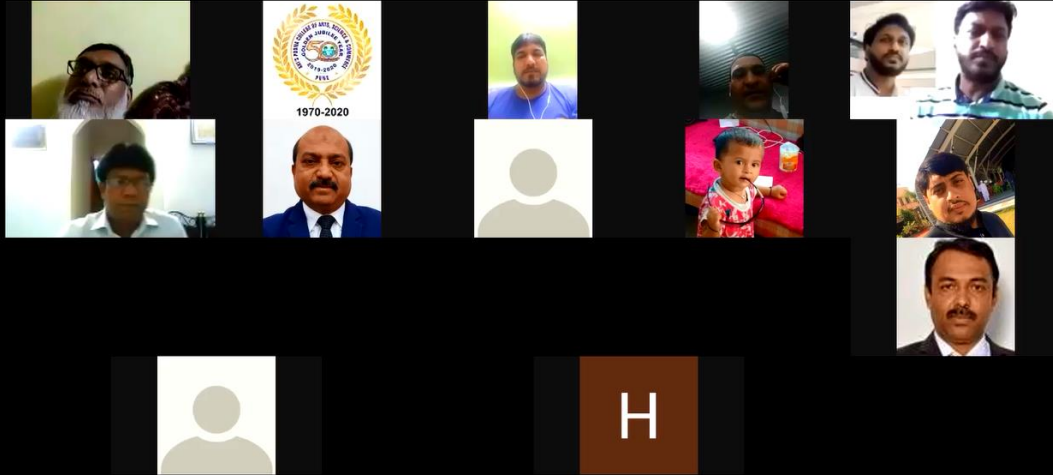
Mr. Ismail Shaikh (Non-teaching Staff) practicing how to access merit form through viddhi online application

Mr. Ayaz Khan (Non-teaching Staff) practicing how to access admission form with respect to different filters through viddhi online portal





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Mr. Iqbal N. Shaikh (Vice Principal and IQAC Coordinator)  
Proposing Vote of Thanks



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# POONA COLLEGE OF ARTS, SCIENCE AND COMMERCE

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## List of Participants

Sr. No	NAME
1.	Name of the Employee
2.	Mrs Rizwana Shahid Khot
3.	Mrs Nazma Sajid Khan Pathan
4.	Mr.SALIM ABDUL MAJID SHAIKH
5.	Mr. Khan Arif Ibrahim
6.	Mr. Khan Ayaz Ibrahim
7.	Mr. Sayed Ismail P.
8.	Mr. Charni Ibrahim Iqbal
9.	Smt. Guddewadi Sameena Ilahi
10.	Ms. Shaikh Rubina F. M.
11.	Mr. Arif Salauddin Shaikh
12.	Mr. Shaikh Bismillah A M
13.	Mr. Sadik Pathan Usmakhan
14.	Mr. Tamboli Azeem Yunus
15.	Dr. Mohd. Faheem Ali Shaikh
16.	Mr. Sayed Ismail Gous
17.	Ms. Khan Shaheen Ibrahim
18.	Akbar Yasinkhan Pathan
19.	Shri. Shaikh Nazim k karim
20.	Shri. Sayed Salim F. Kazi
21.	Mr. Khan Yusuf Rahim
22.	Mr. Noor Mohd. Maniyar
23.	Mr. Shaikh Anwar Mohd. Zakir
24.	Mr. Fahim Usman Memon
25.	Mr. Shaikh Gaffar Ismail
26.	Mr. Shaikh Ashfaque Ismail
27.	Mrs. Sutar Anjum I
28.	Mr. Arif Haroon Mulla



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29.	Mr. Parvez Shabbir Shaikh
30.	Mr. Shaikh Usman Rashid
31.	Mr. Ansari Ibrahim Ismail
32.	Mr. Shaikh Arif Bashir
33.	Mr. Shaikh Mazhar Gulam
34.	Mr. Shaikh Mohammed Irfan Abbas
35.	Mr. Qazi Shairque Anees
36.	Mr. Shaikh Amin Latif
37.	Shri. Shaikh Taufik Rafik
38.	Shaikh Ajij Rofsab
39.	Shri. Raj Fayaz mushtaque
40.	Mr. Saeed Ahmed Ab. Rashid
41.	Mr. Shaikh Gafoor
42.	Mr. Sadik Shaikh
43.	Mr. Amjad Ahmed H.
44.	Mr. Yunus Gafoor
45.	Mr. Sayyed Rukhsana Ibrahim
46.	Mr. Azeem Ilahi Momin
47.	Mr. Sk. Khizar Ahmed Abdul Rashid
48.	Mr. Safi Mohd. Mahebab Pathan
49.	Mr. Maniyar Farid Ahmed
50.	Mrs. Farida Rafique Khan
51.	Ms. Shaikh Ayesha Rafique
52.	Mr. Javed Inamdar
53.	Shri. Khan Rafique Wahid
54.	Ayub Khan Rahim Khan Pathan
55.	Mr. Khan Ikramuddin
56.	Mr. Asif Shafi Tamboli
57.	Mr. Shaikh Jalaluddin N.
58.	Mr. Aslam Husein Attar
59.	Mr. Waikar Sharif Kasam





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60.	Mr. Wasim Ahmed Khan
61.	Mr. Mulani Mohsin Bashir
62.	Mr. Saudagar Imran Yaqoob
63.	Mr. Wahid Shafik Sayyed
64.	Mr. Ansari Ubaidullah M. Umer
65.	Mr. Khan Amir Murtuza Khan



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**ACTIVITY REPORT**

**(2019-20)**

**I. Basic Details:**

Name of The Activity: Workshop on 'Education Transformation in Post Covid World'			
Date	Faculty	Department/ Committee	Coordinator Name & Phone no.
25/06/2020	IQAC	IQAC	Mr. Iqbal N. Shaikh (9850602350)
Time	Venue	Activity for & number	Nature: Academic/co- curricular / extracurricular/ Environmental/ social/ other
11:30 am	Online on Zoom Platform	For Faculty Members of Poona College (92)	Social

**II. Brief Information about the Activity (Criterion no - )::**

Topic/ Subject of the activity	Workshop on 'Education Transformation in Post Covid World'
Objective for conducting the activity	To draw attention of the teacher community towards the future prospective of online teaching and learning with sophisticated digital teaching aids
Methodology	Online Workshop
Outcome	From the talk delivered by the speaker Mr. Balaji Baburao Jadhav, the teachers of Poona College understood the transformational impact of Covid-19 pandemic on teaching-learning with respect to present and future scenario of online teaching and digitization of class. Mr. Balaji Baburao Jadhav has elaborated the keys to be a techno-savvy teacher in online education by using free teaching aids and ICT tools.

