

32-152

Peer Team Report on the Institutional Accreditation of the Poona College of Arts, Science and Commerce, Camp, Pune, Maharashtra, 23rd and 24th February 2004.

Section 1. Introduction

The Poona College of Arts, Science and Commerce was launched in 1970 by Anjuman Khairul Islam (AKI), a charitable and philanthropist organization headquartered in Mumbai. The main aim of the AKI was to render education to the youth, particularly those belonging to the poor and underprivileged sections of the society. The AKI was already running several institutions in Mumbai and other parts of Maharashtra, including some orphanages to care for the hapless children in the metropolitan areas. The Poona College was the organization's major foray into the sphere of higher education. In retrospect, it can easily be said that the authorities have done well in their bold venture into the higher realm of education. Though a recognized minority institution, the Poona College is non-sectarian in all aspects of its functioning, maintaining a cosmopolitan, secular atmosphere in the campus, congenial to orderly, peaceful academic pursuits.

The institution had set before itself some clear aims and objectives. They included imparting education to students belonging to different strata of society irrespective of caste, gender, colour or creed, uplifting the deprived and academically weak students by empowering them with knowledge, developing social, moral, aesthetic and ethical values amongst them, equipping them with essential skills so as to provide them a smooth sail in life, to inculcate reverence for humanity and to fortify high ideals of perseverance, dedication and quality consciousness among the youth, building strong and unflinching character through education and preparing them as useful citizens capable of contributing significantly towards betterment of the nation and the mankind.

Located in a busy, rather deprived part of the city of Pune in a 2-acre plot, the campus has been developed aesthetically and functionally. The entire space is fully utilized. Over the years the College has built up reasonably good infrastructure that is possible within the given space. Apart from a large four-storied building which contains all the classrooms and laboratories, other facilities have also been given ample attention. They include a central library, Computer center, health center, sports facilities (sharing the stadium with an adjacent institution), workshop, ladies hostel, guesthouse, Principal's quarters, canteen, non-resident students' center, vehicle parking sheds, multipurpose gym, spacious reading room etc. There is also a three-storied building in which the Computer Laboratory and some other functional units are located. With over 75,000 books, including some rare volumes in Urdu, Persian and Arabic, and with 96 journals and periodicals, the library offers a good cerebral facility. With more than 200 computers, the LAN system, Internet etc the Computer Center is equally impressive.

Ch

In the beginning, the College had a humble beginning with less than 100 students on the roll, but it has now grown into a major center of higher learning in an academically renowned city and is contributing its mite towards enlarging and deepening the process of higher education in the country. Affiliated to the Pune University, the College has now a student strength of over 3000. There are about 2450 students at UG, over 400 at PG level and about 750 for various Diploma and Certificate courses. Indeed, it is a notable growth for an institution less than three and a half decades old. The student population is all the more impressive because it consists of considerable number (about 10 percent of the total students) of NRI and overseas students (from Bahrain, Thailand, Sudan, UEA, Ethiopia, Mauritius, Iran, Oman etc.) and a good number of students from other Indian States. They are enrolled both at UG and PG levels. The performance of the students is reportedly consistently above the average of the colleges affiliated to the University. Occasionally there are a few University rank holders too. The dropout rate is small (less than 5 %).

The College offers 5 UG, 7 PG and a few Diploma and Certificate courses. The UG programmes include B.A. (English, Economics, Hindi and Urdu), B.Sc. (Physics, Chemistry, Electronics, Botany, Zoology, Geology and Computer Science) and B.Com. The PG courses are in M.A. (English, Urdu and Economics), M. Sc. (Chemistry, Computer Science and Electronics) and M. Com. There are also 8 certificate and other programmes at UG and PG levels, mostly in computer-related areas. Some of the PG programmes and all the certificate courses are run on self-financing (SF) basis. Indeed the College has added value and diversity to its available courses by introducing several SF programmes. Annual pattern is followed for the aided courses and semester pattern for other courses.

