



Anjuman Khairul Islam's

POONA COLLEGE OF ARTS, SCIENCE & COMMERCE

- Affiliated to Savitribai Phule Pune University: ID No PU/PN/ASC/023/1970
- Junior College Index No: J-11.15.004
- Government of Maharashtra and Savitribai Phule Pune University Recognized Minority Institute
- UGC - 2(f) & 12 (B) Status • NAAC Re-accredited College • DST - FIST Funded College



K. B. Hidayatullah Road, Camp,
Pune - 411001. (MS), India



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Professor (Dr.) Aftab Anwar Shaikh

M.Com, Ph.D (Busi. Admin.)

PRINCIPAL



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CRITERION- II

KEY INDICATOR	2.5 Evaluation Process and Reforms
METRIC NO.	2.5.2

- Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient
- GRIEVANCES FROM STUDENTS TO EXAMINATION OFFICE
- GRIEVANCES COMMUNICATED TO SAVITRIBAI PHULE PUNE UNIVERSITY

(SAMPLE DOCUMENTS)

2018-2019

To,

The principal of

Poona College of Arts Science & Commerce

Pune, Maharashtra

Sub: Connection / rectifying of PAN number

Sir,
with due respect and humble submission I would like to state that I, Toino V Shoke, mother's name Hethali, Seat no 69501. Have done my graduation from Poona College on April 2018 (2013 Pattern) and I got my marksheet in which my PAN number is different from the PAN number in ^{my} Hall Ticket. Therefore, I kindly request your high authority to look in the matter and correct my PAN number as I have to pursue my further studies.

Thanking you in anticipation,

Yours faithfully

Toino .V. Shoke

Receiv
M V Shoke
24.9.18

To,

The Principle
Poona College of Arts, Science and Commerce
Pune - 411048

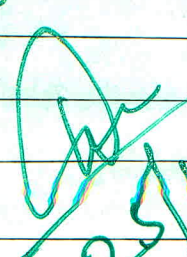
Sub: Extending the fee paying date for month

Respected Sir,

I ~~Am~~ ~~Mr~~ ~~Abdullah~~ ~~Nauman~~ ~~Mashood~~, student of your college studying in FYBBA (CA) Div:-A Roll.No ~~MT-4368~~ writing this letter for request you for extending the fee paying date for 1 month. The half amount of the fee has already been paid and the remaining half is still due to pay. As I have some financial crisis at my home.

I kindly request you to grant me permission of paying fee after a month and allow me to appear for my 1st semester Examinations.

Thanking you,

November 2018 final fees

25/10/2018

Your faithfully
Abdullah Nauman Mashood

To,
The principal,
Puna College of Arts, science and commerce.

Subject: Application for getting a duplicate copy of
SYBSC examination hall ticket.

Respected sir,

I Razi Alhasan of SYBSC div A (5209)
have lost my hall ticket during the shifting of my
home. I request you to kindly grant me a new
hall ticket and I shall not commit this mistake
again.

Your's faithfully



(RAZI ALHASAN S)

Exam. Dept.



15/04/19

Anjuman Khairul Islam's

POONA COLLEGE OF ARTS, SCIENCE AND COMMERCE

(Affiliated to Savitribai Phule Pune University: ID No. PU/PNI/ASC/023/1970)

K.B. Hidayatullah Road, Camp, Pune - 411001, Maharashtra, India

Tel.: +91-20-26454240 / 26446319. Fax: +91-20-26453707

Email : principal@akipoonacollege.ac.in Website:www.akipoonacollege.ac.in



Date: 02/11/2018

To,
Deputy Director,
Examination Section,
Savitribai Phule Pune University,
Pune 411007.

OIC

Subject: Regarding cancelation of PRN. No for TYBSC (C.S.) student.

Sir,

This is to inform You that Mr. SHAIKH OWEIS RAZA , a TYBSC(C.S.) Student of AKI's Poona College of Arts, Science & Commerce. He filled Oct-2018 exam form by mistake as fresh student and received PRN. No. as 1101801554, but he is having already PRN no 1101701343. He is a regular student of college.

We request you to please cancel the new PRN. No. 1101801554 of the above mentioned student and change his subjects. Please do the needful and oblige.

Thanking You,

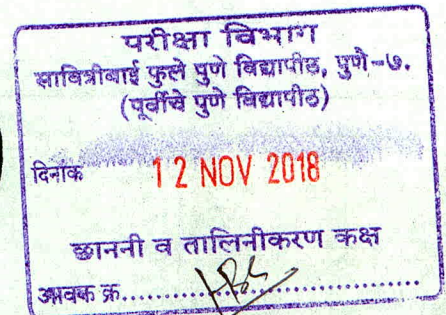
Yours,

Dr. Aftab Anwar Shaikh

(PRINCIPAL)

PRINCIPAL

Y & M Anjuman Khairul Islam's
Poona College of Arts, Science &
Commerce, Camp, Pune-411001





Anjuman Khairul Islam's
POONA COLLEGE OF ART'S, SCIENCE & COMMERCE
CAMP, PUNE - 411 001.



Affiliated to University of Pune : ID No. PU/PN/ASC/023/1970
Tel.: 020-26454240, 26446319 Fax: 020-26453707, Website: www.akipoonacollege.com

OIC

To
The Deputy Registrar,
Exam. Section,
S.P. Pune University,
Pune-411 007.

Date: 13 /11/2018

Sub: Application for subject correction BSC.CS

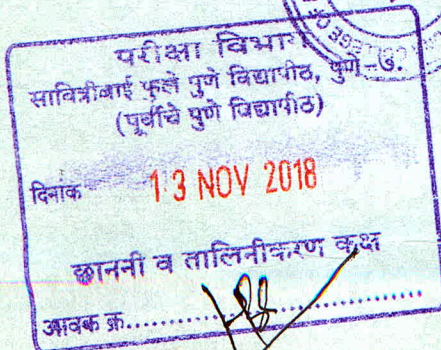
Sir

We are forwarding herewith applications for subject correction in following student.oct exam 2018

I request you please do the needful.

SR. NO	STUDENT NAME	SEAT.NO.	PRN.NO
01	SHAIKH OWEIS RAZA MOHAMMED IMRAN	921	1101801554

Yours faithfully,



B. G. ...
PRINCIPAL
PRINCIPAL
Y & M Anjuman Khairul Islam's
Poona College of Arts, Science &
Commerce, Camp, Pune-411 001