**III. Proofs attached: letters/ student list of participation/ certificate/  
document/photos/ any other**

1. Notice	2. Detailed Report	3. Zoom session photos
4. Participant List	5.	6.



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Website : [www.akipoonacollege.ac.in](http://www.akipoonacollege.ac.in)

# **NOTICE**

Date: 22/06/2020

All the teachers of Senior College are hereby informed that our college is organizing an Online Workshop on **'Education Transformation in Post Covid World'** on 25<sup>th</sup> June 2020 through ZOOM platform. All are advised to attend the same.

**Dr. Aftab Anwar Shaikh**  
**Principal**



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# POONA COLLEGE

OF ARTS, SCIENCE & COMMERCE  
CAMP, PUNE-411001 (MAHARASHTRA) INDIA



## ZOOM SESSION – WORKSHOP ON EDUCATION TRANSFORMATION IN POST COVID WORLD

**GUEST SPEAKER : BALAJI BABURAO JADHAV**

ASST. TEACHER, Z.P. SCHOOL VIJAYNAGAR TAL-MAN DIST-SATARA [M.S.]

Day & Date: Thursday, 25<sup>th</sup> June, 2020. Time: 11:30 am.



**Meeting ID: 893 2909 8641 Password: PCPUNE**

**YouTube Channel Link :-**

<https://www.youtube.com/channel/UCmsSpzxtfzgrrKVC67xbBTA>



Flyer of the Workshop





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## **Workshop on 'Education Transformation in Post Covid World'**