U There are ~~76~~⁶⁴ permanent teachers of whom 30 hold Ph. D. (about 40% of the total) and 14 M. Phil (about 20%). To have 60 percent of the faculty with qualifications one or two steps above the prescribed minimum is really creditable. One of the 2 temporary teachers also has Ph. D. There are also 6 part-time lecturers and a few C.A. s on the faculty. With a few minor and major projects completed and 9 of them ongoing, the research activities are also taking root in the College. On the whole, the faculty is competent and well qualified. The administration is headed by a Registrar who is supported by 68 non-teaching staff and 23 technical assistants.

With such positive background, the Poona College of Arts, Science and Commerce decided to go for the assessment and accreditation process of the National Assessment and Accreditation Council (NAAC). The authorities prepared a detailed Self Study Report (SSR) and submitted it to the national apex agency. The latter, in turn, constituted a Peer Team for the purpose with the following members: Dr. A. N. P. Ummerkutty, former Vice Chancellor, Calicut University (**Chairman**), Dr. F. A. Fernandes, Director, ASC, Goa University, Goa (**Member**) and Prof Harish Narang, Center of Linguistics and English, School of Language, Literature and Culture Studies, Jawaharlal Nehru University, Delhi (**Member-Coordinator**).

The Peer Team thoroughly studied the SSR sent to the Members and visited the College on 23rd and 24th February 2004. While in the campus, they went round all the facilities including the classrooms, the laboratories, the workshop, library and reading room, the Computer Center, sports facilities, the canteen, hostel, gymkhana and all other functional units of the

U

institution. They held discussions with the Principal, the Management, the faculty, the non-teaching and technical staff, representatives of the students, parents, alumni and others. They also perused through all the documents and records displayed before them. Based upon all of the above, the Peer Team has pleasure in presenting the following report.

Section 2 . Criterion-wise Analysis

Criterion I : Curricular Aspects

The College follows the syllabi and courses prescribed by the university. However, the college provides internal flexibility to the students by providing them the opportunity to choose a particular subject as the area of their specialization. Also, the students can choose their elective subjects from among a number of options made available to them. Some of these options are even in the non-core areas.

There are three streams at the UG level namely Arts, Commerce and Science. The number of courses at the UG level is five while seven courses are taught at the PG level. Besides, there are a number of Diploma and Certificate courses as well. The PG level courses are in English, Economics, Urdu, Commerce, Chemistry, Electronics and Computer Science.

Starting of new self-financing (SF) courses in Information Technology and Drug Designing has further strengthened this flexibility. The Institution also conducts a course in Spoken English. All these courses are need based and socially useful.

The college has also introduced a number of new courses namely M.Sc.(Electronics), M.SC.(Computer Science) with specialization in Computer Maintenance. The B.Sc.(Electronics) was started at degree level as a UGC supported programme and after the completion of the period of assistance, the College has continued with the programme on SF basis. A number of faculty members are on the University Curriculum designing bodies. They help in framing the courses in their own subjects.

The College has the practice of carrying out academic audit by an external agency and has set up a Quality Improvement Cell (QIC). The College also has been imparting skill oriented training by integrating it with academic programmes. The content of such orientation is as large as 30 %. Feedback from students and the Peer group forms an important input for the curricular activities. The College invites frequently scholars and teachers for guest lectures.

Criterion II : Teaching-Learning and Evaluation

Admission to various courses is as per the university norms and procedures and in a number of courses, the college conducts an entrance test and interviews for determining the merit of the students. After the students are admitted, the College conducts an orientation programme for them for the selection of subjects and also for identifying brilliant students for special teaching/coaching.



The College draws up an academic calendar and works for 180 days. Tests, tutorials and assignments are given for monitoring the progress regularly. Interactive sessions are also organized with same objectives in mind. Students are also informed about examination pattern in the beginning of the academic year itself.

The College has computers and other technological teaching aids which are used for classroom teaching.

Bridge courses, foundation courses and remedial courses are organized for academically disadvantaged students, students coming from vernacular medium and overseas students. Similarly courses are conducted in accountancy, microeconomics and costing and management for non-commerce students. The fact that 85 % classes are taught by the permanent faculty is another significant feature of teaching. Teaching plans are prepared well in advance and a fortnightly logbook is maintained. Teachers also guide students in conducting pilot studies and minor research projects.

The teachers are recruited as per the university norms and procedures although in matters of appointing temporary/ad-hoc teachers the college enjoys autonomy. A large number of teachers participating in seminars, conferences and workshops both at the national and the international levels receive substantial financial assistance from the management.

Many departments have conducted seminars and workshops on regular basis. A number of faculty members have been acting as resource persons in refresher courses/workshops organized by other institutions.

There are a number of committees (twenty eight in all) for conducting and supervising the academic activities of the college.

Criterion III: Research, Consultancy and Extension

Student research is encouraged through PG projects for which financial help is also provided through various means including the 'earn while you learn' scheme.

There is a research culture in the College and as many as twenty faculty members have completed their doctoral degree under the F.I.P scheme. Many more are working for their Ph.D degree. Many teachers of the college have been recognized as guides for supervising Ph.d work of the students and many of the candidates have already obtained degrees under them. A number of faculty members publish research papers regularly. Many of them have also written textbooks for various courses. Most departments have minor or major research projects and the total outlay of the completed projects is Rs.4,45,000/- .There are also eight minor ongoing projects costing about Rs 2.2 lakhs.

Consultancy work is undertaken by individual teachers in areas of their respective specialization. There is a teacher in charge of extension activities. Extension activities are carried through NCC, NSS in collaboration with NGOs and GOs. A lot of extension work is being done in the areas of health and environment education. Special mention must be made



of the activities in the area of community development, adult education and literacy, AIDS awareness, medical camps, blood donation etc.

Criterion IV: Infrastructure and Learning Resources

Spread over an area of two acres and housed in a large Four-storied building and an adjacent three-storied building, the College is located in the heart of the city.

The College makes optimal use of the infrastructure facilities and learning resources by organizing academic activities in shifts. The facilities are also used for conducting extension activities, welfare activities and work by NGOs and GOs. The university and other public bodies utilize the facilities for conducting examinations etc.

The environment of the college premises is kept clean and pollution free and smoking is totally prohibited on the premises. There is an Estate Manager to look after the maintenance of the College.

The library has more than 75,000 books and is extensively used. There is a spacious Reading room and during the examinations a night library functions for the students. The library has an Advisory Committee. It is almost completely computerized.

There is a book bank for helping the needy students and a large number of such students make use of the facility. There are reprographic, audio-visual, internet and computer facilities on the premises of the library. The library is kept open from 8.00 a.m. to 6.00 p.m on all working days.

In addition, some departments also have their own department libraries with adequate holdings.

The College has a centralized computer facility with 203 computers and almost all academic departments have computers. The administration too has access to computers. The College has LCD, OHP and other technological aids for assisting in teaching.

The College conducts a medical examination of the students. Specialists doctors visit the College on regular basis for looking after the health needs of the students and the staff.

The College has multi-gym facility and shares playground facilities with sister institutions in the neighbourhood. The college students have done quite well in various sports activities by winning many medals, citations etc. in different sports events at University, State and National levels.

The College has instrumentation and workshop facilities.

There is a ladies hostel in which 89 girls are accommodated in 31 rooms.

The College has a number of well-equipped laboratories including a Computer laboratory.



Criterion V: Student Support and Progression

For an all-round development of students, the institution provides adequate classrooms, laboratories and library facilities. In addition, audio video facilities have also been available to students and teachers.

The drop out rate is below 5% while the progression rate to higher courses and employment is 70%.

Some students of the college have cleared the NET/SET and CSIR examinations.

The college publishes a Prospectus and the admission is as per the university norms and procedures. The College also publishes a students magazine and cultural activities and discussions are also organized through a number of subject specific associations and clubs.

Financial aid is made available to students with the help of a number of freeships and scholarships provided by external agencies like the Central government, the State government and many autonomous bodies. Besides, the college has an 'Earn while you learn' scheme to assist needy students.

The College attracts a large number of foreign students—at present there are students from as many as twenty three countries – and provides a single window admission facility for them and organizes special induction programmes for them.

There is an Employment and Placement Cell and a number of students have benefited from campus placements.

The College has a Health Center which conducts health check up of all students in a phased manner. Also, specialized doctors visits the College regularly.