### **DETAILED REPORT**

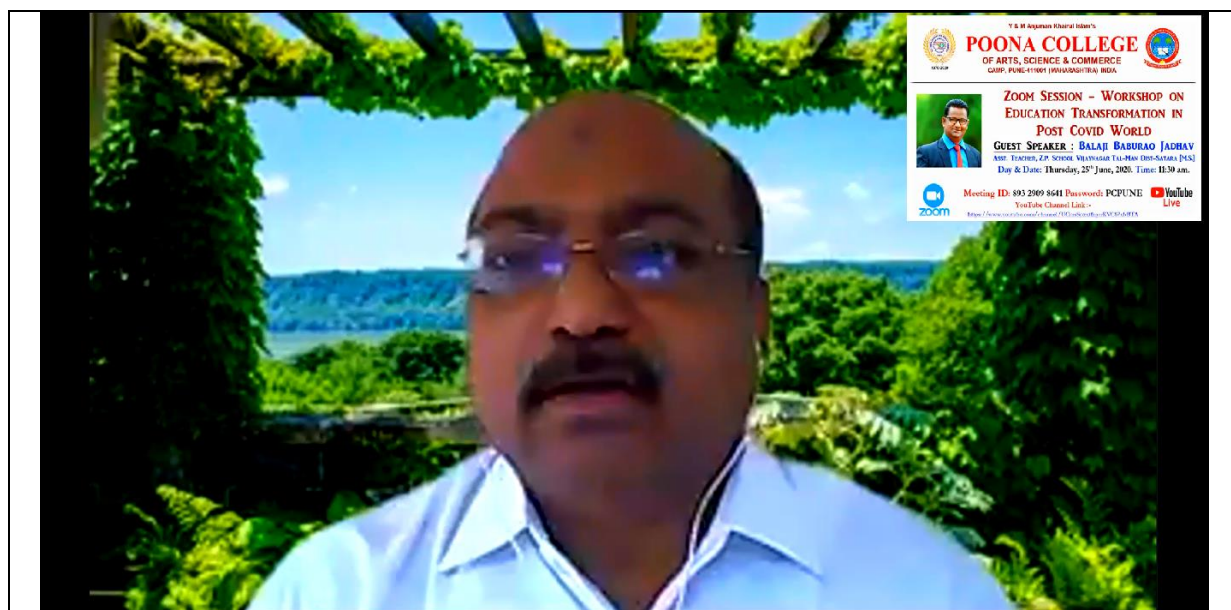
**Date: 25<sup>th</sup> June 2020**

**Venue/Mode: Online Through ZOOM Platform**

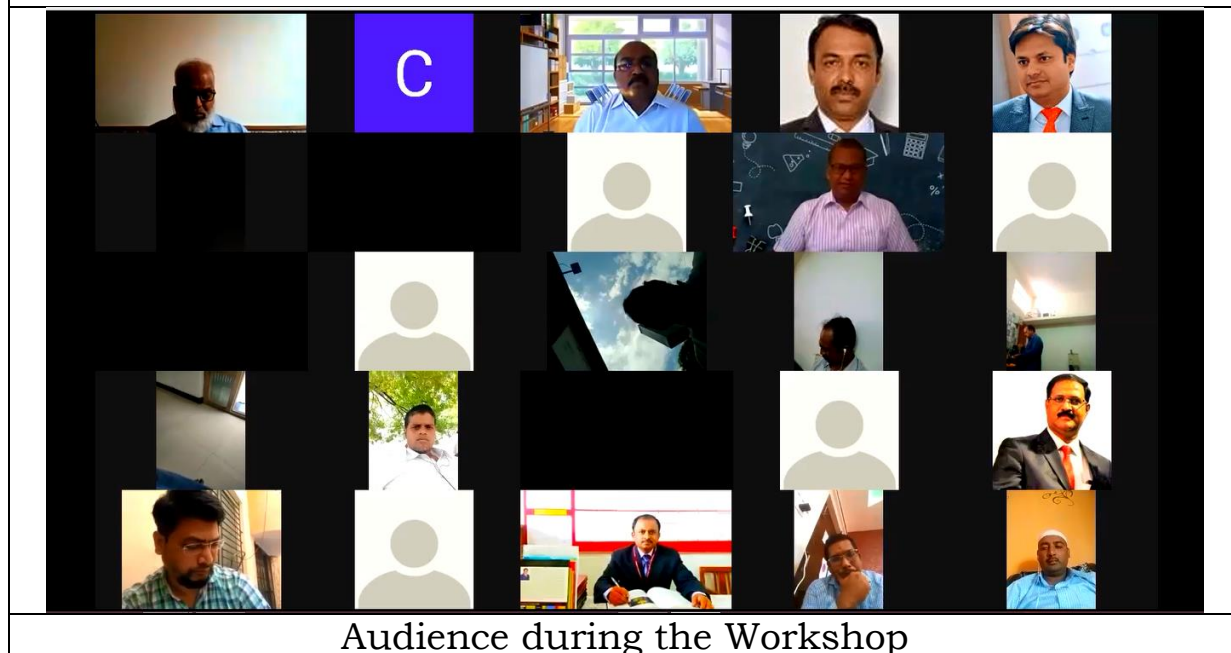
AKI's Poona College of Arts, Science & Commerce, Camp, Pune has organized an Online Workshop on 'Education Transformation in Post Covid World' on 25<sup>th</sup> June 2020. The purpose of the workshop was to make teacher techno-savys with respect to online teaching and learning and use of sophisticated teaching aids and online applications. Introductory remark of the workshop was proposed by Principal Dr. Aftab Anwar Shaikh. Mr. Balaji Baburao Jadhav, Assistant Teacher, Z.P. School, Vijaynagar, Satara was the expert of the workshop who have elaborated the present and future scenario of online teaching-learning process with reference to Covid-19 pandemic. Mr. Jadhav has given some keys to become a tecno-savys teacher. Mr. Jadhav has also discussed with teachers of Poona College about the challenges to be a techno-savys and distraction of students from online learning. The Workshop was coordinated by Mr. Iqbal N. Shaikh and he himself did the comparing and also proposed vote of thanks.



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Principal, Dr. Aftab Anwar Shaikh, Giving the Introductory Remarks



Audience during the Workshop



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zoom\_0

## Why Online Education ?

- 1) Covid 19
- 2) Available free of cost.
- 3) Easily live online lecture.
- 4) Two way communication.
- 5) Possibal to share screen of the laptop.
- 6) Use of whiteboard.
- 7) Control over audio and video of all participants.



Activate Windows  
Go to Settings to activate Windows.

Mr. Balaji Baburao Jadhav, Explaining the Need of Online Education during and after COVID-19 pandemic



Use Windows  
Go to Settings to activate Windows.

Mr. Balaji Baburao Jadhav, Explaining the why we should change our teaching mode from offline to online



Y & M Anjuman Khairul Islam's

# POONA COLLEGE OF ARTS, SCIENCE AND COMMERCE

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Mr. Balaji Baburao Jadhav, giving the utility, advantage and disadvantages of Different free accessible online teaching applications

Mr. Balaji Baburao Jadhav, giving some keys to set a better online class





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# POONA COLLEGE OF ARTS, SCIENCE AND COMMERCE

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## Participant List

Sr. No.	NAME
1.	Dr. Aftab Anwar Shaikh
2.	Ms. Zeenat Merchant Barkat,
3.	Dr. (Mrs.) Shireen Shaikh Rashid
4.	Dr. (Mrs.) Ashwini Manik Purude
5.	Mr. Zameer Salim Sayyed
6.	Mr. Mohammed Asif Irshad Ahmed
7.	Mr. Moinuddin Khan
8.	Dr. Abdul Bari
9.	Mr. Jawed Akhtar
10.	Dr. Abrar Ahmad
11.	Dr. Shaikh Mohd. Shakir Sk. Bashir
12.	Dr. Baba. Shaikh
13.	Dr. Gulab Pathan
14.	Dr. Ahmad Shamshad
15.	Mr. Shaikh Mukhtar Ahmed
16.	Dr. Zoheb Hasan



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17.	Dr. Shahid Mohd. Jamal Ansari
18.	Dr. Vidyasagar
19.	Dr. Gulnawaz Usmani
20.	Ms. Ana Mateen
21.	Ms. Rifat Memon
22.	Dr. Shaikh Ayaz Hussain Jiyauilhussain
23.	Dr. Sayed Hamed Hashmi Syed Mahmood Hashmi
24.	Mr. Sayed Rizwan I. H.
25.	Dr. (Mrs.) Nasrin Parvez Khan
26.	Mr. Sayyad Vakeel Ahmad Munaf Ali
27.	Mrs. Wafia Wahid Wadasadawala
28.	Mrs. Eram Mehboob Khan
29.	Mr. Akbar Ahmed Sayyed
30.	Dr. Riyasat Aminuddin Peerzade
31.	Mr. Fazil Mohammed Shareef
32.	Mrs. Shabana A. Mulla
33.	Mrs. Reshma Patil
34.	Mrs. Jahan Ara Pathan
35.	Mr. Faheemuddin Ahmed



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36.	Mrs. Deepika Kininge
37.	Mr. Aqeel Bajajwala
38.	Ms. Heena M. Sayyed
39.	Mr. Sayyed Moeen Ali
40.	Mr. Iqbal Najiroddin Shaikh,
41.	Dr. Mohammed Zamir Ahmed
42.	Dr. Avinash Singh
43.	Dr. Faazil Shaikh
44.	Mrs. Sadiqua Mujahid
45.	Ms. Rukhsar Shaikh
46.	Ms. Almas Shaikh
47.	Dr. Nagarbawdi Mahiboobsab Ahmed Hussain
48.	Dr. Jahir Abbas Ahmed
49.	Dr. Fakir Mohd. Attar
50.	Dr. Parvez Shaikh
51.	Dr. Shaikh Arif Vilayat Husen,
52.	Dr. Arunkumar Kondibhau Walunj
53.	Mr. Musharraf Hussain
54.	Mr. Arif Mohd. Rasul Tamboli