There is an Alumni Association which seems to have been set up recently but has started functioning with a lot of vigour.

The College has a provision for feedback from students for redesigning courses and making mid-course corrections.

Criterion VI : Organization and Management

Three Vice-Principals drawn from the three different streams assist the Principal of the College. There are a number of academic and administrative committees for the smooth functioning of the College. Decisions are taken in consultation with members of the faculty and Heads of departments.

The college has set up a Quality Improvement Cell for keeping a control on the quality of teaching and research activities.



The L.M.C has been constituted as per the University and Government regulations. It functions effectively.

The college has provisions for drawing up an Academic Calendar and Academic Audit by an external agency.

The college has facilities for training and professional development of the administrative staff and a number of them have acquired higher qualifications and professional degrees while in service.

There is a purchase committee with a transparent procedure for making purchases and acquisitions. There is also an internal audit mechanism.

There are facilities for providing loans to employees. All payments including salary are disbursed through bank cheques.

There is a Grievance Cell for the staff and students of the College. The Cell functions effectively.

Criterion VII: Healthy Practices

It is satisfying to note that the Poona College has already constituted a Quality Improvement Cell (QIC) to oversee the quality side of the educational process. The QIC has been given wide-ranging responsibilities. They include creating quality awareness among the stakeholders of the institution, bringing about quality consciousness among the concerned sections, having periodical checks/inspections of the functions of the various units, evaluating the actual performance and giving suggestions, recommendations etc for further improvement and advancement. In addition, several subcommittees have been formed to specifically implement quality measures as directed by the QIC. The subcommittees are to meet monthly and report. The PT hopes that the new arrangement would work well and show the desired results.

Computerization has progressed well in the College. The office and the library are fully computerized. It is a pleasure to know that the entire staff, both teaching and non-teaching, have been computer-literate by conducting certificate courses for them.

The democratic way of the functioning of the College is particularly notable. There are three Vice Principals, one each for Arts, Science and Commerce. They discuss the specific problems of the three faculties with the Principal and solutions found. Also, it is reported, that maximum freedom and opportunity are given to various segments of the academic community to air their views in different forums. This step has helped to build up a spirit of teamwork among the different sections.

Signing of MOUs with several industries and research organizations, including such prestigious institutions like the National Chemical Laboratory (NCL), Pune, is step in the right direction. Students in the respective disciplines get opportunities to visit these institutions and get practical exposure to the work being done there. In addition the College



has regular linkages with numerous national /international establishments for training and research. The list of such places given is large and impressive and include All India Management Association (AIMA), New Delhi, National Institute of Personal Management (NIPM), New Delhi, Indian Institute of Marketing Management (IIMM), Pune Management Association (PMA), Pune, Dept of Sericulture, Pune, Dept of Apiculture, Pune, Dept of Fisheries, Pune, National Meter Manufacturing Company and Visa Chemicals Limited, both Mumbai, Dr. Khan's Chemicals Limited, Ratnagiri etc.

The College has taken care to invite many VIPs and VVIPs to the campus. The list of such persons who visited the campus at different times include the President of India, the Governor of Maharashtra, the Chief Minister of Maharashtra, the Chief Minister of Jammu and Kashmir, Director General, CSIR, Vice Chairman, Planning Commission, senior Govt officials, famous literary and cultural figures and others. This is a good practice since students get occasions to know of such eminent personalities closely and could even get inspired by them.

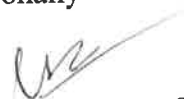
The SF programmes started by the College are life-related and many of the successful candidates of these programmes are recruited by employers through campus interviews arranged by the respective Depts. The flexibility seen in these courses is also appreciable. For example, a Certificate Course in Soap and Detergent Technology introduced during 2000-01 was discontinued later when the demand for the course decreased. Such review and corrective action is needed for a lively academic institution.

Personality development of the students has been give adequate importance. Various clubs, associations etc are active and are guided by the teacher-advisors. The College has formed a special committee to organize extra classes, training programmes etc to help promising students to come up in the merit list. The teacher-guardian system whereby the students of a class are placed under one teacher is good practice. But the Peer Team would suggest that the system could be converted into a real tutorial system where the number of students under one teacher could be less (around twenty) and the teacher should maintain a record of the progress of each student through out the year.