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55.	Ms. Swaleha Mulla
56.	Mr. Mohammed Mushtaque
57.	Mr. Abul Quais
58.	Ms. Sayed Saima Gous
59.	Mrs. Shaikh Mehrunnisa Mohd. Mujeeb
60.	Dr. Sayed Iliyas Usmansab
61.	Dr. Shaikh Rafik Shaikh Usman
62.	Dr. (Mrs.) Aafreen Abrar Ahmed
63.	Dr. Shafikh Shaikh
64.	Ms. Nabila Shaikh
65.	Dr. Mujeeb Abdul Jaleel Shaikh,
66.	Dr. Kalim Mansursab Shaikh
67.	Mr. Wasim Indaz Shaikh
68.	Dr. Shoeb Ahmad
69.	Mrs. Pathan Anjum
70.	Mrs. Sameen Shaikh
71.	Dr. Hundekari Sajid Mohd. Hanif
72.	Mr. Irfan Jan Mohd. Shaikh
73.	Mr. Mohammed Ali Bangi





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74.	Mr. Amjad Salim Shaikh
75.	Mr. Akhlaque Ahmed Abdul Khalique
76.	Mrs. Atiya Khan
77.	Ms. Sajjan Munzarin
78.	Ms. Shaikh Ismat M.
79.	Dr. Mohammed Banekhan Pathan
80.	Mr. Sherkar Ilahi Tajuddin
81.	Dr. (Mrs.) Bhawana Deshpande
82.	Ms. Shagufta Mistry
83.	Dr. Shaikh Muhammad Zuber
84.	Mr. Mahtab Alam
85.	Ms. Shaheda Ansari
86.	Mr. Mohd. Umer Hasan
87.	Mr. Mohd. Abdul Quddus
88.	Mr. Mirza Imran Baig
89.	Mr. Qureshi Imran M. H.
90.	Ms. Ishrat Baig
91.	Ms. Shaikh Farhat
92.	Mr. Farooque Shaikh



**ACTIVITY REPORT**

(2019-20)

**I. Basic Details:**

Name of the Activity: Faculty Development Program on Use of ICT for Effective Teaching Learning			
Date	Faculty	Department/ Committee	Coordinator Name & Phone no.
25/02/2020	IQAC	IQAC	Mr. Iqbal N. Shaikh (9850602350)
Time	Venue	Activity for group & number	Nature: Academic/co- curricular / extracurricular/ Environmental/ social/ other
12:30pm to 2:30 pm	Poona College Conference Hall	Poona College Teaching Staff (76)	Administrative

**II. Brief Information about the Activity (Criterion no - )**

Topic/ Subject of the activity	Faculty Development Program on Use of ICT for Effective Teaching Learning
Objective for conducting the activity	To make a hands on practice of ICT tools among the teachers.
Methodology	Faculty Development Program
Outcome	Teachers were able understand how to work soundly with modern teaching learning tools

**III. Proofs attached: letters/ student list of participation/ certificate/  
document/photos/ any other**

1. Notice	2. Detailed Report	3. Photographs
4. Attendance sheet		

AKI's  
**POONA COLLEGE**  
**of Arts, Science & Commerce**  
Camp, Pune – 411001 (Maharashtra)

**Internal Quality Assurance Cell (IQAC)**

**Faculty Development Program on 'Use of ICT for Effective Teaching Learning'**

**REPORT**

Internal Quality Assurance Cell (IQAC), AKI's Poona College has organized a Faculty Development Program on 'Use of ICT for Effective Teaching Learning' on 25<sup>th</sup> February 2020 in College conference hall. The main objective of this FDP was to make our teachers handy with modern ICT tools. Dr. Sandeep S. Lokhande (Dean Quality Assurance, MIT Academy of Engineering, Akurdi, Pune) was instructor of the FDP. The program was begun with welcome and felicitation of Dr. Sandeep S. Lokhande by the Principal Dr. Aftab Anwar Shaikh followed by highlighting of theme of the seminar narrated by Mr. Iqbal N. Shaikh (Vice Principal & IQAC Coordinator). Dr. Sandeep Lokhade first told the audience what is ICT exactly and how can we use it effectively to make our teaching contents more understandable to the students. In this context Dr. Lokhande elaborated the types of ICT tools for respective disciplines with warning that don't use ICT tool which doesn't suit with your subject content. During the question-answer session Dr. Lokhande suggested the names of some handy ICT tools for new users. The program was concluded with vote of thanks proposed by Mr. Musharraf Huassain.



Felicitation of Dr. Sandeep S. Lokhande



Dr. Sandeep S. Lokhande explaining the basics of ICT tools for new users

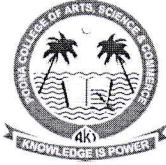




Dr. Sandeep S. Lokhande Interacting with audience



Dr. Sandeep S. Lokhande listening the question of audience



Y & M Anjuman Khairul Islam's

# **POONA COLLEGE OF ARTS, SCIENCE AND COMMERCE**

(Affiliated to Savitribai Phule Pune University: ID No. PU/PN/ASC/023/1970)


## **NOTICE**

Date: 24/02/2020

### **FACULTY DEVELOPMENT PROGRAM ON USE OF ICT FOR EFFECTIVE TEACHING LEARNING**

All the faculty members are hereby informed the Internal Quality Assurance Cell (IQAC) is going to organize a **Faculty Development Program on Use of ICT for Effective Teaching Learning** on 25<sup>th</sup> February 2020 in Poona College Conference Hall from 12:30pm to 2:30 pm.

All are advised to attend the workshop.

  
**Dr. Aftab Anwar Shaikh**  
**Principal**



**Principal**  
**AKI'S Poona College of Arts,**  
**Science & Commerce**  
**Camp, Pune.**

# AKI's Poona College of Arts, Science Commerce, Camp, Pune

**Attendance of Faculty Development Programme entitled "Use of ICT for Effective Teaching Learning" held on Tuesday, 25th February 2020**

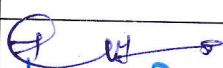
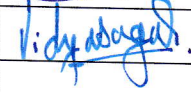
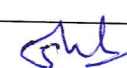
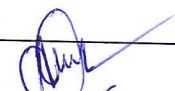
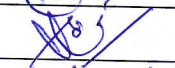




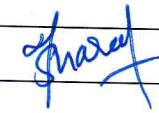
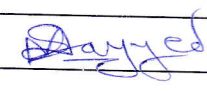
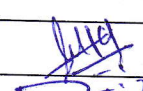
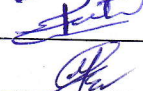
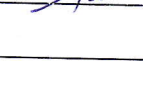
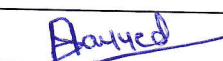
## SENIOR COLLEGE TEACHING STAFF

S. No.	Name	Signature
	<b>Principal</b>	
1	Dr. Aftab Anwar Shaikh ✓	
	<b>DEPARTMENT OF ENGLISH (AIDED)</b>	
2	Ms. Zeenat Merchant Barkat, H.O.D. ✗	zll
3	Dr. (Mrs.) Shireen Shaikh Rashid ✓	Shireen
4	Dr. (Mrs.) Ashwini Manik Purude ✓	ashwini
5	Mr. Zameer Salim Sayyed ✗	zameer
	<b>DEPARTMENT OF ENGLISH (UNAIDED)</b>	
6	Mr. Mohammed Asif Irshad Ahmed ✗	Asif
	<b>DEPARTMENT OF URDU/ARABIC/PERSIAN (AIDED)</b>	
7	Mr. Moinuddin Khan, H.O.D. & V.P. Arts ✗	
8	Dr. Abdul Bari ✓	Moinuddin
9	Mr. Jawed Akhtar ✓	Jawed
10	Dr. Abrar Ahmad ✗	Abrar
	<b>DEPARTMENT OF URDU/ARABIC/PERSIAN (UNAIDED)</b>	
11	Mrs. Nusrat Hashmizadeh ✗	N.H.
	<b>DEPARTMENT OF HINDI (AIDED)</b>	
12	Dr. Shaikh Mohd. Shakir Sk. Bashir, H.O.D. ✓	Shakir
13	Dr. B. R. Shaikh ✓	B.R. Shaikh
	<b>DEPARTMENT OF SOCIOLOGY</b>	
14	Dr. Gulab Pathan, H.O.D. ✓	Gulab Pathan
	<b>DEPARTMENT OF POLITICS</b>	
15	Dr. Ahmad Shamshad, H.O.D. ✗	Ahmad
16	Mr. Shaikh Mukhtar Ahmed ✓	Mukhtar
	<b>DEPARTMENT OF HISTORY</b>	
17	Dr. Zoheb Hasan, H.O.D. ✓	Zoheb
	<b>DEPARTMENT OF ECONOMICS (AIDED)</b>	
18	Dr. Shahid Mohd. Jamal Ansari ✗	Shahid



# AKI's Poona College of Arts, Science Commerce, Camp, Pune

**Attendance of Faculty Development Programme entitled "Use of ICT for Effective Teaching Learning" held on Tuesday, 25th February 2020**

	DEPARTMENT OF ECONOMICS (UNAIDED)		
19	Dr. Gulnawaz Usmani	X	
20	Dr. Vidyasagar S.	X	
21	Ms. Ana Mateen	X	
22	Ms. Rifat Memon	X	
	DEPARTMENT OF PHYSICAL EDUCATION		
23	Dr. Shaikh Ayaz Hussain Jiyaulhussain, H.O.D.	✓	
	DEPARTMENT OF COMMERCE (AIDED)		
24	Dr. (Mrs.) Nasrin Parvez Khan, H.O.D.	✓	
25	Dr. Sayed Hamed Hashmi Syed Mahmood Hashmi	X	
26	Mr. Sayed Rizwan I. H.	X	
27	Mr. Sayyad Vakeel Ahmad Munaf Ali	X	
28	Mrs. Wafia Wahid Wadasadawala	X	
29	Dr. Eram Mehboob Khan	X	
30	Mr. Akbar Ahmed Sayyed	✓	
31	Dr. Riyasat Aminuddin Peerzade	✓	
32	Mr. Fazil Mohammed Shareef M. Q.	✓	
	DEPARTMENT OF COMMERCE (PART-TIMERS)		
33	Mr. Vivek Panditrao Brahmanekar	X	
34	Mr. Atre Mahesh Shrikant	X	
	DEPARTMENT OF COMMERCE UNAIDED)		
35	Mr. Absar Baig	X	
36	Mr. Sayyed Moeen Ali	X	
	DEPARTMENT OF B.B.A. / B.B.A. (C.A.) (UNAIDED)		
37	Mrs. Sreystha P. Beppari, H.O.D. (BBA / BBA(CA)		
38	Mrs. Shabana A. Mulla	✓	
39	Mrs. Reshma Patil	X	
40	Mr. Faheemuddin Ahmed	X	
41	Mr. Mirza Imran Baig	✓	
42	Mrs. Deepika Kininge	X	
43	Mr. Aqeel Bajajwala	✓	
44	Ms. Heena M. Sayyed	X	

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# AKI's Poona College of Arts, Science Commerce, Camp, Pune

## Attendance of Faculty Development Programme entitled "Use of ICT for Effective Teaching Learning" held on Tuesday, 25th February 2020