One redeeming feature the PT found was that the progress of the administrative staff are taken care of. It is seen from the list of staff members given that many of them have acquired qualification beyond their normal requirements. For example, one of the peons is an M.A., another a B. Lib. and a third doing his LL.B. The Cashier-cum-Senior clerk possesses three degrees – B. Sc., MBA, and MCM. The College deserves praise for extending financial and academic support to these persons for acquiring higher degrees which are sure to increase their confidence and efficiency.

Section 3. Overall Analysis

The PT was pleased to find that the Poona College of Arts, Science and Commerce has shown academic dynamism and proactivism in its educational programmes. Through carefully prepared plans and determined execution of the same over a period of years, the College has rendered yeoman service for the cause of economically and educationally



disadvantaged sections of an urban environment. But for the College, these segments of the people would have probably continued without access to higher education. The starting of the College and its steady progress has indeed made a visible difference in the quality of life of the surrounding community most of whom were educationally disadvantaged at an earlier period. This is a significant contribution of the institution to societal transformation.

All constituents of the College including the Management, Principal, faculty, non-teaching staff and students have contributed equally in the progress of the College. The lady President and the lady General Secretary along with other members of the Board of Trustees have taken keen interest in the growth of the institution though most of them live in Mumbai. Similarly, most of the faculty members are associated with various professional and social organizations and also partake in community-oriented functions. Such larger interest on the part of the authorities would go a long way in building up compelling goodwill among the public for the institution. During the study of the SSR and during the stay at the campus, the PT found a number of features that deserve special mention. They are listed below as commendations. The PT also found it fit to mention few other points that could be useful to the institution in their future plans for growth. They are listed separately as suggestions.

Commendations

- That about 60% of the faculty possesses Ph. D. or M. Phil is creditable. The College also encourages teachers to acquire better qualifications like C.A., ICWA etc.
- About 10% of the students are either NRIs or overseas; quite number of students come from outside Maharashtra too. These features are appreciable at a time when the Indian higher education system is targeting for foreign students.
- Special orientation/induction programmes for the overseas students are conducted to familiarize them with the College mission.
- A number of minor research projects has been completed during the last few years. Nine projects worth about 4,43,000/- have been completed and eight others worth Rs. 2,92,000/- are ongoing.
- Many teachers have received awards for meritorious performance during the last three years – 14 received national recognition; 11 received international recognition including Visiting Professorship; 27 attended international seminars and 12 served as resource persons at national seminars/workshops. Certain teachers attended international seminars in places like Thailand, Geneva, South Korea, USA etc.
- MOUs have been signed with a few industrial houses and academic Institutions for imparting *in situ* training to students and for exchange of students and teachers. Such agencies are located not only in India but abroad.
- The Principal informed the Peer Team that the AKI Management has magnanimously donated Rs. 20 lakhs towards various developmental projects in connection with the NAAC Assessment work undertaken by the College.
- The Principal also informed the Peer Team that he has set apart Rs. 5 lakhs of the above amount for creating a corpus fund for research activities. This step is greatly appreciated.
- Many faculty members have attended seminars and workshops on revision of syllabi. A few of them have served on the Boards of Studies of the Pune University and other

Universities like the Annamalai. Dept of Electronics submitted proposals on curriculum designs to the Pune University and that was accepted.

- Students are encouraged to conduct workshops on communication skill, presentation skill etc and to participate in poster competition, elocution competition, debates, essay writing, cookery competition etc.
- Bridge courses are regularly conducted both for UG and PG students in English and other subjects for weaker students.
- Remedial courses are also organized both under the UGC scheme and under the College's own initiative. In the latter case students who have obtained less than 45% marks are covered.
- A special committee has been formed to identify advanced learners who are treated as 'Scholars Batch'. They get special attention and intensive training to score greater achievements and also to get entry into University merit list.
- Advanced learners are also encouraged to substitute teachers and coordinate classes/ assignments/practicals/field trips.
- Promising students are persuaded to write semi-research type articles and to visit reputed laboratories like the NCL, Hindustan Antibiotics Limited (HAL) etc. They are also allowed to engage in part-time jobs with certain waiver of attendance and course work.
- Academic counseling to PG students to go for research is well carried out. As a result about 20 students are reportedly pursuing their research work in reputed laboratories in India and abroad.
- Teachers maintain Fortnightly Log Book in which they record various activities like lectures in remedial/bridge course, participation in seminars/ workshops/ training programmes etc. HODs countersign log Books.
- To encourage exploring independent avenues of thought, different types of activities are occasionally conducted. They include brainstorming sessions, case studies, film appreciation, LCD presentation group discussions etc. 'Seth Walchand Elocution Competition' is conducted annually.
- Principal is authorized to appoint temporary teachers as and when needed.
- Teachers submit self-appraisals (SA) every year. A committee consisting of the Chairman of the Board of Governors, Principal, HOD and two experts then examines the SAs. The Committee's suggestions and observations are conveyed back to concerned teachers for compliance.
- Confidential reports of the teachers are maintained by the HODs, recording their performance, including punctuality and diligence to duty etc. Proper feedback is given to the teachers concerned by the authorities.
- Students' appraisal of the teachers is also followed. The feedback is confidentially communicated to the teachers.
- All the teachers and non-teaching staff are given basic literacy in computer. In addition, the College conducts seminar/workshops on education and related topics for the benefit of teachers, staff and students.
- A number of short-term Faculty Development Programmes (FDP) is conducted by the College including UGC-sponsored ones. Subjects covered in such FDPs include New Vistas in Biotechnology, Teaching methods in geology, Dr. Gadgil's Contributions to Economic Thought and Development, Socio-economic problems of Muslim Women in India etc.

- A Quality Improvement Cell (QIC) has recently been formed in the College. Through its several subcommittees, which meet every month, the QIC is to review and monitor quality improvement schemes initiated from time to time.
- The Vidhyarthini Manch of the College has been doing a variety of activities for the Girl Students useful to make them self reliant and self confident.
- Gymkhana activities have been given special importance. The Gymkhana Managing Committee encourages participation of students in various sports and games and organizes intra-institutional, inter-collegiate, and inter-zonal tournaments. When required, it also conducts Zonal, University, State level competitions. As a result of such concerted efforts, students have performed well in Inter-Zonal, Inter-University, State and National level sports events.
- Blazers, mementoes, prizes etc are awarded to outstanding sportspersons. Special classes are held to compensate their academic loss.
- There is a Staff Academy formed by the teachers. The Academy organizes short-term workshops on current topics.
- A Grievance Redressal Committee consisting of staff members addresses the grievances of the students and the staff.
- A Placement Cell is in place in the Computer Science Dept. Hundreds of students are reportedly benefited from the activities of the Cell over the past several years. The facility may be extended to help students in other life-related course to find proper jobs.
- That more than 60 students were helped by the College to find some good jobs in different agencies last year alone is highly appreciable.
- ^{thirteen} Four teachers are recognized guides for research students. Nearly twenty part-time scholars are registered under them.
- The various outreach programmes undertaken by the NSS in association with Lions Club, Jaycees etc are worthy of special mention.
- That the teachers and staff contribute one day's salary every year towards orphan fund is greatly welcome.
- Several teachers (20 in all) have availed the benefit of FIP. Several teachers have published textbooks and articles in magazines and newspapers.
- The 'earn-and-learn' scheme being put into practice by the College has helped many students. Such students have later occupied high positions in life.
- The facilities available in the College are used for various activities such as conduct of examination, conferences etc. both by governmental and non-governmental agencies.
- 'Night library' facility is available during exam times when the library is kept open for longer duration.
- Library also offers facilities like reprography, AV cassettes, Internet etc.
- The authorities have set up 'Poona Academy for Computer Technology' (PACT) for customized courses in computer-related areas. Separate computers are available in a number of Depts like Electronics, Physics, Computer Science, Computer Maintenance, Botany, Zoology, Geology Statistics, Chemistry, Urdu, Commerce, Library and Administrative office.
- The instrumentation Center of the College has facility for fabrication and repair of scientific instruments. The center is well equipped for maintenance of electronic circuits and computers.