	<b>DEPARTMENT OF CHEMISTRY (AIDED)</b>	
45	Mr. Iqbal Najiroddin Shaikh, H.O.D. & V.P. Science	✓
46	Dr. Mohammed Zamir Ahmed	X
47	Dr. Avinash Singh	✓
	<b>DEPARTMENT OF CHEMISTRY (UNAIDED)</b>	
48	Dr. Faazil Shaikh	X
49	Mrs. Sadiqua Mujahid	X
50	Ms. Rukhsar Shaikh	X
51	Ms. Almas Shaikh	X
	<b>DEPARTMENT OF PHYSICS (AIDED)</b>	
52	Mr. Nehal Ahmed Mohd. Ali, H.O.D.	
53	Dr. Nagarbawdi Mahiboobsab Ahmed Hussain	X
54	Dr. Jahir Abbas Ahmed	✓
55	Dr. Fakir Mohd. Attar	✓
56	Dr. Parvez Shaikh	✓
	<b>DEPARTMENT OF PHYSICS (UNAIDED)</b>	
57	Ms. Shaikh Arjina	X
	<b>DEPARTMENT OF ELECTRONICS SCIENCE (AIDED)</b>	
58	Dr. Shaikh Arif Vilayat Husen, H.O.D. & V.P. (P.G. & Research)	✓
59	Dr. Arunkumar Kondibhau Walunj	✓
60	Mr. Musharraf Hussain	✓
61	Dr. Arif Mohd. Rasul Tamboli	✓
	<b>DEPARTMENT OF ELECTRONICS SCIENCE (UNAIDED)</b>	
62	Ms. Swaleha Mulla	✓
63	Mr. Mohammed Mushtaque	
64	Mr. Abul Quais	
65	Ms. Sayed Saima Gous	
	<b>DEPARTMENT OF BOTANY (AIDED)</b>	
66	Mrs. Shaikh Mehrunnisa Mohd. Mujeeb, H.O.D.	✓
67	Dr. Sayed Ilyas Usmansab	
68	Dr. Shaikh Rafik Shaikh Usman	X
69	Dr. (Mrs.) Aafreen Abrar Ahmed	✓
70	Dr. Shafikh Shaikh	✓

12/8

25/02/2020

# AKI's Poona College of Arts, Science Commerce, Camp, Pune

## Attendance of Faculty Development Programme entitled "Use of ICT for Effective Teaching Learning" held on Tuesday, 25th February 2020

	DEPARTMENT OF BOTANY (UNAIDED)	
71	Ms. Nabila Shaikh X	<i>Nabila</i>
	DEPARTMENT OF ZOOLOGY (AIDED)	
72	Dr. Mujeeb Abdul Jaleel Shaikh, H.O.D. ✓	<i>Mujeeb</i>
73	Dr. Kalim Mansursab Shaikh X	<i>Dr. Kalim</i>
74	Mr. Wasim Indaz Shaikh X	<i>Wasim</i>
75	Dr. Shoeb Ahmad ✓	<i>Shoeb</i>
	DEPARTMENT OF ZOOLOGY (UNAIDED)	
76	Ms. Pathan Anjum X	<i>Anjum</i>
77	Ms. Sabeha Kawsar X	
	DEPARTMENT OF GEOLOGY (AIDED)	
78	Dr. Sayed Mohammed Rafi Gulabbhai Sayed, H.O.D.	
79	Dr. Hundekari Sajid Mohd. Hanif X	<i>Sajid</i>
80	Mr. Irfan Jan Mohd. Shaikh ✓	
	DEPARTMENT OF GEOLOGY (UNAIDED)	
81	Mr. Mohammed Ali Bangi X	
82	Mr. Amarjeet Bhagat X	
	DEPARTMENT OF MATHEMATICS (AIDED)	
83	Dr. Amjad Salim Shaikh ✓	<i>Amjad</i>
84	Mr. Akhlaque Ahmed Abdul Khalique ✓	<i>Akhlaque</i>
	DEPARTMENT OF MATHEMATICS (UNAIDED)	
85	Mrs. Atiya Khan, H.O.D.	
86	Ms. Sajjan Munzarin ✓	<i>Sajjan</i>
87	Ms. Shaikh Ismat M. ✓	<i>Shahid</i>
88	Ms. Shaikh Shaheen Y.	<i>Shaheen</i>
	DEPARTMENT OF STATISTICS (AIDED)	
89	Dr. Mohammed Banekhan Pathan, H.O.D. ✓	<i>Banekhan</i>
90	Mr. Sherkar Ilahi Tajuddin ✓	<i>Ilahi</i>
	DEPARTMENT OF STATISTICS (UNAIDED)	
91	Dr. (Mrs.) Bhavana Deshpande ✓	<i>Bhavana</i>
92	Ms. Shagufta Mistry X	<i>Shagufta</i>



# AKI's Poona College of Arts, Science Commerce, Camp, Pune

Attendance of Faculty Development Programme entitled "Use of ICT for Effective Teaching Learning" held on Tuesday, 25th February 2020

	DEAPRTMENT OF LIBRARY	
93	Dr. Shaikh Muhammad Zuber Abdul Majeed ✓	<i>[Signature]</i>
	DEAPRTMENT OF COMPUTER SCIENCE	
94	Dr. Mahtab Alam, H.O.D. X	<i>[Signature]</i> 25-2-2020
95	Ms. Shaheda Ansari ✓	<i>[Signature]</i>
96	Mr. Mohd. Umer Hasan X	<i>[Signature]</i>
97	Mr. Mohd. Abdul Quddus X	<i>[Signature]</i>
98	Mr. Qureshi Imran M. H. X	<i>[Signature]</i>
99	Ms. Ishrat Baig X	<i>[Signature]</i>
100	Ms. Shaikh Farhat X	<i>[Signature]</i>
101	Mr. Shaikh Farooque Yasin X	<i>[Signature]</i>
	DEPARTMENT OF CORPORATE COMMUNICATION & ENTREPRENEURSHIP (UNAIDED)	
102	Mrs. Jahanaara Pathan ✓	<i>[Signature]</i>

103. Mrs. Sameen Shaikh

(Dept. of zoology)

104. Shaikh Shabista

(Dept. of zoology)

19

*[Signature]*

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Y & M Anjuman Khairul Islam's

# POONA COLLEGE OF ARTS, SCIENCE AND COMMERCE

(Affiliated to Savitribai Phule Pune University: ID No. PU/PN/ASC/023/1970)

## ACTIVITY REPORT

(2019-20)