- Ten students have passed NET-SET exams during the last 5 years.
- A variety of scholarships, freeships and other financial assistance is available – numbering over 1900.
- One of the old students donated a closed circuit TV to the College. It is installed in the Principal's room and helps him to monitor classroom and office activities.
- A voluntarily contributed fund is maintained by a few teachers for extending interest-free loans in distressing financial situations.

Suggestions

- While appreciating the present group discussion programme of students in which they introduce themselves and interact freely with others, it is suggested that separate files might be started with the same information they furnish. The files can then be handed over to the tutorial teacher for follow up and for monitoring their progress.
- While appreciating the wide participation of the various teachers of the College in seminar/conferences/workshops etc in other institutions, it is suggested that the Poona College itself should be a beehive of more and more such meetings. That would expose the students better to the world of outside experts and professionals.
- Apart from teaching and learning, research has become an important third component in any eminent educational institution. Since the Poona College has undertaken some meaningful minor research projects and since a few recognized guides are already available, it is advisable to try to get the College or some better departments recognized as Research Center/s. The application pending with the University in this regard might be expedited.
- The existing Research Committee (RC) can be made more formal with regular meetings for monitoring the research projects already at hand. Also, the research efforts of the faculty may be coordinated on a regular basis.
- While appreciating the informal consultancy offered by individual faculty members, it is suggested that the College may organize formal consultancy services in its areas of special expertise. A formula on the lines existing in R&D institutions can be adopted to share the proceeds between the institution and the individual faculty members who conduct the consultancy.
- The Computer Center works between 11 am and 6 pm. It is suggested that the working hours might be extended both in the morning and evening and more computer learning packages offered to students and to public during outside class hours.
- During the interaction with the students, alumni and parents, there were widespread demands to introduce more add-on evening courses on different subjects of practical application. The authorities may constitute a special committee to identify and to ascertain the feasibility of such courses and design proper curricula for them.
- One such project that can be supported by the Alumni Association is a 'Center for Civil Services' under a full time person. The Center can cater to the requirements of all competitive examination including higher civil services. The Center should work in close collaboration with the Department of English. The President of the Alumni Association has accepted the idea during his discussions with the Peer Team. The College may pursue the scheme.

- Interestingly, there was also a suggestion that the College may organize a full-fledged Competitive Examination center to help the students in getting training for various competitive examinations.
- There was another interesting suggestion that the College may consider starting an Evening College and bring all evening programme under its umbrella.

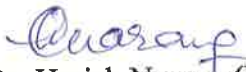
The members of the Peer Team express their sincere thanks to the Principal, Management, the Faculty, students, non-teaching staff, parents, alumni and all others for the unstinted cooperation extended to them in the smooth conduct of their work in the campus. They express special appreciation of the presence of the lady President, lady General Secretary and other members who had come from Mumbai to hold discussions with them. The members also record their happiness for the many cordiality extended to them. The team wishes the Poona College of Arts, Science and Commerce, Pune a bright future and accelerated growth.

 24/12/04

Dr. A.N.P. Ummerkutty (Chairman)

 21/12/04

Dr. F.A. Fernandes (Member)



Dr. Harish Narang (Member-Coordinator)

I have read the report
and agree with the
contents.


Principal



Principal
Poona College of Arts, Science
and Commerce, Camp, Pune - 1.

Quality Profile

Name of the Institution : Anjuman Khairul Islam's

Poona College of Arts, Science & Commerce

Place : Camp, Pune, Maharashtra

Criterion	Criterion Score (C_i)	Weightage (W_i)	Criterion X Weightage ($C_i \times W_i$)
I. Curricular Aspects	85	10	850
II. Teaching-learning and Evaluation	90	40	3600
III. Research, Consultancy and Extension	80	05	400
IV. Infrastructure and Learning Resources	85	15	1275
V. Student Support and Progression	85	10	850
VI. Organisation and Management	85	10	850
VII. Healthy Practices	80	10	800
		100	$\Sigma C_i W_i = 8625$

$$\text{Institutional Score} = \frac{\Sigma C_i W_i}{\Sigma W_i} = \frac{8625}{100} = 86.25$$

Aravind
Director