### I. Basic Details:

Name of the Activity: Workshop on 'Preparation for NAAC Accreditation as Per the Latest Guidelines'			
Date	Faculty	Department/Committee	Coordinator Name & Phone no.
07/01/2020	IQAC	IQAC	Mr. Iqbal N. Shaikh (9850602350)
Time	Venue	Activity for group & number	Nature: Academic/co- curricular / extracurricular/ Environmental/ social/ other
11:00a.m. to 1:30 p.m.	Poona College Conference Hall	Poona College Teaching Staff (76)	Administrative

### II. Brief Information about the Activity (Criterion no - )

Topic/ Subject of the activity	Workshop on 'Preparation for NAAC Accreditation as Per the Latest Guidelines'
Objective for conducting the activity	To introduce the revised guidelines of NAAC among the teaching staff and strategy to work with it.
Methodology	Workshop
Outcome	From this workshop teaching staff of Poona College came to know the revised parameter of NAAC and how to mold their approaches to get better results

### III. Proofs attached: letters/ student list of participation/ certificate/ document/photos/ any other

1. NOTICE	2. Detailed Report	3. Photographs
4. Participant Attendance		



AKI's  
**POONA COLLEGE**  
**of Arts, Science & Commerce**  
Camp, Pune – 411001 (Maharashtra)

**Internal Quality Assurance Cell (IQAC)**

**Workshop on Preparation for NAAC Accreditation as Per the  
Latest Guidelines**

**REPORT**

Internal Quality Assurance Cell (IQAC), AKI's Poona College of Arts, Science & Commerce, Camp, Pune has organized a Workshop entitled 'preparation for NAAC accreditation as per the latest guidelines' in the College Conference Hall on 7<sup>th</sup> January 2020. The workshop was organized to introduce the revised frame of NAAC among the teaching staff of the college and to prepare them to work with the revised guidelines under the IQAC initiative. To give detailed of benchmarks of the revised frame IQAC has invited to Dr. B.D. Bhole, Ex-Associate Professor (Microbiology) & IQAC Coordinator, Abasaheb Garware College, Pune. The Program was begin with introductory remarks of the workshop proposed by the Principle, Dr. Aftab Anwar Shaikh followed by Introduction of the speaker by Mr. Iqbal .N. Shaikh (Vice Principal & IQAC Coordinator). Dr. B. D. Bhole started his talk with a question – 'Why NAAC has revised their guidelines? and he himself given the answer that because we as an Institution are required to change and become more advanced in teaching learning process. Thereafter Dr. Bhole has given the details of different criterion with respected to changes in matric of different criterion from old to new. Further, Dr. Bhole has given some tricks to acclimatize with latest NAAC guidelines. Many doubts and questions related to new dimensions of "Quality Measure" proposed by NAAC raised from the audience were satisfactorily answered by Dr. Bhole. The workshop was compelled by Mr. Musharraf Hussain and it was successfully ended with vote of thanks proposed by Mr. Iqbal N. Shaikh.



**Beginning of the Workshop: Dignitaries sitting on the dies**



**Dr. B. D. Bhole Explaining the working on right path**



Pune  
Maharashtra  
India

27°C  
81°F

2020-01-07(Tue) 11:49(AM)

**Dr. Bhole talking about the need to change the teaching-learning process**



Pune  
Maharashtra  
India

30°C  
86°F

2020-01-07(Tue) 01:57(PM)

**Dr. Bhole during question-answer session**



Y & M Anjuman Khairul Islam's

# POONA COLLEGE OF ARTS, SCIENCE AND COMMERCE

(Affiliated to Savitribai Phule Pune University, ID No. PU/PN/ASC/023/1970)

## NOTICE

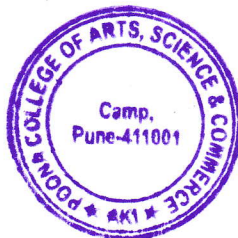
Date: 06.01.2020

### Workshop on 'Preparation for NAAC Accreditation as Per the Latest Guidelines'

All the faculty members are hereby informed the Internal Quality Assurance Cell (IQAC) is going to organize a Workshop on 'Preparation for NAAC Accreditation as per The Latest Guidelines' on 7<sup>th</sup> January 2020 in College Conference Hall from 11:00a.m. to 1:30 p.m.

All are advised to attend the workshop.

Dr. Aftab Anwar Shaikh  
Principal



**Principal**  
AKI'S Poona College of Arts,  
Science & Commerce  
Camp, Pune.



# AKI's Poona College Of Arts, Science & Commerce, Pune-01

## Attendance Sheet

Date of Activity: 07/01/2020		Time Slot: 11a.m. to 1.30 p.m.	
Activity Name	Workshop on preparation for NAAC accreditation as per the latest guidelines	Teacher/s Incharge:	Mr. Iqbal N. Shaikh
Organizing Dept:- IQAC		Guest: Dr. B.D. Bhole	
Total Number of Participants Attended:		Report Generated by: Mr. Iqbal N. Shaikh	

Sr.No	Name	College/Department	Mobile Number	Signature
1	Dr. M.B. Pathan	Statistics	9850285916	
2	I. T. Sherkar	Statistics	8625808089	
3	Dr. M.R.G. Sanyal	Geology	9860138309	
4	Musharraf Hussain	Electronics	9850438267	
5	Akhlaque Ahmed Akh.	Mathematics	7774871654	
6	Qureshi Imran M. Hussain	Computer Science	9822992082	
7	Mohd Asif Irshad Ahamed	English	9420732741	
8	Dr Abdul Bari Abdul Wahab	Urdu	9175198786	
9	Dr SK M. Shakir	Hindi	9423017017	
10	Dr. Sayid Hundekar	Geology	9423562576	
11	Ms. JahanAara Pathan	IEDC, Branding, Design	9923019227	
12	Dr. Ashwini Purude	English	9763493979	
13	Ms. Shaheda Ansari	Computer Science	9890972414	
14	Dr. Ana Mateen	Economics	9764944743	
15	Ms. RIFAT MEMON	Economics	9260208990	
16	Ms. Ismat Shaikh	Mathematics	7385468670	
17	Miss. Shagufta Mistry	Statistics	7378820493	
18	Ms. Arjuna Shaikh	Physics	9623031865	
19	Mr Almas Shaikh	Chemistry	7030807453	
20	Mrs. Munzarin Sajjan	Mathematics	9623168323	
21	Nara Shaheen Khan	Mathematics	8087682437	
22	Dr. (Mrs) Bhavana Deshpande	Statistics	9881244061	
23	Mrs Atiya Khan	Mathematics	9881473381	
24	Mrs. Sateleha Mullu	Electronics	9822049680	
25	Dr. SHIRIN SHAIKH	ENGLISH	8659996867	



# AKI's Poona College Of Arts, Science & Commerce, Pune-01

## Attendance Sheet

Date of Activity: 07/01/2020

Time Slot: 11a.m. to 1.30 p.m.

Activity Name

Workshop on preparation for NAAC accreditation as per the latest guidelines

Teacher/s Incharge:

Mr. Iqbal N. Shaikh

Organizing Dept:- IQAC

Guest: Dr. B.D. Bhole

Total Number of Participants Attended:

Report Generated by: Mr. Iqbal N. Shaikh

Sr.No	Name	College/Department	Mobile Number	Signature
1	Mrs Shaikh Mehernisa.M	Poona College, Botany	9922135393	
2	Dr. Mujeeb A.J. Shaikh	Poona College, Zoology	9890007996	
3	Dr. Tamboli. A. M.	Poona College	9422084025	
4	Mr. Ifam J. Shaikh	Geology, P.C.	9422013716	
5	Dr. Arif V. Shaikh	Elect Sci	8087617292	
6	Dr. Amjad Shaikh	Mathemat/Poona	9890627509	
7	Moinuddin Khan.	Urdu Arabi P.C.	9422079269	
8	Baig Jheer - S.	Comp Science	9112373783	
9	Farhat Shaikh	Comp Science	9673359129	
10	Zeena Merchant	English (Poona Colleges)	8806320719	
11				
12	Dr Eram Khan	Commerce	8888505759	
13	Nafiya Nafid	Commerce	9730958525	
14	Shabana Mulla	BCA	9766871357	
15	Dr. Naseem Khan	Commerce	9970921140	
16	Ms. Heena. M. Sayyed	Comm(BBA)	8446978237	
17	Reshma Patil	Comm(BCA)	9766660463	
18	Deepika Kininge	BBA	9405555695	
19	Faheem uddin Ahmed	BBA(IA)	9372928242	
20	Aqeeb Bajajwala	BBA	9028415228	
21	Dr. VIDYASAGAR. S	ECONOMICS	8380090198	
22	M. FAZIL SHAREEF	COMMERCE	9730474008	
23	DR. SHAIKH FAZIL	CHEMISTRY	7028110231	
24	Shaikh Abul Quais M.F.	Electronics	9021183936	
25	M. Umer Hassan	Comp. Sci	9607853357	



# AKI's Poona College Of Arts, Science & Commerce, Pune-01

## Attendance Sheet

Date of Activity: 07/01/2020		Time Slot: 11a.m. to 1.30 p.m.	
Activity Name	Workshop on preparation for NAAC accreditation as per the latest guidelines	Teacher/s Incharge:	Mr. Iqbal N. Shaikh
Organizing Dept:- IQAC		Guest: Dr. B.D. Bhole	
Total Number of Participants Attended:		Report Generated by: Mr. Iqbal N. Shaikh	



Sr.No	Name	College/Department	Mobile Number	Signature
1	Mrs. Anjum Mukhtar Pathan	Poona College Zoology	9890485569	
2	Dr. Anjum Sayyad	PIMSE, MBA	9822941219	
3	Mr. Misha Kulkarni	PIMSE, MBA	7741830982	
4	Mrs. Lubna Shaikh	PIMSE, MBA	9860604577	
5	Dr. Ponnila Banerjee	PIMSE, MBA	9561436839	
6	Dr. Zarina Shaikh	PIMSE, MBA	9881737229	
7	Mr. Lionel John Smello	PIMSE-MBA	9890116181	
8	Mr. Akbar Raza Khan	PIMSE-MBA	9067547675	
9	Dr. Temboji Mubarak	PIMSE-MBA	7757817092	
10	Mohd. Talha Ahmad	PIMSE-MBA	9766868316	
11	Mr. Akbar Sayyed	Poona College - Commerce	8999435159	
12	Jawed Akhtar	Poona College	9011623278	
13	Dr. Gulnawaz Usmanu	PC / Economics	9358171745	
14	Jeeyade R.A	PLI Commerce	992486806	
15	Moeen M. Sayyed	Commerce	7378661896	
16	FAROOQUE Y. Shaikh	Computer Science	7378664063	
17	Dr. Abrar Ahmad	Urdu	8554008637	
18	Dr. Shoaib Ahmad	Zoology	9919509673	
19	Dr. Parvez A. Aziz Shaikh	PHYSICS	9511870168	
20	Dr. Jahir Abbas Ahmed	PHYSICS	8879154665	
21	Mr. Sayyad Valceep	Commerce	879372079	
22	Dr. Sayyad Ilyar	Botany	9822673101	
23	Wasim Indaz Shaikh	Zoology	8149493595	
24	Dr. Shaikh Shaikh	Botany	9765071159	
25	Dr. Shaikh Aizaz	Gymkhana	9422517809	



# AKI's Poona College Of Arts, Science & Commerce, Pune-01

## A t t e n d a n c e      S h e e t

Date of Activity: 07/01/2020		Time Slot: 11a.m. to 1.30 p.m.		
Activity Name	Workshop on preparation for NAAC accreditation as per the latest guidelines	Teacher/s Incharge:	Mr. Iqbal N. Shaikh	
Organizing Dept:- IQAC		Guest: Dr. B.D. Bhole		
Total Number of Participants Attended:		Report Generated by: Mr. Iqbal N. Shaikh		

Sr.No	Name	College/Department	Mobile Number	Signature
1	Dr. Afteb A. Shaikh	Principal	9822621579	
2	Mr. Iqbal N. Shaikh	Chemistry	9850602350	
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